CITY OF CORONA

ADOPTED BUDGET FISCAL YEAR 2021

Community
Culture
Commerce



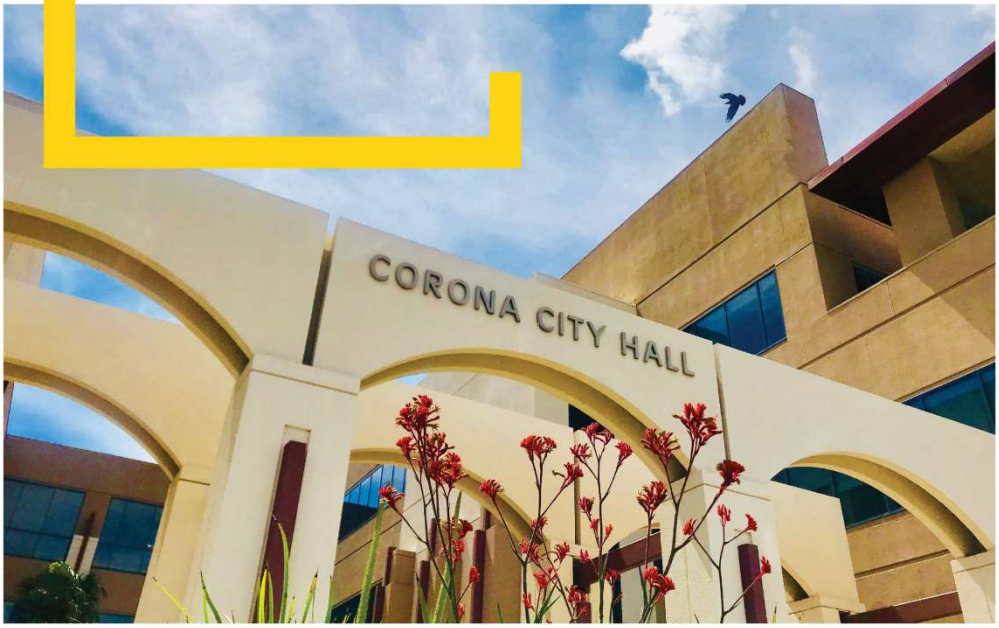




OUR MISSION

The City of Corona's mission is to serve as the caretaker and protector of our community through thoughtful planning and the highest and best use of our fiscal and human resources, providing a solid foundation for a sustainable future.

The City of Corona is an inclusive, diverse city that treasures its past while embracing its future; values an exceptionally high quality of life; attracts diverse economic opportunities; provides ample resources for entertainment and recreational opportunities for people of all ages; and provides transparent governance to engage its residents.



FISCAL YEAR 2021
ADOPTED BUDGET

City Council & Executive Team

Mayor Jim Steiner
Vice Mayor Jacque Casillas
Council Member Yolanda Carrillo
Council Member Jason Scott
Council Member Wes Speake
City Treasurer Chad Willardson

Jacob Ellis, City Manager

Roger Bradley, Assistant City Manager

Joanne Coletta, Community Development Director

Dean Derleth, City Attorney and Legal + Risk Management Director

Jessica Gonzales, Economic Development Director

George Johnstone, Chief of Police

Tom Koper, Acting Public Works Director

Chris McMasters, Chief Information Officer

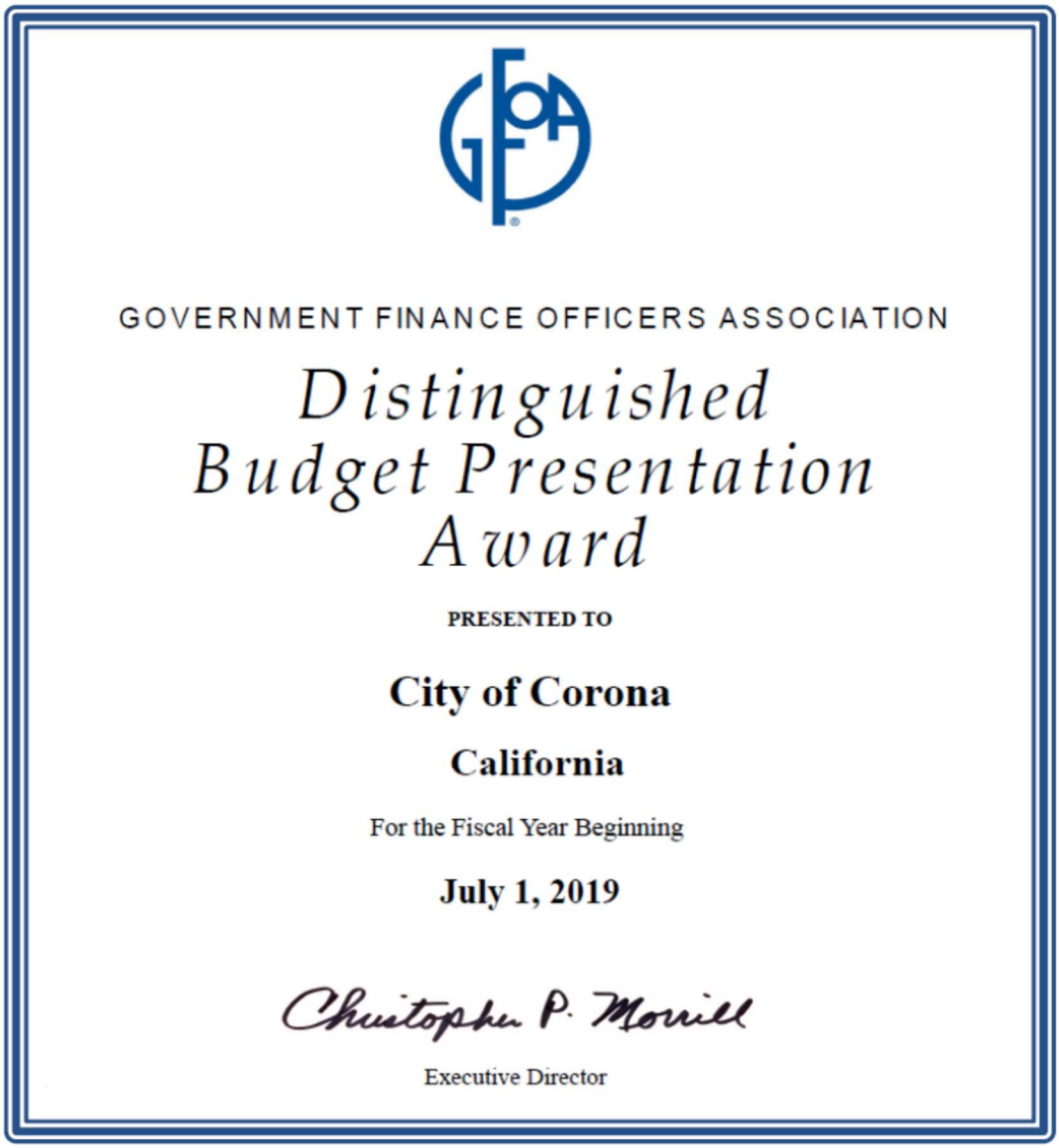
David Montgomery-Scott, Library + Recreation Services Director

Tom Moody, General Manager, Department of Water & Power + Maintenance Services

Angela Rivera, Chief Talent Officer

Kim Sitton, Acting Administrative Services Director

Brian Young, Fire Chief



The City of Corona received the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada (GFOA) for the Fiscal Year ending June 30, 2020 Annual Budget. To receive this award, a governmental agency must issue a budget document that meets nationally recognized guidelines for effective budget presentation. The guidelines are designed to assess how well an entity's budget serves as policy document, financial plan, operations guide, and communications device.

The City received the GFOA budget award for the last three fiscal years, starting with the Fiscal Year 2017 Annual Budget. The Fiscal Year 2021 budget document has been prepared with the GFOA guidelines in mind and will be submitted for award consideration.



The City of Corona received the Operating Budget Excellence Award for Fiscal Year ending June 30, 2020 from the California Society of Municipal Finance Officers (CSMFO). There are two levels of the budgeting award issued by the CSMFO. The first level, Meritorious Award, includes basic budget criteria established by the CSMFO. The second level, Excellence Award, includes additional budget communication criteria that must be met to receive the designation.

The City has been receiving the "Excellence Award" each year since Fiscal Year 2005. The City will submit the Fiscal Year 2021 budget document for award consideration.

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Special thanks to our school children in the Corona Norco Unified School District for participating in our annual 'Water is Life' artwork contest, sponsored by the Department of Water and Power. Selected current and past winning submissions, as well as honorable mentions, have been featured throughout this book.


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future





INTRODUCTION

CITY OF CORONA BUDGET FY 2021

GENERAL FUND AND CAPITAL IMPROVEMENT PROGRAM AT A GLANCE

Your General Fund Dollars Support Crucial City Services.

Critical Service Area	Budget	Program Description
Citywide Internal Support	$38.5 M	Citywide financial administration, human resources, employee safety training programs, procurement, legal, risk management, communications, homeless programs, and debt service.
Community & Economic Development	$5.8 M	Land use planning and zoning, plan checks, administration of low and moderate income housing functions and assets, and building and property inspections, city clerk, and economic development.
Infrastructure, Maintenance & Open Space	$16.8 M	Citywide utilities, citywide facilities, parks and trees, administration of capital improvement programs, land development, street maintenance, storm maintenance, and graffiti removal.
Library & Recreation	$5.3 M	Creative recreational programming, promotion of reading and learning activities, citywide special events, aquatics programming, youth and adult sports, summer camps and hundreds of recreational classes.
Public Safety & Emergency Response	$76.6 M	Fire operations, suppression and prevention services, mutual aid, training and safety, community service officers, domestic violence response team, air support unit, patrol bureau, special response team, traffic unit, and special enforcement bureau.

Capital Improvement Project Funding Totals $43.0 million.

	ELECTRIC	FACILITIES, SYSTEMS AND COMMUNITY ASSETS	PARKS AND OPEN SPACE	STREETS AND STORM DRAINS	WATER AND RECLAIMED WATER	WATER RECLAMATION (SEWER)
Funding	$0.2 M	$6.9 M	$1.0 M	$10.1 M	$18.3 M	$6.4 M
Subprograms	Electric Distribution & Upgrades, General Safety, Maintenance and Other Improvements	City Facilities & Improvements, City Systems and Controls, Community Assets & Programmatic Projects	General Safety, Maintenance and Other Improvements, Park Paving, Courts, and Pathways, Playgrounds, Fencing and Lighting	Storm Drains, Culverts, Creeks, and Flood Control, Bridges, Railroads and Driveways, Paving and Striping, Streetlights and Poles, Traffic Signals	Quality, Supply, and Storage, Transmission and Distribution, Pump Stations, Supervisory Control and Data Acquisition	Pipeline Rehabilitation, Sewer Main Rehabilitation, Pump Stations and Lift Stations, Treatment

Want more details? View the full text of the Adopted Budget at www.CoronaCA.gov.

City Manager's Budget Message
Working Together to Build a Stronger Community

Adopted Budget FY 2021

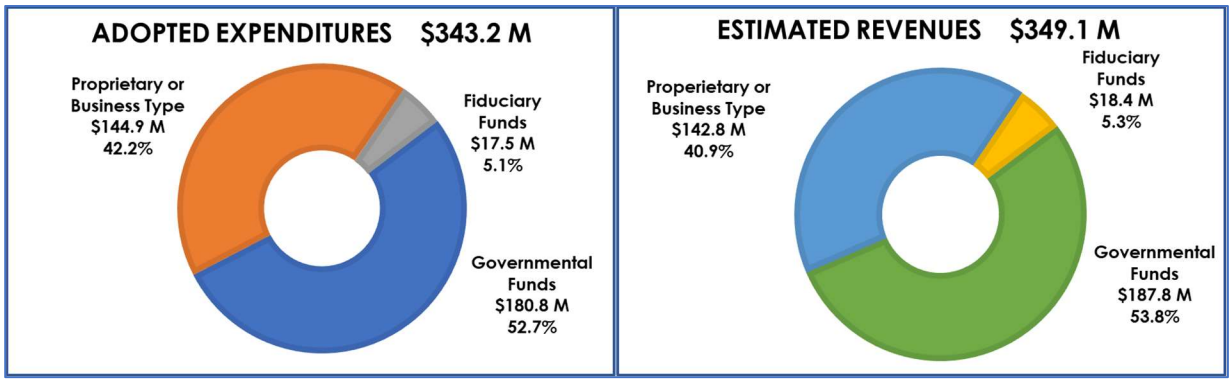
Honorable Mayor, City Council, and Citizens of Corona,

It is my privilege to present the adopted budget for Fiscal Year (FY) 2021. This budget was prepared during the global pandemic associated with the COVID-19 virus. The 'safer at home' orders have created significant challenges for our residents, employees, and the economy as the situation continues to evolve. This year's budget represents the City's commitment to provide high quality municipal services, while supporting our residents and their priorities and making sound financial decisions to remain sustainable.

The City of Corona had been experiencing stable economic conditions until March 2020 when the emergency declaration was issued for the COVID-19 pandemic. The current economic downturn is unlike any other that the world has experienced, which leaves uncertainty about exactly what the recovery will look like. The primary COVID-19 budgetary impacts are being felt from the revenue side of the equation in sales tax, transient occupancy taxes, recreation related programs, and gas tax receipts. To balance this year's budget, the General Fund will be utilizing the Pension Obligation Reserve and the Budget Balancing Measures Reserve. To address reduced revenues in the Gas Tax Fund, capital projects were scaled back to work within funding constraints. City staff will continue to closely monitor any changes to the current assumptions and will report back to Council as new information is available and adjustments need to be made.

Budgetary Highlights
The total budget consists of Fiduciary Funds, Proprietary (Enterprise and Internal Service Funds), and Governmental Funds (General Fund, Special Revenue and Capital Project Funds). Only the General Fund is at the full discretion of the City Council for spending appropriations. All other revenue is restricted in some way based on the funding source.

The total adopted budget for FY 2021 includes revenues of $349.1 Million and expenditures of $343.2 Million. All funds are balanced with current revenues and expenditures, and use of existing reserves or fund balance, as needed.



Balancing the budget is a simple equation of revenues, expenditures, and existing fund balance or reserves. At the time the budget was adopted on June 17, 2020, it is estimated that the General Fund will need to utilize $9.7 Million in reserves. The funding will come from two reserve sources: $2.5 Million from the Pension Obligation Reserve and an estimated $7.2 Million from the Budget Balancing Measures Reserve. Staff will continually monitor both revenues and expenditures and update the Council to make adjustments as necessary.

This year's budget continues to aggressively address and pay down the City's unfunded liability with CalPERS, with a contribution of $4.0 Million from General Fund reserves (utilizing $2.5 Million from the Pension Obligation Reserve). The additional contribution is included in the total adopted expenditures discussed previously. This will continue to provide protection for past and present employees' retirements with the CalPERS system.

In FY 2021, the City Council has approved a total investment of $43.0 Million to fund capital improvement projects. A total of $18.3 Million is allocated to water projects, $10.1 Million to various street and storm drain projects, $6.9 Million to facilities, systems, and community assets, and $6.4 Million to water reclamation projects. Please reference the 'Capital Improvement Plan' section of this document or the separate 5-year planning document for project details.

For the FY 2021 budget process, two public workshops were held to discuss the budget and receive input from the public and the City Council. The original schedule was intended to start in March 2020 but had to be revised to start in May 2020. This revision provided additional time to adjust for the COVID-19 revenue changes that were happening rapidly. As part of the budget process, the City Council approved additional investments in public safety & emergency response, infrastructure & maintenance, utilities & transportation, internal support,

community services, and parks & recreation. Examples of these investments include ADA improvements, the General Plan Housing Element update, an assessment of the City Park Pool, and additional staffing to support emergency 911 dispatch and park maintenance. In FY 2021, the City will also be developing a new City-wide Strategic Plan that will provide the framework for our future as a community. Public engagement is essential to the development of these plans and to set community and budget priorities.

In conclusion, I want to acknowledge Department Heads, budget coordinators, and the Administrative Services Department, who are responsible for the countless details that go into creating the annual budget. Together we have looked at past practices, as well as taken a fresh look at the utilization of the City's resources. This budget should be considered the preliminary budget for the fiscal year ending June 30, 2021. As the COVID-19 situation continues to evolve, this budget, more than at another time in recent history, will require constant review and adjustments as new information becomes available.

Respectfully Submitted,



Jacob Ellis,
City Manager

GUIDE TO THE BUDGET DOCUMENT

The budget document is designed to accurately and openly communicate the cost of providing services and the associated revenues. The budget document for Fiscal Year 2021 is divided into the following sections:

INTRODUCTION

The budget document starts with the Budget at a Glance and the transmittal letter by the City Manager. Also included in this section are the demographics information for the City of Corona, transparency initiatives, and details about the budget process and the budget document.

CITYWIDE BUDGET OVERVIEW AND FINANCIAL SUMMARIES

The Citywide Budget Overview and Financial Summaries section includes an overview and analysis of multiple parts of the City's total budget. This section includes discussion about the key budgetary assumptions for both expenditures and revenues for Fiscal Year 2021 as compared to Fiscal Year 2020. In addition, there are schedules that provide the detail of fund balance and working capital changes, revenue estimates, budgeted expenditures, service level changes, debt service obligations, interfund transfers, cost allocation plan, and position changes.

FIVE YEAR CAPITAL IMPROVEMENT PLAN

The Five Year Capital Improvement Plan section includes the budget information for the capital improvement projects. The overview provides a highlight of projects approved for funding in Fiscal Year 2021. Additionally, there is a Schedule of Estimated Carryover and New Funding by Fund that provides a breakdown of continuing appropriations and new approved funding. For additional project details, please reference the City of Corona's Five Year Capital Improvement Plan document for Fiscal Years 2021 to 2025, available on the Finance page of the City's website at www.CoronaCA.gov.

CITY DEPARTMENTS

The City Departments section provides department mission statements, descriptions of program activities, accomplishments for Fiscal Year 2020, goals for Fiscal Year 2021, department organization charts, financial summaries by category and funding sources, and workload/performance measures. The information is organized alphabetically by department.

APPENDIX

The Appendix section includes the budget resolutions adopted by the four authorities associated with the City of Corona: Corona City Council, Corona Utility Authority, Corona Housing Authority, and Corona Public Financing Authority. The GANN resolution is also a part of this section. In addition, there is a glossary that contains acronyms and terms to assist with understanding the discussion of the budget document.

The City in Brief



COUNTY

County of Riverside, established May 4, 1886

POPULATION

168,248 *(Source: California Department of Finance, January 1, 2020 estimate)*

NICKNAME AND MOTTO

The Circle City
Lemon Capital of the World
Crown Jewel of the Inland Empire
"*To Cherish Our Past, To Plan Our Future*"
www.CoronaCA.gov

AREA AND LOCATION

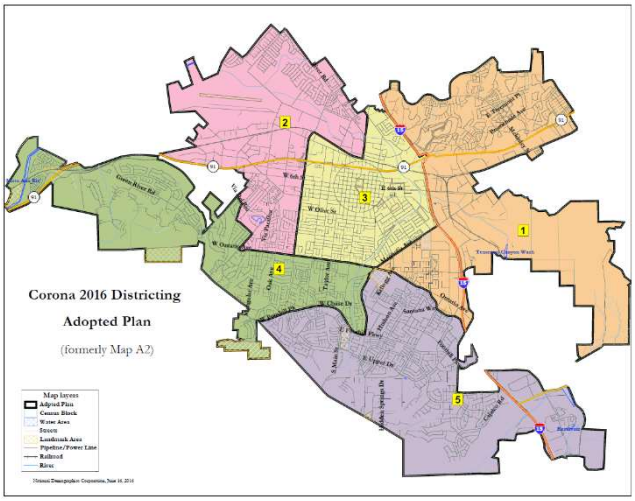
39.3 sq. miles at the upper end of Santa Ana River Canyon + Santa Ana Mountains. Located adjacent to Orange County at the junction of the 91 and 15 freeways.

CLIMATE

Mediterranean climate with mild winters and hot summers.

GOVERNMENT

The City of Corona is a General Law City with a Council-Manager form of government. The first district elections were held in 2018 with Districts 1, 4, and 5 electing a City Council Member that resided in their respective districts. In 2020, Districts 2 and 3 will hold their first district election. The City has a rotating Mayor and Vice Mayor which is determined in December of each year by the City Council. To find your district information, search 'district' or 'election' on the City's website at www.CoronaCA.gov.



SCHOOL DISTRICTS

Corona-Norco Unified School District
www.cnusd.k12.ca.us

Alvord Unified School District
www.AlvordSchools.org

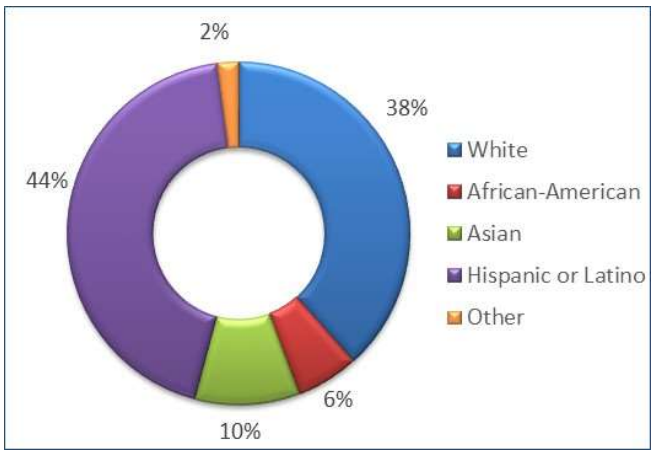


DEMOGRAPHIC PROFILE

According to the U.S. Census (2010), 30% of the population consists of persons under the age of 18 years and 7.3% are 65 years and over. Approximately 26% are foreign born.

The median household income is $91,304 (Source: *American Community Survey – Census Bureau 2018 estimate)*.

The following chart outlines the City's ethnic diversity:



Source: U.S. Census 2010

EDUCATION

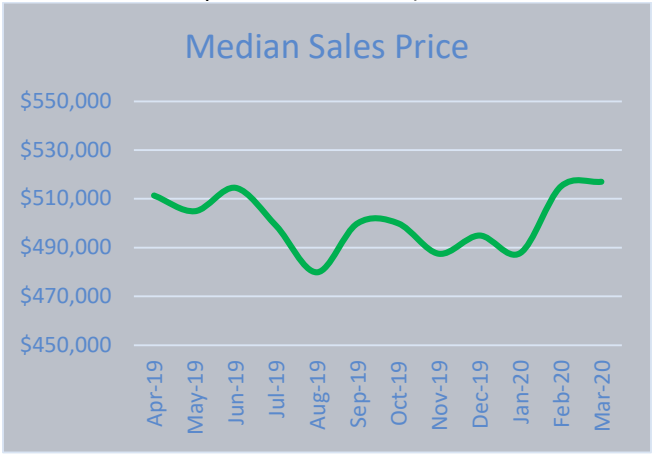
There are 38 public and private colleges within a 90-mile radius of the City of Corona including *California Baptist University; California State University, San Bernardino; Norco College; La Sierra University; Riverside Community College;* and the *University of California, Riverside*.

According to the 2010 U.S. Census, 84.6% of the population has a high school diploma or higher.

HOUSING

There are 49,941 total housing units in the City of which 48,151 are occupied with average of 3.48 persons per household (Source: California Department of Finance, January 1, 2020 estimate).

The median sales price for homes in Corona for April 2020 was $510,000.



Source: Realtor.com; median sales price was based on single-family, condo, and townhome properties.

ABOUT THE CITY OF CORONA

PARKS & OPEN SPACE

Description	Count
Total Park Acreage	376
Playgrounds	27
Baseball/Softball Diamonds	36
Soccer/Football Fields	18
Community Centers	7

LIBRARY & RECREATION

Description	Count
Libraries	1
Number of Library Visits	348,807
Volumes in Collection	165,760
Circulation (Volumes Borrowed)	411,592
Number of Recreation Program/Event Participants	574,455

FIRE

Description	Count
Fire Stations	7
Sworn Fire Personnel	107
Emergency Responses	13,141
Fires Extinguished	362



POLICE

Description	Count
Police Stations + Zone Offices	3
Sworn Police Personnel	149
Patrol Units	68
Physical Arrests	2,992
Parking Violations	8,851
Traffic Violations	6,133



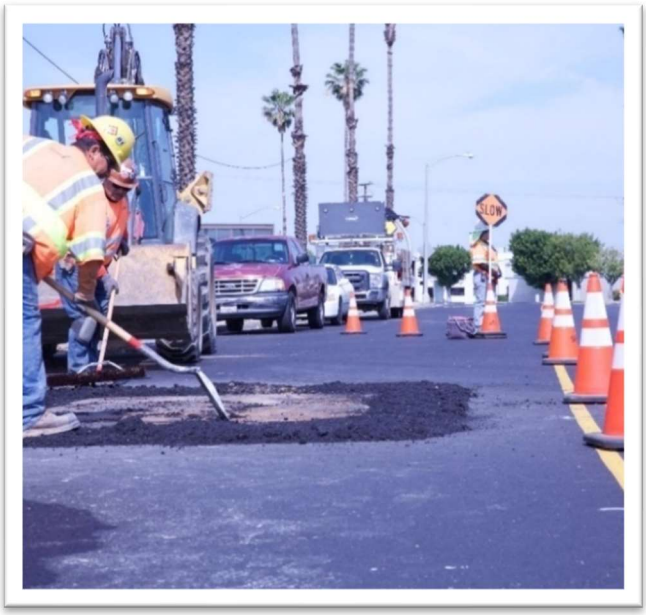
TRANSIT

Description	Count
Number of Fixed Route Minibuses	7
Number of Dial-A-Ride Minibuses	13



CITY INFRASTRUCTURE

Description	Count
Strees and Alleys (miles)	408
Streetlights	12,380
Traffic Signals	188
Water Main (miles)	719
Water Storage Capacity (millions of gallons)	52
Sanitary Sewer (miles)	458
Storm Sewers (miles)	171
Treatment Capacity (millions of gallons)	15.5
Average Daily Sewage Treatment (millions of gallons)	14.3
New Water Connections	511
Average Daily Water Consumption (millions of gallons)	30.2
Potholes Filled (square feet)	22,332





TOP 25 SALES TAX PRODUCERS, 2019

Alphabetical order, 2019	
Agile Sourcing Partners	Home Depot
All American Asphalt	Honda Cars of Corona
American Electric Supply	Larry H Miller Toyota
Anixter	LuLaRoe
Best Buy	Proparts
Cardinale Volkswagen, Hyundai, Mazda	Robertsons Ready Mix
Chevron	Ross
Costco	Sams Club
Culver Newlin	Stater Brothers
Dal Chemical Inc.	Target
Downs Energy	Vulcan Materials
Elite Roofing Supply	Walmart
Guest Supply	

Source: Hinderliter, de Llamas & Associates

TOP 10 LARGEST EMPLOYERS, 2018

Employer	Sector	# Jobs
Corona-Norco Unified School District	Education	5,478
Corona Regional Medical Center	Health Services	1,200
Kaiser Permanente	Health Services	995
All American Asphalt	Construction	840
City of Corona	Government	785
TWR Framing Enterprises	Construction	750
Fender USA	Manufacturing	675
Monster Energy	Manufacturing	607
Thermal Structures	Manufacturing	500
Veg Fresh Farms	Distribution	425

Source: Team Corona Demographics, most current data available

OPEN DATA / TRANSPARENCY INITIATIVES

About the Open Budget Initiative

The City of Corona exists to serve our community of private citizens and their families as well as facilitate a thriving economy for our local businesses. To do that well, we are clearing pathways to promote an understanding of the allocation of public funds in the City budget. This is core to the promise of a readily available government which invites public participation and keeps itself accountable to the objectives and strategic goals which are developed as a result of this partnership.

Through www.OpenDataCorona.com, readers can explore data sets directly exported out of the City's financial system. The web portal is mobile-friendly, encouraging citizen access and outreach.



- The 'Open Budget' application is a guided view through the financial complexities of the City's operating budget and presents ordinarily dense data in an interactive and easy-to-understand way. Users can also view an interactive map of capital projects currently in progress. The datasets include the adopted operating budgets, capital project budgets, and revenue estimates. In Fiscal Year 2020, the Open Budget platform was amended to include expenditure and revenue actuals which are updated on a weekly basis.



OPEN DATA / TRANSPARENCY INITIATIVES

- The 'Open Checkbook' dataset includes payments made to vendors via the City's accounts payable system. A search bar enables viewing across multiple categories.





Open Payroll

The City of Corona regularly provides employee salary and benefits information to multiple agencies, including the State of California. For historical information on this, please visit the State Controller website at www.sco.ca.gov or Transparent California at www.TransparentCalifornia.com.

OPEN DATA / TRANSPARENCY INITIATIVES

Balancing Act / Taxpayer Receipt

In October 2017, the City introduced the Citizen Tax Receipt and Balancing Act budget engagement apps. The apps are designed to make the budget more interactive and transparent to residents. Both applications are available in Spanish and English.

The Citizen Tax Receipt app is intended to provide an estimate to Corona residents on where their tax dollars go. Sales and property tax funds are spent on City services such as fire, police, library, parks street maintenance, administration, and public works. Sales and property taxes are split among several different entities including the county and school districts. By simply entering your age, income, and the value of your home (if applicable), the tool will show you an estimate of your tax bill and where the money is spent. The application calculates taxes on real estate and estimates taxes on restaurant meals and sales tax activity, based on age and income. It does not include fees for water, sewer, trash and storm water.

After reviewing the Tax Receipt Estimates, residents are given the opportunity to engage in budget allocations by utilizing the Balancing Act application. This portion provides a graphical representation of the General Fund budget. The simulator allows residents to adjust revenues and expenditures to create a balanced budget, while providing feedback on service and spending priorities which the City can use as it develops future budgets.

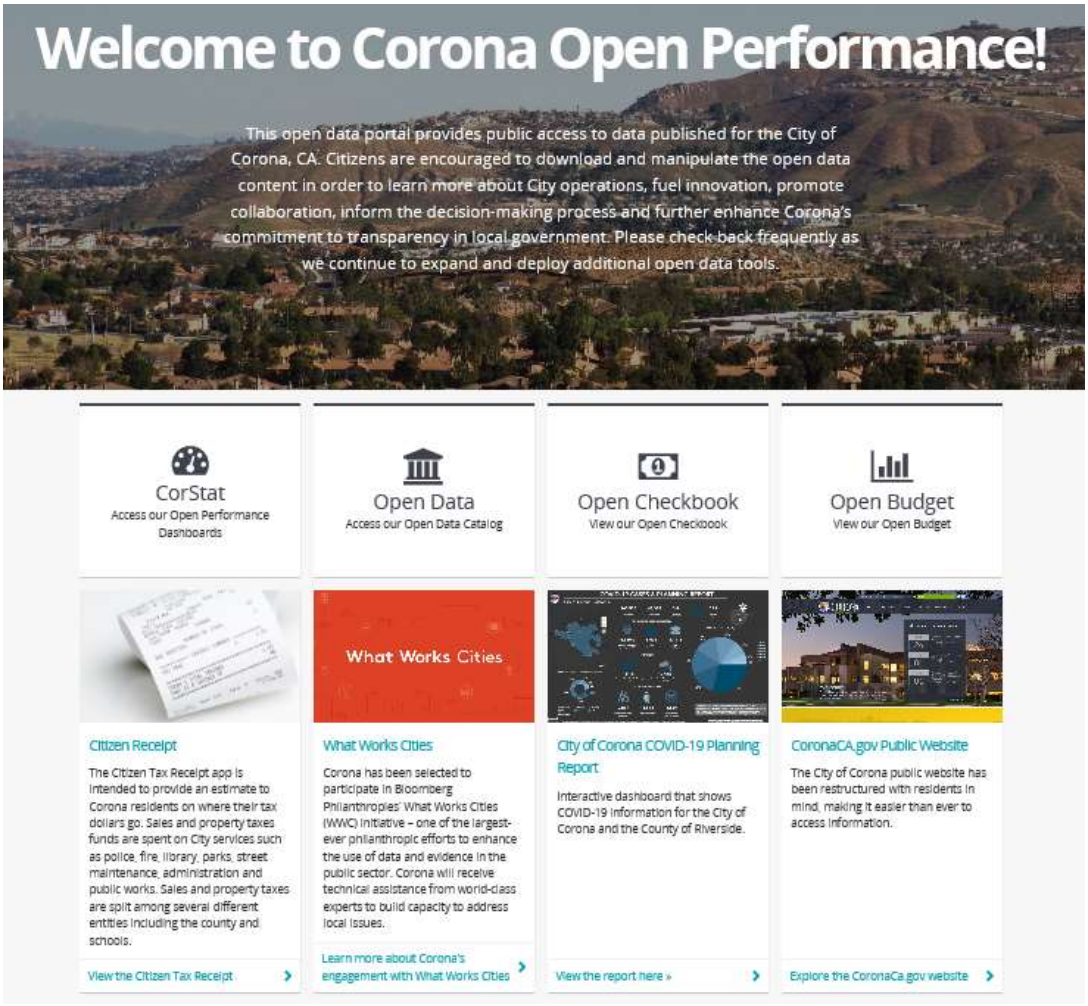
Open Data Dashboards – "Corona Open Performance"

In July 2018, the City of Corona launched "Corona Open Performance" - open data dashboards, powered by Socrata. The dashboards are a way for people to make sense of large amounts of data in a visual format. Site users can download the data sets in spreadsheets, flag data sets to watch or compare, create visualizations, such as maps, charts and graphs, as well as embed the data into their websites. There are many data sets available for consumption that cover a variety of City operations, such as library and recreation patronage, social media, SeeClickFix, finance, police and fire activity, and transportation.

The Corona Open Performance platform will continue to evolve as goals and objectives are set and the City works towards achieving those long-term performance management targets. The City will continue to release additional data sets as they become available.

Please visit the Corona Open Performance page at http://Corstat.CoronaCA.gov.

OPEN DATA / TRANSPARENCY INITIATIVES



Get Involved & Join the Conversation

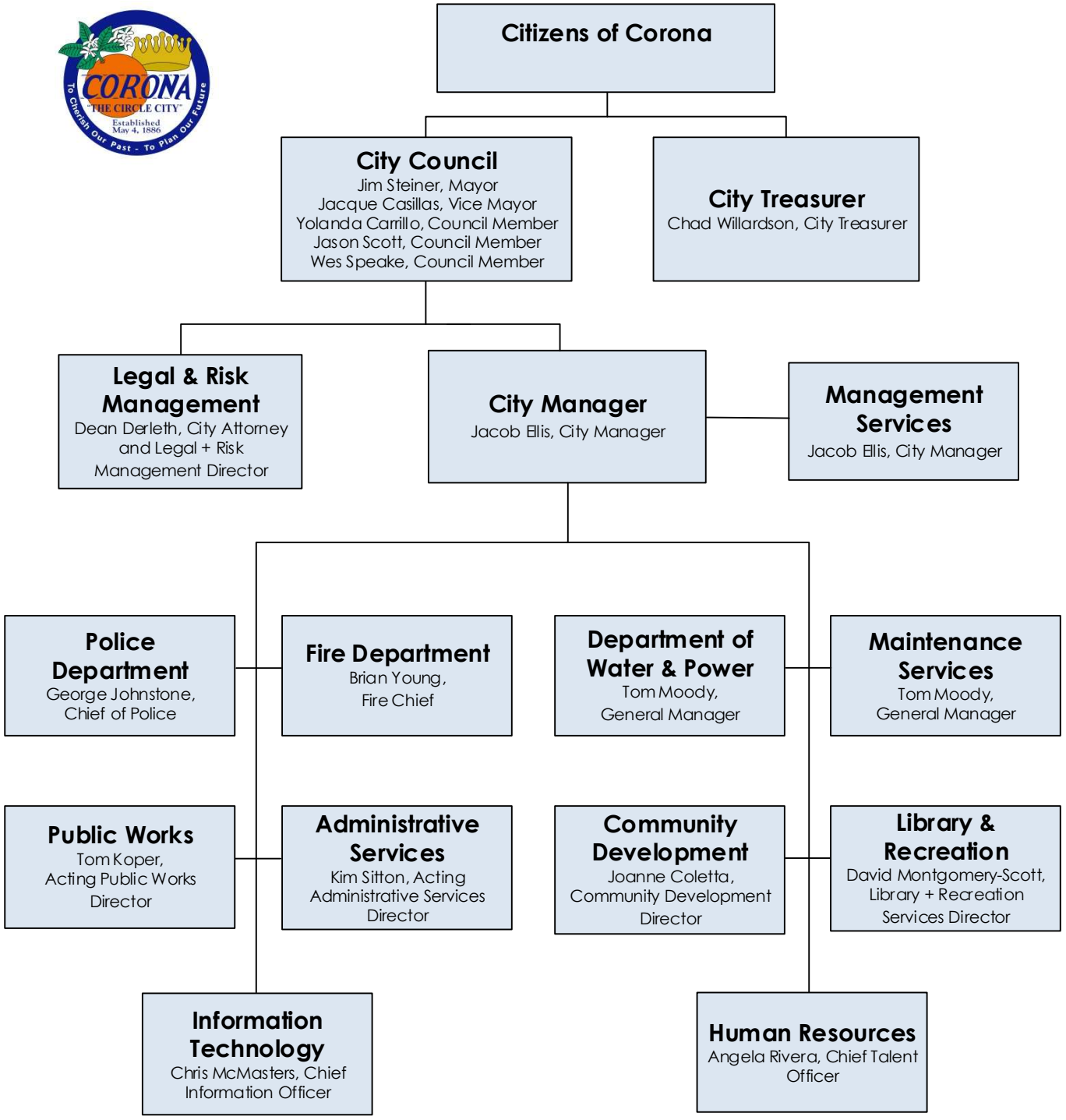
The first step in getting involved is getting to know the City of Corona – what we do, and what it takes to provide city services. We invite you to explore the online tools for yourself by visiting the following web pages:

Open Budget and Open Checkbook: www.OpenDataCorona.com

Balancing Act and Taxpayer Receipt: www.CoronaCA.gov/BalancingAct

Corona Open Performance: http://Corstat.CoronaCA.gov

CITY OF CORONA
City Organization Chart



Building the Budget

The budget is a communication tool which accurately and openly explains the cost of providing services to the community and other public agencies. In addition, it establishes the foundation of effective financial planning. The budget is a resource planning document, with City staff and monetary support as its primary tools for achieving its goals. It establishes fiscal controls and is the legal limit for spending. The Fiscal Year (FY) 2021 budget was approved by the City Council on June 17, 2020.

SIGNIFICANT BUDGET POLICIES & GUIDING PRINCIPLES

The Corona Municipal Code, Chapter 2.04.060 requires that the City Manager prepare and submit the Annual Budget to the City Council for approval.

Under policy directive and guidance, the budget is developed based upon:

- Guidance and policy direction provided by the City Council through the City Manager and to his/her executive team
- Long-term financial plan which reviews at least 3 years of actuals with a 5-year economic and financial outlook
- The Citywide Strategic Plan
- Federal, State, and Local law and emerging issues



The City Strategic Plan outlines 6 major goals which should be the City's primary focal points for investment.

Balanced Budget

The City is required to maintain a balanced budget. The total of budgeted expenses and transfers out shall not exceed the total of estimated revenues, transfers in, and use of any one-time funding or fund balance (including reserves). This information is summarized on the *Schedule of Estimated Fund Balance Changes*.

Constitutional Spending Authority

Appropriations in the Annual Budget comply with the City's appropriation limit as calculated in accordance with Article XIII-B of the Constitution of the State of California and Government Code Section 7900 (Gann Appropriation Limit), which limits growth in appropriations to a percentage increase in the cost of living as well as the City's population.

> *The Federal Goverment is the people and the budget is a reflection of their need.*
>
> John F Kennedy

General Fund Balance Reserve Policy

The City's General Fund Balance Reserve Policy was originally established in 2010. The emergency contingency reserve was $32.6 Million as of June 30, 2019. The City also maintains a budget balancing reserve which is used to maintain critical services which may be impacted by sudden economic or legislative changes that may adversely impact City revenues. The City's budget balancing reserve was $34.4 Million as of June 30, 2019. In Fiscal Year 2019, the City also established a Pension Obligation Reserve. The balance for June 30, 2019 was $2.5 Million which will be contributed towards the unfunded pension liability in FY 2021.

Investment Policy

The City formally adopts its Investment Policy on an annual basis. It provides guidelines for the prudent investment of the City's idle cash and outlines the policies for maximizing the efficiency of the City's cash management. The Investment Policy is in conformity with the California Government Code Sections 53600 et seq. The City Treasurer is delegated investment authority on a year-to-year basis. Within the constraints set forth in the policy, the City Treasurer has the authority to direct investment strategy and approve investment policy and procedures for the City's investment portfolio. The criteria for selecting investments and the order of priority are safety, liquidity and yield.

The Investment Policy is approved by the City Council and adopted by resolution. The policy is available on the Finance Division's page of the City of Corona's website at www.CoronaCA.gov.

Debt Policy

The debt policy is adopted as a means of standardizing the issuance and management of debt. The primary objective is to establish conditions for the use of debt, to minimize the City's Debt Service requirements and cost of issuance; to retain the highest practical credit rating; to maintain full and complete financial disclosure and reporting; and to maintain financial flexibility for the City. The policy applies to all debt issued by the City and its component units. The policy is an important tool to ensure the use of the City's

resources to meet its commitments, to meet the needs of the citizens of Corona, and to maintain sound financial management practices.

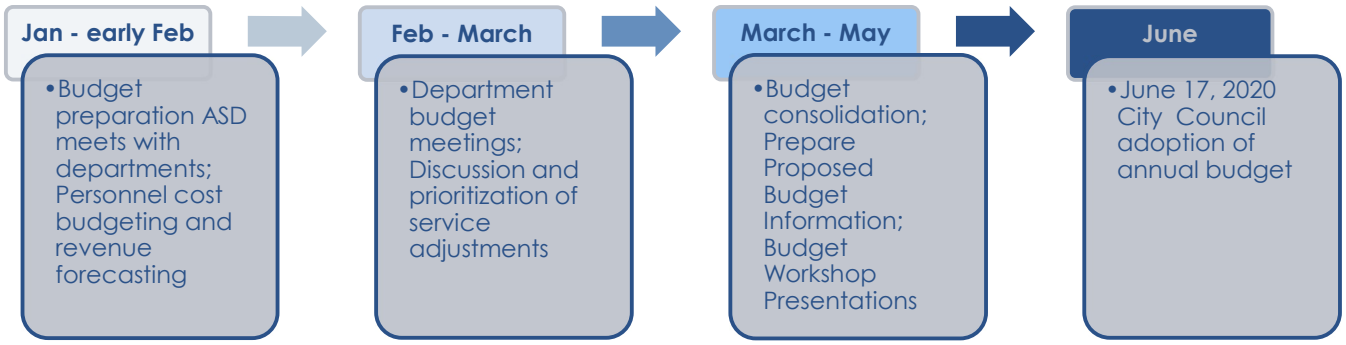
The Debt Policy is approved by the City Council and adopted by resolution. The policy is available on the Finance Division's page of the City of Corona's website at www.CoronaCA.gov.

City Budget Calendar

The budget process begins as a team effort in January of each year. The Administrative Services Department (ASD) works in cooperation with all City departments to formulate revenue projections for the upcoming fiscal year. From this, the individual departments use the projected revenues and existing fund balance information to prioritize and recommend the budget to meet the next fiscal year's objectives.

The City Manager's Office and the Administrative Services Department jointly review each budget proposal, revenue assumptions, and all current financial obligations, before presenting the proposed budget to the City Council.

Prior to Fiscal Year 2020, the proposed budget was presented to the public and City Council at a study session in late May/early June. For Fiscal Year 2020, the schedule was amended to include a total of four public study sessions to provide more in-depth details, additional City Council and public input, and discussion about the City's budget. The FY 2021 budget was developed during the COVID-19 pandemic. The number of public workshops was reduced to two as the situation was dynamic and the information was changing quickly. The budget calendar will be re-evaluated again for the FY 2022 budget process.



- May 12, 2020 Workshop #1 – Revenues and Operating Budget
- May 26, 2020 Workshop #2 – Capital and Service Adjustments
- June 17, 2020 FY 2021 budget adopted by City Council

Budgetary Control and Amendments

New and continuing (multi-year) appropriations are set for City funds via a majority vote of the City Council. The legal level of budgetary control is at the City Manager and department level. Budget amendments within departments are approved by Department Directors, as long as the amendment does not increase the department's overall spending authority as dictated by the current budget.

Any amendment which increases spending authority must obtain City Council approval by majority vote. Furthermore, an amendment to the City's Capital Budget requires City Council approval. (Please refer to the '*Five Year Capital Improvement Plan*' section and/or separately issued '*Capital Improvement Plan FY 2021 to FY 2025*' for additional details.) This is because each capital project, having a specific scope, is awarded funding on a discrete basis, and therefore, is treated as a stand-alone budget.

As a practical matter, capital project budgets may be exceeded, from time to time, due to circumstances that cannot always be predicted in advance. In that event, departments are permitted to transfer up to 10% from a similar project within the same subprogram and having the same funding source. If this condition cannot be met, then departments are required to obtain City Council approval to increase, decrease or transfer funding which exceeds the 10% threshold.



The Budget in Brief

THE CITY BUDGET IN A NUTSHELL

The City of Corona's fiscal year begins July 1 and ends June 30. Annually, through a public process, the Adopted Budget commits financial resources to a myriad of services and programs that the City provides. In other words, it commits funding to what we do. However, the budget also works to legally limit funding too. The legal limit is required because financial resources are finite. Therefore, the investments that we make (of these finite resources) into what we do (or want to do) reflect the priorities of the City and the direction of its future.

WHAT DOES THE CITY OF CORONA DO?

All City services and the cost of providing services can be organized and tied back to one of **6 key service areas** which together, influence the quality of life. These are the primary components or goal posts of the annual operating budget.



Budget Accounting & Presentation



A formal budget is employed as a management control device during the year. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

The accounts of the City are organized by funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. City resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The City budget includes information regarding estimated costs (or outflows) and revenue (or cash inflows) for identified programs, projects, and levels of service to meet the needs of the City. All annual operating budget appropriations lapse at the end of the fiscal year, except for items that have specifically received City Council approval and grant funded programs with a funding period that ends after June 30th. Capital projects typically span more than one fiscal year and the appropriations roll forward (continuing appropriations) until projects are completed, placed into service, accounted for as capital assets, or abandoned at the discretion of the City or the City Council.

The City of Corona's budget is prepared and based on five expense categories; personnel, non-personnel (such as supplies and services), capital outlay, debt service and capital improvement projects. The first two listed are considered operational in nature and are known as recurring costs. Capital outlays refer to minor equipment purchases which are generally infrequent and valued at less than $50,000. Capital outlays are paid for out of operating funds. Debt service refers to principal and interest payments on borrowed funds (such as bonds or long-term loans). Capital improvement projects (CIP) are asset acquisitions and/or major facilities, systems, and infrastructure improvements which cost over $50,000. These reside "outside" of the operational budget and are an example of a one-time cost.

Basis of Accounting and Budgeting

Basis of accounting refers to the timing of revenue and expenditure recognition for budgeting and financial reporting. The City's financial statements and accounting records are maintained in accordance with Generally Accepted Accounting Principles of the United States, (GAAP) and outlined by the Governmental Accounting Standards Board (GASB). The accounts of the City are organized by funds, each of which is considered a separate accounting entity. The City collects and records revenues and expenditures within the following categories: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds include the General Fund, Special Revenue, Debt Service, and certain capital project funds which receive primarily grants or intergovernmental revenues (such as Housing and Urban Development - HUD). These funds are accounted for using the modified accrual basis where revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

- The **General Fund** is the City's primary operating fund and accounts for most City programs and services which are supported by general taxing revenue and/or fees.
- The **Special Revenue Funds** are used to account for and report the proceeds of specific revenue sources that are restricted or committed to specified purposes, often by legislative authority. For example, Gas Tax (Highway User Tax) and Transportation Urban Mitigation Fee (TUMF) revenues may only be used for certain street improvement and transit programs (and no other purpose).
- The **Capital Project Funds** are used to account for and report financial resources that are restricted, or assigned to capital expenditures, including acquisition or construction of capital facilities and other capital assets.
- The **Debt Service Funds** are used to account for and report financial resources that are restricted, committed or assigned to expenditure for the payment of general long-term debt principal, interest and related costs, other than enterprise debt.

Proprietary Funds are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred. Proprietary funds include Enterprise and Internal Service Funds.

- The **Enterprise Funds** are used to separately account self-supporting activities that are supported by rates and/or fees. These funds include Airport, Electric Utility,

Water Utility, Transit (Dial-a-Ride and Fixed Route Shuttles) and Water Reclamation Utility (Sewer).

- The **Internal Service Funds** are used to separately account for departments that provide services to other City departments, and, therefore, incur costs that are then allocated to each receiving department. These costs include risk management, warehousing and fleet.

The **Fiduciary Funds** are custodial in nature (assets equal liabilities) and are accounted for on the accrual basis of accounting. Successor Agency (formerly the Corona Redevelopment Agency) and funds that are maintained to account for debt service obligations relating to certain assessment and community facilities districts are included in this category.

The City's **Capital Improvement Plan,** which is a multi-year, multi-million-dollar effort, consists of a myriad of projects (organized by program and sub-program) which are approved in aggregate by the City Council. Capital projects are accounted for directly in the fund (budgetary source). The City Council adopts the **Five-Year Capital Improvement Plan** along with the operating budget, and a separate document is published with a full listing of projects, new appropriations as well as continuing appropriations.



Table – Listing of City Funds

GOVERNMENTAL FUNDS

General Fund

110 General Fund
232 Civic Center Fund

Special Revenue Funds

206 Library Facilities Fee Fund
207 Fire Wildland Mitigation Fund
208 TC Police Facilities Fund
209 TC Fire Facilities Fund
211 Street and Traffic Signals Fund
212 Drainage Fee Fund
213 Police Facilities Fund
214 Fire Facilities Fund
215 Public Meeting Facilities Fund
216 Aquatics Center Fund
217 Parks and Open Space Fund
218 Corona Mall BID Fund
221 RMRA Fund
222 Gas Tax (2105-2106-Prop 42) Fund
224 Rideshare-Trip Reduction Fund
227 Measure A Fund
231 CAL COPS Grants Fund
234 Parkland Acquisition Fee Fund
236 CFD 2018-1 Spec Tax B Bedford Fund
237 CFD 2018-2 Spec Tax B Sierra Bella Fd
238 CFD 2017-2 Spec Tax B Valencia Fd
246 CFD 2000-1 (Eagle Glen II) Fund
247 CFD 2002-2 LMD Fund
248 CFD 97-1 Landscape Fund
249 CFD 2001-1 Landscape Fund
250 Asset Forfeiture Fund
251 CFD/LMD 2002-3 Fund
252 LMD 2003-1 Lighting Fund
253 CFD/LMD 2011-1 Landscape Fund
255 CFD 2016-2 Terrassa Special Tax Fd
257 CFD 2016-3 Zn2 Boardwalk Fund
258 CFD 2016-3 Zn3 Dollar Self Fund
259 CFD 2016-3 Zn4 515 S Promenade Fd
260 Residential Refuse/Recycling Fund
261 SC Major Thoroughfares Fund
274 South Corona Landscaping Fund
288 Park Development (Quimby) Fund
289 Dwelling Development Tax Fund
294 CFD 2016-3 Zone 6 Chung Fund
297 CFD 2016-3 Zone 8 K Parker Fund

Special Revenue Funds (continued)

411 US Dept of Justice Grant Fund
415 Library Other Grants Fund
422 Traffic Offender Fund
442 Adult and Family Literacy Grant Fd
446 LMD 84-1 Lighting Fund
455 LMD 84-2 Zone 2 Fund
456 LMD 84-2 Zone 4 Fund
457 LMD 84-2 Zone 6 Fund
458 LMD 84-2 Zone 7 Fund
460 LMD 84-2 Zone 10 Fund
461 LMD 84-2 Zone 14 Fund
462 LMD 84-2 Zone 15 Fund
463 LMD 84-2 Zone 17 Fund
464 LMD 84-2 Zone 18 Fund
468 LMD 84-2 Zone 19 Fund
470 LMD 84-2 Zone 20 Fund
471 LMD 84-2 Zone 1 Fund
473 Eagle Glen HOA Fund

Debt Service Funds

391 2016 Lease Revenue Bonds Fund

Capital Projects Funds

243 PW Grants/Agreements Fund
245 NPDES Discharge Fund
291 Low Moderate Income Housing Fund
431 CDBG Fund
432 HOME Investment Partnership Fund
445 Bicycle Transportation Account Fund
478 TUMF – RCTC Fund
479 TUMF – WRCOG Fund
480 Reimbursement Grants Fund

PROPRIETARY FUNDS

Enterprise Funds

275 Airport Fund
440 Water Reclamation Capacity Fund
453 2012 Water Revenue Bonds Fund
454 2013 Wastewater Revenue Bonds Fd
507 Water Capacity Fund
567 Reclaimed Water System Fund
570 Water Utility Fund
571 Water Utility Grant Fund
572 Water Reclamation Utility Fund
573 Water Reclamation Utility Grant Fd
577 Transit Services Fund
578 Electric Utility Fund
579 Electric Utility Grant Fund

Internal Service Funds

680 Warehouse Services Fund
681 Information Technology Fund
682 Fleet Operations Fund
683 Workers' Compensation Fund
687 Liability Risk Retention Fund

FIDUCIARY FUNDS

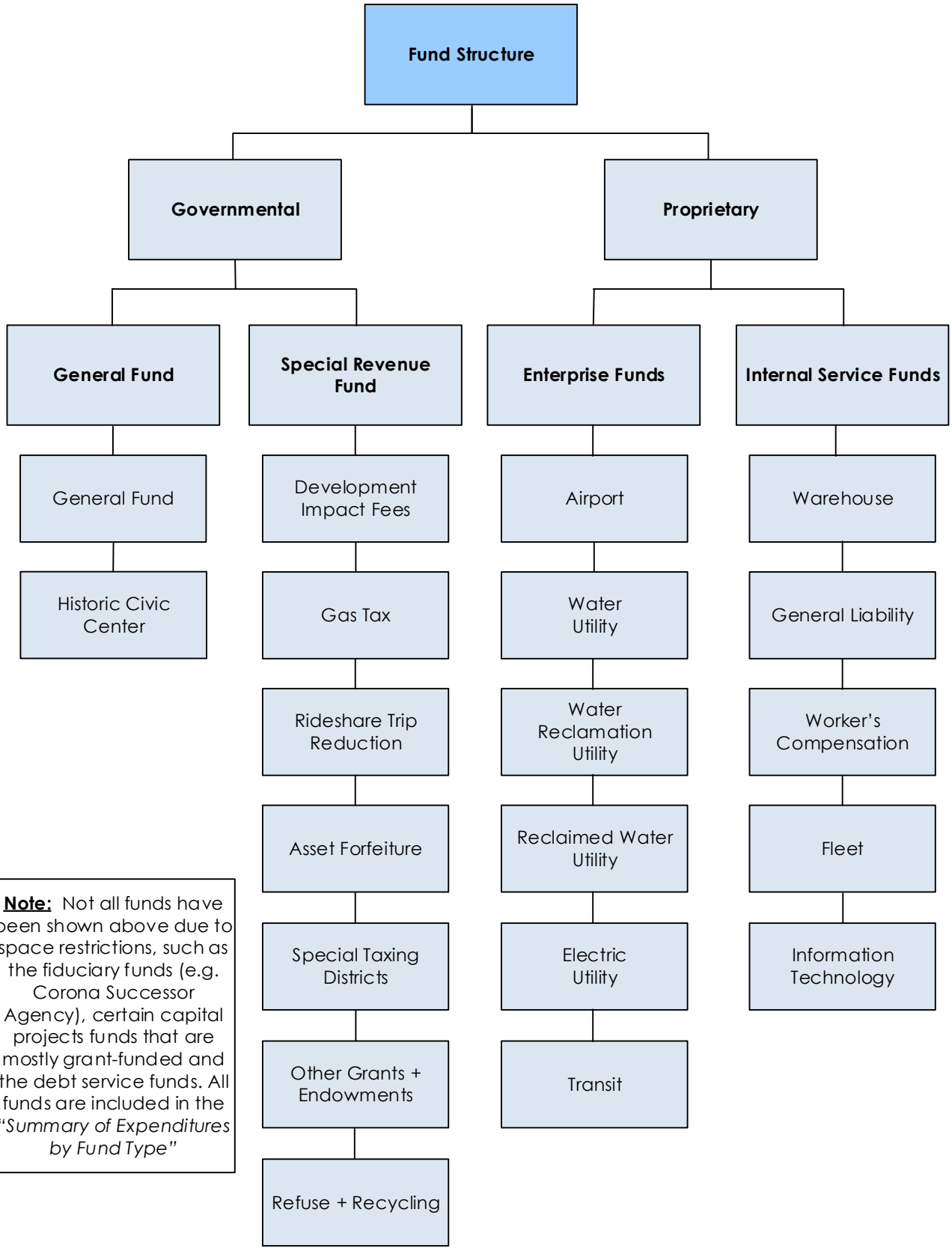
Agency Funds

342 CFD 86-2 (Woodlake) Fund
358 CFD 89-1 A (LOBS DW) Fund
359 CFD 89-1 B (LOBS Improvement)
365 AD 95-1 (Centex) Fund
366 AD 96-1, 96 A (Mtn Gate) Fund
368 AD 96-1, 97 A (Van Daele) Fund
369 AD 96-1, 97 B (WPH) Fund
370 Ref CFD 90-1 (South Corona) Fund
371 CFD 97-2 (Eagle Glen I) Fund
373 AD 96-1, 99A (Centex) Fund
374 CFD 2000-01 (Eagle Glen II) Fund
377 CFD 2001-2 (Cresta-Grande) Fund
378 CFD 2002-1 (Dos Lagos) Fund
381 CFD 2002-4 (Corona Crossings)
382 CFD 2004-1 (Buchanan Street) Fund
383 CFD 2003-2 (Highlands Collection) Fd
384 CFD 2018-1 Bedford 1A Fund
386 CFD 2018-2 Spec Tax A Sierra Bella Fd
387 CFD 2002-1 (Improvement Area) Fund
390 CFD 2016-2 Terrassa Special Tax A Fd
392 CFD 2017-2 Spec Tax A Valencia Fund

Successor Agency Funds

233 Obligation Payment Fund
417 RDA Successor Agency Fund
475 Successor Agency Administration Fd

CITY OF CORONA
City Fund Structure

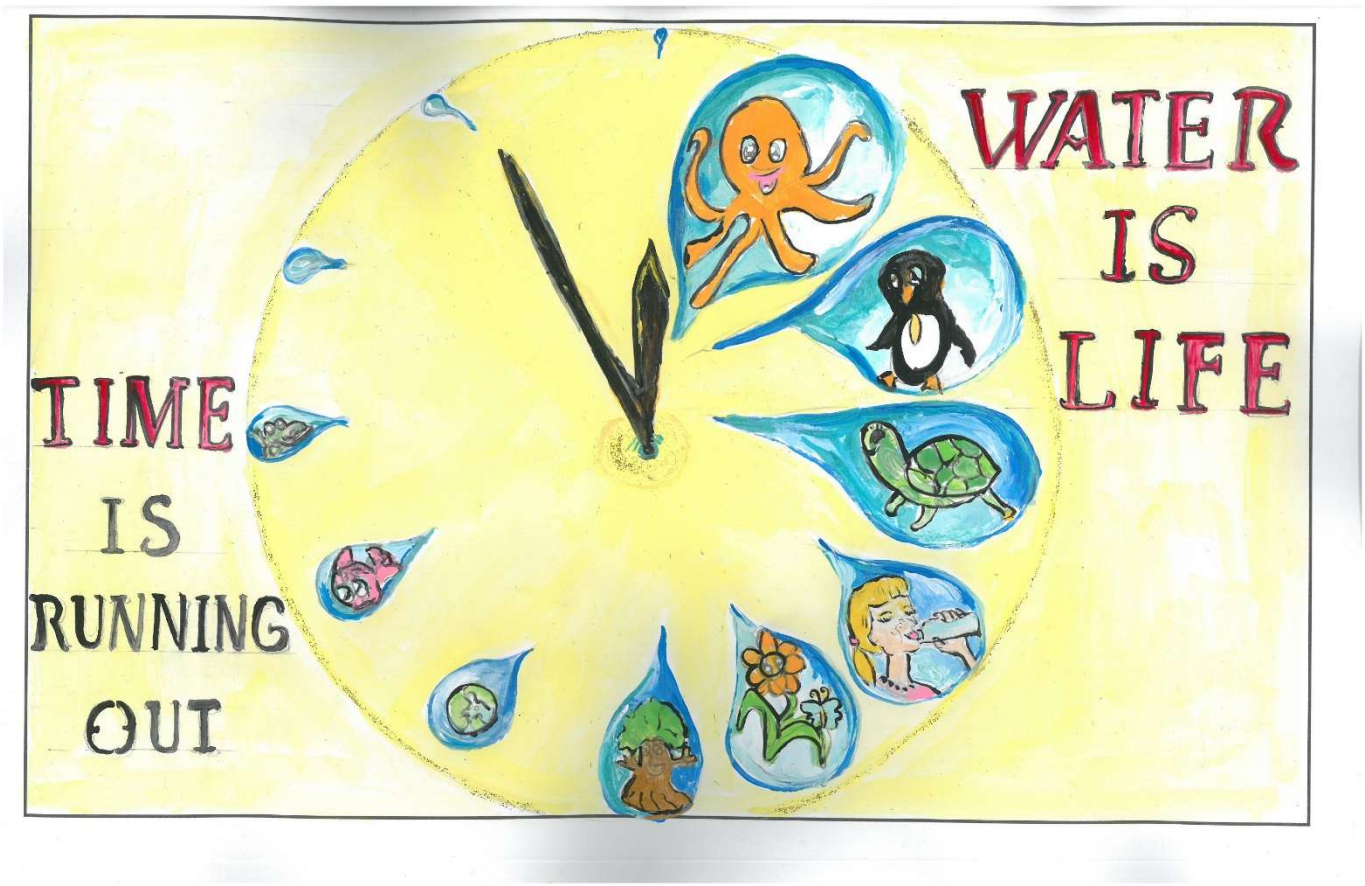


Note: Not all funds have been shown above due to space restrictions, such as the fiduciary funds (e.g. Corona Successor Agency), certain capital projects funds that are mostly grant-funded and the debt service funds. All funds are included in the "*Summary of Expenditures by Fund Type*"


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future



BUDGET OVERVIEW & FINANCIAL SUMMARIES



Artwork by Tiffany Murphy, Grade 3



KEY BUDGETARY ASSUMPTIONS & CHANGES

Overall Budget Assumptions

GENERAL ECONOMIC OUTLOOK

In early 2020, the COVID-19 pandemic began to spread throughout the world and has temporarily changed life as we know it. The global, national, state, and local economies were negatively impacted through 'safer at home' restrictions and the temporary closure of many businesses and industries. This event has led to large scale unemployment numbers which have not been seen in the United States since the Great Depression. The current economic outlook is uncertain as the situation continues to evolve. Many economists anticipate a depressed economy until early 2021 or longer, or until a viable vaccine is discovered. The City continues to monitor the global, national, state and local stage for signs of change, which will have a material impact on the City's revenue or expenditures budget.

Economic Drivers	Estimated FY 2021	Estimated FY 2022
U.S. Real GDP Growth	-0.80%	3.40%
U.S. Unemployment Rate	8.10%	4.50%
California Employment Growth *(Non-Farm)*	1.50%	1.30%
California Unemployment Rate	4.00%	4.00%
California Median Existing Home Price	$ 532,216	$ 564,823
California Residential Building Permits	126,449	131,572

Source: Beacon Economics, June 2020

The City of Corona has a diversified mix of businesses that generate sales tax. While there is a reduction predicted for the receipt of sales tax due to the COVID-19 pandemic, there are some exciting economic development activities occurring within Corona that will bolster the City's economic condition:

- Monster Energy continues to expand its corporate headquarters with the recent acquisition of a fourth facility for additional office space and to support operations
- Lab Holding Company LLC continues to move forward with the redevelopment of the Corona Mall with construction expected to commence in FY 2021
- Boureston Companies has begun construction on a downtown medical campus totaling more than 58,000 square feet
- Bedford Marketplace will break ground in late 2020, adding new retail opportunities to South Corona

- Latitude Business Park will break ground in late 2020, adding more than one million square feet of industrial space suitable for headquarter expansions
- Construction is near completion at the Lakeshore Plaza office Park, adding 146,000 square feet of Class A office space to the community

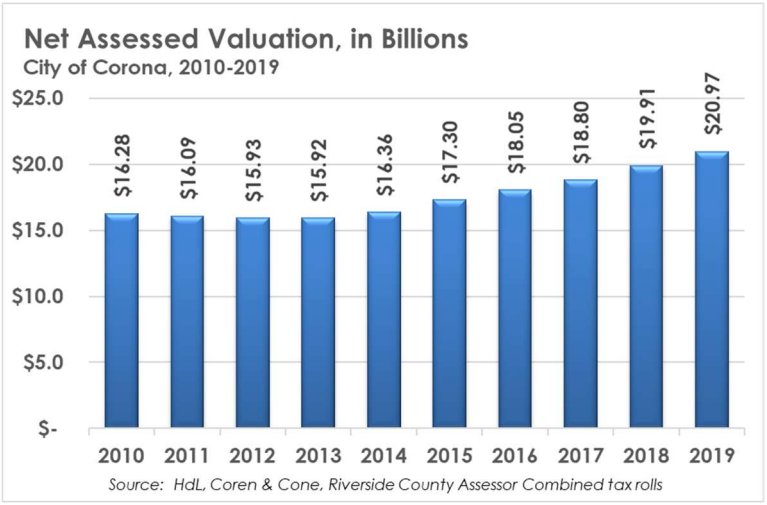
Key Revenue Assumptions

PROPERTY TAX REVENUE

Property tax revenue is budgeted at $50.5 Million for FY 2021. This represents an overall property tax growth of 1.9% for FY 2021, when compared to the FY 2020 year-end projection of $49.6 Million.

- Assessment roll growth is assumed to be approximately 3.0%.

The City continues to see growth in the taxable assessed values for properties. As of 2019, assessed values in the City of Corona are at the highest point in Corona's history. While higher home values bode well for the General Fund, the impact of the increase has been mitigated by lower real estate inventory. Assessed valuation growth is estimated to be 3.0% for Fiscal Year 2021.

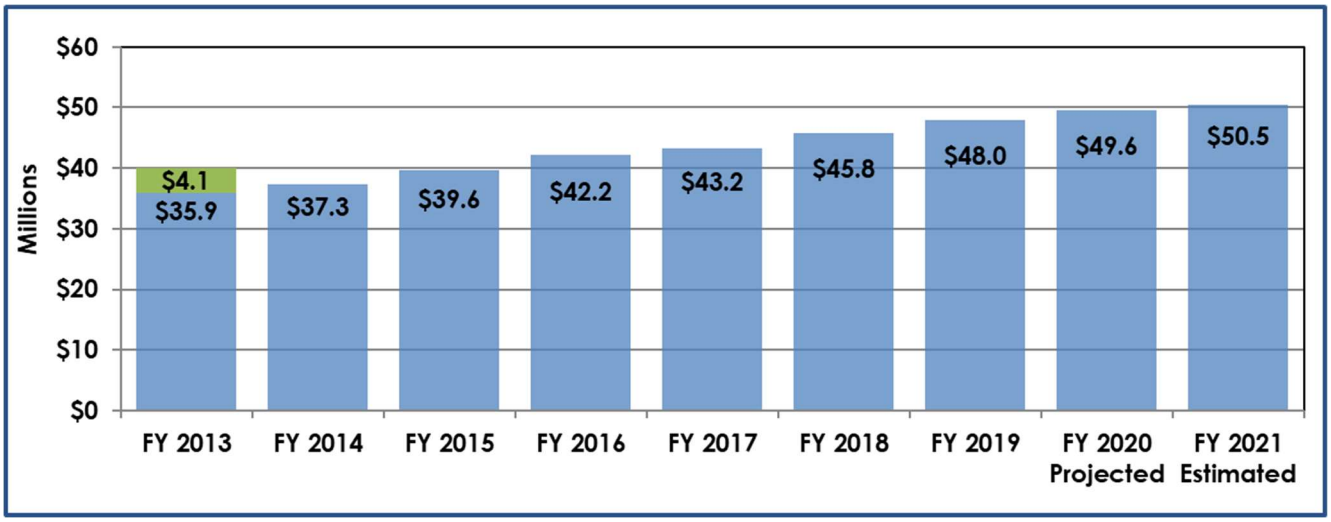


- Assessment roll growth is partially offset by delinquencies which affect the City's ability to collect property tax revenue. The delinquency rate is assumed to be approximately 10% for FY 2021, which is considerably higher than the prior year's actual of 3%. The increased delinquency factor is based on a look back of prior economic downturns and how that impacted the delinquency rate.

- The Vehicle License Property Tax revenues are estimated to increase by $0.4 Million as that line item is based on the assessed valuation growth.

KEY BUDGETARY ASSUMPTIONS & CHANGES

The following graph is a ten-year look of total property tax receipts. The budget for FY 2021 includes the estimated increase in assessed valuation. For the property tax line items where the delinquency factor applies, those estimates have been adjusted appropriately.



[1] FY 2012-13 includes a one-time residual payment of $4.1 million related to the dissolution of the Redevelopment Agency.

SALES TAX REVENUE

The sales tax revenue category is budgeted at $38.2 Million for Fiscal Year 2021 which represents a 9.2% increase, when compared to the FY 2020 year-end projection of $35.0 Million.

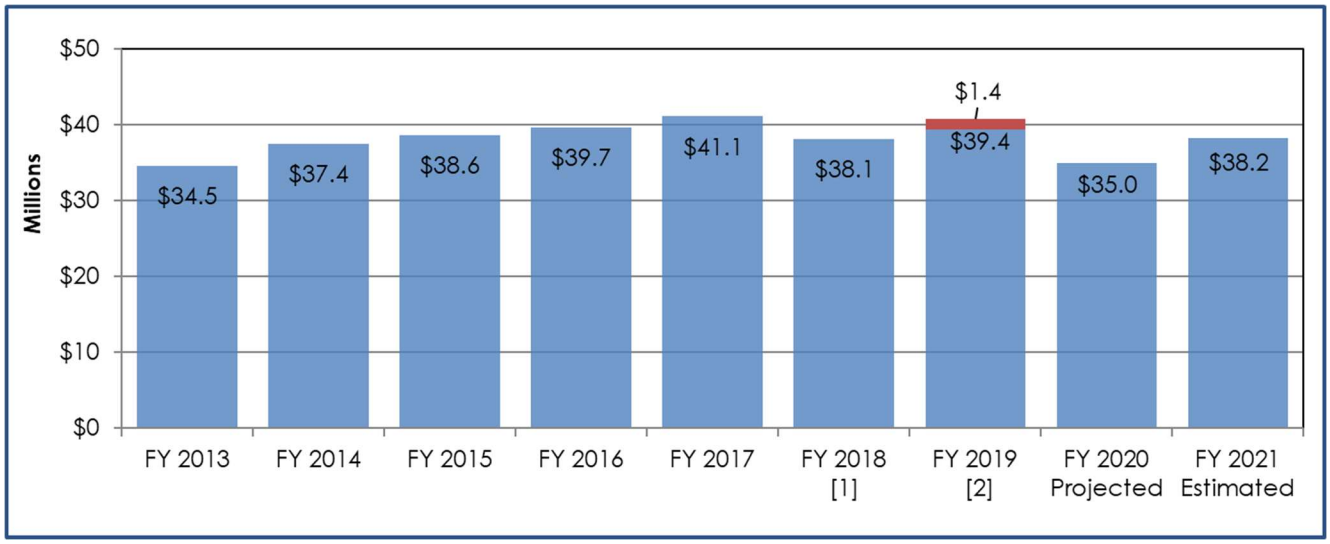
In FY 2020, the sales tax revenues are projected to be $35.0 Million, a decrease of $5.8 Million as compared to the FY 2019 actuals of $40.8 Million. The decrease is primarily for the following reasons:

- One-time 'true-up' payment of $1.4 Million received from the State in FY 2019 that was for FY 2018 activity.
- Decreased sales tax activity estimate of $4.4 Million related to impacts from the COVID-19 pandemic.

The FY 2021 estimate of $38.2 Million represents an overall increase of 9.2% when compared to the projected figure for FY 2020. As the City and State of California transition into different phases of reopening the economy after COVID-19, the situation will continue to evolve. Staff will monitor the activity, working closely with our sales tax consultant, to provide the City Council with updated information for budgetary revisions as needed.

KEY BUDGETARY ASSUMPTIONS & CHANGES

The following chart is a ten-year graphical look at the total sales tax revenue category. Starting in FY 2018, an accounting change was made to move sales tax agreements (aka operating covenant agreements) from expenditures to a contra revenue account. This change was to provide more clarity on the net sales tax revenue available for funding the City's operations. A full listing of the City's operating covenant agreements is available on the City's website, on the City Manager's Office page.



[1] FY 2018 Projected and forward - includes accounting change for sales tax agreements.
[2] FY 2019 includes $1.4 Million received for FY 2018 activity.

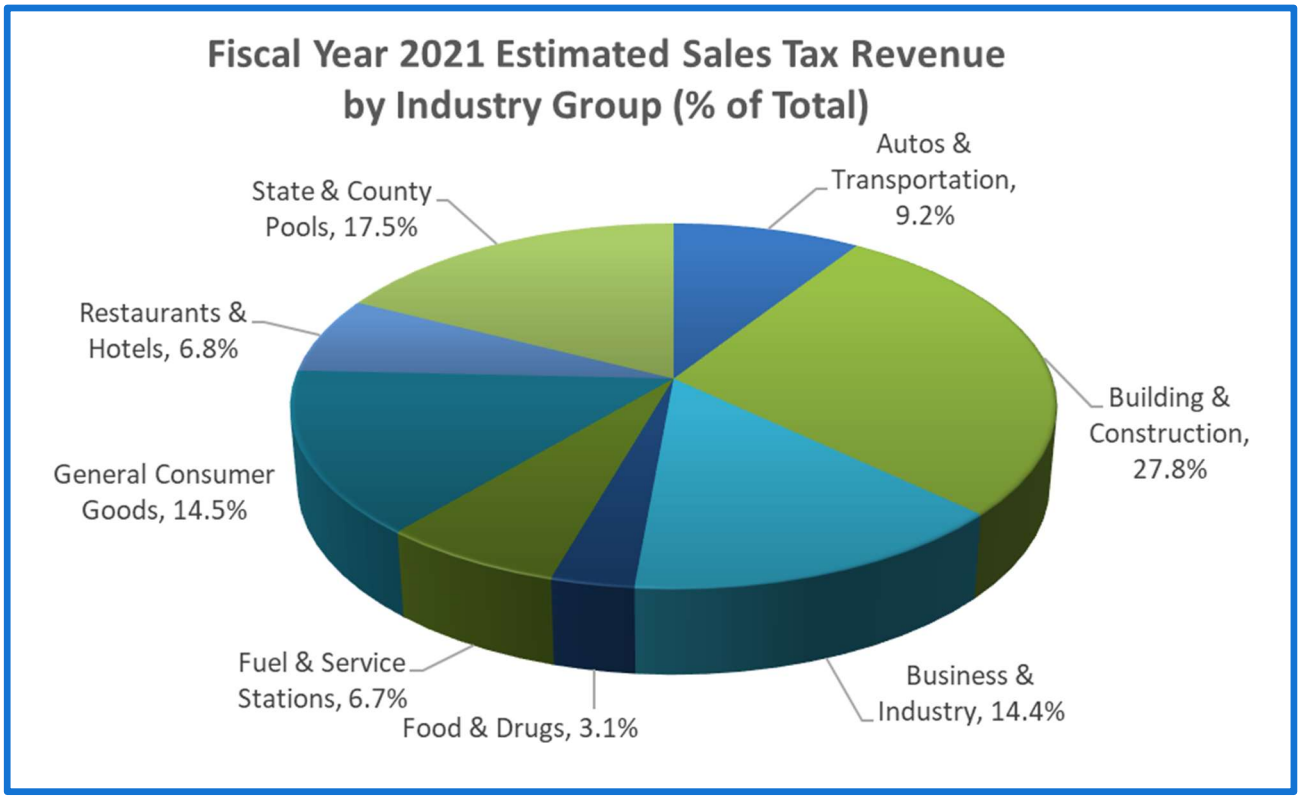
Industry Group	FY 2021 Estimated Statewide Trends
Autos & Transportation	-7.40%
Building & Construction	0.80%
Business & Industry	-3.80%
Food & Drugs	2.50%
Fuel & Service Stations	-4.70%
General Consumer Goods	1.30%
Restaurants & Hotels	-11.70%
State & County Pools	10.90%
TOTAL	**-1.10%**



Source: Beacon Economics June 2020

KEY BUDGETARY ASSUMPTIONS & CHANGES

The following pie chart breaks down the City's estimated sales tax revenue by industry group for Fiscal Year 2021.



HIGHWAY USER TAXES – GAS TAX AND ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA)

Gas Tax revenue (Fund 222) is estimated at $3.8 Million for Fiscal Year 2021, a decrease of 4.9% as compared to FY 2020 projected. The Road Maintenance and Rehabilitation Account (RMRA, fund 221) is estimated at $2.6 Million for FY 2021. This estimate is flat when compared to the FY 2020 year-end projection.

KEY BUDGETARY ASSUMPTIONS & CHANGES



Provisions in the California Streets & Highway Code allocate funding to cities for the maintenance and improvement of public streets, roads, and highways. Revenues are collected on taxes imposed on the purchase of gasoline and fuel, and allocations are administered by the California Department of Tax and Fee Administration.

California has experienced a shift in consumer preferences, from traditional gasoline-powered to more fuel-efficient vehicles due to tax incentives, rebates, and environmental concerns. This has resulted in reduced available revenues for cities and constricted cash flows needed to support critical street maintenance and transportation-related projects.

In 2017, the Governor approved additional gas taxes to fund street and road infrastructure projects throughout the State of California. The Road Repair and Accountability Act of 2017, now known as the Road Maintenance and Rehabilitation Account (RMRA), contains special provisions to protect the funds from being diverted for other purposes. Funding is estimated to provide $15 Billion for California streets and roads over the next ten years.

The following table provides estimates for both the RMRA Fund and the Gas Tax Fund. Both the RMRA Fund and the Gas Tax Fund are being impacted by the COVID-19 'safer at home' orders. With more people working from home, furloughed, or unemployed, the demand for fuel decreases which results in a reduction in gas tax receipts. In FY 2021, there is a 4.9% decrease in the Gas Tax revenues as compared to the Projected FY 2020 amount. The Gas Tax forecast for FY 2021 is also decreasing due to the ending of the State's repayment of Transportation Congestion Relief Funds (TCRF). The repayment was made to agencies over three fiscal years: FY 2018, FY 2019, and FY 2020.

Fund	Actual FY 2017	Actual FY 2018	Actual FY 2019	Projected FY 2020	Estimated FY 2021	Growth % to FY 2020
221 - RMRA Fund	$ -	$ 979,025	$ 3,163,794	$ 2,639,667	$ 2,639,489	0.0%
222 - Gas Tax Fund	$ 3,132,062	$ 3,550,695	$ 3,663,109	$ 3,962,843	$ 3,769,043	-4.9%

KEY BUDGETARY ASSUMPTIONS & CHANGES

WATER & WATER RECLAMATION REVENUE

In the Water Utility Fund in FY 2021, revenue is anticipated to increase by $3.3 Million, or 5.9% over the FY 2020 projections. There is an increase of $2.1 Million for commercial water sales and $1.1 Million for the readiness to serve charge.

In the Water Reclamation Utility Fund, FY 2021 revenues are estimated to decrease by $0.3 Million, or 0.9%. The revenue is decreasing by $0.2 Million for sewer service charges, $0.06 Million for interest on investments, and $0.04 Million in program rebates.

Fund	Actual FY 2017	Actual FY 2018	Actual FY 2019	Projected FY 2020	Estimated FY 2021	Growth % to FY 2020
570 - Water Utility	$ 51,489,903	$ 45,045,238	$ 52,019,049	$ 55,655,620	$ 58,938,149	5.9%
572 - Water Reclamation	$ 34,115,545	$ 29,529,321	$ 38,074,950	$ 32,980,090	$ 32,668,673	-0.9%

Significant Expense Assumptions

ZERO-BASED BUDGET



Effective with the FY 2017 budget planning season, the City of Corona implemented the first phase of a 'zero-based' budget procedure, which is a rigorous, structured approach in evaluating each dollar that is appropriated to fund critical City services and programs. Department directors were required, as part of this process, to build their budgets from 'the ground up' via a cost-substantiation budget procedure that extensively reviewed the cost of citywide programs at a granular level of detail. This included several years of historical actuals, funding sources, revenue performance, and a review of most commonly used commodities and service level agreements used citywide in the context of service needs and goals for the forthcoming year.

KEY BUDGETARY ASSUMPTIONS & CHANGES

SALARIES AND BENEFITS

The salaries and benefits budget for FY 2021 has been prepared based on current resolutions or Memorandums of Understand (MOU).

Employee Group	Approval Date	Agreement Terms
Public Safety Groups (Approved by MOU):		
Corona Firefighters Association (CFA)	08/07/19	03/21/18 - 06/30/21
Corona Police Employees Association (CPEA)	11/06/19	07/01/18 - 06/30/21
Corona Police Supervisors Association (CPSA)	11/06/19	07/01/18 - 06/30/21
Non-Safety Groups (Approved by MOU):		
Corona General Employees Association (CGEA)	06/05/19	06/05/19 - 06/30/21
Corona Supervisors Association (CSA)	06/05/19	06/05/19 - 06/30/21
Non-Safety Groups (Approved by Resolution):		
Executive Employees (EXEC)	06/05/19	N/A - typically follows CSA
Management/Confidential Employees (MGMT)	06/05/19	N/A - typically follows CSA

Note: The negotiated terms for the City Manager and City Attorney/Legal & Risk Management Director are based on their individual contracts as approved by the City Council. Copies of their contracts along with the rest of the Executive group can be found on the City's website (www.CoronaCA.gov) in the Open & Transparent section.



The Statewide minimum wage is increasing from $13.00 per hour to $14.00 per hour in January 2021. The adjustments for those increases have been incorporated in the budget. In April 2016, the Governor signed historic legislation that will phase in a gradual increase to the minimum wage from $10.00 to $15.00/hour by January 2022. Programs utilizing temporary employees are expected to have the greatest fiscal impact in the future years, such as recreational programs which rely heavily on the use of seasonal staff.

With respect to health care costs, the City has budgeted based on individual employee elections and the current MOUs or adopted resolutions. Health related costs in FY 2021 are budgeted at $9.2 Million which is a 0.9% increase as compared to the FY 2020 budget.

KEY BUDGETARY ASSUMPTIONS & CHANGES

CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Employee Group	Estimated Cash Flow Savings $	
Miscellaneous	$	365,899
Police		197,571
Fire		132,340
Total	**$**	**695,810**

To achieve cash flow savings, the City of Corona will elect the annual lump sum pre-payment option offered by CalPERS for its FY 2021 unfunded liability contribution. The payment will be made in July 2020 and will result in anticipated cash flow savings of $695,810. The General Fund's share of the savings is estimated to be $531,887, or 76.4%.

OTHER POST-EMPLOYMENT BENEFITS (BENEFITS FOR RETIREES)

OPEB costs are estimated to decrease by $545,468, or 5.6%, in FY 2021 as compared to the FY 2020 adopted budget.

The City is obligated to pay certain other post-employment benefits ('OPEB') to retirees, consisting primarily of retiree medical costs. To mitigate the further escalation of OPEB costs, the City established an irrevocable OPEB trust fund through the California Employers' Retiree Benefit Trust (CERBT) Program in March 2008. The current fiscal policy is to fund the annual required contribution ('ARC'). The ARC is an actuarially-determined, annual contribution that addresses current costs (for active retirees) and future costs (for eligible, current employees) which the City is obligated to pay.

OPEB costs in FY 2020 were budgeted at $9,734,608. The budget for FY 2021 is $9,189,140 which is a decrease of $545,468, or 5.6%, over the budget for FY 2020. As noted above, the budget is based on the most recently completed actuarial report which considers a multitude of factors to calculate the City's contribution.



CONSOLIDATED FINANCIAL SUMMARY / MAJOR FUNDS

The following summarized schedule shows a three-year period for the City of Corona's major funds: General Fund and Water Utility Fund. A fund whose revenues or expenditures are greater than 10% of the overall total revenues or expenditures is considered a major fund, for budget purposes.

	GENERAL FUND			WATER UTILITY FUND		
	Actuals FY 2019	Adopted Budget FY 2020	Adopted Budget FY 2021	Actuals FY 2019	Adopted Budget FY 2020	Adopted Budget FY 2021
INFLOWS BY REVENUE SOURCE						
Property Tax	$ 47,994,974	$ 49,388,441	$ 50,492,900	$ -	$ -	$ -
Sales Tax	40,834,499	40,828,595	38,179,175	-	-	-
Other Taxes	10,913,361	11,298,350	10,811,700	-	-	-
Licenses, Fees & Permits	3,223,595	1,794,823	1,934,300	2,959,176	1,891,551	1,840,154
Fines, Penalties & Forfeitures	988,974	893,100	969,000	526,006	580,000	520,000
Special Assessments	98,931	247,500	367,407	-	-	-
Investment Earnings	5,976,174	2,635,318	2,545,125	1,381,570	989,881	667,313
Intergovernmental Revenue	2,718,172	1,759,073	2,260,500	(659)	-	-
Current Services	11,937,111	10,901,037	10,186,508	136,281	132,000	149,520
Payment in Lieu of Serivces	6,898,116	7,000,574	5,631,787	27,622	-	-
Other Revenue	12,552,920	11,869,518	11,566,119	1,228,551	1,249,425	1,404,144
Utility Service Charges	-	-	-	45,760,500	48,237,000	54,357,018
Transfers In	1,046,720	2,618,924	1,092,100	1,007,790	-	-
TOTAL OUTFLOWS	**145,183,547**	**141,235,253**	**136,036,621**	**53,026,837**	**53,079,857**	**58,938,149**
OUTFLOWS BY DEPARTMENT						
Administrative Services	4,611,375	4,682,696	4,536,273	24,760	40,865	40,493
Capital Projects	2,122,416	2,440,500	2,909,200	299,475	11,501,026	13,319,091
Community Development	4,692,570	4,763,232	5,246,387	-	-	-
Debt Service	4,254,645	4,248,974	4,243,373	-	-	-
Department of Water & Power	-	-	-	48,858,608	47,190,015	49,235,453
Elected Officials	157,423	297,594	146,705	-	-	-
Fire	25,510,575	25,505,920	28,138,205	-	-	-
General Government	21,660,856	25,862,901	25,650,757	-	-	-
Human Resources	1,551,013	1,716,596	1,818,360	-	-	-
Information Technology	716,144	-	-	-	-	-
Legal and Risk Management	1,752,165	1,820,990	1,760,714	-	-	-
Library and Recreation Service	5,044,661	5,425,523	5,253,718	-	-	-
Maintenance Services	8,964,438	9,245,015	10,099,442	-	-	-
Management Services	2,508,569	3,712,071	3,970,199	-	-	-
Police	44,989,906	46,125,444	48,477,470	-	-	-
Public Works	3,564,381	3,670,722	3,581,178	762,160	934,923	882,340
Transfers Out	2,717,350	999,377	-	-	-	-
TOTAL OUTFLOWS	**134,818,487**	**140,517,555**	**145,831,981**	**49,945,003**	**59,666,829**	**63,477,377**
INFLOWS OVER OUTFLOWS	**$ 10,365,060**	**$ 717,698**	**$ (9,795,360)**	**$ 3,081,834**	**$ (6,586,972)**	**$ (4,539,228)**

Note: Negative Inflows Over Outflows indicates use of existing fund balance or reserves for fiscal year activities.

SCHEDULE OF EST. FUND BALANCE CHANGES

Note: Fiduciary funds not included		Projected Beginning Balance	FY 2021 Estimated	FY 2021 Adopted	FY 2021 Estimated Net	Projected Ending Balance	
Fund No.	**/ Description**	**07/01/20**	**Revenues**	**Expenditures**	**Transfers**	**06/30/21**	
General Fund		**$ 96,891,004**	**$ 134,944,521**	**$ (145,831,981)**	**$ 1,092,100**	**$ 87,095,644**	
206	Library Facilities Fee Fund	182,610	115,782	(1,919)	-	296,473	
207	Fire Wild Land Mitigation Fund	41,993	10,788	(38,429)	-	14,352	
208	Temescal Canyon Police Facilities Fund	130,405	204,173	(85,118)	-	249,460	
209	Temescal Canyon Fire Facilities Fund	55,144	156,031	(122,056)	-	89,119	
211	Street and Traffic Signals Fund	4,313,108	437,492	(1,525,228)	-	3,225,372	
212	Drainage Fee Fund	2,329,361	560,056	(101,239)	-	2,788,178	
213	Police Facilities Fund	164,772	85,039	(3,866)	-	245,945	
214	Fire Facilities Fund	348,313	122,510	(219,616)	-	251,207	
215	Public Meeting Facilities Fund	285,729	76,528	(530)	-	361,727	
216	Aquatics Center Fund	215,571	48,009	(242)	-	263,338	
217	Parks and Open Space Fund	3,520,833	255,998	(11,629)	-	3,765,202	
218	Corona Mall Bus. Impr. Dist. Fund	299,063	11,276	(306,112)	-	4,227	
221	RMRA Fund	276,158	2,639,489	(2,915,640)	-	7	
222	Gas Tax (2105-2106-Prop 42) Fund	1,327,088	3,769,043	(2,571,022)	(1,092,100)	1,433,009	
224	Rideshare-Trip Reduction Fund	1,137,891	238,549	(28,400)	-	1,348,040	
227	Measure A Fund	3,264,795	3,965,769	(4,654,537)	-	2,576,027	
231	CAL COPS Grant Fund	86,159	264,209	(271,280)	-	79,088	
234	AB1600 Parkland Acquisition Fee Fund	-	434,562	-	(434,562)	-	A
236	CFD 2018-1 Spec Tax B (Bedford)	9,707	74,246	(66,256)	-	17,697	
237	CFD 2018-2 Spec Tax B Sierra Bella	17,686	30,149	(19,381)	-	28,454	
238	CFD 2017-2 Valencia Special Tax Fund	17,373	38,541	(47,003)	-	8,911	
243	Public Works Capital Grants Fund	(81,089,178)	11,649,316	-	-	(69,439,862)	B
245	Co. Svc. Area 152 (NPDES) Fund	262,634	1,021,644	(1,134,164)	-	150,114	
246	CFD 2000-1 (Eagle Glen II) Fund	955,710	40,260	(4,990)	-	990,980	
247	CFD 2002-2 LMD Fund	354,774	78,924	(57,137)	-	376,561	
248	CFD 97-1 Landscape Fund	771,637	441,382	(351,825)	-	861,194	
249	CFD 2001-1 Landscape Fund	4,114,441	738,233	(660,551)	-	4,192,123	
250	Asset Forfeiture Fund	225,803	9,387	(122,900)	-	112,290	
251	CFD/LMD 2002-3 Landscape Fund	308,528	23,383	(28,559)	-	303,352	
252	LMD 2003-1 Lighting Fund	497,027	145,181	(138,357)	-	503,851	
253	CFD/LMD 2011-1 Landscape Fund	235,594	82,734	(94,822)	-	223,506	
255	CFD 2016-2, Terrassa Special Tax Fund	15,946	32,288	(48,234)	-	-	
257	CFD 2016-3, Zone 2 Boardwalk Fund	67,274	28,652	(16,431)	-	79,495	
258	CFD 2016-3, Zone 3 Dollar Self Fund	5,316	2,656	(1,492)	-	6,480	
259	CFD 2016-3, Zone 4 515 S Promenade Fund	22,989	10,890	(3,601)	-	30,278	
260	Residential Refuse/Recycling Fund	255,308	10,982,470	(10,942,210)	-	295,568	
261	So Corona Major Thoroughfares Fund	29,217	27,146	(1,183)	-	55,180	
274	So Corona Landscaping Fund	318,653	21,533	(1,044)	-	339,142	
288	Park Development Fund	(8,772,052)	1,000,000	-	434,562	(7,337,490)	A
289	Dwelling Development Tax Fund	822,878	192,000	-	(97,049)	917,829	C
291	Low Mod Income Housing Asset Fund	29,316,619	762,517	(228,897)	-	29,850,239	
294	CFD 2016-3 Zone 6 Chung	16,251	19,608	(4,899)	-	30,960	
297	CFD 2016-3 Zone 8 Karen Parker	259	1,461	(680)	-	1,040	

SCHEDULE OF EST. FUND BALANCE CHANGES

Note: Fiduciary funds not included		Projected Beginning Balance 07/01/20	FY 2021 Estimated Revenues	FY 2021 Adopted Expenditures	FY 2021 Estimated Net Transfers	Projected Ending Balance 06/30/21	
Fund No.	**/ Description**						
411	US DOJ Grant - Police Fund	18,561	-	-	-	18,561	
415	Library Other Grants Fund	(11,557)	429	-	-	(11,128)	**B**
422	Traffic Offender Fund	0	54,683	-	-	54,683	
431	CDBG Fund	578,904	1,200,000	(1,242,196)	-	536,708	
432	HOME Investment Partnership Prog. Fund	3,786,841	295,407	(575,869)	-	3,506,379	
442	Adult & Family Literacy Grant Fund	68,483	31,188	-	-	99,671	
445	Bicycle Transportation Account Fund	1,976	36	-	-	2,012	
446	LMD 84-1 Lighting Fund	(1,115,616)	2,039,169	(2,241,512)	-	(1,317,959)	**D**
455	LMD 84-2, Zone 2	72,245	80,330	(90,360)	-	62,215	
456	LMD 84-2, Zone 4	208,455	91,597	(77,033)	-	223,019	
457	LMD 84-2, Zone 6	430,441	318,716	(343,467)	-	405,690	
458	LMD 84-2, Zone 7	93,294	80,905	(73,819)	-	100,380	
460	LMD 84-2, Zone 10	5,190,165	2,242,235	(1,336,292)	-	6,096,108	
461	LMD 84-2, Zone 14	1,205,038	588,457	(395,360)	-	1,398,135	
462	LMD 84-2, Zone 15	74,624	28,026	(27,247)	-	75,403	
463	LMD 84-2, Zone 17	24,536	22,647	(33,196)	-	13,987	
464	LMD 84-2, Zone 18	94,030	37,359	(62,972)	-	68,417	
468	LMD 84-2, Zone 19	581	462,615	(560,245)	97,049	-	**C**
470	LMD 84-2, Zone 20	1,883,023	1,082,370	(780,507)	-	2,184,886	
471	LMD 84-2, Zone 1	22,419	4,548	(4,408)	-	22,559	
473	Eagle Glen HOA Streetlights	5,790.00	60,129	(65,919)	-	-	
478	TUMF - RCTC Fund	(4,275,071)	3,000,000	-	-	(1,275,071)	**B**
479	TUMF - WRCOG Fund	(588,584)	-	-	-	(588,584)	**B**
480	Reimbursement Grants Fund	2,053,193	250,007	(250,000)	-	2,053,200	
680	Warehouse Services Fund	-	363,456	(339,638)	-	23,818	
681	Information Technology	(5,347,456)	10,983,103	(9,266,739)	-	(3,631,092)	**E**
682	Fleet Operations Fund	5,247,191	4,422,856	(7,748,363)	-	1,921,684	
683	Workers' Compensation Fund	5,087,141	2,005,000	(2,897,373)	-	4,194,768	
687	Liability Risk Retention Fund	383,759	1,528,551	(1,874,348)	-	37,962	
	Total Non-Enterprise Funds	**78,842,798**	**$ 207,068,244**	**$ (202,950,323)**	**$ -**	**$ 82,960,719**	

A - Park Bond Payable / amount owed to General Fund. Transfers from Fund 234 to Fund 289 for repayment of loan.

B - Revenue / Reimbursement Offset Expected in Outyears - Revenue recognized when expensed.

C - Includes anticipated loan from Fund 289 to Fund 468 of $97,089, if needed at fiscal year end, based on actuals.

D - Loan Payable from LMD 84-1 to Electric Utility Fund for Streetlight Retrofit Project.

E - Projected ending balance due to newly established internal service fund and GASB adjustments. Working with auditors to resolve.

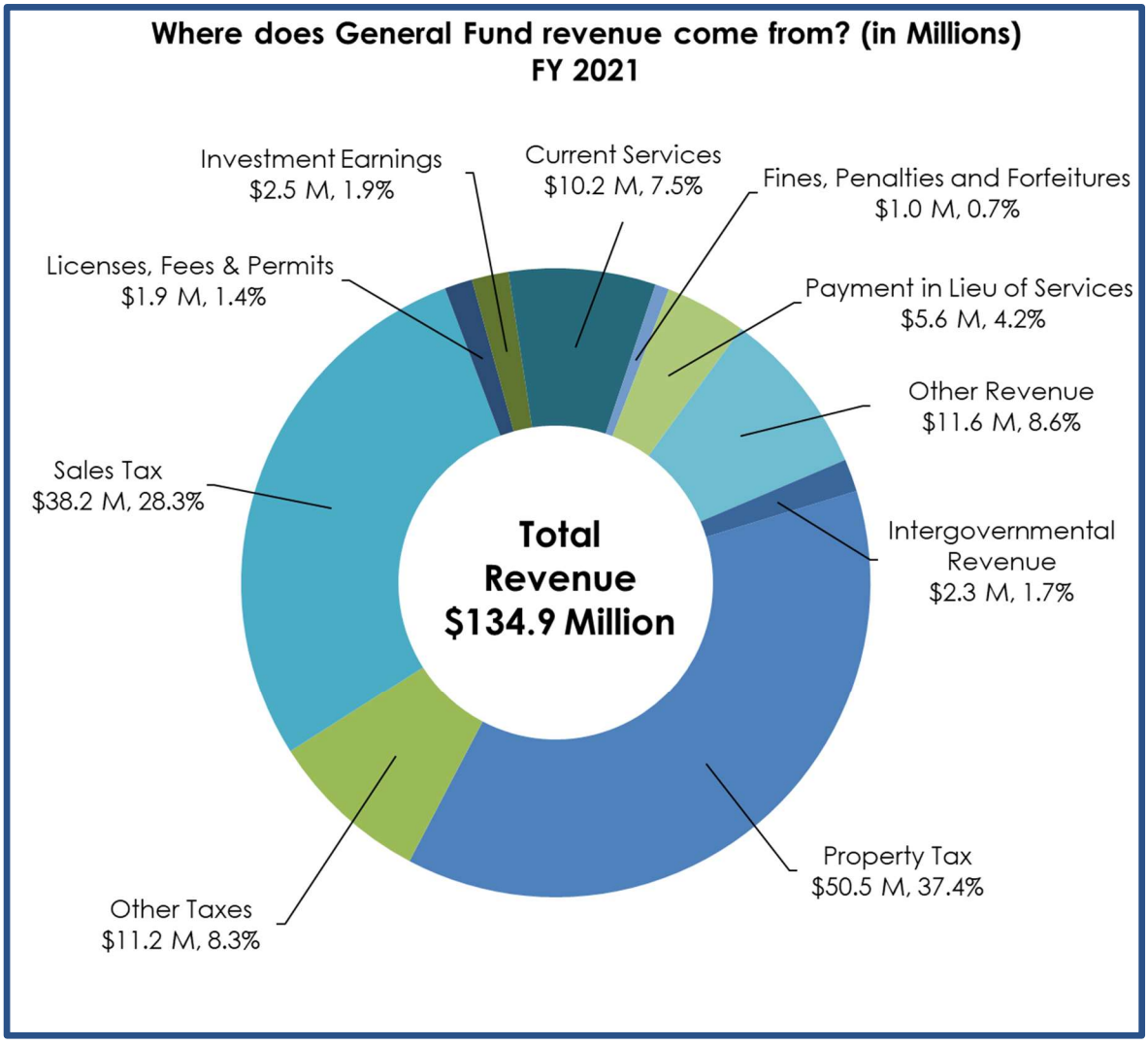
WORKING CAPITAL – ENTERPRISE FUNDS

Fund No.	Description	Estimated Working Capital 07/01/20	FY 2021 Estimated Revenues	FY 2021 Principal Payments on Debt	FY 2021 Adopted Expenditures	FY 2021 Estimated Net Transfers	Forecast Working Capital 06/30/21	
440	Water Reclamation Capacity Fund	8,686,472	2,544,681	(1,589,972)	(162,795)	-	9,478,386	
453	2012 Water Revenue Bond Fund	661,394	-	-	(641,710)	-	19,684	
454	2013 Wastewater Revenue Bond Func	10,062	-	-	-	-	10,062	
507	Water Capacity Fund	(1,533,350)	3,932,945	(627,300)	(711,392)	-	1,060,903	
567	Reclaimed Water System Fund	1,406,918	5,255,193	(1,891,363)	(5,049,849)	279,101	-	**F**
570	Water Utility Fund	9,640,877	58,938,149	(1,075,768)	(63,477,377)	-	4,025,881	
571	Water Utility Grant Fund	4,190,246	-	-	(2,683,849)	-	1,506,397	
572	Water Reclamation Utility Fund	41,824,000	32,668,673	(671,969)	(31,861,115)	(279,101)	41,680,488	**F**
578	Electric Utility Fund	6,687,426	16,810,255	(989,932)	(15,146,732)	-	7,361,017	
579	Electric Utility Grant Fund	293,978	-	-	-	-	293,978	
	Total DWP Funds	$71,868,023	$ 120,149,896	$ (6,846,304)	$ (119,734,819)	$ -	$ 65,436,796	
	Total Water Funds	12,959,167	62,871,094	(1,703,068)	(67,514,328)	-	5,106,468	
	Total Reclaimed Water Funds	1,406,918	5,255,193	(1,891,363)	(5,049,849)	279,101	-	
	Total Water Reclamation Funds	50,520,534	35,213,354	(2,261,941)	(32,023,910)	(279,101)	51,168,936	
	Total Electric Funds	6,981,404	16,810,255	(989,932)	(15,146,732)	-	7,654,995	
		$71,868,023	$ 120,149,896	$ (6,846,304)	$ (119,734,819)	$ -	$ 63,930,399	
275	Airport Fund	688,440	421,970	-	(194,451)	-	915,959	
577	Transit Services Fund	190,819	2,964,593	-	(2,805,907)	-	349,505	

F - Potential loan from Fund 572 to Fund 567, to be reviewed at Fiscal Year End, based on actuals.

REVENUE – WHERE DOES IT COME FROM?

General Fund Revenue Overview

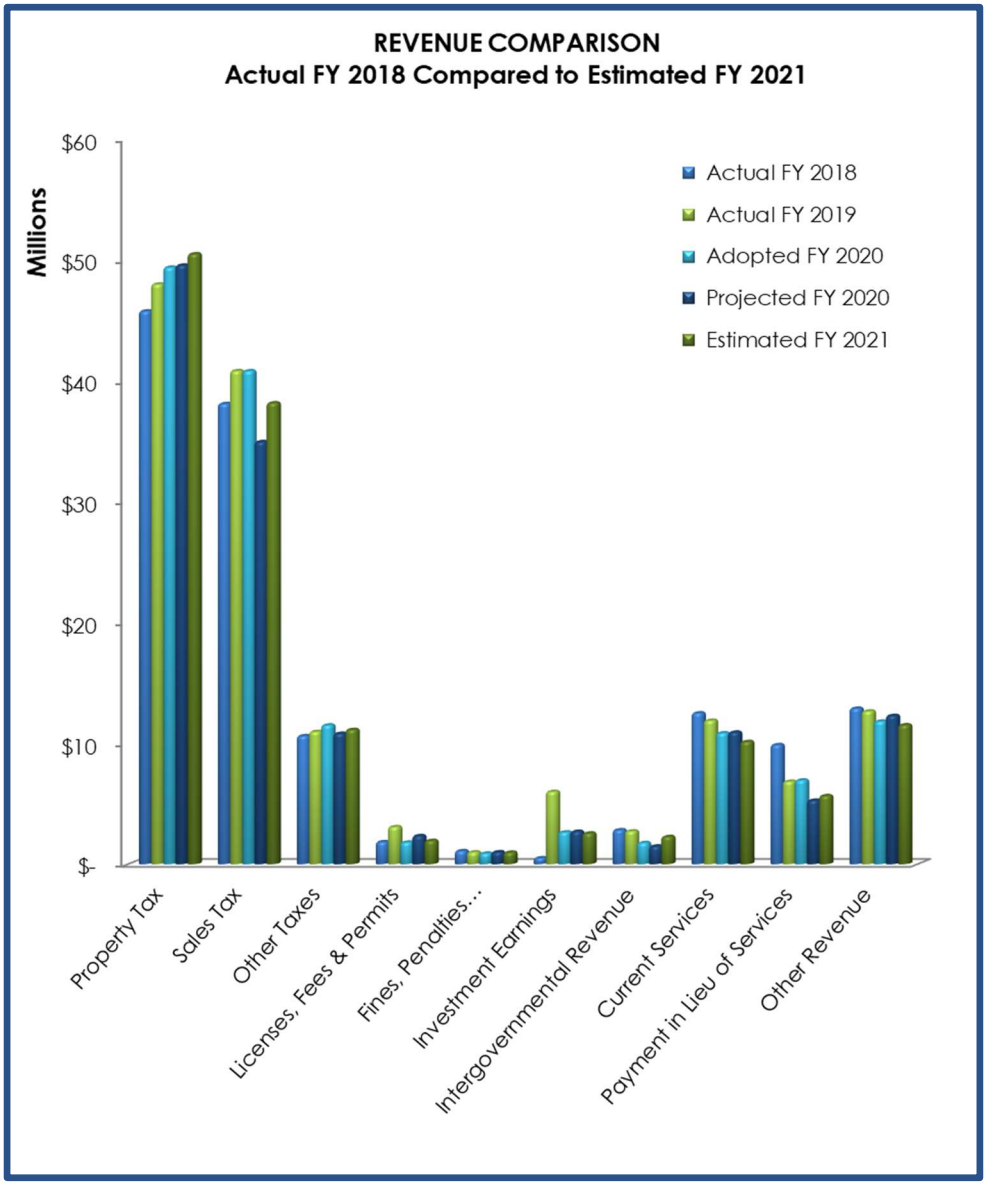


Property Tax	$	50,492,900
Sales Tax		38,179,175
Other Revenue		11,566,119
Other Taxes		11,179,107
Current Services		10,186,508
Payment in Lieu of Services		5,631,787
Investment Earnings		2,545,125
Intergovernmental Revenue		2,260,500
Licenses, Fees & Permits		1,934,300
Fines, Penalties and Forfeitures		969,000
Total	**$**	**134,944,521**

REVENUE – WHERE DOES IT COME FROM?

The largest components of the General Fund revenues are Property Tax and Sales Tax. The two categories combined make up 65.7%, or $88.7 Million. The next three largest categories, Other Revenue, Other Taxes, and Current Services, total 24.4% of the estimated revenues for Fiscal Year 2021. The revenue categories will be discussed in more detail on the following pages.

Revenue estimates are carefully developed using current and historical trends, published industry data, workload and operating indicators collected by City staff, as well as opinions from expert third parties which includes the State of California's Department of Finance, County of Riverside and local economists. The next graph is a recap of General Fund revenues for Fiscal Year 2018 through Estimated Fiscal Year 2021.



REVENUE – WHERE DOES IT COME FROM?

General Fund Budgeted Revenue

Revenue Type	Actual FY 2018	Actual FY 2019	Adopted FY 2020	Projected FY 2020	Estimated FY 2021
Property Tax	$ 45,775,246	$ 47,994,974	$ 49,388,441	$ 49,562,800	$ 50,492,900
Sales Tax	38,118,548	40,834,499	40,828,595	34,972,340	38,179,175
Other Taxes	10,664,729	11,012,292	11,545,850	10,865,149	11,179,107
Licenses, Fees & Permits	1,832,370	3,070,462	1,794,823	2,333,225	1,934,300
Fines, Penalties and Forfeitures	1,091,790	988,974	893,100	1,003,451	969,000
Investment Earnings	508,173	5,976,174	2,635,318	2,691,038	2,545,125
Intergovernmental Revenue	2,818,911	2,718,172	1,759,073	1,479,350	2,260,500
Current Services	12,552,180	11,937,111	10,901,037	10,964,054	10,186,508
Payment in Lieu of Services	9,926,742	6,898,116	7,000,574	5,254,542	5,631,787
Other Revenue	12,937,734	12,706,054	11,869,518	12,337,683	11,566,119
Total, General Fund Revenue	**$136,226,423**	**$144,136,828**	**$138,616,329**	**$131,463,632**	**$134,944,521**
Year over Year Change $		$ 7,910,405	$ (5,520,499)	$ (7,152,697)	$ 3,480,889
Year over Year Change %		5.8%	-3.8%	-5.2%	2.6%

With the COVID-19 pandemic and the 'safer at home' orders in 2020, the General Fund revenue in Fiscal Year 2020 is estimated to be $7.1 Million lower than originally approved through the budget process. This amount represents a decrease of $9.1 Million as compared to actuals in FY 2019. The largest declines are in Sales Tax, Transient Occupancy Taxes (Other Taxes), and recreation revenues (Current Services).

The estimated Fiscal Year 2021 revenue of $134.9 Million is estimated to grow by 2.6%, or $3.5 Million, as compared to Projected FY 2020. The FY 2021 estimates include the following changes over the Fiscal Year 2020 Projections:

- Property Tax FY 2021 Estimated: $50.5 Million. This represents growth of $0.9 Million over FY 2020 projections. The estimated budget is based on an increase in assessed valuation of 3% and additional housing inventory that has been included on the tax rolls. It also includes a higher estimate for delinquencies of 10%, as compared to 3% in the prior fiscal year. This is based on a look-back of prior economic downturns and how that impacted the delinquency rate. There is an increase of $0.4 Million in Vehicle License Property Tax revenues as that item is based on assessed valuation growth.

- Sales Tax FY 2021 Estimated: $38.2 Million. The estimate is an increase of $3.2 Million over FY 2020 projections. In FY 2020, sales tax revenues are anticipated to decline by $5.9 Million due to the COVID-19 economic impacts. There are multiple factors impacting the estimate such as high unemployment and 'safer at home' orders in 2020. As the City and State transition into different phases of re-opening the economy, the situation will continue to evolve. Staff will monitor the activity, working closely with our sales tax consultant, to provide the City Council with updated information for budgetary revisions as needed. The sales tax category also includes a contra revenue account, allowance for sales tax agreements (AKA

operating covenant agreements). A full listing of operating covenant agreements is available on the City's website, on the Management Services page.

- Other Taxes FY 2021 Estimated: $11.2 Million. This is an increase of $313,958 over FY 2020 projections. In FY 2020, the Transient Occupancy Tax (TOT) revenues are estimated to decline by $1.0 Million. This is primarily due to a decrease in hotel customers as it relates to the COVID-19 pandemic. In addition, the City Council approved a waiver of late fees and penalties for TOT payments through September 30, 2020. This will defer a large portion of the TOT receipts to FY 2021. In FY 2021, there is a decrease of $202,000 estimated for Business License Taxes. Business license taxes are calculated based on the prior year's activity. The financial impact of the 2020 economic downturn will be a factor in the amount collected in FY 2021. Special Assessments are included in this category for presentation purposes.
    - Special Assessments FY 2021 Estimated: $367,407. This category is from public service assessments and is part of the tax roll. As additional housing inventory has become available and been sold in the last year, an increase of $119,658 is estimated for FY 2021.

- Licenses, Fees, and Permits FY 2021 Estimated: $1.9 Million. The estimate is a decrease of $398,925 when compared to projections for FY 2020. The largest estimated declines are from encroachment permits, building permits, and occupancy fees. The bulk of the revenue generated in this category is related to building activity. As such, timing of development projects has a large impact on this category. This group can experience significant variations from one year to the next. Also Included in this group are permits for animal licensing, alarm permits, and garage sale permits.

- Fines, Penalties, and Forfeitures FY 2021 Estimated: $969,000. This category is relatively flat when comparing year over year revenues. Over 50% of the revenue in this group is from vehicle code fines. The remainder of the activity is from business license penalties, parking fines, city code fines, and other penalties.

- Investment Earnings FY 2021 Estimated: $2.5 Million. The estimate is a decrease of $145,913 over FY 2020 projections. The estimate is based on current investment strategies and performance of the portfolio.

- Intergovernmental Revenue FY 2021 Estimated: $2.3 Million. This is an increase of $781,150 as compared to FY 2020 projections. The revenue generated from this group includes mutual aid reimbursement, the abandoned vehicle abatement program, and grant revenues. Many grant related items are one-time in nature and are not a sure source of revenue in future years. This category also

experiences fluctuations from one year to the next from mutual aid reimbursements, depending on the severity of the fire season.

- Current Services FY 2021 Estimated: $10.2 Million. This represents a decrease of $777,546 when compared to FY 2020 projections. Primary revenue items in this group include plan check fees, engineering and inspection fees, recreation revenues, and the EMS program. As with the Licenses, Fees, and Permits category, fluctuations in building related activity can have a significant impact on this revenue group. There are decreases included for EMS related activity, plan check fees, and reimbursed expenses for the engineering and inspection function.

  The recreation revenues have an estimated decline of $772,658 in FY 2020. This is due to cancellation of activities, classes, and programs as a result of the COVID-19 virus and 'safer at home' orders. There is an estimated increase of $339,795 in FY 2021 Current Services, based on the City and State re-opening activities and moving into different phases of the transition plan. As stated with previous items, the revenue in this category will be monitored and updated information will be provided to the City Council for budget adjustments as needed.

- Payments in Lieu of Services FY 2021 Estimated: $5.6 Million. The estimate is an increase of $377,245 when compared to FY 2020 projections. The increase is related to the updated Cost Allocation Plan, which is reviewed annually and updated.

- Other Revenue FY 2021 Estimated: $11.6 Million. The decrease in this category is $771,564 over FY 2020 projections. There are decreases related to one-time activity in FY 2020 - Gain on Sale of Capital Asset and Sale of Real Estate. There is also a decrease in Miscellaneous Rental/Lease Income based on the approved lease schedules with the Corona Utility Authority.

WHERE DO YOUR TAX DOLLARS GO?

Property Tax

Property tax is applied to the net assessed property value as determined by the County of Riverside Assessor-Recorder. California Proposition 13 sets the maximum tax rate at 1%, which excludes voter-approved overrides (such as additional taxes for community facilities districts). Proposition 13 also limits the growth in assessed property values to the lesser of inflation or 2% per year.

REVENUE – WHERE DOES IT COME FROM?

The City carefully monitors property tax, in conjunction with the County of Riverside Assessor-Recorder.

According to the County of Riverside Assessor-Recorder, of each $1 in the base 1% property taxes that you pay, only 8 cents goes to Corona's General Fund to pay for critical services such as (but not limited to) police, library services, infrastructure, parks, recreation, and fire.



Example: Home valued at $500,000 1% secured property tax = $400 to the City of Corona General Fund	Corona's Median Home Price - $517,000 *(March 2020 – Realtor.com)*

Sales Tax

Sales and use taxes are imposed on retail transactions and are remitted to the State of California, which allocates the sales tax to state and local agencies. The program is administered by the California Department of Tax and Fee Administration (CDTFA).

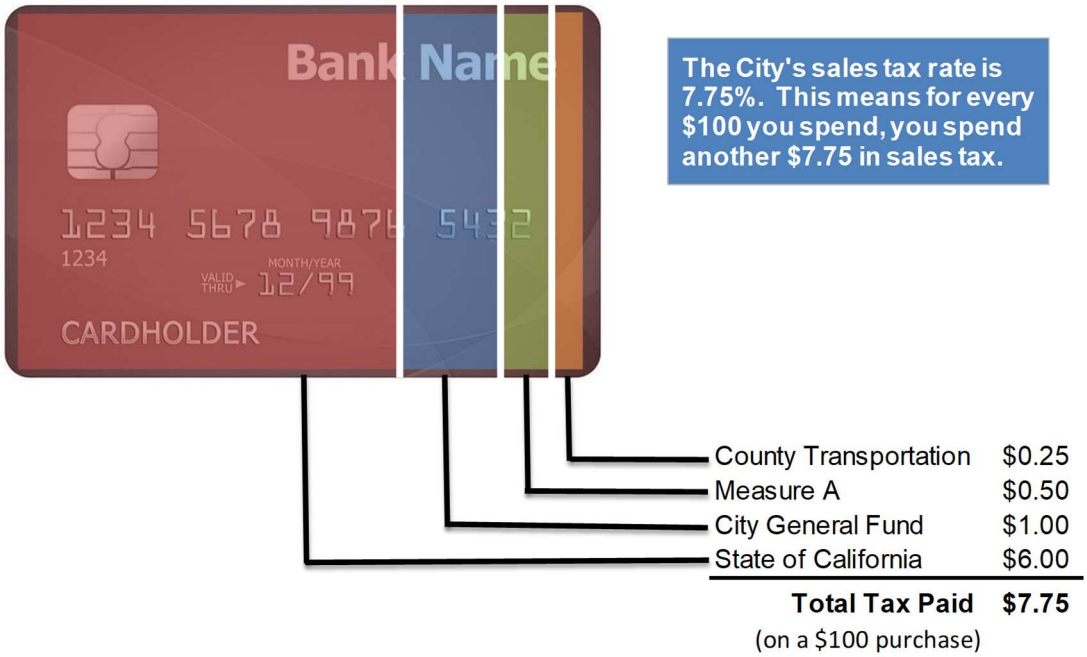
Generally, sales of tangible items in California are subject to sales tax, such as clothes, gasoline, vehicles, and most retail goods. However, not all transactions are subject to sales tax. Transactions exempt from sales tax include sale of certain food products for

human consumption (i.e. groceries) and sales of prescription medicine. In California, internet sales (i.e. Amazon) are generally taxable too.

The City carefully monitors sales tax, under consultation with published economic data as well as HdL Companies, our sales tax consultant. City staff also provides an update on a quarterly basis at the Finance, Legislative, and Economic Development (FLED) Committee meeting.

The City of Corona's sales tax rate is currently set at 7.75% as of January 2017. The State of California rate is 7.25%. Of the 7.25% state sales tax rate, only 1.00% goes to the City of Corona. Riverside County includes an additional 0.5% to support Measure A transportation related projects. In addition, Proposition 172 set a half-cent sales tax (0.50%) which directly funds local public safety programs (i.e. Police).

Below is an infographic which illustrates your City of Corona sales tax dollars and where they go.



OTHER CITY REVENUE

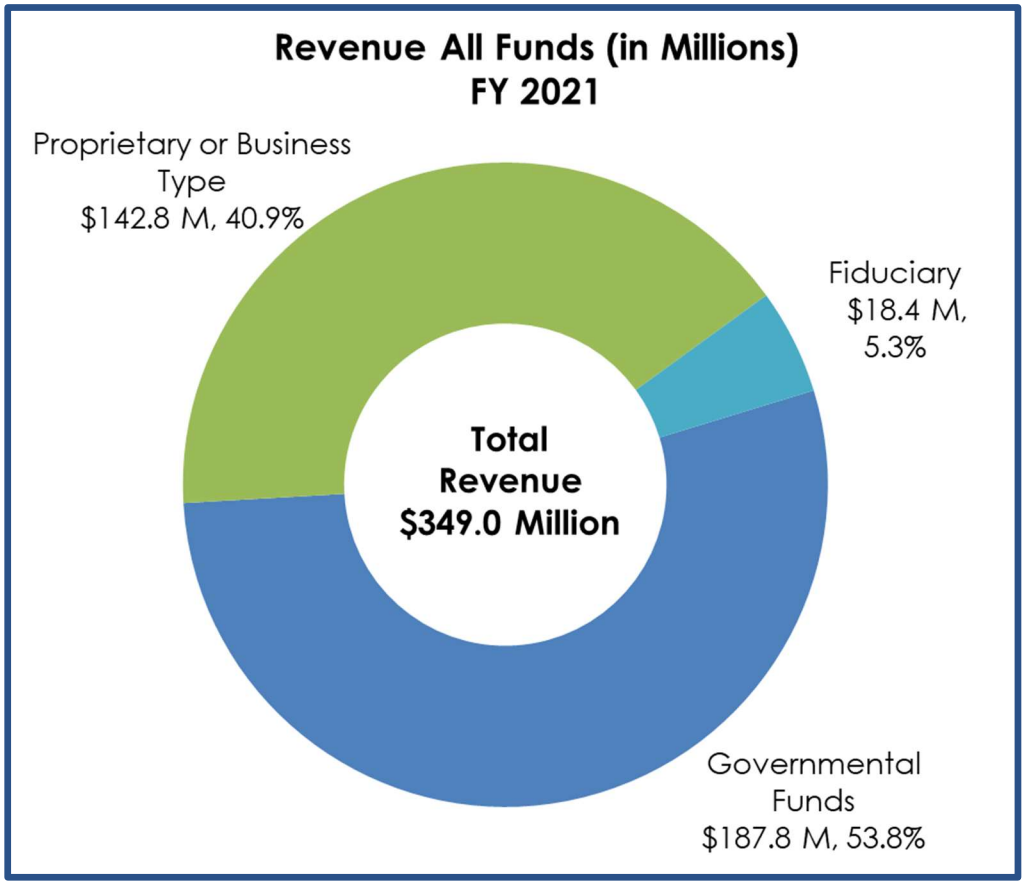
Other funds (aside from the General Fund) receive revenue from multiple sources, such as utility rates (for water, sewer, and electric services), special capital grants (such as

the federal Housing and Urban Development agency and community development block grants), as well as Gas Tax and Measure A. Below is a table which describes other significant non-General Fund revenue sources. For additional details, please also refer to documents on the Finance Department's page on the City's website (www.CoronaCA.gov) such as the '*Budget Resources Manual*' and presentations from budget workshops.

Special Revenue Funds *– used to account for and report the proceeds of specific revenues sources that are restricted or committed to specific purposed, often by legislative authority.*	
• **Development Impact Fees (DIF) – Various funds**	Fees charged to real estate developers under AB1600. Fee is based upon the additional costs of providing public services to the new development. These fees are used to fund major capital projects.
• **Gas Tax Fund 222 and Road Maintenance and Rehabilitation Account (RMRA) Fund 221**	A tax on gasoline per the California Streets and Highway Code. The use of this revenue is limited to maintenance, rehabilitation, or improvement of public streets (such as paving).
• **Measure A Fund 227**	Comes from a 0.50% sales tax rate originally approved by voters in 1988 (in Riverside County). In 2002, voters extended this sales tax rate through 2039. Revenue used to maintain and construct local streets and roads, and is allocated by the Riverside County Transportation Commission (RCTC) to cities within Riverside County.
• **Special Taxing Districts – Special Assessments – Various funds**	A special assessment on a property tax parcel for a special benefit provided. This revenue is only used to fund maintenance efforts in the City's landscape maintenance (LMD) and community facilities districts (CFD).
Capital Project Funds *– used to account for and report financial resources that are restricted, or assigned to capital expenditures, including acquisition or construction of capital facilities and other capital assets.*	
• **Home Investment Partnership Grant (HOME) Fund 432; Neighborhood Stabilization Program Grant (NSP) and**	The City receives federal funding from the Housing and Urban Development Agency (HUD). CDBG funds may be used for eligible projects and are

Community Block Development Grants (CDBG) Fund 431	allocated to benefit low and moderate income persons and/or to fund programs and projects to alleviate blighted conditions within eligible CDBG areas. HOME funds may be used for activities that increase and preserve affordable housing. NSP funds are used to acquire and rehabilitate foreclosed properties within the City for future multi-family development.
• **Transportation Uniform Mitigation Fee (TUMF) Funds 478 and 479**	A voter-approved fee in 2002, which charges real estate developers a fee to fund transportation projects required as a result of growth. The program is administered by the County of Riverside.
Enterprise Funds *– used to separately account self-supporting activities that are supported by rates and/or fees.*	
• **Utility Rates – Various funds**	Utility rates are calculated and charged based on the cost of service for each of the City's utilities – water, sewer, electricity, and reclaimed water in accordance with Proposition 218. A rate study is conducted every 3 years.
Internal Service Funds *– used to separately account for departments that provide services to other City departments, and therefore incur costs that are then allocated to each receiving department.*	
• **Services to Other Funds – Various funds**	Internal service funds provide services to City departments, such as fleet operations, information technology, risk management, and warehouse services. Revenues received by Internal Service Funds are treated as expenses by other departments receiving the services.

REVENUE – WHERE DOES IT COME FROM?



Governmental Funds	
General Fund	$ 134,944,521
Special Revenue	34,641,401
Capital Projects	18,179,356
Subtotal	187,765,278
Proprietary or Business Type	
Enterprise	123,536,459
Internal Service	19,302,966
Subtotal	142,839,425
Fiduciary Funds	
Agency Funds	6,954,923
Private Purpose Trust	11,491,148
Subtotal	18,446,071
Total	**$ 349,050,774**

SCHEDULE OF ESTIMATED REVENUE

Fund Number / Description	Actuals FY 2018	Actuals FY 2019	Adopted Budget FY 2020	Projected Budget FY 2020	Adopted Budget FY 2021
General Fund					
Property Taxes	$ 45,775,246	$ 47,994,974	$ 49,388,441	$ 49,562,800	$ 50,492,900
Sales Tax	38,118,548	40,834,499	40,828,595	34,972,340	38,179,175
Other Taxes	10,664,729	11,012,292	11,545,850	10,865,149	11,179,107
Licenses, Fees, & Permits	1,832,370	3,070,462	1,794,823	2,333,225	1,934,300
Fines, Penalties & Forfeitures	1,091,790	988,974	893,100	1,003,451	969,000
Investment Earnings	508,173	5,976,174	2,635,318	2,691,038	2,545,125
Intergovernmental Revenues	2,818,911	2,718,172	1,759,073	1,479,350	2,260,500
Current Services	12,552,180	11,937,111	10,901,037	10,964,054	10,186,508
Payment In Lieu of Services	9,926,742	6,898,116	7,000,574	5,254,542	5,631,787
Other Revenue	12,937,734	12,706,054	11,869,518	12,337,683	11,566,119
Total General Fund	**136,226,423**	**144,136,828**	**138,616,329**	**131,463,632**	**134,944,521**
Special Revenue Funds					
206 Library Facilities Fee Fund	66,621	303,332	102,591	139,427	115,782
207 Fire Wild Land Mitigation Fund	4,623	28,978	6,567	13,487	10,788
208 TC Police Facilities Fund	1,290	95,714	110,000	124,406	204,173
209 TC Fire Facilities Fund	2,581	136,206	125,000	131,368	156,031
211 Street and Traffic Signals Fund	616,372	3,211,565	1,678,218	550,914	437,492
212 Drainage Fee Fund	505,249	333,551	260,101	338,410	560,056
213 Police Facilities Fund	64,742	225,083	77,668	45,320	85,039
214 Fire Facilities Fund	85,298	312,125	88,640	53,209	122,510
215 Public Meeting Facilities Fund	42,312	186,745	79,588	56,892	76,528
216 Aquatics Center Fund	26,204	120,003	45,474	36,345	48,009
217 Parks and Open Space Fund	891,323	2,651,974	235,568	230,887	255,998
218 Corona Mall Business Improvement District Fund	152,280	180,763	163,444	163,226	11,276
221 RMRA Fund	979,025	3,163,794	2,808,341	2,639,667	2,639,489
222 Gas Tax (2105-2106-Prop 42) Fund	3,550,695	3,663,109	4,310,954	3,962,843	3,769,043
224 Rideshare -Trip Reduction Fund	215,149	298,539	239,058	240,143	238,549
227 Measure A Fund	4,144,094	4,840,251	4,815,011	4,468,363	3,965,769
231 CAL COPS Grants Fund	142,494	569,068	265,404	409,515	264,209
234 AB1600 Parkland Acquisition Fee Fund	437,451	3,525,244	-	331,963	434,562
236 CFD 2018-1 Special Tax B (Bedford) Fund	-	-	17,138	17,197	74,246
237 CFD 2018-2 Special Tax B (Sierra Bella) Fund	-	-	30,732	29,563	30,149
238 CFD 2017-2 Valencia Fund	-	9,801	37,428	37,813	38,541
246 CFD 2000-1 (Eagle Glen II) Fund	21,312	59,385	43,919	40,349	40,260
247 CFD 2002-2 LMD Fund	79,388	84,327	80,568	77,867	78,924
248 CFD 97-1 Landscape Fund	467,622	451,127	455,649	437,422	441,382
249 CFD 2001-1 Landscape Fund	736,955	858,657	785,133	739,688	738,233
250 Asset Forfeiture Fund	26,317	159,967	30,451	34,268	9,387
251 CFD/LMD 2002-3 Landscape Fund	17,257	30,351	25,390	23,364	23,383
252 LMD 2003-1 Lighting Fund	130,624	163,636	156,603	143,284	145,181
253 CFD/LMD 2011-1 Fund	71,860	86,849	84,160	81,397	82,734
255 CFD 2016-2 Terrassa Fund	12,824	24,662	25,072	31,705	32,288
257 CFD 2016-3 Zone 2 Boardwalk Fund	54,161	10,178	28,212	28,166	28,652
258 CFD 2016-3 Zone 3 Dollar Self Fund	2,373	2,580	2,567	2,609	2,656
259 CFD 2016-3 Zone 4 515 S Promenade Fund	9,713	10,587	10,520	10,702	10,890
260 Residential Refuse/Recycling Fund	8,945,692	9,314,376	9,392,940	10,095,959	10,982,470
261 South Corona Major Thoroughfares Fund	(1,466)	62,022	37,748	28,662	27,146
274 South Corona Landscaping Fund	12,002	59,173	36,110	21,680	21,533
288 Park Development (Quimby) Fund	1,232,676	330,408	60,000	60,000	1,000,000
289 Dwelling Development Fund	51,466	836,499	286,080	286,080	192,000

SCHEDULE OF ESTIMATED REVENUE

Fund Number / Description	Actuals FY 2018	Actuals FY 2019	Adopted Budget FY 2020	Projected Budget FY 2020	Adopted Budget FY 2021
Special Revenue Funds, Continued					
294 CFD 2016-3 Zone 6 Chung Fund	-	-	19,100	19,233	19,608
297 CFD 2016-3 ZONE 8 Karen Parker Fund	-	-	1,430	1,433	1,461
411 US Department of Justice Grant Fund	1	12,523	162	24,892	-
422 Traffic Offender Fund	162,030	150,316	177,915	54,679	54,683
442 Adult and Family Literacy Grant Fund	29,016	53,616	19,520	142,087	31,188
446 LMD84-1 Street Lights Fund	3,023,731	2,144,528	2,061,943	2,073,732	2,039,169
455 LMD 84-2 Zone 2	103,428	83,017	81,685	83,142	80,330
456 LMD 84-2 Zone 4	88,692	99,667	90,771	90,734	91,597
457 LMD 84-2 Zone 6	302,214	330,242	322,637	319,147	318,716
458 LMD 84-2 Zone 7	102,849	90,162	89,961	87,180	80,905
460 LMD 84-2 Zone 10	2,087,483	2,358,644	2,257,512	2,274,911	2,242,235
461 LMD 84-2 Zone 14	577,807	642,717	592,734	586,553	588,457
462 LMD 84-2 Zone 15	27,987	30,100	43,185	28,097	28,026
463 LMD 84-2 Zone 17	36,581	23,552	23,365	24,013	22,647
464 LMD 84-2 Zone 18	37,553	40,423	43,733	39,871	37,359
468 LMD 84-2 Zone 19	469,663	469,388	501,254	462,593	462,615
470 LMD 84-2 Zone 20	1,069,680	1,122,555	1,086,060	1,080,355	1,082,370
471 LMD 84-2 Zone 1	4,189	4,969	4,609	4,571	4,548
473 Eagle Glen HOA Fund	45,616	48,404	55,418	47,835	60,129
Total Special Revenue Funds	31,967,099	44,105,452	34,511,041	33,609,218	34,641,401
Capital Project Funds					
243 Public Works Capital Grants Fund	21,875,841	31,942,726	32,741,789	32,741,789	11,649,316
245 County Service Area 152 (NPDES) Fund	912,175	898,971	1,056,006	1,024,888	1,021,644
291 Low Moderate Income Housing Asset Fund	5,247,177	378,401	277,627	1,068,444	762,517
415 Library Other Grants Fund	10,101	20,257	553	64,927	429
431 CDBG Fund	1,810,496	633,384	1,200,000	1,200,000	1,200,000
432 Home Investment Partnership Program Fund	953,216	99,834	295,407	576,292	295,407
445 Bicycle Transportation Account Fund	(16)	167	45	38	36
478 TUMF - RCTC FUND	14,145	1,034,873	4,410,193	100,000	3,000,000
479 TUMF - WRCOG FUND	1,573,150	106,088	1,000,000	1,000,000	-
480 Reimbursement Grants Fund	83,950	93,839	344	7	250,007
Total Capital Project Funds	**32,480,235**	**35,208,540**	**40,981,964**	**37,776,385**	**18,179,356**
Enterprise Funds					
275 Airport Fund	278,153	376,707	423,136	424,886	421,970
440 Water Reclamation Capacity Fund	1,300,937	5,324,355	2,006,609	3,193,631	2,544,681
453 2012 Water Revenue Bonds - Project Fund	74,112	135,271	-	-	-
454 2013 Wastewater Revenue Bonds	26,090	43,175	-	-	-
507 Water Capacity Fund	3,277,330	8,467,101	1,669,922	7,502,439	3,932,945
567 Reclaimed Water System Fund	3,635,948	3,373,781	3,439,396	3,873,486	5,255,193
570 Water Utility Fund	45,045,238	52,019,049	53,079,857	55,655,620	58,938,149
571 Water Utility Grant/Agrmt Fund	2,115,900	10,069	-	4,018,469	-
572 Water Reclamation Utility Fund	29,529,321	38,074,950	32,726,323	32,980,090	32,668,673
573 Water Reclamation Grant/Agrmt Fund	3,750	181,498	-	24,348	-
577 Transit Services Fund	2,662,113	2,547,335	2,894,639	2,832,006	2,964,593
578 Electric Utility Fund	16,823,959	17,877,561	17,383,692	16,805,528	16,810,255
579 Electric Utility Grant/Agrmt Fund	144,989	(147)	-	-	-
Total Enterprise Funds	**104,917,840**	**128,430,705**	**113,623,574**	**127,310,503**	**123,536,459**

SCHEDULE OF ESTIMATED REVENUE

Fund Number / Description	Actuals FY 2018	Actuals FY 2019	Adopted Budget FY 2020	Projected Budget FY 2020	Adopted Budget FY 2021
Internal Service Funds					
680 Warehouse Services Fund	40,897	255,327	348,479	348,656	363,456
681 Information Technology Fund	-	8,279,392	8,223,471	8,150,529	10,983,103
682 Fleet Operations Fund	3,405,533	3,919,568	4,117,862	4,031,045	4,422,856
683 Workers' Compensation Fund	5,059,008	4,180,676	2,005,000	3,340,268	2,005,000
687 Liability Risk Retention Fund	1,312,617	1,089,811	1,594,069	744,069	1,528,551
Total Internal Service Funds Funds	**9,818,055**	**17,724,774**	**16,288,881**	**16,614,567**	**19,302,966**
Agency Funds					
295 AB109 PACT/Other State Alloc Fund	4,420	26,248	23,048	4,168	3,948
342 CFD 86-2 (Woodlake) Fund	1,557,138	366,456	658	2,006	1,900
358 CFD 89-1 A (LOBS DW) Fund	1,382,118	1,357,359	285,768	285,524	497
359 CFD 89-1 B (LOBS Improvement) Fund	1,017,849	1,021,465	220,796	220,527	500
365 AD 95-1 (Centex) Fund	79,283	75,445	888	386	365
Agency Funds, Continued					
366 AD 96-1, 96 A (MTN Gate) Fund	133,176	141,761	21,161	21,565	914
368 AD 96-1, 97 A (Van Daele) Fund	63,568	62,929	61,317	60,804	60,662
369 AD 96-1, 97 B (WPH) Fund	139,139	144,156	135,119	131,706	138,166
370 Ref CFD 90-1 (South Corona) Fund	3,845,831	3,057,430	782	512	485
371 CFD 97-2 (Eagle Glen I) Fund	1,250,054	1,299,120	1,250,886	1,243,760	1,251,529
373 AD 96-1, 99 A (Centex) Fund	208,379	212,327	203,741	202,123	207,371
374 CFD 2000-1 (Eagle Glen II) Fund	596,900	631,307	584,861	584,866	560,922
377 CFD 2001-2 (Cresta-Grande) Fund	291,888	303,081	297,215	296,986	280,800
378 CFD 2002-1 (Dos Lagos) Fund	1,121,746	1,193,658	1,161,955	1,161,571	1,161,525
381 CFD 2002-4 (Corona Crossings) Fund	636,655	629,740	610,807	603,536	610,545
382 CFD 2004-1 (Buchanan Street) Fund	278,489	255,114	255,765	255,599	250,678
383 CFD 2003-2 (Highlands Collection) Fund	606,721	594,156	580,201	573,946	565,896
384 CFD 2018-1 Bedford Fund	-	10,369,607	514,438	503,000	514,438
386 CFD 2018-2 Sierra Bella Debt Service Fund	-	-	192,252	188,424	188,348
387 CFD 2002-1 (Improvement Area) Fund	564,141	555,462	547,633	540,569	547,427
390 CFD 2016-2 (Terrassa Special Tax A) Fund	5,717,742	401,923	356,242	355,735	350,696
392 CFD 2017-2 (Valencia Special Tax A) Fund	-	3,866,622	256,969	257,330	257,311
Total Agency Funds	**19,495,237**	**26,565,366**	**7,562,502**	**7,494,643**	**6,954,923**
Successor Agency Funds					
233 Obligation Payment Fund	11,027,520	11,105,302	11,103,286	11,577,458	11,250,000
417 RDA Successor Agency Fund	298,848	341,266	241,148	241,148	241,148
475 Successor Agency Administration Fund	445,804	-	-	-	-
Total Successor Agency Funds	**11,772,172**	**11,446,568**	**11,344,434**	**11,818,606**	**11,491,148**
Total All Funds	**346,677,061**	**407,618,233**	**362,928,725**	**366,087,554**	**349,050,774**
Duplicate Debt Service / Agency Items (accounted for in multiple funds):					
388 2006 Lease Revenue Bonds Fund	(5)	-	-	-	-
391 2016 Lease Revenue Bonds Fund	2,116,553	2,120,354	2,112,350	2,112,350	2,106,250
Total Duplicate Debt Service Items	**2,116,548**	**2,120,354**	**2,112,350**	**2,112,350**	**2,106,250**
Total All Funds, Including Duplicate Debt Service Items, for Appropriation Purposes	**$ 348,793,609**	**$ 409,738,587**	**$ 365,041,075**	**$ 368,199,904**	**$ 351,157,024**

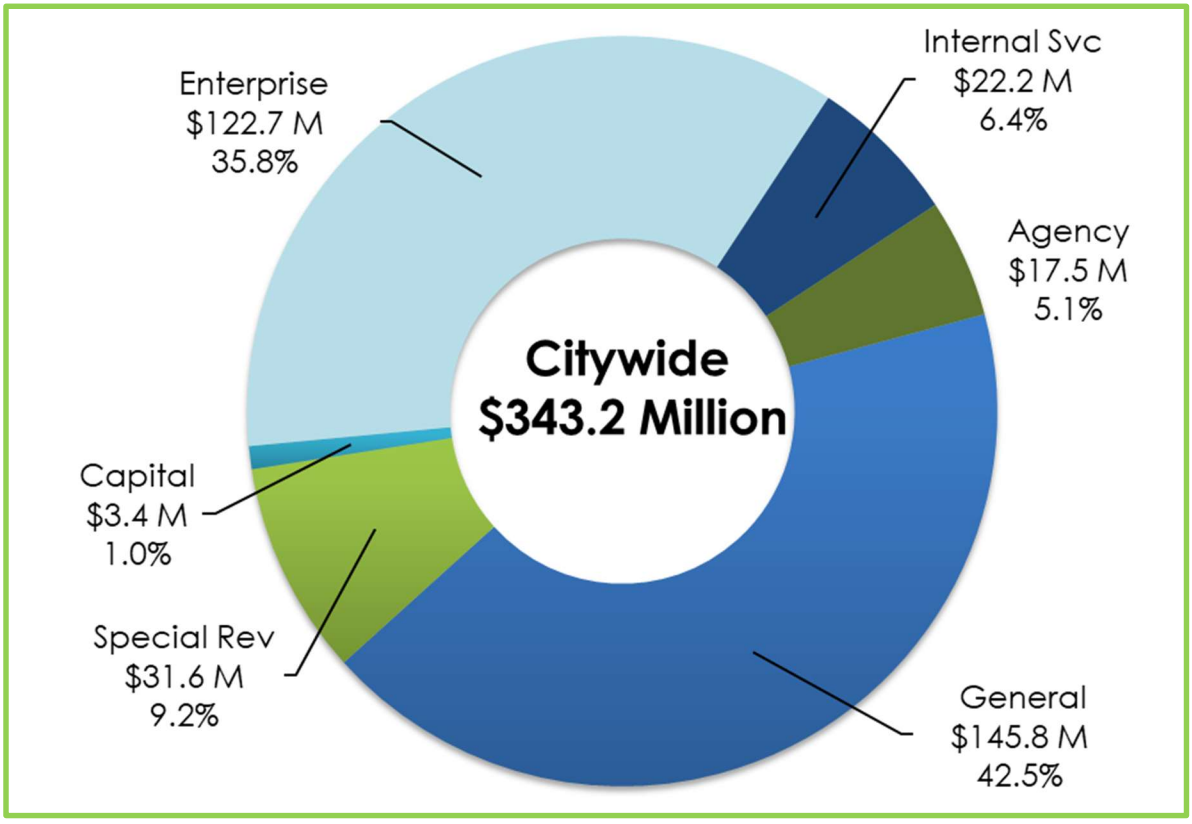
EXPENSES – WHAT ARE OUR COSTS?

Expense Overview



Fiscal Year 2021 Adopted Budget by Fund Type

Excluding debt service items recorded in more than one fund (Fund 391)



OVERVIEW

The City's total adopted budget for Fiscal Year (FY) 2021 is $343.2 Million (excluding duplicate debt service fund 391). This represents a 2.9% increase, or $9.5 Million, as compared to the FY 2020 adopted budget. The net change is from the following categories: $7.0 Million in Materials and Supplies, $3.4 Million in Contractual Services, $2.0 Million in Personnel Costs, ($1.6 Million) in Debt Service, ($0.9 Million) in Capital Improvement Projects, and ($0.4 Million) in Utilities. The net increase of $2.0 Million in the

EXPENSES – WHAT ARE OUR COSTS?

Personnel category includes $4.0 Million for an additional contribution towards the PERS unfunded pension liability, updated MOUs for Police and Fire approved during FY 2020, and new or reorganized positions approved through the FY 2021 budget process.

Table –Expenditures (All Funds)

Expenditure Type	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021
Personnel	$125,562,232	$ 124,770,882	$ 129,684,621	$ 131,724,126
Services/Supplies				
Claims Expense	749,963	117,579	1,659,176	1,662,050
Contractual	25,136,467	26,240,541	29,869,231	33,235,564
Depreciation	14,640,340	15,180,377	-	-
Materials and Supplies	71,195,518	73,932,071	81,337,551	88,317,342
Other Sources	-	17,735	-	-
Utilities	23,629,550	21,816,174	26,199,716	25,755,983
Debt Service	21,237,570	36,659,407	21,122,191	19,540,496
Capital Improvement Projects	39,099,812	44,258,835	43,843,783	42,994,245
Totals	**$321,251,452**	**$ 342,993,602**	**$ 333,716,269**	**$ 343,229,806**
Year over year change ($)		21,742,150	(9,277,333)	9,513,537
Year over year change (%)		6.8%	-2.7%	2.9%

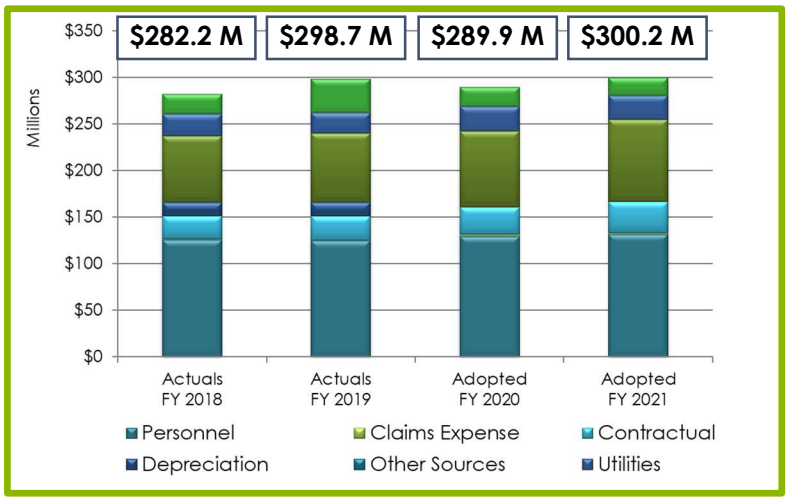
Table –Expenditures (General Fund)

General Fund, By Expenditure Type	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021
Personnel	104,752,089	98,242,949	103,324,548	105,453,325
Services/Supplies				
Contractual	7,690,838	7,424,763	8,573,653	9,437,959
Materials and Supplies	13,656,277	17,052,960	17,278,751	20,341,058
Other Sources	-	17,735	-	-
Utilities	3,542,214	2,985,670	3,651,752	3,447,066
Debt Service	4,255,459	4,254,645	4,248,974	4,243,373
Capital Improvement Projects (CIP)	3,440,926	2,122,415	2,440,500	2,909,200
Totals	**$ 137,337,803**	**$ 132,101,137**	**$ 139,518,178**	**$ 145,831,981**
Year over year change ($)		(5,236,667)	7,417,041	6,313,803
Year over year change (%)		-3.8%	5.61%	4.5%

EXPENSES – WHAT ARE OUR COSTS?

OPERATING BUDGET OVERVIEW

The City's operating budget (excluding capital improvement projects) totals $300.2 Million for FY 2021. It has two major expense categories – personnel costs and non-personnel costs, or services/supplies. Personnel costs directly relate to employee salaries and benefits. Non-personnel costs relate to the cost of supplies and services, such as professional service contracts and utilities. Included in the cost of supplies and services are charges from internal service funds. These charges relate to departments that provide services to other City departments. Examples include risk management, warehousing, information technology, and fleet.

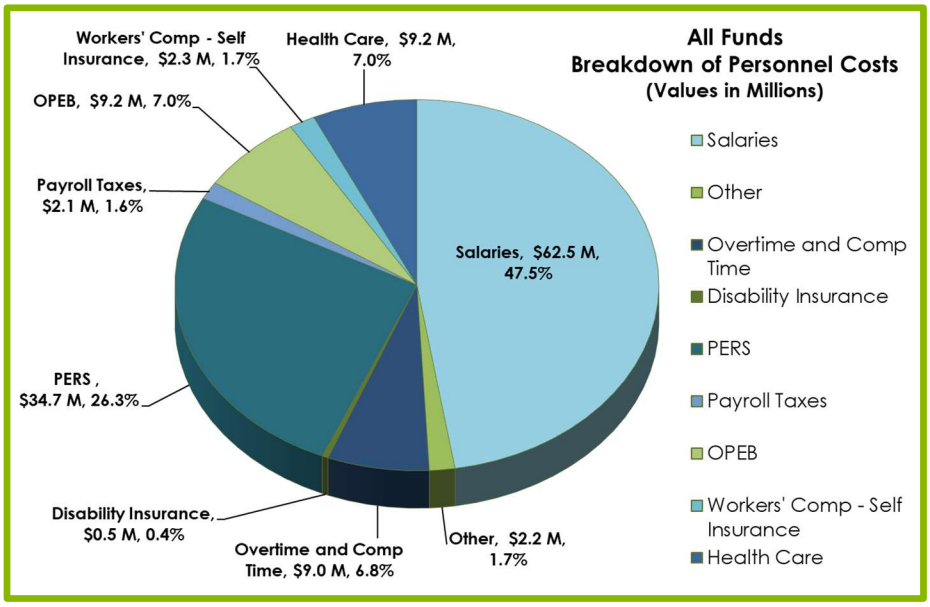


PERSONNEL COSTS

The main drivers for personnel costs are salaries, CalPERS employer contributions, other post-employment benefits (retiree medical benefit) and health care. Also included in FY 2021 is an additional PERS unfunded liability contribution of $4.0 Million.

Please refer to the *Schedule of Positions* for a historical overview of City staffing, including changes during FY 2020 and position changes authorized in the budget process for FY 2021.

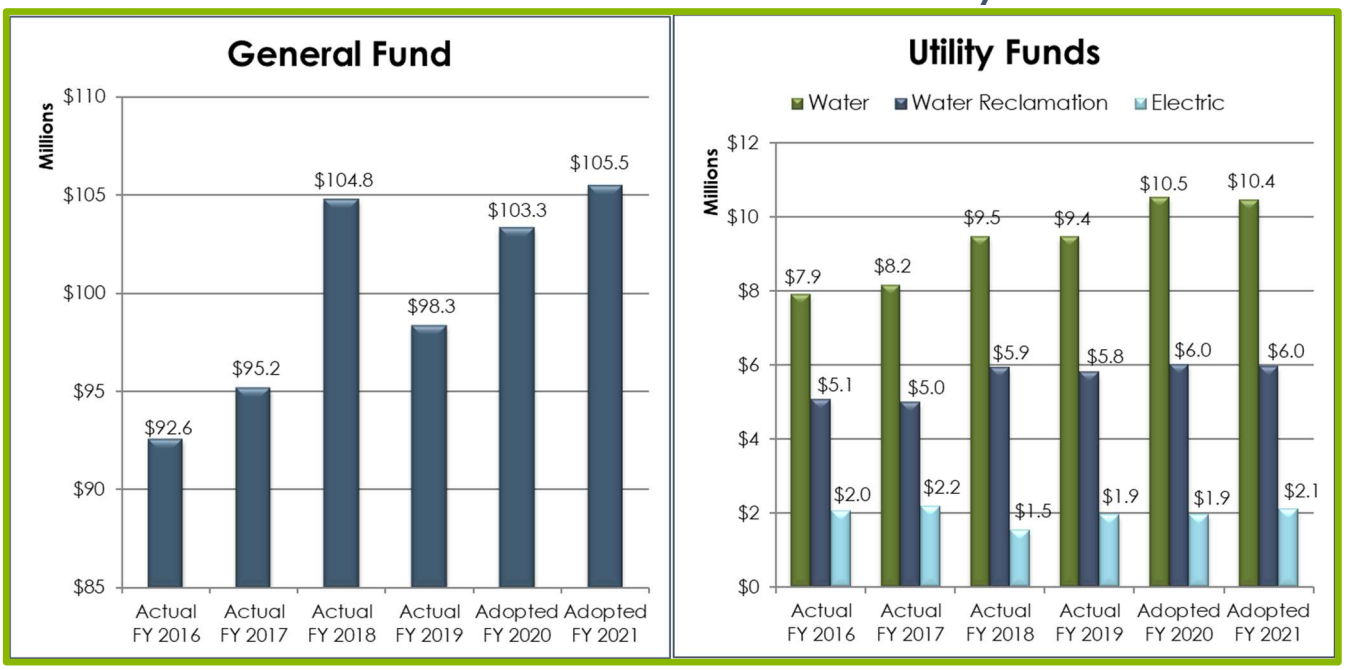
The total citywide personnel budget for all funds is $131.7 Million (includes fiduciary funds).



EXPENSES – WHAT ARE OUR COSTS?

Nearly all of the City's personnel costs are budgeted in the General Fund, Water, Water Reclamation, and Electric Fund. The following is a five-year historical trend of personnel costs for the most significant City funds. Generally, the City has sought to manage personnel costs through keeping base salaries flat (for non-sworn employees) and attrition. However, these cost control measures have been largely counteracted by rising CalPERS employer contribution rates, health care as well as changes in the City's other-post employment benefits obligation (OPEB), both of which are explained further in the following paragraphs.

Personnel Costs for General Fund and Utility Funds



Salaries

Salary costs may vary as a result of changes in staffing levels, which occur either through salary savings as a result of vacant positions (authorized but unfilled), employee separation (attrition due to a retirement, resignation or layoff) or new full-time equivalent positions (FTE) that are authorized in the budget. As a general rule, vacant positions are budgeted at the mid-salary range of the position.

The City includes a full-time position vacancy factor in the budget process for the General Fund and utility funds. Historically, there was a savings at the end of each fiscal year based on vacancies from attrition and other related reasons. Instead of budgeting 100% of the positions, a vacancy factor has been applied to FY 2021 to account for the savings at the beginning of the budget process. The savings will continue to be monitored throughout the year to determine if adjustments are needed. The rates were determined using a lookback period of five years.

- Vacancy Factor Applied: Sworn – Fire 0.1%
- Vacancy Factor Applied: Sworn – Police 0.6%
- Vacancy Factor Applied: Non-Sworn 2.6% average (varies by department, 0.57%-5.9%)
- Vacancy Factor Applied: Non-Sworn (DWP) 7.5%

Additionally, the budget for FY 2021 includes the minimum wage increases effective in January 2021. The California minimum wage has been approved for increases to $15.00 per hour by January 2022.

Effective Date / Hourly Rate	Effective Date / Hourly Rate
January 2017 - $10.50	January 2020 - $13.00
January 2018 - $11.00	January 2021 - $14.00
January 2019 - $12.00	January 2022 - $15.00

CalPERS Employer Contributions (Pension Costs)

The following table reflects CalPERS employer contribution rates as forecasted by CalPERS over the next five fiscal years, which takes into account mortality rates, investment returns as well as the City's unfunded liability. The table below is based on the June 30, 2018 actuarial report released in 2019. The information from the actuarial report includes the discount rate (assumed rate of return) of 7.0% as approved by the CalPERS Board of Administration in December 2016. The change in discount rate, from 7.5% to 7.0%, was phased in over a three-year period. The employer rates below are calculated off base pay, special compensation and other PERS'able items. PERS is not calculated on overtime unless the hours were worked on a holiday.

Actual/Estimated CalPERS Employer Contribution Rates

Normal Cost and Unfunded Liability shown as percentage of pay

PERS Plan	Actual FY 2019	Actual FY 2020	Actual FY 2021	Est. FY 2022	Est. FY 2023	Est. FY 2024	Est. FY 2025
Miscellaneous	47.95%	52.98%	56.62%	55.40%	54.20%	53.10%	52.00%
Police	48.70%	53.32%	56.70%	59.90%	62.60%	64.00%	65.20%
Fire - Classic	45.15%	52.69%	68.25%	68.21%	68.21%	68.21%	68.21%
Fire - PEPRA	13.05%	15.00%	15.56%	15.60%	15.60%	15.60%	15.60%

Note: Safety employees contribute 1.50% towards the employer contribution, not reflected above

EXPENSES – WHAT ARE OUR COSTS?

As of the City's last CalPERS actuarial valuation (FY 2018, released in 2019), the City's unfunded pension liability is as follows, shown by plan/PERS group:

Fiscal Year	Miscellaneous	Police	Fire-Classic	Fire-PEPRA	Total
2017-18 (actual)	$ 125,909,685	$ 95,434,128	$ 49,708,510	$ 51,686	$ 271,104,009
Funded Ratio:	65.4%	63.8%	71.8%	92.0%	

To achieve cash flow savings, in July 2020 the City of Corona will elect the annual lump sum payment option offered by CalPERS for its FY 2021 unfunded pension liability contribution. The lump sum payment will result in anticipated cash flow savings of $695,810. The General Fund's share of the savings is $531,887, approximately 76%.

In June 2018, the City Council approved additional contributions towards the unfunded pension liability with CalPERS. A payment of $10.1 Million was made in FY 2018 (June 2018) and $6.0 Million in FY 2019 (July 2018) and $6.0 Million in FY 2020 (July 2019). The first two payments were applied towards the Miscellaneous plan as that had the lowest funded ratio at that time. The FY 2020 payment was applied towards the Police plan, after working CalPERS to determine the best funding option. In FY 2021, the City will contribute an additional $4.0 Million towards the unfunded liability with the Police plan. The City is planning to contribute two additional payments of $4.0 Million dollars each, FY 2022 and FY 2023. The additional contributions will be evaluated each year through the budget process. The PERS plan allocation of future contributions will be determined by an evaluation of funding ratios and working with actuaries at CalPERS.

Other Post-Employment Benefits (Retirees)

The City is obligated to pay certain other post-employment benefits to retirees ('OPEB'), consisting primarily of retiree medical costs. To mitigate the further escalation of OPEB costs, the City established an irrevocable OPEB trust fund through the California Employers' Retiree Benefit Trust (CERBT) Program in March 2008. The current budgetary policy is to fund the annual required contribution ('ARC'). The ARC is an actuarially-determined, annual contribution that addresses current costs (for active retirees) and future costs (for eligible, current employees) which the City is obligated to pay. The OPEB costs are decreasing by 5.6% in FY 2021 as compared to FY 2020.

EXPENSES – WHAT ARE OUR COSTS?

OPEB by Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021
General Fund	$ 7,619,682	$ 7,759,427	$ 7,477,456	$ 7,382,930
Water, Water Reclamation, Electric Funds	1,395,930	1,418,323	1,623,556	1,301,289
Other Funds	288,450	273,325	633,596	504,921
Totals	**$ 9,304,062**	**$ 9,451,075**	**$ 9,734,608**	**$ 9,189,140**
Year over year change ($)		147,013	283,533	(545,468)
Year over year change (%)		1.6%	3.00%	-5.6%

Health Care Costs

The health care costs budgeted for FY 2021 are based on elections that employees made during the open enrollment period in late 2019. Employees can select a health plan option based on their hire date and respective bargaining unit. The health care costs include medical insurance premiums, medical difference for eligible employees, and medical insurance opt out payments. The budget for health care was prepared based on the current Memorandums of Understanding and resolutions for each bargaining unit. The health costs in FY 2021 are expected to increase by 0.9% as compared to FY 2020.

Health Care Costs by Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021
General Fund	$ 7,706,884	$ 6,203,146	$ 6,717,880	$ 6,759,835
Water, Water Reclamation, Electric Funds	1,571,953	1,252,387	1,798,222	1,811,757
Other Funds	364,478	478,261	642,630	665,720
Totals	**$ 9,643,315**	**$ 7,933,794**	**$ 9,158,732**	**$ 9,237,312**
Year over year change ($)		(1,709,521)	1,224,938	78,580
Year over year change (%)		-17.7%	15.44%	0.9%

NON-PERSONNEL COSTS

Non-personnel costs, or services/supplies, for all funds total $149.0 Million for Fiscal Year 2021. This represents a 7.1% increase over the adopted total for FY 2020. In the General Fund, non-personnel costs are increasing by $3.7 Million as compared to the FY 2020 adopted budget. The following table is a summary of operating costs, by department.

EXPENSES – WHAT ARE OUR COSTS?

OPERATING COSTS (SERVICES/SUPPLIES) BY DEPARTMENT – ALL FUNDS

Department	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change $ 2021 to 2020	Change % 2021 to 2020
General Fund					
Administrative Services	$ 490,025	$ 520,985	$ 659,165	$ 138,180	26.5%
Community Development	1,777,274	1,747,954	2,283,188	535,234	30.6%
Elected Officials	21,141	182,300	28,350	(153,950)	-84.4%
Fire Department	1,643,228	1,341,632	2,315,369	973,737	72.6%
General Government	10,104,822	11,519,235	13,326,362	1,807,127	15.7%
Human Resources	342,057	476,790	441,165	(35,625)	-7.5%
Information Technology *	716,144	-	-	-	NA
Legal and Risk Management	71,102	138,527	144,857	6,330	4.6%
Library and Recreation	1,021,126	944,457	894,046	(50,411)	-5.3%
Maintenance Services	5,830,652	5,844,076	6,431,736	587,660	10.1%
Management Services	370,852	1,433,883	1,493,724	59,841	4.2%
Police Department	3,554,907	3,983,798	3,878,242	(105,556)	-2.6%
Public Works	1,538,993	1,370,519	1,329,879	(40,640)	-3.0%
Total, General Fund	**$ 27,482,323**	**$ 29,504,156**	**$ 33,226,083**	**$3,721,927**	**12.6%**
Utility Funds					
Wtr Reclamation Capacity - 440	871,465	1,888,280	162,795	(1,725,485)	-91.4%
Water Capacity - 507	1,323,545	810,134	711,392	(98,742)	-12.2%
Reclaimed Water - 567	3,075,423	2,140,405	2,104,143	(36,262)	-1.7%
Water - 570	40,757,125	38,151,673	40,231,648	2,079,975	5.5%
Water Reclamation - 572	22,071,475	17,656,290	20,648,828	2,992,538	16.9%
Electric - 578	13,666,495	15,004,518	12,789,356	(2,215,162)	-14.8%
Total, Utility Funds	**$ 81,765,528**	**$ 75,651,300**	**$ 76,648,162**	**$ 996,862**	**1.3%**
Other Funds					
Refuse/Recycling - 260	9,277,797	9,506,021	10,824,141	1,318,120	13.9%
Transit Services - 577	2,816,394	2,261,568	2,365,775	104,207	4.6%
Warehouse - 680	107,615	151,451	158,236	6,785	4.5%
Information Technology - 681 *	3,054,121	4,626,950	4,995,925	368,975	8.0%
Fleet Operations - 682	2,807,765	4,149,390	6,540,177	2,390,787	57.6%
Workers Compensation - 683	1,309,429	2,890,157	2,897,373	7,216	0.2%
Liability Risk Retention - 687	973,664	1,540,253	1,874,348	334,095	21.7%
Other Funds	7,713,826	8,784,428	9,440,719	656,291	7.5%
Total, Other Funds	**$ 28,060,611**	**$ 33,910,218**	**$ 39,096,694**	**$5,186,476**	**15.3%**
Grand Total	**$ 137,308,462**	**$ 139,065,674**	**$ 148,970,939**	**$9,905,265**	**7.1%**

*The Information Technology Department was moved from the General Fund to Internal Service Fund 681, effective FY 2019.

EXPENSES – WHAT ARE OUR COSTS?

With respect to the previous table, significant year-over-year changes are explained below (+/- 10% or greater than $100K):

General Fund	
Administrative Services	Increase of $111,300 in one-time funding for outside labor services to assist the purchasing division with conducting bids for goods and services. There is also an increase of $29,000 in professional/contractual services for financial auditing services and administration of the business license program.
Community Development	Increase primarily in professional/contractual services related to plan check services and building inspection services. As property development fluctuates, the budget for this item will grow or decline accordingly. Revenue for plan check and inspection services follows the trend of expenditures.
Elected Officials	In FY 2020, one-time funding of $150,000 was included for an update to the City's Strategic Plan.
Fire Department	Increase of $500,465 for motor pool costs to maintain department vehicles and $202,550 in one-time machinery and equipment purchases. In addition, an increase of $87,500 in professional/contractual services, $70,700 for EMS supplies, and $66,000 for protective clothing in anticipation of upcoming new employees.
General Government	Increase of $1,895,868 for internal services, an increase of $128,062 in general benefit expenses (previously processed as transfers out), and a decrease of $204,700 in utility costs.
Maintenance Services	Increase of $412,471 in a variety of areas, primarily contract related services that includes mowing, tree maintenance, and street sweeping. There is an increase of $85,103 for prevention and maintenance materials. The budget also includes an increase of $22,550 for one-time vehicle lease down payments.
Police	There are various increases and decreases in the operating budget for the Police Department. The net decrease is primarily from one-time items budgeted in FY 2020 for computer equipment, vehicle purchases, and minor equipment and furniture.

EXPENSES – WHAT ARE OUR COSTS?

Utility Funds	
Water Reclamation Capacity	Decrease in budgeted debt service, due to accounting change for debt payments related to participation in the Western Riverside County Regional Wastewater Authority. Reference *'Debt Service Obligations'* section.
Water Utility	Increase of $1.7 Million for raw water and treated water purchases and increase of $603,000 for internal service charges. Decrease of $495,000 for Corona Utility Authority Lease payments, based on the current approved schedule and $325,000 for prevention and maintenance materials.
Water Reclamation Utility	Increase of $1.4 Million for biosolids disposal/recycle which is related to the damage at the dryer facility, increase of $611,000 for internal service charges, $463,000 for maintenance and repairs of equipment and facilities, $250,000 for chemicals, and $173,000 for construction materials. There is also a decrease of $212,000 for Corona Utility Authority Lease payments, based on the current approved schedule.
Electric Utility	Decreases of $1.8 Million for internal service charges and $422,000 for electric utility and wholesale energy.
Other Funds	
Refuse/Recycling	Increase due to the contract for refuse and recycling activities. There are revenue increases to offset a large portion of the expenditure increase.
Transit Services	Increase in one-time funding for vehicle purchases.
Information Technology	Increase of $401,000 for professional and contractual services and $290,000 for equipment maintenance. Decrease of $249,000 for computer equipment and software due to one-time items included in FY 2020.
Fleet Operations	Increase of $1.9 Million for purchases of vehicles and $377,000 for rent and lease payments.
Liability Risk Retention	Increase in insurance premiums.

Other Funds	Remaining funds, primarily LMD/CFD funds, Gas Tax, and Measure A. Increases largely related to updated Cost Allocation Plan (CAP) and utility costs.

Service Adjustment Changes (Operating Budget)

A service adjustment change relates to new programs, service level enhancements, and/or new authorized positions. A capital outlay is a non-recurring operating expense, typically a one-time small equipment purchase, which does not meet the criteria of a capital project (less than $50K). The following are included in the FY 2021 Adopted Operating Budget:

Fund	Department	Description	Total
General Fund (Fund 110)			
	Admin Svcs	Purchasing Division Temporary Staffing	$ 111,300
	Admin Svcs	Purchasing Division Part Time Staffing	23,600
	Com Dev	General Plan Housing Element Update	300,000
	Com Dev	New Part Time Code Enforcement Officer II - Abandoned Vehicle Abatement *Note: Revenues generated will offset cost of position*	73,370
	DWP	New Lead Customer Services Representative	5,658
	DWP	Eliminate Two DWP Administrative Clerk Positions and Create Two Office Assistant Positions	275
	Fire	Fire equipment - Radio Replacements	266,800
	Fire	Protective Clothing and Background Checks	126,000
	Fire	New Management Analyst II Position	123,061
	Fire	Secondary Medic Pay for Nine Positions	67,772
	Fire	Fire Safety Specialist / Fire Prevention Reorganization	63,155
	Fire	Emergency Medical Services Supplies and Post Board Up Incidents	39,000
	Fire	Video Laryngoscopes and Res-Q Pods	36,700
	Fire	New Ford F-150 for Training Captain	20,929
	HR	New Employee Relations and Talent Supervisor	135,150
	HR	Pre-Employment Onboarding Costs	36,086
	HR	Part Time Staffing Hours Increase	3,629
	Library & Rec	Special Event Funding: Halloweekend and Art Attack *Note: Revenues generated will offset cost of events*	5,300
	Library & Rec	Aquatics Training *Note: Revenues generated will offset cost of training*	4,388

Service Adjustment Changes (Continued)

Fund	Department	Description	Total
General Fund (Fund 110)			
	Mgmt Svcs	Homeless Program - Harrison Street Shelter	200,005
	Mgmt Svcs	Eliminate Part Time Receptionist, Eliminate City Clerk Services Technician III, and Create Deputy City Clerk	12,597
	Maint Svcs	New Building/Facilities Maintenance Technician, Vehicle, and Safety Equipment	105,295
	Maint Svcs	Field Maintenance	97,496
	Maint Svcs	New Park Services Worker I, Vehicle and Safety Equipment	86,985
	Maint Svcs	Building Maintenance Costs	73,471
	Maint Svcs	Park Maintenance - Increase in Maintenance Costs	71,112
	Maint Svcs	Corona Mall Landscape Maintenance Costs	67,850
	Maint Svcs	Eliminate Senior Streets Maintenance Worker, Two (2) Part Time General Service Worker I, and Create Three (3) Street Maintenance Workers in Training	61,084
	Maint Svcs	Tree Inventory and Software Update	48,347
	Maint Svcs	Monthly Parking Lot Sweeps for Parks and Facilities	44,263
	Maint Svcs	Sierra Bella Park Maintenance	33,603
	Maint Svcs	City Park Pool Assessment and Design	30,000
	Maint Svcs	Griffin Park Maintenance	26,838
	Maint Svcs	Street Maintenance Utility Marking	25,950
	Maint Svcs	Park Maintenance Special Event Clean Up Costs	18,130
	Maint Svcs	Street Sweeping CPI Increase	12,790
	Maint Svcs	Fire Station 3 Relamping	9,000
	Maint Svcs	Historic Civic Center - Repairs, Janitorial Costs, and Water Utility Increase	6,186
	Maint Svcs	Security Fencing Around Veteran's Memorial Fountain Pump Controls	3,000
	Police	Two (2) New Public Safety Dispatcher II Positions	203,728
	Police	Two (2) New Community Service Officer II Positions	148,132
	Police	Additional Overtime for Dispatch and Patrol	100,000
	Police	New Police Corporal (Pro-rated 6 months)	90,744
	Pub Wks	Reclassify Public Works Permit Technician I to Public Works Permit Technician II	7,018
	General Fund Total		**3,025,797**

Service Adjustment Changes (Continued)

Fund	Department	Description	Total
NPDES (Fund 245)			
	Pub Wks	Reclassify Public Works Permit Technician I to Public Works Permit Technician II	1,350
	CFD 97-1 Fund Total		**1,350**
Refuse and Recycling (Fund 260)			
	Maint Svcs	New Recycling & Program Specialist III	109,855
	NPDES Fund Total		**109,855**
Reclaimed Water (Fund 567)			
	DWP	Replacement of Two (2) F-550 Crane Truck Vehicles	10,590
	DWP	New Lead Customer Services Representative	5,658
	Reclaimed Water Fund Total		**16,248**
Water Utility (Fund 570)			
	DWP	Replacement of Vacuum Truck	142,045
	DWP	Replacement of Two (2) F-550 Crane Truck Vehicles	61,775
	DWP	New Lead Customer Services Representative	38,472
	DWP	Reclassify One Water Operator I to Water Operator II	15,680
	DWP	Eliminate Two DWP Administrative Clerk Positions and Create Two Office Assistant Positions	1,411
	Water Utility Fund Total		**259,383**
Water Reclamation Utility (Fund 572)			
	DWP	Replacement of Two (2) F-550 Crane Truck Vehicles	72,365
	DWP	New Lead Customer Services Representative	31,683
	DWP	Replacement of Vacuum Truck	25,067
	DWP	Reclassify Two (2) Maintenance Technician I to Maintenance Technician II	24,331
	DWP	Replacement of 2007 Ford F-350	20,000
	DWP	Eliminate Two DWP Administrative Clerk Positions and Create Two Office Assistant Positions	1,411
	Pub Wks	Reclassify Public Works Permit Technician I to Public Works Permit Technician II	630
	Water Reclamation Utility Fund Total		**175,487**

Service Adjustment Changes (Continued)

Fund	Department	Description	Total
Electric Utility (Fund 578)			
	DWP	New Electric Utility Analyst II Position	123,053
	DWP	Replacement of Two (2) F-550 Crane Truck Vehicles	31,770
	DWP	New Lead Customer Services Representative	31,683
	DWP	Eliminate Two DWP Administrative Clerk Positions and Create Two Office Assistant Positions	344
	Electric Utility Fund Total		**186,850**
Warehouse (Fund 680)			
	Maint Svcs	Replace Narrow Aisle Stand Up Forklift	12,000
	Warehouse Fund Total		**12,000**
Information Technology (Fund 681)			
	IT	New Public Safety Technical Support Engineer	119,665
	IT	Reorganization of Part Time GIS Positions	51,223
	IT	Citrix Consulting Support	50,000
	IT	Eliminate Four (4) Part Time Help Desk I Positions and Add New Full Time Help Desk II Position	5,255
	IT	Eliminate Communications Technician III and Add Public Safety Emergency Communications Support Specialist	4,470
	IT	Eliminate Part Time Help Desk I Position and Create Part Time Office Assistant II	(1,211)
	Information Technology Fund Total		**229,402**
Fleet Operations (Fund 682)			
	Maint Svcs	New Lease Payments/Replacement for 42 Vehicles	3,393,678
	Fleet Operations Total		**3,393,678**
		TOTAL SERVICE LEVEL CHANGES	**$3,821,930**

EXPENSES – WHAT ARE OUR COSTS?

Revised Budget Items

There were additional budget items not included with the proposed budget, but approved through the budget adoption process and/or the normal course of City business. Below is a summary of the revised items since the presentation of the proposed budget information:

Table – Revised Budget Items

EXPENDITURES

Fund	Department	Description	Total
General Fund (Fund 110)			
	Comm Dev	Cannabis Program CEQA (approved 6/17/20)	$ 47,303
	General Fund Total		**47,303**
Community Development Block Grant (Fund 431)			
	CIP	CDBG/HOME Action Plan (approved 6/17/20)	757,674
	Community Development Block Grant Fund Total		**757,674**
HOME/HUD Investement Partnership Program (Fund 432)			
	CIP	CDBG/HOME Action Plan (approved 6/17/20)	555,869
	HOME/HUD Investment Partnership Program Fund Total		**555,869**
Water Utility (Fund 570)			
	DWP	Wholesale Reclaimed Water Purchases (approved 6/17/20)	1,056,000
	Water Utility Fund Total		**1,056,000**
		TOTAL EXPENDITURE CHANGES	**$2,416,846**

REVENUES

Fund	Department	Description	Total
Reclaimed Water Utility (Fund 567)			
	N/A	Wholesale Reclaimed Water Purchases (approved 6/17/20)	1,056,000
	General Fund Total		**1,056,000**
		TOTAL REVENUE CHANGES	**$1,056,000**

SUMMARY OF EXPENDITURES BY FUND TYPE

Fund Number / Description		Actuals FY 2018 *	Actuals FY 2019 *	Adopted Budget FY 2020 *	Adopted Budget FY 2021 *
General Fund					
110	General Fund				
	City Council	$ 167,614	141,444	$ 281,652	$ 130,806
	Management Services	2,163,501	2,508,569	3,712,071	3,970,199
	Treasurer	16,908	15,979	15,942	15,899
	Debt Service	4,255,459	4,254,645	4,248,974	4,243,373
	Human Resources (prev. in Admin. Svcs.)	1,331,954	1,551,013	1,716,596	1,818,360
	General Government	19,995,287	21,660,856	25,862,901	25,650,757
	Information Technology	4,375,944	716,144	-	-
	Administrative Services	4,405,656	4,611,375	4,682,696	4,536,273
	Legal and Risk Management	1,660,492	1,752,165	1,820,990	1,760,714
	Community Development	4,331,712	4,692,570	4,763,232	5,246,387
	Fire	26,875,991	25,510,575	25,505,920	28,138,205
	Police	46,667,106	44,989,906	46,125,444	48,477,470
	Public Works	4,018,503	3,564,381	3,670,722	3,581,178
	Library and Recreation Services	5,166,892	5,044,661	5,425,523	5,253,718
	Maintenance Services	8,322,610	8,826,103	9,101,493	9,951,824
	Capital Projects	3,415,832	2,098,464	2,320,500	2,684,200
110	Subtotal General Fund	137,171,462	131,938,849	139,254,656	145,459,363
232	Civic Center Fund	166,342	162,288	263,522	372,618
	Total General Fund	**137,337,803**	**132,101,137**	**139,518,178**	**145,831,981**
Special Revenue Funds					
206	Library Facilities Fee Fund	49,903	72,070	867	1,919
207	Fire Wild Land Mitigation Fund	866	23,741	547	38,429
208	TC Police Facilities Fund	-	-	-	85,118
209	TC Fire Facilities Fund	-	-	-	122,056
211	Street and Traffic Signals Fund	93,600	524,416	755,677	1,525,228
212	Drainage Fee Fund	63,545	83,942	10,912	101,239
213	Police Facilities Fund	35,169	25,936	144,578	3,866
214	Fire Facilities Fund	23,362	27,763	48,784	219,616
215	Public Meeting Facilities Fund	835	5,389	474	530
216	Aquatics Center Fund	1,794	172	174	242
217	Parks and Open Space Fund	266,076	55,738	288,388	11,629
218	Corona Mall Business Improvement District Fund	74,568	79,265	240,475	306,112
221	RMRA Fund	494	990,179	2,790,175	2,915,640
222	Gas Tax (2105-2106-Prop 42) Fund	3,470,519	2,647,684	2,832,951	2,571,022
224	Rideshare -Trip Reduction Fund	9,622	18,457	18,200	28,400
227	Measure A Fund	2,241,772	2,985,624	6,229,902	4,654,537
231	CAL COPS Grants Fund	211,750	515,089	307,683	271,280
236	CFD 2018-1 Special Tax B (Bedford) Fund	-	-	3,582	66,256
237	CFD 2018-2 Special Tax B (Sierra Bella) Fund	-	-	11,877	19,381
238	CFD 2017-2 Valencia Fund	1,250	4,202	23,539	47,003
246	CFD 2000-1 (Eagle Glen II) Fund	6,270	6,250	3,966	4,990
247	CFD 2002-2 LMD Fund	54,167	42,446	53,434	57,137
248	CFD 97-1 Landscape Fund	357,348	287,934	367,521	351,825
249	CFD 2001-1 Landscape Fund	627,721	513,317	648,157	660,551

** Includes Capital Projects. Excludes Transfers.*

SUMMARY OF EXPENDITURES BY FUND TYPE

Fund Number / Description		Actuals FY 2018 *	Actuals FY 2019 *	Adopted Budget FY 2020 *	Adopted Budget FY 2021 *
Special Revenue Funds, Continued					
250	Asset Forfeiture Fund	281,324	128,205	118,800	122,900
251	CFD/LMD 2002-3 Landscape Fund	16,410	22,197	27,897	28,559
252	LMD 2003-1 Lighting Fund	166,260	261,465	122,188	138,357
253	CFD/LMD 2011-1 Fund	46,354	56,674	77,135	94,822
255	CFD 2016-2 Terrassa Fund	3,741	4,931	44,840	48,234
256	CFD 2016-3 Zone 1 Monte Olivo Fund	-	-	-	-
257	CFD 2016-3 Zone 2 Boardwalk Fund	7,713	11,742	3,033	16,431
258	CFD 2016-3 Zone 3 Dollar Self Fund	458	786	707	1,492
259	CFD 2016-3 Zone 4 515 S Promenade Fund	1,486	2,912	2,403	3,601
260	Residential Refuse/Recycling Fund	9,120,513	9,294,867	9,538,081	10,942,210
261	South Corona Major Thoroughfares Fund	42,916	51,651	1,369	1,183
274	South Corona Landscaping Fund	8,829	310,827	29,755	1,044
294	CFD 2016-3 Zone 6 Chung Fund	-	-	2,982	4,899
297	CFD 2016-3 Zone 8 Parker Fund	-	-	1,174	680
411	US Department of Justice Grant Fund	-	12,356	-	-
422	Traffic Offender Fund	278,780	175,310	189,905	-
442	Adult and Family Literacy Grant Fund	29,171	56,187	-	-
446	LMD 84-1 Lighting Fund	5,150,065	2,034,785	2,173,966	2,241,512
455	LMD 84-2 Zone 2 Fund	108,818	60,082	84,439	90,360
456	LMD 84-2 Zone 4 Fund	114,114	54,651	64,391	77,033
457	LMD 84-2 Zone 6 Fund	293,895	272,060	326,349	343,467
458	LMD 84-2 Zone 7 Fund	203,389	91,361	71,088	73,819
460	LMD 84-2 Zone 10 Fund	1,153,392	1,323,679	1,330,448	1,336,292
461	LMD 84-2 Zone 14 Fund	530,611	300,545	363,835	395,360
462	LMD 84-2 Zone 15 Fund	385,256	40,729	28,436	27,247
463	LMD 84-2 Zone 17 Fund	103,757	27,119	32,569	33,196
464	LMD 84-2 Zone 18 Fund	160,916	52,385	58,769	62,972
468	LMD 84-2 Zone 19 Fund	446,543	438,276	578,575	560,245
470	LMD 84-2 Zone 20 Fund	1,371,364	639,007	774,645	780,507
471	LMD 84-2 Zone 1 Fund	2,292	2,138	3,210	4,408
473	Eagle Glen HOA Fund	47,695	47,564	56,591	65,919
	Total Special Revenue Funds	**27,666,693**	**24,684,106**	**30,889,443**	**31,560,755**
Capital Project Funds					
243	Public Works Capital Grants Fund	22,210,137	31,994,135	-	-
244	SB 821 Transportation Grant Fund	173	-	-	-
245	County Service Area 152 (NPDES) Fund	1,115,858	961,216	1,122,580	1,134,164
291	Low Moderate Income Housing Asset Fund	196,072	195,832	135,935	228,897
415	Library Other Grants Fund	10,087	20,497	-	-
431	CDBG Fund	1,006,765	585,938	1,301,137	1,242,196
432	Home Investment Partnership Program Fund	946	81,267	421,953	575,869
478	TUMF - RCTC Fund	14,121	1,034,873	-	-
479	TUMF - WRCOG Fund	-	106,088	-	-
480	Reimbursement Grants Fund	84,028	92,000	-	250,000
	Total Capital Project Funds	**24,638,187**	**35,071,846**	**2,981,605**	**3,431,126**

** Includes Capital Projects. Excludes Transfers.*

SUMMARY OF EXPENDITURES BY FUND TYPE

Fund Number / Description		Actuals FY 2018 *	Actuals FY 2019 *	Adopted Budget FY 2020 *	Adopted Budget FY 2021 *
Enterprise Funds					
275	Airport Fund	148,356	180,033	158,760	194,451
440	Water Reclamation Capacity Fund	906,838	871,465	1,888,280	162,795
453	2012 Water Revenue Bonds - Project Fund	-	-	-	641,710
507	Water Capacity Fund	1,302,303	1,408,590	810,134	711,392
567	Reclaimed Water System Fund	3,778,714	3,525,416	3,043,144	5,049,849
570	Water Utility Fund	53,550,482	49,943,886	59,666,829	63,477,377
571	Water Utility Grant/Agrmt Fund	943	(107)	3,593,505	2,683,849
572	Water Reclamation Utility Fund	25,690,022	27,118,427	31,101,618	31,861,115
573	Water Reclamation Grant/Agrmt Fund	3,897	180,699	-	-
577	Transit Services Fund	2,799,425	3,153,163	2,690,709	2,805,907
578	Electric Utility Fund	15,933,156	15,611,258	19,934,842	15,146,732
	Total Enterprise Funds	**104,114,134**	**101,992,831**	**122,887,821**	**122,735,177**
Internal Service Funds					
680	Warehouse Services Fund	192,885	431,123	337,452	339,638
681	Information Technology Fund	-	8,418,998	8,233,987	9,266,739
682	Fleet Operations Fund	5,007,590	3,761,663	5,472,816	7,748,363
683	Workers' Compensation Fund	2,208,740	1,320,567	2,890,157	2,897,373
687	Liability Risk Retention Fund	1,311,510	974,466	1,540,253	1,874,348
	Total Internal Service Funds	**8,720,726**	**14,906,817**	**18,474,665**	**22,126,461**
Agency Funds					
342	CFD 86-2 (Woodlake) Fund	1,549,097	1,554,458	1,544,275	-
358	CFD 89-1 A (LOBS DW) Fund	1,345,677	1,350,829	1,342,668	1,344,003
359	CFD 89-1 B (LOBS Improvement) Fund	1,009,840	1,008,272	1,008,738	1,009,548
365	AD 95-1 (Centex) Fund	75,509	76,810	77,762	73,072
366	AD 96-1, 96 A (MTN Gate) Fund	131,098	129,522	132,757	130,430
368	AD 96-1, 97 A (Van Daele) Fund	65,212	61,076	58,727	61,252
369	AD 96-1, 97 B (WPH) Fund	136,992	134,195	132,797	131,057
370	Ref CFD 90-1 (South Corona) Fund	4,330,435	3,515,876	3,502,167	3,454,485
371	CFD 97-2 (Eagle Glen I) Fund	1,232,140	1,242,736	1,236,347	1,237,272
373	AD 96-1, 99 A (Centex) Fund	221,251	202,454	200,662	200,442
374	CFD 2000-1 (Eagle Glen II) Fund	616,754	578,053	567,077	590,460
377	CFD 2001-2 (Cresta-Grande) Fund	288,470	294,006	291,035	312,945
378	CFD 2002-1 (Dos Lagos) Fund	965,383	1,126,936	1,150,313	1,167,866
381	CFD 2002-4 (Corona Crossings) Fund	525,981	602,275	605,529	601,823
382	CFD 2004-1 (Buchanan Street) Fund	290,696	250,356	247,847	265,685
383	CFD 2003-2 (Highlands Collection) Fund	564,996	573,165	570,175	613,048
384	CFD 2018-1 Bedford Fund	-	9,235,155	490,963	504,532
386	CFD 2018-2 Sierra Bella Debt Service Fund	-	-	23,773	24,546
387	CFD 2002-1 (Improvement Area) Fund	439,286	534,397	533,575	536,394
390	CFD 2016-2 (Terrassa Special Tax A) Fund	247,910	4,396,516	340,622	342,867
392	CFD 2017-2 (Valencia Special Tax A) Fund	1,250	2,750,718	178,260	252,105
	Total Agency Funds	**14,037,975**	**29,617,806**	**14,236,069**	**12,853,832**

** Includes Capital Projects. Excludes Transfers.*

SUMMARY OF EXPENDITURES BY FUND TYPE

Fund Number / Description		Actuals FY 2018 *	Actuals FY 2019 *	Adopted Budget FY 2020 *	Adopted Budget FY 2021 *
Successor Agency Funds					
417	RDA Successor Agency Fund	4,539,167	4,654,763	4,662,476	4,629,199
441	RDA Land Disposition Fund	-	-	-	-
475	Successor Agency Administration Fund	196,765	(35,704)	66,012	61,275
	Total Successor Agency Funds	**4,735,933**	**4,619,059**	**4,728,488**	**4,690,474**
	Total All Funds	**321,251,452**	**342,993,602**	**333,716,269**	**343,229,806**
Duplicate Debt Service / Agency Items (accounted for in multiple funds):					
388	2006 Lease Revenue Bonds Fund	-	-	-	-
391	2016 Lease Revenue Bonds Fund	2,115,900	2,120,750	2,112,350	2,106,250
	Total Duplicate Debt Service Items	**2,115,900**	**2,120,750**	**2,112,350**	**2,106,250**
	Total All Funds, Including Duplicate Debt Service Items, for Appropriation Purposes	**$ 323,367,352**	**345,114,352**	**$ 335,828,619**	**$ 345,336,056**

** Includes Capital Projects. Excludes Transfers.*

Debt Service Obligations - Overview

The City's annual operating budget includes provisions to ensure the prompt and full payment of annual debt service (i.e. principal and interest), which is incurred upon outstanding debt instruments previously issued by the City. Commonly issued debt instruments include bonds, long-term loans (with the State of California) or small issue, private placement debt. Prior to issuing debt, the City may consult with City Council, expert financial advisors, bond and disclosure counsel, underwriters as well as internal finance and capital planning staff. The 'Guide to City Budget Process' includes a brief overview of the City's 'Debt Policy' which is also accessible on the City's website at www.CoronaCA.gov.

The proceeds of debt are typically used to either finance the construction of infrastructure (rather than cash-funding the capital project) or to refinance existing debt at a lower interest rate (if market conditions are favorable). The City is required to pay debt service in accordance to bond covenants and indentures, which generally, may 'pledge' City revenue (and its 'full faith and credit') to guarantee that it fulfills its obligations to investors and provide remedies against the unlikely event of default. Prompt and full payment of annual debt service also ensures that the City maintains favorable bond ratings.

NEW DEBT ISSUANCES

In January 2020, due to favorable market conditions, the City refunded four Community Facilities District bond issues, CFD 2000-1 (Eagle Glen II) Special Tax Bonds, 2002 Series A and 2003 Series B, CFD 2001-2 (Cresta-Grande) Special Tax Bonds 2002 Series A (Improvement Areas Nos. 1 and 2), CFD 2003-2 (Highlands Collection) 2005 Special Tax Bonds and 2006 Special Tax Bonds, and CFD 2004-1 (Buchanan Street) 2006 Special Tax Bonds. The net present value saving achieved from the refunding were 22.1%, 24.7%, 21.3% and 22.4%, respectively. The refunding will reduce the tax burden on the property owners, which could potentially enhance the overall properties' assessed valuation, thus increase property tax revenue for the City.

LEGAL DEBT LIMIT

California Government Code, Section 43605 sets the debt limit at 15% of assessed value. As reported in the City's audited CAFR year ended June 30, 2019, the assessed value was $21.0 billion and the legal debt margin as a percentage of debt limit was 1.290%, which was significantly lower than the State's debt limit.

SUMMARY OF DEBT SERVICE- PRINCIPAL AND INTEREST

General Fund

The source of payment for these obligations comes from General Fund revenue.

Description	Fund	Principal	Interest	Total	Purpose
		Fiscal Year 2021			
2016 Lease Revenue Refunding Bonds	110	$ 1,300,000	$ 806,250	$ 2,106,250	Lease payments for CPFA 2016 Lease Revenue Refunding Bonds.
2012 Refunding Lease	110	1,706,265	428,858	2,135,123	To refund bonds issued to construct City Hall.
Total		**$ 3,006,265**	**$ 1,235,108**	**$ 4,241,373**	

Water & Water Reclamation Utilities

The sources of payment for these obligations come from water and wastewater (water reclamation) capacity fees (charged as a result of new development) as well as water and wastewater (water reclamation) utility ratepayer revenue. The debt obligations were issued by the Corona Utility Authority, which is a component of the City of Corona.

Description	Fund	Principal	Interest	Total	Purpose
		Fiscal Year 2021			
CUA 2013 Wastewater Revenue Bonds	440	$ 233,700	$ 153,900	$ 387,600	Certain improvements and refundings for the Water Reclamation Enterprise.
Joint Venture w/WRCRWA - SRF Loan	440	1,356,272	546,918	1,903,190	Corona's share of annual debt service for the expansion of the WRCRWA Treatment Plant.
TOTAL WASTEWTR CAPACITY FEES		**1,589,972**	**700,818**	**2,290,790**	
CUA 2012 Water Revenue Bonds	507	627,300	494,665	1,121,965	Certain improvements and refundings for the Water Enterprise.
TOTAL WATER CAPACITY FEES		**627,300**	**494,665**	**1,121,965**	
CUA 2012 Water Revenue Bonds	567	214,200	168,910	383,110	Certain improvements and refundings for the Water Enterprise.
State Water Resources Control Board Loan (Recycled)	567	1,677,163	267,832	1,944,995	Financing construction of Recycled Water improvements.
TOTAL RECLAIMED WATER		**1,891,363**	**436,742**	**2,328,105**	
CUA 2012 Water Revenue Bonds	570	688,500	542,925	1,231,425	Certain improvements and refundings for the Water Enterprise.
Brine Line System Discharge	570	387,268	212,732	600,000	To acquire wastewater discharge rights .
TOTAL WATER UTILITY		**1,075,768**	**755,657**	**1,831,425**	
CUA 2013 Wastewater Revenue Bonds	572	381,300	251,100	632,400	Certain improvements and refundings for the Water Reclamation Enterprise.
State Water Resources Control Board Loan (Tertiary Filtration WRF 2)	572	290,669	218,772	509,441	Financing of the Tertiary Filtration Project at Water Reclamation Facility No. 2
TOTAL WATER RECLAMATION		**$ 671,969**	**$ 469,872**	**$ 1,141,841**	

Agency Funds

Assessment Districts

The source of payment comes from assessments levied on parcels located within each district.

Description	Fund	Principal	Interest	Total	Purpose
		Fiscal Year 2021			
AD 95-1 Improvement Bonds, 1996 Series A	365	$ 60,000	$ 2,130	$ 62,130	Improvements in the Centex development.
AD 96-1 Improvement Bonds, 1996 Series A	366	115,000	4,388	119,388	Improvements in the Mountain Gate West development (Zones 1 & 2).
AD 96-1 Improvement Bonds, 1997 Series A	368	45,000	5,250	50,250	Improvements in the Mountain Gate West development (Zones 3 & 4).
AD 96-1 Improvement Bonds, 1997 Series B	369	105,000	15,015	120,015	Improvements in the Mountain Gate West development (Zones 6 & 7).
AD 96-1 Improvement Bonds, 1999 Series A	373	145,000	44,000	189,000	Improvements in the Mountain Gate West development (Zones 5, 8 and 9).
TOTAL		**$ 470,000**	**$ 70,783**	**$ 540,783**	

Community Facilities Districts

The source of payment for these obligations comes from special taxes levied on parcels located within each Community Facilities District (CFD).

Description	Fund	Principal	Interest	Total	Purpose
		Fiscal Year 2021			
CFD 89-1 Special Tax Refunding Bond, 2014 Series A	358	$ 1,310,000	$ 17,685	$ 1,327,685	Improvements in South Corona. (Foothill Ranch)
CFD 89-1 Special Tax Refunding Bond, 2014 Series A - Improvement Area No. 1	359	980,000	13,230	993,230	Improvements in South Corona. (Foothill Ranch)
CFD 90-1 Special Tax Refunding Bonds, 1998 Series A	370	3,355,000	78,843	3,433,843	To refund bonds originally issued to the finance improvements in South Corona.
CFD 97-2 Special Tax Refunding Bond, 2014 Series A	371	1,090,000	127,032	1,217,032	Improvements in Eagle Glen.
CFD 2000-1 Special Tax Bonds	374	460,000	94,680	554,680	Improvements in Eagle Glen.
CFD 2001-2 Special Tax Bonds	377	225,000	49,715	274,715	Improvements in Northeast Corona and South Corona areas.
CFD 2002-1 2017 Special Tax Refunding Bonds	378	600,000	538,650	1,138,650	Improvements in Dos Lagos.
CFD 2002-4 2017 Special Tax Refunding Bonds	381	315,000	264,125	579,125	Improvements in Corona Crossings.
CFD 2004-1 Special Tax Bonds	382	185,000	60,795	245,795	Improvements in Buchanan Street development.
CFD 2003-2 Special Tax Bonds	383	455,000	123,318	578,318	Improvements in Highlands Collection.
CFD 2018-1 Improvement Area 1, 2018 Special Tax Bonds Series A	384	30,000	442,500	472,500	Improvements in Bedford development.
CFD 2002-1 2017 Special Tax Refunding Bonds (Improvement Area No. 1)	387	270,000	243,706	513,706	Improvements in Dos Lagos.
CFD 2016-2 2018 Special Tax Bonds	390	110,000	207,131	317,131	Improvements in Terrassa Court development.
CFD 2017-2 2018 Special Tax Bonds	392	70,000	156,269	226,269	Improvements in Valencia/Seville development.
TOTAL		**$ 9,455,000**	**$ 2,417,679**	**$ 11,872,679**	

DEBT SERVICE OBLIGATIONS

Successor Agency (of the former Corona Redevelopment Agency)

The source of payment for these obligations comes from pledged tax increment revenues of the former Corona Redevelopment Agency.

Description	Fund	Principal	Interest	Total	Purpose
			Fiscal Year 2021		
2015 Taxable Tax Allocation Revenue Bonds, Series A	417	$ 2,665,000	$ 445,375	$ 3,110,375	Refinanced certain outstanding obligations of the Successor Agency relating to the Merged Project Areas.
2007 Tax Allocation Bonds (Temescal)	417	875,000	588,703	1,463,703	Financed redevelopment activities within the Temescal Canyon Project Area.
2007 Tax Allocation Bonds (Project Area A)	417	645,000	1,397,613	2,042,613	Financed redevelopment activities within the Merged Downtown Project Area A.
TOTAL		**$ 4,185,000**	**$ 2,431,691**	**$ 6,616,691**	

Interfund Loan Payments

The following are inter-fund loan payments of principal and interest. While there is a (cash) transfer which occurs between these funds for the items reported below, these have been shown as a component of 'debt service' (rather than as a transfer) to reflect the nature of the transactions.

With respect to the capital leases of Water and Water Reclamation funds, each fund is required to make payments to the General Fund for the lease (and corresponding use) of the water and water reclamation infrastructure. These are interest only payments through 2055.

Description	Fund	Principal	Interest	Total	Purpose
			Fiscal Year 2021		
LMD 84-1	446/578	$ 247,104	$ 37,908	$ 285,012	Loan payments for LED Street and Safety Light Retrofit project.
Capital Lease Payment (Facilities)	570/110	-	2,720,530	2,720,530	Lease payments to the General Fund for the Water and Water Reclamation facilities.
Capital Lease Payment (Facilities)	572/110	-	1,828,883	1,828,883	Lease payments to the General Fund for the Water and Water Reclamation facilities.
Water Utility Interfund Loan	507/570	-	195,300	195,300	Loan payments for prior year cash advances to fund for capital improvement projects.
Electric Interfund Loan Agreement (with General Fund)	578/110	952,118	184,761	1,136,879	To reimburse General Fund for 2005 Certificates of Participation Advanced Redemption.
Electric Interfund Loan Agreement (with General Fund)	578/110	37,814	40,112	77,926	To reimburse General Fund for portion of the Corporation Yard project costs.
Total		**$ 1,237,036**	**$ 5,007,494**	**$ 6,244,530**	

Interfund Transfers

An interfund transfer occurs between funds and involves the transfer of cash. Interfund transfers for the City of Corona may occur for a variety of reasons. Generally, transfers between funds occur to reimburse for services that occur in one fund on behalf of another fund. For example, the General Fund may need to be reimbursed for debt service incurred on a bond that may be issued on behalf of one or more other non-General Funds (which then receive a benefit with respect to how the bond proceeds are used).

The City does, in the course of its regular business activities, establish interfund loans from time to time between City funds in order to properly allocate shared benefits and costs. To ensure the integrity of these loans, the City maintains 'loan amortization' schedules to ensure full and timely payments between funds, in the same manner that the City maintains debt service schedules to ensure that it fully and timely makes payments of debt service to external entities (such as bondholders) as debt service payments become due. Due to the principal and interest components of these interfund transfers, the City presents these items as a component of 'debt service' to facilitate public understanding of the City budget and report all principal and interest payments by funds in the aggregate. Please refer to the *'Debt Service Obligation'* section for additional details.

DETAILED LISTING OF ESTIMATED FUND TRANSFERS

The following is a detailed listing of Transfers In and Transfers Out, by Fund.

Fund	Description	Transfer In	Transfer Out
110 - General Fund			
	Reimbursement for engineering and project support	1,092,100	-
Total Fund 110 - General Fund		**1,092,100**	**-**
222 - Gas Tax Fund			
	Reimbursement for engineering and project support	-	(1,092,100)
Total Fund 222 - Gas Tax Fund		**-**	**(1,092,100)**
234 - AB1600 Parkland Acquisition Fee			
	Park Bond Payable	-	(434,562)
Total Fund 234 - Dwelling Development Tax Fund		**-**	**(434,562)**
288 - Park Development Fund			
	Park Bond Payable	434,562	
Total Fund 288 - Dwelling Development Tax Fund		**434,562**	**-**
289 - Dwelling Development Tax Fund			
	Loan Payment*	-	(97,049)
Total Fund 289 - Dwelling Development Tax Fund		**-**	**(97,049)**
468 - LMD 84-2, Zone 19 Fund			
	Loan Payment*	97,049	-
Total Fund 468 - LMD 84-2, Zone 19 Fund		**97,049**	**-**
567 - Reclaimed Water System Fund			
	Operational/Capital Projects - Loan from Fund 572 **	279,101	-
Total Fund 567 - Reclaimed Water System Fund		**279,101**	**-**
572 - Water Reclamation Utility Fund			
	Operational/Capital Projects - Loan to Fund 567 **	-	(279,101)
Total Fund 572 - Water Reclamation Utility Fund		**-**	**(279,101)**
Total All Transfers		**$ 1,902,812**	**$ (1,902,812)**

* Anticipated loan from Fund 289 to Fund 468, if needed at fiscal year end (based on actuals).

** Potential loan from Water Reclamation Utility to Reclaimed Water Utility. To be reviewed during FY 2022 budget process.

Cost Allocation Plan (CAP)

A Cost Allocation Plan, or CAP, is used to identify, value, and distribute indirect costs across city services. The CAP sets forth the reimbursement between funds for the indirect costs incurred by other funds. Procedurally, this reimbursement takes place via transfer. In the presentation of the budget, funds *providing* services to other funds receive reimbursements as a component of operating revenue. As such, funds *receiving services* from other funds report the cost of service (to be reimbursed) as a component of operating expense.

The CAP fairly and proportionately allocates the indirect costs that each program, project or activity should bear. It is a ratio of total indirect expenses to a direct cost base. Examples of direct costs include police services, fire services, parks, and recreation services. These examples are considered direct costs because these programs provide a direct benefit to the community.

The CAP assumes that all indirect costs are incurred proportionately to the direct cost base of the activity. These indirect costs are commonly referred to as 'City overhead' or general and administrative expenses. Examples of indirect cost functions are finance, information technology and human resources. All direct City services and programs incur indirect costs.

The City utilizes a consultant to assist the City in the development of the annual CAP to ensure that it coincides with standard practices used by other cities. The City's CAP is a 'total' cost allocation plan, which includes a citywide allocation of legislative costs which are incurred on behalf of all funds. Furthermore, costs have been allocated based upon budgetary assumptions for the forthcoming year.

Admin = Administrative Services Charge, General Indirect Costs
NPDES = National Pollutant Discharge Exchange System Administrative Charges

From Fund	Admin To Fund 110	NPDES To Fund 245	Total
206 Library Facilities and Collection Fee Fund	$ 1,919	-	$ 1,919
207 Fire Wild Land Facilities Fee Fund	429	-	429
211 Streets, Bridges and Signals Development Fee Fund	25,228	-	25,228
212 Storm Drainage Development Fee Fund	1,239	-	1,239
213 Law Enforcement Development Fee Fund	3,866	-	3,866
214 Fire Protection Development Fee Fund	2,616	-	2,616
215 Community Meeting Development Fee Fund	530	-	530
216 Aquatic Center Development Fee Fund	242	-	242

COST ALLOCATION PLAN (CAP)

From Fund	Admin To Fund 110	NPDES To Fund 245	Total
217 Parkland Acquisition and Development Fee Fund	11,629	-	11,629
221 RMRA Fund	69,640	-	69,640
222 Gas Tax Fund	183,133	-	183,133
227 Measure A Fund	165,537	-	165,537
247 CFD 2002-2 LMD Fund	2,221	-	2,221
248 CFD 97-1 Landscape Fund	10,435	-	10,435
249 CFD 2001-1 Landscape Fund	19,143	-	19,143
251 CFD/LMD 2002-3 Landscape Fund	1,706	-	1,706
252 LMD 2003-1 Lighting Fund	6,055	-	6,055
253 CFD/LMD 2011-1 Landscape Fund	4,019	-	4,019
255 CFD 2016-2 Terrassa Fund	1,532	-	1,532
257 CFD 2016-3 Zone 2 Boardwalk Fund	632	-	632
258 CFD 2016-3 Zone 3 Dollar Self Fund	593	-	593
259 CFD 2016-3 Zone 4 515 S Promenade Fund	636	-	636
261 So Corona Major Thoroughfares Fund	1,183	-	1,183
274 So Corona Landscaping Fund	1,044	-	1,044
275 Airport Fund	7,607	-	7,607
440 Water Reclamation Capacity Fund	8,895	-	8,895
446 LMD 84-1 Lighting Fund	63,316	-	63,316
455 LMD 84-2, Zone 2 Fund	3,651	-	3,651
456 LMD 84-2, Zone 4 Fund	3,378	-	3,378
457 LMD 84-2, Zone 6 Fund	10,622	-	10,622
458 LMD 84-2, Zone 7 Fund	3,754	-	3,754
460 LMD 84-2, Zone 10 Fund	33,087	-	33,087
461 LMD 84-2, Zone 14 Fund	10,822	-	10,822
462 LMD 84-2, Zone 15 Fund	2,448	-	2,448
463 LMD 84-2, Zone 17 Fund	2,348	-	2,348
464 LMD 84-2, Zone 18 Fund	4,033	-	4,033
468 LMD 84-2, Zone 19 Fund	15,536	-	15,536
470 LMD 84-2, Zone 20 Fund	20,390	-	20,390
471 LMD 84-2, Zone 1 Fund	1,205	-	1,205
473 Eagle Glen HOA Streetlights Fund	2,219	-	2,219
475 Successor Agency Administration Fund	12,055	-	12,055
507 Water Capacity Fund	20,985	-	20,985
567 Reclaimed Water System Fund	91,025	-	91,025
570 Water Utility Fund	2,404,460	-	2,404,460
572 Water Reclamation Utility Fund	1,278,477	125,000	1,403,477
577 Transit Services Fund	35,000	-	35,000
578 Electric Utility Fund	703,234	-	703,234
683 Workers' Compensation Fund	74,433	-	74,433
Total Cost Allocation by Fund	**$5,328,187**	**$ 125,000**	**$5,453,187**

SUMMARY OF CITYWIDE POSITIONS

Overview

The Schedule of Citywide Positions includes a total of 744.01 FTE positions in the adopted budget for Fiscal Year 2021. This figure includes part time staff, full time staff, and elected officials. With respect to full-time staffing, the proposed budget assumes a total of 651.00 positions for Fiscal Year 2021, including recommended service level changes.

Position Type	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Elected Officials	6.00	6.00	6.00	6.00	6.00
Full Time Employees	634.85	625.85	636.00	634.00	651.00
Part Time Employees	95.07	90.23	90.42	89.87	87.01
TOTALS	**735.92**	**722.08**	**732.42**	**729.87**	**744.01**

** FTE Revised*

The Schedule of Positions includes part time employees that assist with City's day-to-day operations and special events. The count of part time employees is calculated as a full time equivalent (FTE) based on actual hours worked or hours budgeted. One FTE equates to 2,080 hours per year (40 hours/week x 52 weeks).

Changes Throughout Fiscal Year 2020

There have been multiple position changes since the Fiscal Year 2020 budget was adopted with 732.42 positions. The change is a net decrease of 2.55 positions. Many of the changes throughout the year were department reorganizations and title changes that did not impact the total count. Below is a summary of the changes that impacted the position count, by department:

- The Department of Water and Power had a total reduction of 2.03 FTE related to a department reorganization within the water operations and the customer care functions. This includes a decrease of 0.03 of part-time hours.
- The Fire Department had a net reduction of 0.51 FTE based on a reorganization within the fire prevention and inspection function of the department.
- The Library and Recreation Services Department had a net reduction of 0.34 FTE related to part time hour adjustments.
- The Management Services had a net decrease of 0.52 FTE. There was a net decrease of 1.0 full time positions based on department reorganization. There was an increase of 0.48 FTE for an Administrative Services Manager I, overseeing the City's homelessness programs.
- The Police Department had a net decrease of 0.85 FTE. One new Community Services Officer I position was approved based on an agreement with the Corona-

Norco Unified School District, Proposition 47 Grant Program. Additionally, there was a decrease in part time hours of 0.15 FTE.

With the incorporation of the above changes, the authorized or ending total for Fiscal Year 2020 is 729.87.

Position Changes in Fiscal Year 2020

Department	Count	Position	Comments
Administrative Services	(1.00)	Financial Analyst II	Department reorganization
	1.00	Financial Analyst I	Department reorganization
	(1.00)	Purchasing Specialist IV	Department reorganization
	2.00	Purchasing Specialist III	Department reorganization
	(2.00)	Purchasing Specialist II	Department reorganization
	1.00	Purchasing Specialist I	Department reorganization
Net Change = 0.00			
Community Development	1.00	Building Official	Department reorganization
	(1.00)	Building Official / Building Inspector Manager	Department reorganization
Net Change = 0.00			
Dept of Water and Power	1.00	Water Operator III	Department reorganization
	1.00	DWP Customer Care Representative II	Department reorganization
	(2.00)	DWP Customer Care Representative I	Department reorganization
	(2.00)	Water Operator In Training	Department reorganization
	(0.03)	Part Time Staff - Intern II	Part Time hours adjustments
Net Change = (2.03)			
Fire	(1.00)	Hazardous Materials Inspector I	Department reorganization
	1.00	Fire Inspector I	Department reorganization
	1.00	Fire Safety Specialist	Department reorganization
	(1.00)	Fire Prevention Technician I	Department reorganization
	(0.51)	Part Time Staff - various titles	Part Time hours adjustments
Net Change = (0.51)			
Human Resources	1.00	Chief Talent Officer	Department reorganization
	(1.00)	Human Resources Manager III	Department reorganization
Net Change = 0.00			
Library & Recreation Services	(0.34)	Part Time Staff - various titles	Part Time hours adjustments
Net Change = (0.34)			
Management Services	1.00	Economic Development Manager	Department reorganization
	(1.00)	Economic Development Manager/Strategic Partner	Department reorganization
	1.00	Chief Digital Officer	Department reorganization
	1.00	Assistant to the City Manager	Department reorganization
	(1.00)	Senior Management Services Assistant	Department reorganization
	(1.00)	Senior Office Assistant	Department reorganization
	(1.00)	Community Information Specialist I	Department reorganization
	0.48	Administrative Services Manager I	Department reorganization
Net Change = (0.52)			
Police	1.00	Community Service Officer I	New agreement with CNUSD Prop 47 Grant Program
	0.33	Senior Personnel & Training Technician	Department reorganization
	(0.48)	Part-Time Public Safety Dispatcher II	Department reorganization
Net Change = 0.85			
Public Works	1.00	City Traffic Engineer	Department reorganization
	(1.00)	Public Works Program Manager	Department reorganization
Net Change = 0.00			
	732.42	**FTE Adopted FY 2020 (Revised)**	
	(2.55)	**FTE Net Changes**	
	729.87	**FTE Authorized FY 2020**	

SUMMARY OF CITYWIDE POSITIONS

Changes in the Adopted FY 2021 Budget

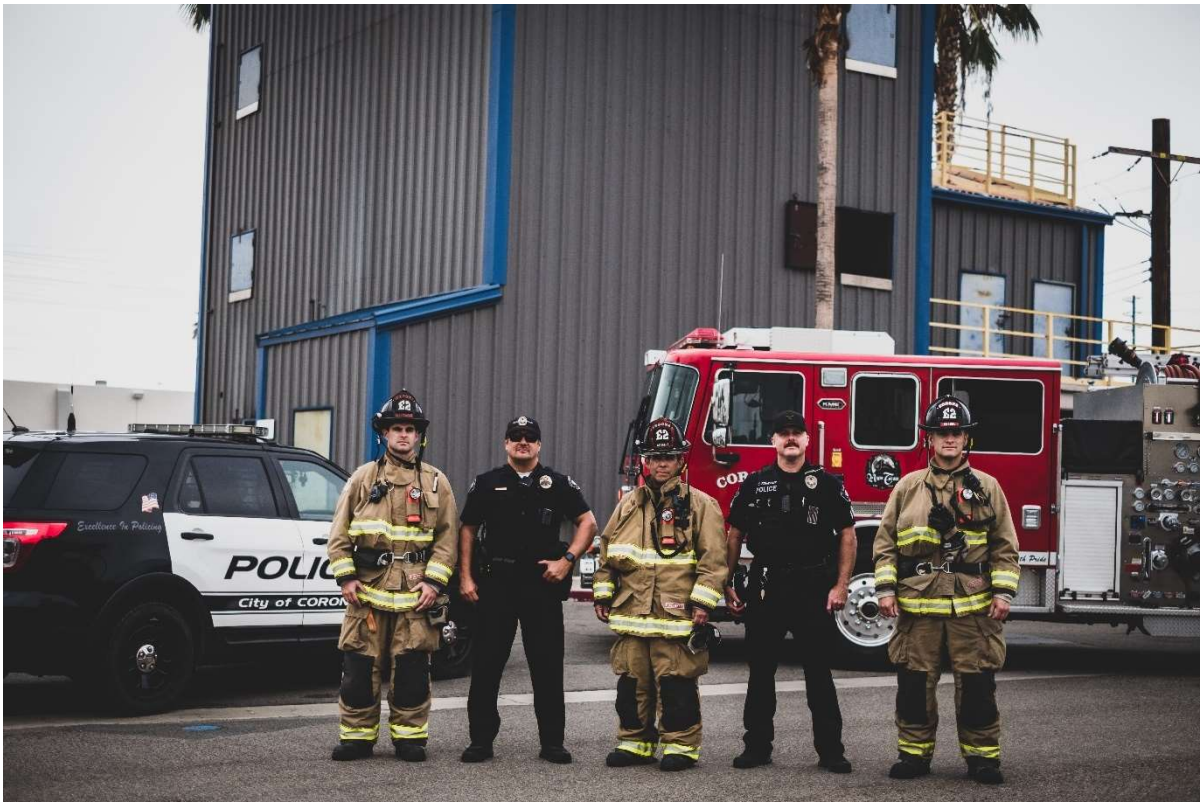
The adopted budget for Fiscal Year 2021 includes a total of 744.01 FTE positions. From the Authorized Fiscal Year 2020 total of 729.87, this is a net increase of 14.14 positions. This includes a net increase of 17.00 full time positions and a net decrease of 2.86 FTE part time positions. The proposed changes are shown in the following table.

Position Changes in Fiscal Year 2021 Budget

Department	Count	Position	Comments
Administrative Services	0.63	Part Time - Office Assistant	Service Adjustment
	0.04	Part Time - Data Entry Clerk I	Part Time hours adjustments
Net Change = 0.67			
Community Development	0.75	Part Time - Code Enforcement Officer I	Service Adjustment / AVA Program
Net Change = 0.75			
Dept of Water and Power	1.00	Electric Utility Analyst II	Service Adjustment
	1.00	Lead Customer Services Representative	Service Adjustment
	2.00	Maintenance Technician II	Service Adjustment / Department Reorganization
	1.00	Water Operator II	Service Adjustment / Department Reorganization
	(2.00)	Maintenance Technician I	Service Adjustment / Department Reorganization
	(1.00)	Water Operator I	Service Adjustment / Department Reorganization
	2.00	Office Assistant	Service Adjustment / Department Reorganization
	(2.00)	DWP Administrative Clerk	Service Adjustment / Department Reorganization
	(0.75)	Part Time - Intern II	Part Time hours adjustments
	0.75	Part Time - Intern I	Part Time hours adjustments
Net Change = 2.00			
Fire	1.00	Management Analyst II	Service Adjustment
	1.00	Fire Safety Specialist	Service Adjustment
	(0.84)	Part Time - Various Positions	Service Adjustment / Part Time hours adjustments
Net Change = 1.16			Service Adjustment / Department Reorganization
Human Resources	1.00	Employee Relations and Talent Supervisor	Service Adjustment
	0.09	Part Time - Office Assistant	Service Adjustment
Net Change = 1.09			
Information Technology	1.00	GIS Data Analyst	Service Adjustment
	(1.00)	Web and Digital Media Manager	Service Adjustment
	1.00	Public Safety Technical Support Engineer	Service Adjustment
	1.00	Public Safety Emergency Communications Support S	Service Adjustment
	(1.00)	Communications Technician III	Service Adjustment
	1.00	Help Desk II	Service Adjustment / Department Reorganization
	(1.44)	Part Time - Various Positions	Service Adjustment / Department Reorganization
Net Change = 0.56			
Library & Recreation Services	0.41	Part Time - Various Positions	Part Time hours adjustments
Net Change = 0.41			
Maintenance Services	1.00	Recycling Program Specialist III	Service Adjustment
	(1.00)	Senior Street Maintenance Worker	Service Adjustment / Department Reorganization
	1.00	Building / Facilities Maintenance Technician	Service Adjustment
	1.00	Parks Service Worker I	Service Adjustment
	3.00	Street Maintenance Worker in Training	Service Adjustment
	(0.96)	Part Time - General Services Worker I	Service Adjustment
Net Change = 4.04			

Position Changes in Fiscal Year 2021 Budget, Continued

Department	Count	Position	Comments
Management Services	1.00	Deputy City Clerk	Service Adjustment / Department Reorganization
	(1.00)	City Clerk Services Technician III	Service Adjustment / Department Reorganization
	0.27	Part Time - Administrative Services Manager I	Part Time hours adjustments
	(0.26)	Part Time - Receptionist	Service Adjustment / Department Reorganization
Net Change = 0.01			
Police	1.00	Police Corporal	Service Adjustment
	2.00	Public Safety Dispatcher II	Service Adjustment
	(0.11)	Part Time - Public Safety Dispatcher II	Part Time hours adjustments
	2.00	Community Service Officer II	Service Adjustment
	(1.44)	Part Time - Data Entry Clerk I	Part Time hours adjustments
Net Change = 3.45			
Public Works	1.00	Public Works Permit Technician II	Service Adjustment
	(1.00)	Public Works Permit Technician I	Service Adjustment
Net Change = 0.00			
	14.14	**Total Position Changes for FY 2021**	

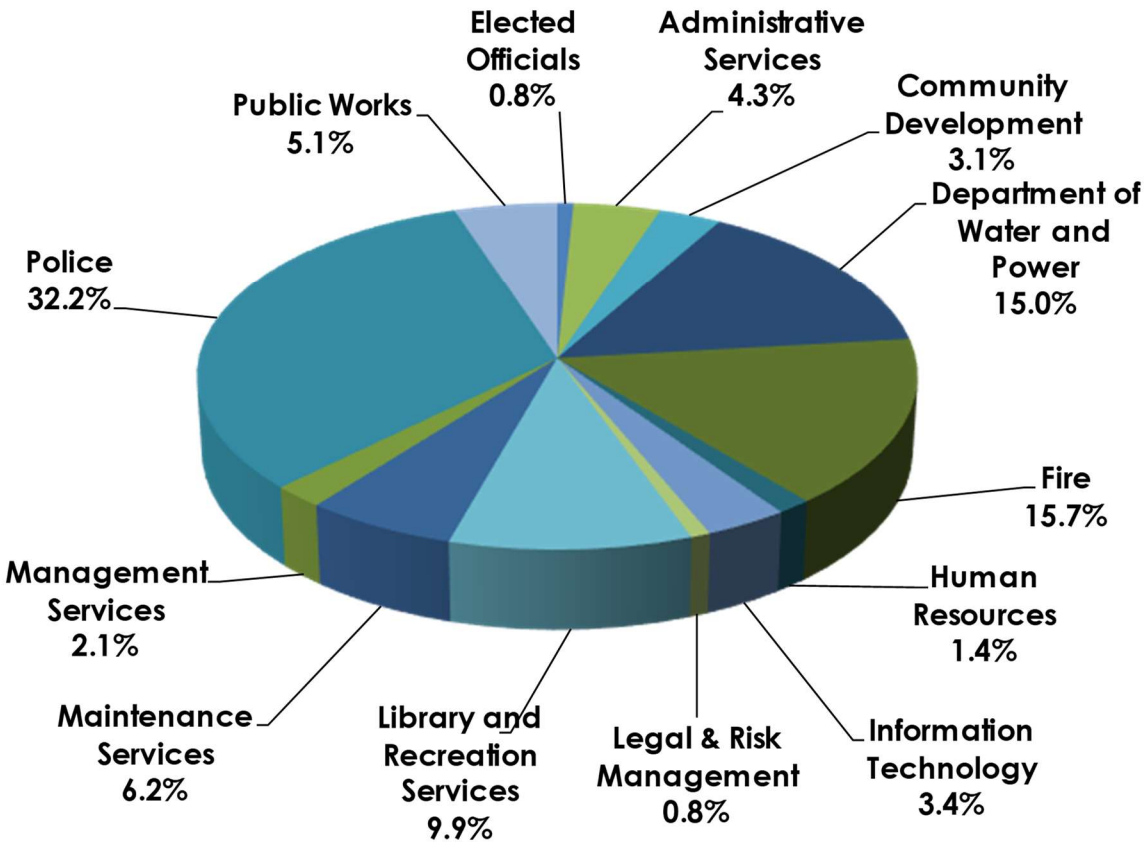


SUMMARY OF CITYWIDE POSITIONS

Departments	**FTE Authorized FY 2018**	*** FTE Authorized FY 2019**	*** FTE Adopted FY 2020**	**FTE Authorized FY 2020**	**FTE Adopted FY 2021**
Elected Officials	6.00	6.00	6.00	6.00	6.00
Administrative Services	29.12	31.74	31.74	31.74	32.41
Community Development	25.00	22.14	22.14	22.14	22.89
Department of Water and Power	108.91	110.02	111.63	109.60	111.60
Fire	121.20	114.75	116.27	115.76	116.92
Human Resources	9.44	9.18	9.39	9.39	10.48
Information Technology	17.25	23.99	24.47	24.47	25.03
Legal & Risk Management	6.52	6.19	6.34	6.34	6.34
Library and Recreation Services	69.06	72.74	73.33	72.99	73.40
Maintenance Services	42.76	42.11	42.11	42.11	46.15
Management Services	12.90	16.07	15.85	15.33	15.34
Police	250.01	229.40	235.40	236.25	239.70
Public Works	37.75	37.75	37.75	37.75	37.75
Totals	**735.92**	**722.08**	**732.42**	**729.87**	**744.01**

** FTE Revised*

Department Distribution of FTE - FY 2021 Positions



SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Elected Officials						
City Council Members	5.00	5.00	5.00	5.00	5.00	800
City Treasurer	1.00	1.00	1.00	1.00	1.00	200
Total Elected Officials	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	
Administrative Services (previously included Human Resources)						
Assistant City Manager / Administrative Svcs Director	1.00	1.00	1.00	1.00	1.00	15,330 - 18,715
Finance Manager IV	1.00	-	-	-	-	
Finance Manager III	1.00	1.86	1.86	1.86	1.86	8,639 - 10,546
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	7,741 - 9,450
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	6,309 - 7,703
Financial Analyst III	2.00	2.00	2.00	2.00	2.00	6,002 - 7,328
Financial Analyst II	-	3.00	3.00	2.00	2.00	5,570 - 6,800
Purchasing Specialist V	1.00	2.00	2.00	2.00	2.00	5,220 - 6,373
Business Systems Analyst I	1.00	1.00	1.00	1.00	1.00	5,168 - 6,309
Financial Analyst I	3.00	2.00	2.00	3.00	3.00	5,168 - 6,309
Purchasing Specialist IV	2.00	1.00	1.00	-	-	
Payroll Technician III	1.00	1.00	1.00	1.00	1.00	4,631 - 5,654
Purchasing Specialist III	-	-	-	2.00	2.00	4,255 - 5,194
Accounting Technician III	4.00	4.00	4.00	4.00	4.00	3,851 - 4,701
Purchasing Specialist II	1.00	2.00	2.00	-	-	
Accounting Technician II	1.00	2.00	2.00	2.00	2.00	3,485 - 4,255
Purchasing Specialist I	1.00	1.00	1.00	2.00	2.00	3,485 - 4,255
Purchasing Technician	-	1.00	1.00	1.00	1.00	3,170 - 3,870
Accounting Technician I	4.48	3.00	3.00	3.00	3.00	3,154 - 3,851
Customer Service Representative II	0.48	-	-	-	-	
Customer Service Representative I	0.24	-	-	-	-	
Office Assistant	-	-	-	0.48	1.11	2,470 - 3,016
Intern II	1.92	0.48	0.48	-	-	
Data Entry Clerk I	-	1.40	1.40	1.40	1.44	2,281 - 2,785
Total Administrative Services	**29.12**	**31.74**	**31.74**	**31.74**	**32.41**	
Total Full Time FTE, Administrative Services	**26.00**	**29.86**	**29.86**	**29.86**	**29.86**	
Total Part Time FTE, Administrative Services	**3.12**	**1.88**	**1.88**	**1.88**	**2.55**	
Total FTE, Administrative Services	**29.12**	**31.74**	**31.74**	**31.74**	**32.41**	
Community Development						
Community Development Director	1.00	1.00	1.00	1.00	1.00	13,200 - 16,114
Building Official	-	-	-	1.00	1.00	9,310 - 11,365
Planning Manager	1.00	-	1.00	1.00	1.00	9,310 - 11,365
Finance Manager III	-	0.14	0.14	0.14	0.14	8,639 - 10,546
Administrative Services Manager II	1.00	1.00	1.00	1.00	1.00	8,016 - 9,786
Finance / CDBG Manager	1.00	-	-	-	-	
Building Official / Building Inspector Manager	1.00	1.00	1.00	-	-	
Deputy Building Official / Plan Check Manager	1.00	1.00	1.00	1.00	1.00	7,328 - 8,946
Senior Planner	1.00	1.00	1.00	1.00	1.00	7,219 - 8,813

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Community Development, Continued						
Administrative Services Analyst II	1.00	1.00	1.00	1.00	1.00	6,002 - 7,328
Associate Planner	1.00	1.00	1.00	1.00	1.00	5,884 - 7,183
Code Compliance Supervisor	1.00	1.00	1.00	1.00	1.00	5,168 - 6,309
Assistant Planner	1.00	1.00	1.00	1.00	1.00	5,066 - 6,185
Building Inspector II	2.00	2.00	2.00	2.00	2.00	4,255 - 5,194
Code Enforcement Officer II	2.00	2.00	2.00	2.00	2.00	4,255 - 5,194
Office Manager	1.00	1.00	1.00	1.00	1.00	4,234 - 5,168
Planning Technician	1.00	1.00	1.00	1.00	1.00	4,048 - 4,941
Building Permit Technician II	2.00	2.00	2.00	2.00	2.00	3,851 - 4,701
Compliance Coordinator	1.00	1.00	1.00	1.00	1.00	3,851 - 4,701
Senior Building Permit Technician	1.00	-	-	-	-	
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	3,485 - 4,255
Subtotal Community Development	**23.00**	**20.14**	**21.14**	**21.14**	**21.14**	
Community Development Special Funding						
Code Enforcement Officer II (Note 1)	1.00	1.00	1.00	1.00	1.00	4,255 - 5,194
Code Enforcement Officer I (Note 2)	1.00	1.00	-	-	0.75	3,851 - 4,701
Subtotal Special Funding	**2.00**	**2.00**	**1.00**	**1.00**	**1.75**	
Total Community Development	**25.00**	**22.14**	**22.14**	**22.14**	**22.89**	
Total Full Time FTE, Community Development	**25.00**	**22.14**	**22.14**	**22.14**	**22.14**	
Total Part Time FTE, Community Development	**-**	**-**	**-**	**-**	**0.75**	
Total FTE, Community Development	**25.00**	**22.14**	**22.14**	**22.14**	**22.89**	

Community Development Notes:

1 *Position is funded by Community Development Block Grant (CDBG) on a year-to-year basis.*

2 *Position is funded by the Abandoned Vehicle Abatement program. Funding discontinued FY 2020, reinstated FY 2021.*

Department of Water and Power (DWP)						
General Manager	1.00	1.00	1.00	1.00	1.00	14,584 - 17,805
Assistant General Manager	1.00	1.00	1.00	1.00	1.00	11,711 - 14,296
Administrative Services Manager IV	1.00	1.00	1.00	1.00	1.00	11,030 - 13,466
Maintenance Manager II	1.00	-	-	-	-	
Business Manager	-	1.00	1.00	1.00	1.00	9,310 - 11,365
DWP Finance and Administration Manager	1.00	-	-	-	-	
DWP Operations Manager	1.00	1.00	1.00	1.00	1.00	9,310 - 11,365
Maintenance Manager	-	1.00	1.00	1.00	1.00	9,310 - 11,365
Chief Distribution Operator	-	1.00	1.00	1.00	1.00	8,857 - 10,813
Chief Reclamations Operator	1.00	1.00	1.00	1.00	1.00	8,857 - 10,813
Chief Water Operator	1.00	1.00	1.00	1.00	1.00	8,857 - 10,813
Utilities Project Manager	1.00	1.00	1.00	1.00	1.00	8,682 - 10,599
Construction Superintendent	1.00	2.00	2.00	2.00	2.00	8,342 - 10,184
Deputy Chief - Water	-	-	1.00	1.00	1.00	7,819 - 9,545
Deputy Chief - Water Reclamation	-	-	1.00	1.00	1.00	7,819 - 9,545
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	7,112 - 8,682

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Department of Water and Power (DWP), Continued						
DWP Operations Analyst	1.00	-	-	-	-	
DWP Operations Analyst II	-	1.00	1.00	1.00	1.00	6,971 - 8,511
Business Supervisor	1.00	1.00	1.00	1.00	1.00	6,766 - 8,260
DWP Customer Care Supervisor	1.00	1.00	1.00	1.00	1.00	6,766 - 8,260
Water Resources Supervisor	1.00	-	-	-	-	
Lead Water Operator	2.00	2.00	2.00	2.00	2.00	6,309 - 7,703
Lead Water Reclamation Operator	1.00	1.00	1.00	1.00	1.00	6,309 - 7,703
Senior Maintenance Technician	1.00	1.00	1.00	1.00	1.00	6,309 - 7,703
Instrumentation & Control Engineer	2.00	2.00	2.00	2.00	2.00	6,123 - 7,475
Water Operator III	5.00	6.00	6.00	7.00	7.00	6,093 - 7,438
Water Reclamations Operator III	5.00	7.00	9.00	9.00	9.00	6,093 - 7,438
Electric Utilities Analyst II	-	-	-	-	1.00	6,002 - 7,328
Management Analyst II	2.00	2.00	2.00	2.00	2.00	6,002 - 7,328
Regulatory Technician III	2.00	3.00	3.00	3.00	3.00	5,943 - 7,255
Maintenance Planner	1.00	1.00	1.00	1.00	1.00	5,739 - 7,006
Maintenance Technician III	2.00	2.00	2.00	2.00	2.00	5,739 - 7,006
Utility Planner / Scheduler	1.00	-	-	-	-	
Systems Analyst	1.00	-	-	-	-	
Lead Customer Services Representative	-	-	-	-	1.00	5,433 - 6,632
Management Analyst I	-	0.85	0.85	0.85	0.85	5,117 - 6,247
Maintenance Technician II	2.00	2.00	2.00	2.00	4.00	5,041 - 6,154
Communications Technician III	1.00	-	-	-	-	
Water Operator II	3.00	6.00	6.00	6.00	7.00	4,991 - 6,093
Water Reclamations Operator II	1.00	3.00	1.00	1.00	1.00	4,991 - 6,093
Water Resources Specialist III	1.00	1.00	1.00	1.00	1.00	4,917 - 6,002
Regulatory Technician II	1.00	-	-	-	-	
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	4,796 - 5,855
Utility Service Worker III	7.00	6.00	6.00	6.00	6.00	4,562 - 5,570
Maintenance Technician I	6.00	6.00	6.00	6.00	4.00	4,340 - 5,299
Water Operator I	6.00	4.00	4.00	4.00	3.00	4,088 - 4,991
Water Reclamations Operator I	5.00	1.00	1.00	1.00	1.00	4,088 - 4,991
DWP Customer Care Representative III	2.00	3.00	3.00	3.00	3.00	4,068 - 4,966
Regulatory Technician I	1.00	1.00	1.00	1.00	1.00	3,988 - 4,868
DWP Administrative Secretary	1.00	1.00	1.00	1.00	1.00	3,851 - 4,701
Water Resources Technician II	-	1.00	1.00	1.00	1.00	3,663 - 4,472
Utility Service Worker II	3.00	5.00	5.00	5.00	5.00	3,663 - 4,472
Administrative Assistant	1.00	2.00	2.00	2.00	2.00	3,485 - 4,255
DWP Customer Care Representative II	3.00	3.00	3.00	4.00	4.00	3,332 - 4,068
Utility Service Worker I	6.00	4.00	4.00	4.00	4.00	3,332 - 4,068
Water Resources Technician I	2.00	2.00	2.00	2.00	2.00	3,332 - 4,068
Water Resources Specialist I	2.00	1.00	1.00	1.00	1.00	3,299 - 4,028
DWP Customer Care Representative I	9.00	8.00	8.00	6.00	6.00	2,730 - 3,332
Office Assistant	-	-	-	-	2.00	2,520 - 3,077
Water Operator In Training	2.00	2.00	2.00	-	-	2,520 - 3,077
Intern II	0.91	1.17	0.78	0.75	-	2,495 - 3,046

SUMMARY OF CITYWIDE POSITIONS

		FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Department of Water and Power (DWP), Continued							
DWP Administrative Clerk		2.00	2.00	2.00	2.00	-	
Intern I		-	-	-	-	0.75	2,258 - 2,757
Total Department of Water and Power		**108.91**	**110.02**	**111.63**	**109.60**	**111.60**	
al Full Time FTE, Department of Water and Power		**108.00**	**108.85**	**110.85**	**108.85**	**110.85**	
al Part Time FTE, Department of Water and Power		**0.91**	**1.17**	**0.78**	**0.75**	**0.75**	
Total FTE, Department of Water and Power		**108.91**	**110.02**	**111.63**	**109.60**	**111.60**	
Fire							
Fire Chief	s	1.00	1.00	1.00	1.00	1.00	11,947 - 17,805
Deputy Fire Chief	s	1.00	1.00	1.00	1.00	1.00	9,983 - 14,878
Battalion Chief	s	3.00	3.00	3.00	3.00	3.00	8,260 - 12,310
40-Hour Fire Captain	s	2.00	2.00	2.00	2.00	2.00	7,550 - 11,253
Fire Marshal	s	1.00	1.00	1.00	1.00	1.00	7,041 - 10,494
Fire Captain	s	24.00	24.00	24.00	24.00	24.00	6,501 - 9,689
Firefighter / Paramedic	s	24.00	24.00	24.00	24.00	24.00	5,016 - 7,858
Fire Engineer	s	27.00	24.00	24.00	24.00	24.00	5,016 - 7,858
Emergency Services Coordinator	s	1.00	1.00	1.00	1.00	1.00	5,168 - 7,703
Deputy Fire Marshal	s	1.00	1.00	1.00	1.00	1.00	4,941 - 7,364
Management Analyst II		-	-	-	-	1.00	4,917 - 7,328
Firefighter	s	27.00	24.00	24.00	24.00	24.00	4,428 - 6,937
Hazardous Materials Inspector I		-	-	1.00	-	-	
Fire Inspector I	s	1.00	1.00	1.00	2.00	2.00	3,851 - 5,739
Fire Inspector I (Non-Investigation)		0.96	0.96	0.96	0.96	0.48	3,775 - 5,626
Fire Safety Specialist		-	-	-	1.00	2.00	3,154 - 4,701
Senior Administrative Assistant		-	-	1.00	1.00	1.00	3,154 - 4,701
Fire Prevention Program Specialist		1.00	1.00	1.00	1.00	1.00	3,123 - 4,654
Administrative Assistant		1.00	1.00	-	-	-	
Fire Prevention Technician II		-	-	-	0.48	-	
Senior Office Assistant		-	-	1.00	1.00	1.00	2,350 - 3,503
Fire Prevention Technician I		1.00	1.00	1.00	-	-	
Office Assistant		1.45	1.45	1.45	1.84	1.48	2,064 - 3,077
Fire Prevention Assistant		1.35	0.90	0.90	0.48	0.96	2,024 - 3,016
Fire Prevention Intern		0.48	-	-	-	-	
Office Worker		0.96	0.96	0.48	-	-	
Intern I		-	0.48	0.48	-	-	
Total Fire		**121.20**	**114.75**	**116.27**	**115.76**	**116.92**	
s = Sworn Public Safety		113.00	107.00	107.00	108.00	108.00	
Total Full Time FTE, Fire		**117.00**	**111.00**	**113.00**	**113.00**	**115.00**	
Total Part Time FTE, Fire		**4.20**	**3.75**	**3.27**	**2.76**	**1.92**	
Total FTE, Fire		**121.20**	**114.75**	**116.27**	**115.76**	**116.92**	

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Human Resources (previously included with Administrative Services)						
Chief Talent Officer	-	-	-	1.00	1.00	11,030 - 13,466
Human Resources Manager III	1.00	1.00	1.00	-	-	
Safety Manager	1.00	1.00	1.00	1.00	1.00	7,438 - 9,081
Employee Relations and Talent Supervisor	-	-	-	-	1.00	6,699 - 8,178
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	5,168 - 6,309
Senior Human Resources Technician	2.00	2.00	2.00	2.00	2.00	4,631 - 5,654
Safety Coordinator	1.00	1.00	1.00	1.00	1.00	4,150 - 5,066
Human Resources Technician I	1.00	2.00	2.00	2.00	2.00	3,988 - 4,868
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	3,485 - 4,255
Office Assistant	0.96	0.18	0.39	0.39	0.48	2,470 - 3,016
Intern I	0.48	-	-	-	-	
Total Human Resources	**9.44**	**9.18**	**9.39**	**9.39**	**10.48**	
Total Full Time FTE, Human Resources	**8.00**	**9.00**	**9.00**	**9.00**	**10.00**	
Total Part Time FTE, Human Resources	**1.44**	**0.18**	**0.39**	**0.39**	**0.48**	
Total FTE, Human Resources	**9.44**	**9.18**	**9.39**	**9.39**	**10.48**	
Information Technology						
Chief Information Officer	1.00	1.00	1.00	1.00	1.00	13,200 - 16,114
Deputy Chief Information Officer	1.00	1.00	1.00	1.00	1.00	11,947 - 14,584
Senior Network Architect	-	1.00	1.00	1.00	1.00	9,545 - 11,652
Senior Software Architect	-	1.00	1.00	1.00	1.00	9,545 - 11,652
Information Technology Manager III	1.00	-	-	-	-	
Data Scientist	-	1.00	1.00	1.00	1.00	7,780 - 9,498
Telecommunications Manager	1.00	-	-	-	-	
Software Developer	-	1.00	1.00	1.00	1.00	6,566 - 8,016
GIS Data Analyst	-	-	-	-	1.00	6,405 - 7,819
Web and Digital Media Manager	1.00	1.00	1.00	1.00	-	
Network Analyst	-	1.00	1.00	1.00	1.00	5,797 - 7,076
Public Safety Technical Support Engineer	-	-	-	-	1.00	5,797 - 7,076
Senior Systems Engineer	-	1.00	1.00	1.00	1.00	5,797 - 7,076
Public Safety Emerg. Comm. Support Specialist	-	-	-	-	1.00	5,272 - 6,437
GIS Analyst	1.00	2.00	2.00	2.00	2.96	5,168 - 6,309
Help Desk Manager	-	1.00	1.00	1.00	1.00	5,168 - 6,309
Network Analyst	1.00	-	-	-	-	
Programmer Analyst	1.00	-	-	-	-	
Business Systems Analyst	-	2.00	2.00	2.00	2.00	5,117 - 6,247
Junior Network Analyst	-	1.00	1.00	1.00	1.00	5,117 - 6,247
Systems Engineer	-	1.00	1.00	1.00	1.00	5,117 - 6,247
Communications Technician III	-	1.00	1.00	1.00	-	
Senior Telecommunications Specialist	1.00	-	-	-	-	
Information Technology Specialist	1.00	-	-	-	-	
Telecommunications Specialist	1.00	-	-	-	-	
Broadcast Systems Operator	-	0.48	0.96	0.96	0.96	3,627 - 4,428

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Information Technology, Continued						
GIS Intern	-	0.48	0.48	0.48	-	
Help Desk II	-	3.15	3.15	3.15	4.15	3,250 - 3,968
Office Assistant II	-	-	-	-	0.48	2,662 - 3,250
Help Desk Assistant (IT)	3.37	-	-	-	-	
Help Desk I	-	2.88	2.88	2.88	0.48	2,884 - 3,520
Intern II	0.48	-	-	-	-	
Help Desk Assistant II	2.40	-	-	-	-	
Total Information Technology	**17.25**	**23.99**	**24.47**	**24.47**	**25.03**	
Total Full Time FTE, Information Technology	**11.00**	**17.00**	**17.00**	**17.00**	**19.00**	
Total Part Time FTE, Information Technology	**6.25**	**6.99**	**7.47**	**7.47**	**6.03**	
Total FTE, Information Technology	**17.25**	**23.99**	**24.47**	**24.47**	**25.03**	
Legal & Risk Management						
City Attorney / Legal & Risk Management Director	1.00	1.00	1.00	1.00	1.00	20,169
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	15,254 - 18,622
Chief Deputy City Attorney	0.85	0.85	1.00	1.00	1.00	12,433 - 15,178
Risk Manager	1.00	1.00	1.00	1.00	1.00	7,438 - 9,081
Senior Paralegal / Claims Manager	1.00	1.00	1.00	1.00	1.00	7,438 - 9,081
Risk Management Specialist	-	1.00	1.00	1.00	1.00	4,631 - 5,654
Risk Management Technician	1.00	-	-	-	-	
Intern II	0.67	0.34	0.34	0.34	0.34	2,495 - 3,046
Total Legal & Risk Management	**6.52**	**6.19**	**6.34**	**6.34**	**6.34**	
Total Full Time FTE, Legal & Risk Management	**5.85**	**5.85**	**6.00**	**6.00**	**6.00**	
Total Part Time FTE, Legal & Risk Management	**0.67**	**0.34**	**0.34**	**0.34**	**0.34**	
Total FTE, Legal & Risk Management	**6.52**	**6.19**	**6.34**	**6.34**	**6.34**	
Library and Recreation Services						
Library and Recreation Services Director	1.00	1.00	1.00	1.00	1.00	12,558 - 15,330
Library & Recreation Services Assistant Director	1.00	1.00	1.00	1.00	1.00	11,030 - 13,466
Recreation Services Manager	1.00	1.00	1.00	1.00	1.00	8,857 - 10,813
Library Supervisor	1.00	1.00	1.00	1.00	1.00	5,433 - 6,632
Recreation Supervisor	2.00	2.00	2.00	2.00	2.00	5,299 - 6,469
Management Analyst	1.66	1.66	1.66	1.66	1.66	5,117 - 6,247
Librarian III	1.00	1.00	1.00	1.00	1.00	4,562 - 5,570
Librarian II	3.00	3.00	3.00	3.00	3.00	4,255 - 5,194
Librarian	0.46	-	-	-	-	
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	4,150 - 5,066
Librarian I	1.00	1.00	1.00	1.00	1.00	3,870 - 4,725
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	3,851 - 4,701
Library and Recreation Svcs Patron Svcs Associate III	1.00	1.00	1.00	1.00	1.00	3,218 - 3,928
Library Specialist	2.00	2.00	2.00	2.00	2.00	3,218 - 3,928

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Library and Recreation Services, Continued						
Library Acquisitions Technician	-	-	-	0.38	0.40	3,170 - 3,870
Departmental Accounting / Budget Technician	0.59	-	-	-	-	
Purchasing Technician	0.54	0.38	0.38	-	-	
Aquatics Manager	0.30	-	-	-	-	
Assistant Recreation Coordinator	0.77	4.32	4.34	5.06	5.06	3,001 - 3,663
Library Assistant	3.70	4.06	4.35	4.35	4.54	3,001 - 3,663
Senior Center Coordinator	0.84	-	-	-	-	
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00	2,869 - 3,503
Library and Recreation Svcs Patron Svcs Associate II	0.18	-	-	-	-	
Pool Manager	0.42	0.39	0.44	0.44	0.47	2,689 - 3,283
Library and Recreation Services Leader III	6.55	5.26	5.79	6.27	6.23	2,623 - 3,202
Recreation Specialist	2.53	1.29	1.28	0.61	0.44	2,623 - 3,202
Office Assistant I	1.00	1.67	1.58	1.58	1.58	2,520 - 3,077
Library and Recreation Svcs Patron Svcs Associate I	4.15	2.46	1.63	1.63	1.14	2,495 - 3,046
Water Safety Instructor	1.98	1.98	1.57	1.57	1.57	2,495 - 3,046
Library and Recreation Services Leader II	3.83	7.21	8.17	7.88	7.95	2,434 - 2,971
Lifeguard	1.26	1.26	1.41	1.41	1.45	2,374 - 2,898
Library and Recreation Services Leader I	20.63	23.39	23.32	22.74	23.49	2,258 - 2,757
Office Worker	0.67	0.41	0.41	0.41	0.42	2,258 - 2,757
Total Library and Recreation Services	**69.06**	**72.74**	**73.33**	**72.99**	**73.40**	
Total Full Time FTE, Library & Recreation	**21.00**	**21.00**	**21.00**	**21.00**	**21.00**	
Total Part Time FTE, Library & Recreation	**48.06**	**51.74**	**52.33**	**51.99**	**52.40**	
Total FTE, Library & Recreation	**69.06**	**72.74**	**73.33**	**72.99**	**73.40**	
Maintenance Services						
Parks Superintendent	1.00	1.00	1.00	1.00	1.00	6,766 - 8,260
Fleet Services Superintendent	-	1.00	1.00	1.00	1.00	6,185 - 7,550
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00	6,002 - 7,328
Environmental Compliance Supervisor	1.00	1.00	1.00	1.00	1.00	5,710 - 6,971
Management Analyst I	-	0.15	0.15	0.15	0.15	5,117 - 6,247
Lead Parks Services Worker	1.00	1.00	1.00	1.00	1.00	4,941 - 6,033
Recycling Program Specialist III	-	-	-	-	1.00	4,917 - 6,002
Storm Water inspector	1.00	1.00	1.00	1.00	1.00	4,917 - 6,002
Lead Building Maintenance Technician	1.00	1.00	1.00	1.00	1.00	4,701 - 5,739
Lead Fleet Services Technician	1.00	1.00	1.00	1.00	1.00	4,472 - 5,460
Street Maintenance Crew Leader	2.00	2.00	2.00	2.00	2.00	4,472 - 5,460
Parks Services Worker III	5.00	3.00	3.00	3.00	3.00	4,255 - 5,194
Fleet Technician III	-	3.00	3.00	3.00	3.00	4,109 - 5,016
Fleet Services Technician	3.00	-	-	-	-	
Senior Street Maintenance Worker	5.00	5.00	5.00	5.00	4.00	4,048 - 4,941
Building / Facilities Maintenance Technician	3.00	4.00	4.00	4.00	5.00	3,682 - 4,495
Traffic Maintenance Technician	1.00	1.00	1.00	1.00	1.00	3,682 - 4,495

SUMMARY OF CITYWIDE POSITIONS

	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Maintenance Services, Continued						
Park Services Worker II	1.00	2.00	2.00	2.00	2.00	3,573 - 4,362
Street Maintenance Worker	4.00	3.00	3.00	3.00	3.00	3,503 - 4,276
Fleet Services Associate Technician	1.00	-	-	-	-	
Fleet Technician II	-	3.00	3.00	3.00	3.00	3,366 - 4,109
Lead Inventory Control Technician	1.00	1.00	1.00	1.00	1.00	3,170 - 3,870
Inventory Control Specialist	-	1.00	1.00	1.00	1.00	3,016 - 3,682
Park Services Worker I	1.00	2.00	2.00	2.00	3.00	2,927 - 3,573
Fleet Technician I	3.00	1.00	1.00	1.00	1.00	2,757 - 3,366
Maintenance Assistant	1.41	-	-	-	-	
Park Maintenance Assistant II	1.47	1.00	1.00	1.00	1.00	2,374 - 2,898
Park Maintenance Assistant I	2.88	1.00	1.00	1.00	1.00	2,374 - 2,898
Street Maintenance Worker in Training	-	-	-	-	3.00	2,258 - 2,757
General Services Worker I	-	0.96	0.96	0.96	-	
Total Maintenance Services	**42.76**	**42.11**	**42.11**	**42.11**	**46.15**	
Total Full Time FTE, Maintenance Services	**37.00**	**41.15**	**41.15**	**41.15**	**46.15**	
Total Part Time FTE, Maintenance Services	**5.76**	**0.96**	**0.96**	**0.96**	**-**	
Total FTE, Maintenance Services	**42.76**	**42.11**	**42.11**	**42.11**	**46.15**	
Management Services						
City Manager	1.00	1.00	1.00	1.00	1.00	20,782
Assistant City Manager	-	1.00	1.00	1.00	1.00	15,330 - 18,715
Economic Development Director				1.00	1.00	11,030 - 13,466
Chief Digital Officer	-	-	-	1.00	1.00	8,639 - 10,546
Assistant to the City Manager	1.00	-	-	1.00	1.00	8,260 - 10,083
Administrative Services Manager I	-	-	-	0.48	0.75	7,438 - 9,081
Economic Development Mgr/Strategic Partnerships	-	1.00	1.00	-	-	
Economic Development Manager I	1.00	-	-	-	-	
City Clerk	1.00	1.00	1.00	1.00	1.00	7,328 - 8,946
Economic Development Coordinator	1.00	1.00	1.00	1.00	1.00	5,710 - 6,971
Deputy City Clerk	1.00	-	-	-	1.00	4,844 - 5,913
Community Information Specialist II	-	1.00	1.00	1.00	1.00	4,276 - 5,220
Executive Assistant I	-	1.00	1.00	1.00	1.00	4,234 - 5,168
Community Information Specialist	1.00	-	-	-	-	
City Clerk Services Specialist	-	1.00	1.00	1.00	1.00	3,851 - 4,701
Senior Management Services Assistant	1.00	1.00	1.00	-	-	
Management Services Assistant I	1.00	1.00	1.00	1.00	1.00	3,555 - 4,340
Community Information Specialist I	-	1.00	1.00	-	-	
City Clerk Services Technician III	1.00	1.00	1.00	1.00	-	
Senior Office Assistant	-	1.00	1.00	-	-	
City Clerk Services Technician II	1.00	1.00	1.00	1.00	1.00	2,730 - 3,332
Office Assistant I	0.27	0.63	0.63	0.63	0.63	2,520 - 3,077
Economic Development Assistant	1.00	-	-	-	-	

SUMMARY OF CITYWIDE POSITIONS

		FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Management Services, Continued							
Receptionist		-	1.44	1.22	1.22	0.96	2,281 - 2,785
City Clerk Services Office Worker		0.63	-	-	-	-	
Total Management Services		**12.90**	**16.07**	**15.85**	**15.33**	**15.34**	
Total Full Time FTE, Management Services		**12.00**	**14.00**	**14.00**	**13.00**	**13.00**	
Total Part Time FTE, Management Services		**0.90**	**2.07**	**1.85**	**2.33**	**2.34**	
Total FTE, Management Services		**12.90**	**16.07**	**15.85**	**15.33**	**15.34**	
Police							
Chief of Police	s	1.00	1.00	1.00	1.00	1.00	11,947 - 17,805
Police Captain	s	3.00	3.00	3.00	3.00	3.00	10,134 - 15,875
Police Lieutenant	s	6.00	5.00	5.00	5.00	5.00	8,639 - 13,533
Public Safety Finance Deputy Director		1.00	-	-	-	-	
Police Sergeant (Note 5)	s	24.00	21.00	22.00	22.00	22.00	7,076 - 11,086
Support Services Manager		1.00	1.00	1.00	1.00	1.00	6,405 - 9,545
Police Detective	s	23.00	21.00	21.00	21.00	21.00	5,626 - 8,813
Police Corporal (Note 6)	s	16.00	15.00	14.00	14.00	15.00	5,487 - 8,596
Police Officer II	s	71.00	69.00	81.00	81.00	81.00	5,220 - 8,178
Management Analyst II		-	1.00	1.00	1.00	1.00	4,917 - 7,328
Police Officer I	s	12.00	8.00	-	-	-	
Public Safety Dispatch Supervisor		4.00	4.00	4.00	4.00	4.00	4,748 - 7,076
Animal Control Supervisor		1.00	1.00	1.00	1.00	1.00	4,297 - 6,405
Police Records Supervisor		1.00	1.00	1.00	1.00	1.00	4,297 - 6,405
Crime Analyst		2.00	2.00	2.00	2.00	2.00	4,150 - 6,185
Senior Public Safety Dispatcher		-	6.00	6.00	6.00	6.00	3,948 - 5,884
Public Safety Dispatcher II		15.60	13.08	12.08	15.60	17.49	3,756 - 5,598
Forensic Technician II		2.00	2.00	2.00	2.00	2.00	3,645 - 5,433
Range Master		1.00	1.00	1.00	1.00	1.00	3,468 - 5,168
Senior Personnel & Training Technician		0.48	0.62	0.62	0.95	0.95	3,468 - 5,168
Accounting / Grants Specialist		2.00	-	-	-	-	
Jailer		6.00	6.00	6.00	6.00	6.00	3,016 - 4,495
Public Safety Dispatcher I		6.48	3.00	4.00	-	-	
Animal Control Officer II		4.00	4.00	4.00	4.00	4.00	3,001 - 4,472
Administrative Assistant		3.00	3.00	3.00	3.00	3.00	2,855 - 4,255
Animal Control Officer I		3.00	3.00	3.00	3.00	3.00	2,597 - 3,870
Community Services Officer II		-	2.00	2.00	2.00	4.00	2,597 - 3,870
Property Administrator		2.00	2.00	2.00	2.00	2.00	2,597 - 3,870
Police Records Technician II		8.48	8.00	8.00	8.00	8.00	2,470 - 3,682
Senior Office Assistant		2.00	1.00	1.00	1.00	1.00	2,350 - 3,503
Community Services Officer I		4.00	-	2.00	2.00	2.00	2,236 - 3,332
Crime Prevention Assistant		1.43	0.96	0.96	0.96	0.96	2,170 - 3,234
Parking Enforcement Officer		0.48	0.48	0.48	0.48	0.48	2,170 - 3,234
Janitor		1.58	1.59	1.59	1.59	1.59	2,117 - 3,154
Office Assistant		1.00	1.00	1.00	1.00	1.00	2,064 - 3,077
Animal Care Attendant		1.90	1.92	1.92	1.92	1.92	2,044 - 3,046
Camera Operator		0.48	-	-	-	-	

SUMMARY OF CITYWIDE POSITIONS

		FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Police, Continued							
Data Entry Clerk I		1.43	1.44	1.44	1.44	-	
Police Cadet		3.81	3.36	3.36	3.36	3.36	1,850 - 2,757
Police Department General Assistant		5.86	4.95	4.95	4.95	4.95	1,850 - 2,757
Subtotal Police		**244.01**	**223.40**	**229.40**	**229.25**	**232.70**	
Police Special Funding							
Police Sergeant - Contract Funding (Note 3)	s	-	1.00	1.00	1.00	1.00	7,076 - 11,086
Police Corporal - Contract Funding (Note 1)	s	2.00	1.00	1.00	1.00	1.00	5,487 - 8,596
Police Officer II - Contract Funding (Note 2)	s	4.00	4.00	4.00	4.00	4.00	5,220 - 8,178
Community Service Officer I (Note 4)		-	-	-	1.00	1.00	2,236 - 3,332
Subtotal Special Funding		6.00	**6.00**	**6.00**	7.00	7.00	
Total Police		**250.01**	**229.40**	**235.40**	**236.25**	**239.70**	
s = Sworn Public Safety		162.00	**149.00**	**153.00**	153.00	154.00	
Total Full Time FTE, Police		231.00	213.00	219.00	220.00	225.00	
Total Part Time FTE, Police		19.01	16.40	16.40	16.25	14.70	
Total FTE, Police		**250.01**	**229.40**	**235.40**	**236.25**	**239.70**	

Police Notes:

1 *Police Corporal position - Post-Release Accountability and Compliance Team (PACT). Agreement with Riverside County Probation Department.*

2 *Corona-Norco Unified School District agreement (School Resource Officers) - four Police Officer I/II positions assigned to high schools. (City pays for 1.5, CNUSD pays for 1.5)*

3 *Police Sergeant position - MOU Agreement with CalPERS. (City pays 25%, CalPERS pays 75%)*

4 *Community Service Officer 1 position - Corona-Norco Unified School district 3 year agreement for Proposition 47 Grant Progra ending May 15, 2023.*

5 *Correct Police Sergeant FTE count - Authorized FY2019, One position eliminated. Adopted FY2020, one position added.*

6 *Correct Police Corporal FTE count - Adopted FY2020 - One position eliminated. Adopted FY2021, one position added.*

Public Works							
Public Works Director		1.00	1.00	1.00	1.00	1.00	13,200 - 16,114
Assistant Public Works Director / City Engineer		-	1.00	1.00	1.00	1.00	12,371 - 15,103
Assistant Public Works Director		1.00	-	-	-	-	
District Engineer		1.00	1.00	1.00	1.00	1.00	9,310 - 11,365
City Traffic Engineer		-	-	-	1.00	1.00	7,937 - 9,689
Public Works Inspection Superintendent		-	1.00	1.00	1.00	1.00	7,255 - 8,857
Public Works Program Manager		1.00	1.00	1.00	-	-	
Senior Engineer		4.00	4.00	4.00	4.00	4.00	7,219 - 8,813
Senior Engineer - Traffic		1.00	1.00	1.00	1.00	1.00	7,219 - 8,813
Transportation Planning Supervisor		1.00	1.00	1.00	1.00	1.00	7,219 - 8,813
Utility Engineer III		1.00	1.00	1.00	1.00	1.00	6,766 - 8,260
Public Works Inspection Supervisor		1.00	-	-	-	-	
Associate Engineer		2.00	3.00	3.00	3.00	3.00	6,123 - 7,475

SUMMARY OF CITYWIDE POSITIONS

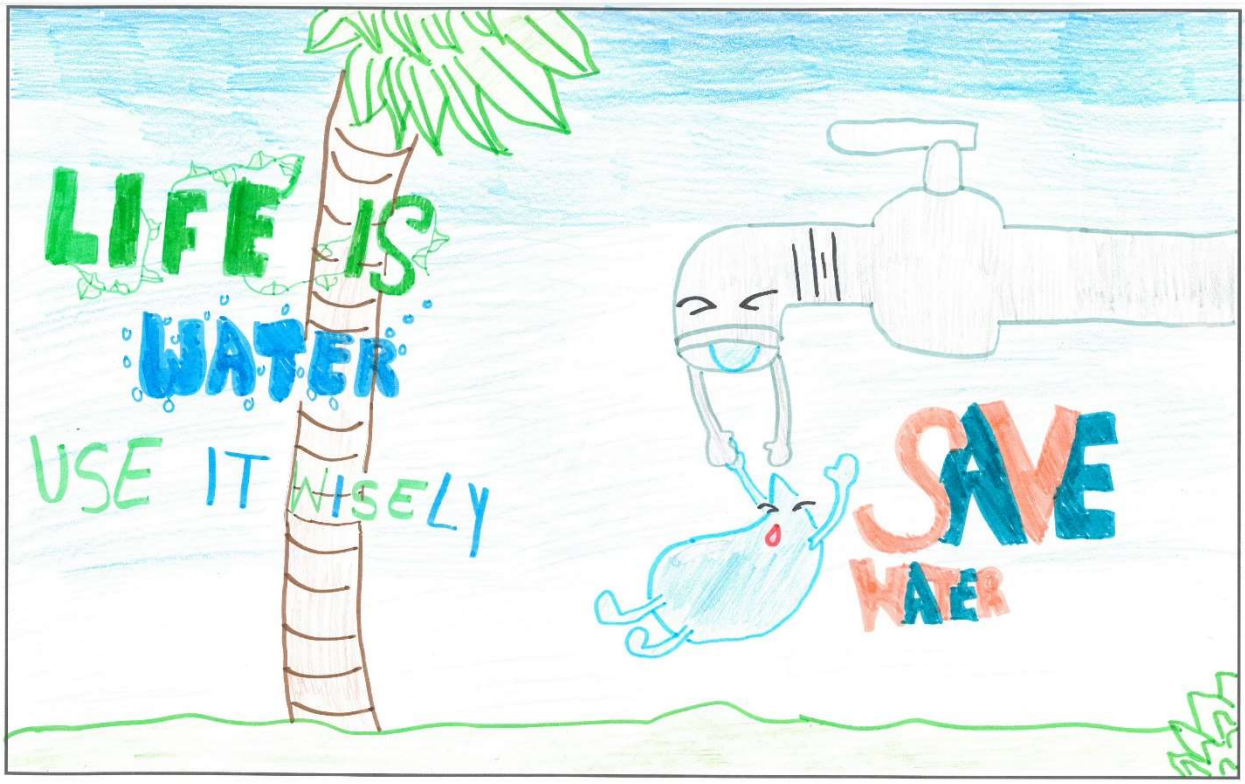
	FTE Authorized FY 2018	* FTE Authorized FY 2019	* FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021	Monthly Salaries $
Public Works, Continued						
Associate Engineer - Traffic	1.00	1.00	1.00	1.00	1.00	6,123 - 7,475
Utility System Modeler	1.00	-	-	-	-	
Utility Engineer I	3.00	3.00	3.00	3.00	3.00	5,739 - 7,006
Traffic Signal Coordinator	1.00	1.00	1.00	1.00	1.00	5,682 - 6,937
Public Works Program Specialist	1.00	1.00	1.00	1.00	1.00	5,066 - 6,185
Executive Assistant II	1.00	1.00	1.00	1.00	1.00	4,562 - 5,570
Public Works Inspector II	2.00	2.00	2.00	2.00	2.00	4,562 - 5,570
Traffic Signal Technician	1.00	1.00	1.00	1.00	1.00	4,472 - 5,460
Public Works Inspector I	1.00	1.00	1.00	1.00	1.00	4,234 - 5,168
Engineering Technician	1.00	1.00	1.00	1.00	1.00	4,048 - 4,941
Traffic Management Center Technician I	1.00	1.00	1.00	1.00	1.00	4,048 - 4,941
Public Works Permit Technician II	-	1.00	1.00	1.00	2.00	3,851 - 4,701
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	3,485 - 4,255
Public Works Permit Technician I	2.00	1.00	1.00	1.00	-	
Senior Office Assistant	2.00	2.00	2.00	2.00	2.00	2,869 - 3,503
Engineering Intern	0.95	0.95	0.95	0.95	0.95	2,757 - 3,366
Intern II	3.80	3.80	3.80	3.80	3.80	2,446 - 2,986
Total Public Works	**37.75**	**37.75**	**37.75**	**37.75**	**37.75**	
Total Full Time FTE, Public Works	**33.00**	**33.00**	**33.00**	**33.00**	**33.00**	
Total Part Time FTE, Public Works	**4.75**	**4.75**	**4.75**	**4.75**	**4.75**	
Total FTE, Public Works	**37.75**	**37.75**	**37.75**	**37.75**	**37.75**	
GRAND TOTAL	**735.92**	**722.08**	**732.42**	**729.87**	**744.01**	
Total Elected Officials	**6.00**	**6.00**	**6.00**	**6.00**	**6.00**	
Total Full Time Employees	**634.85**	**625.85**	**636.00**	**634.00**	**651.00**	
Total Part Time Employees	**95.07**	**90.23**	**90.42**	**89.87**	**87.01**	
Total Employees	**735.92**	**722.08**	**732.42**	**729.87**	**744.01**	
s = Sworn Public Safety	275.00	256.00	260.00	261.00	262.00	

**** FTE Revised***


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future



CAPITAL IMPROVEMENT PLAN



Artwork by: Alexandria Bennett, Grade 6

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CAPITAL IMPROVEMENT PLAN OVERVIEW

Five Year Capital Improvement Plan (CIP)



The comprehensive Five-Year Capital Improvement Plan (CIP), provides for the maintenance and improvement of the City's infrastructure. Infrastructure includes such items as: streets, alleyways, sidewalks, sewers, storm drains, water system, street lighting, and traffic signals. CIP projects are $50,000+ and may transpire more than one year. The identification of capital projects to be funded is based on multiple factors including feasibility, community enrichment, asset age, historical preservation, safety, and preventative maintenance.

Major Categories of Citywide Capital Improvement Plan

City Facilities, Systems and Community Assets

- City Facility Improvements and Upgrades
- City Systems and Controls
- Community Assets and Programmatic Projects

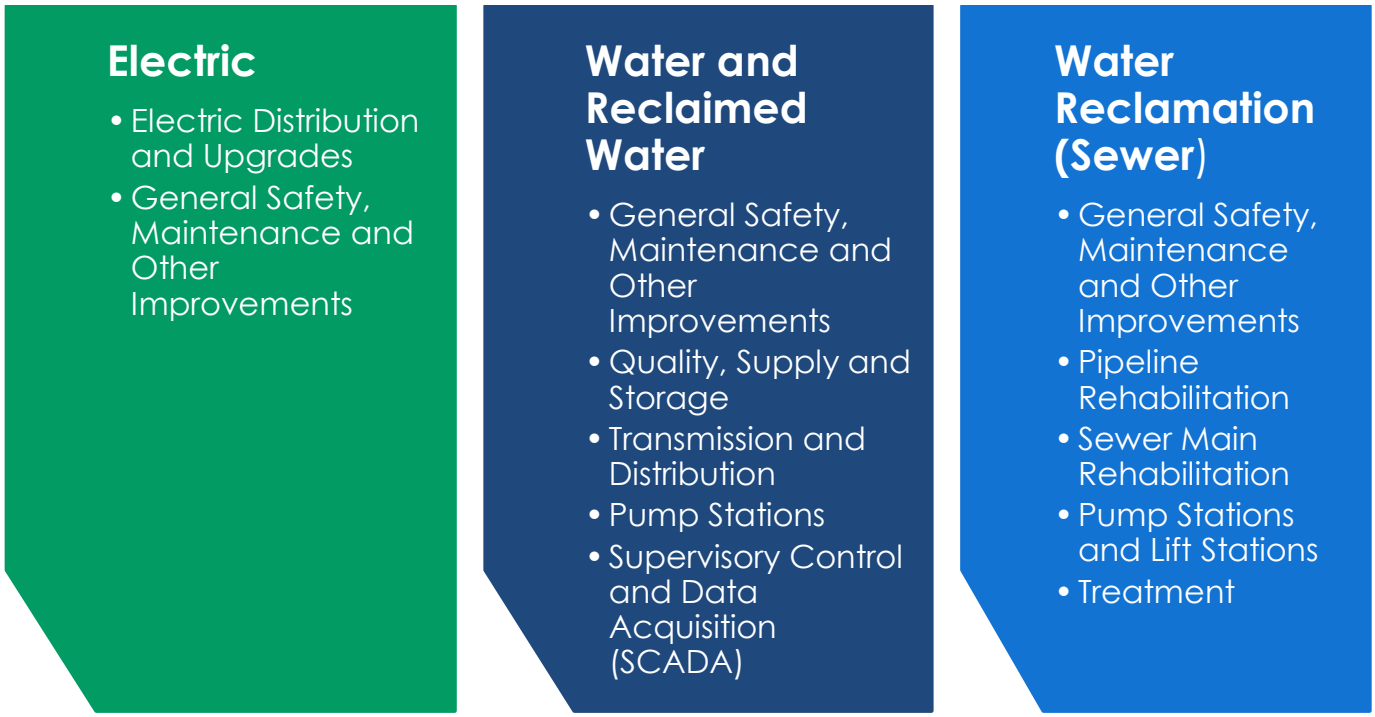
Streets and Storm Drains

- Storm Drains, Culverts, Creeks and Flood Control
- Bridges, Railroads and Freeways
- Paving and Striping
- Planning and Studies
- Sidewalk, Curb and Gutters
- Streetlights and Poles
- Traffic Signals

Parks and Open Space

- General Safety, Maintenance and Other Improvements
- Park Paving, Courts and Pathways
- Playgrounds, Fencing and Lighting

CAPITAL IMPROVEMENT PLAN OVERVIEW



Major Highlights of General Fund Capital Investments

The CIP program is a comprehensive list of numerous projects. Specifically, the Fiscal Year 2021 budget recommends a total investment of $43.0 million. The following are a handful of significant capital investments (not a comprehensive list). Other projects include funding for the Southwest Quadrant Waterline Replacement, Household Hazardous Waste Facility, West Rincon Street Improvements, SCADA Panel Replacement, Airport Facilities Capital Improvements, Lester Backwash Basin, and the Historic Civic Center Breezeway Rebuild.

MANGULAR BLENDING FACILITY

Program Name Water
Program Category Transmission and Distribution Pipelines
Project Number 65890
Department Water and Power

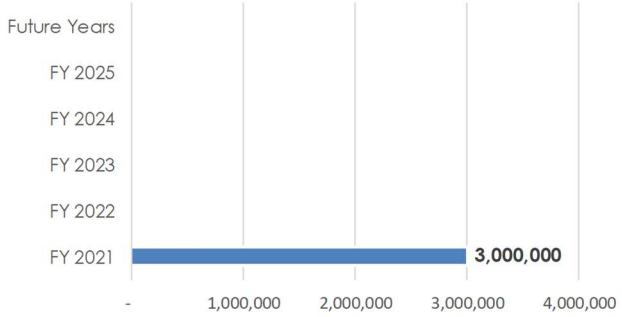
Project Description
Dual-Zone potable water pump station and blending facilities at the Mangular Tank



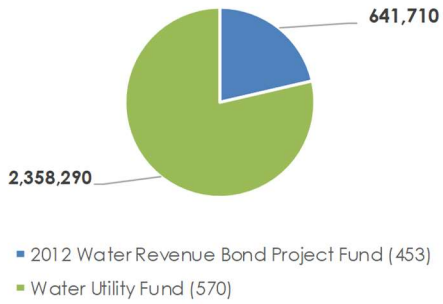
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
453	1,376,570	5,517,025	641,710	-	-	-	-	-	7,535,305
570	901	4,631,603	2,358,290	-	-	-	-	-	6,990,794
Totals	**1,377,472**	**10,148,627**	**3,000,000**	**-**	**-**	**-**	**-**	**-**	**14,526,099**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



CITYWIDE ADA IMPROVEMENTS

Program Name Parks & Open Space
Program Category General Safety, Maint. & Other Impr.
Project Number 68690
Department Public Works

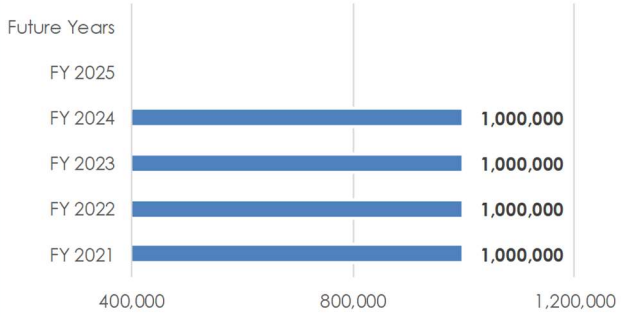


Project Description
ADA improvements $1M annually for 5 years:
Year 1 Parks - Citrus, Mountain Gate, Promenade and Santana; Year 2 Parks - Auburndale, Contreras, Cresta Verde, Ontario, Ridgeline and Victoria; Year 3 Parks - Border, Brentwood, Fairview, Kellogg, Sheridan and Tehachaipi; Year 4 Parks - Husted, Lincoln, Mangular, Rimpau, Serfas Club, Spyglass, Stagecoach and Village; Year 5 Parks - Buena Vista, Butterfield, Chase, City, Eagle Glen, Jameson, Parkview, River Road and Rock Vista.

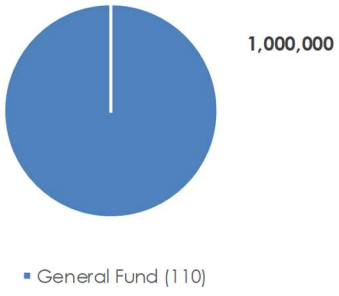
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
110	1,133,173	1,770,507	1,000,000	1,000,000	1,000,000	1,000,000	-	-	6,903,680
217	815,828	194,002	-	-	-	-	-	-	1,009,830
Totals	**1,949,001**	**1,964,509**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**-**	**-**	**7,913,510**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



CAPITAL IMPROVEMENT PLAN OVERVIEW

CITY FIRE STATION CAPITAL IMPROVEMENTS

Program Name Facilities, Systems & Community Assets
Program Category City Facility Improvements and Upgrades
Project Number 62400
Department Maintenance Services

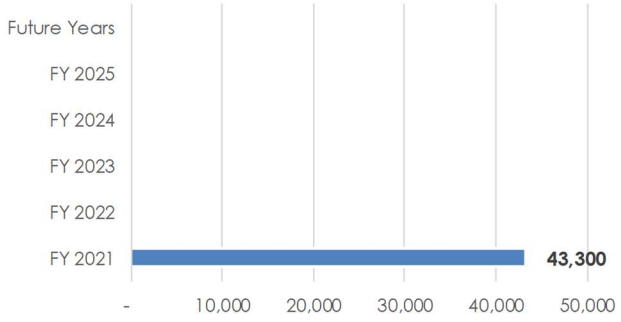


Project Description
Main Door Replacements at Fire Station #1, #2, and #3.
Doors currently do not seal properly.

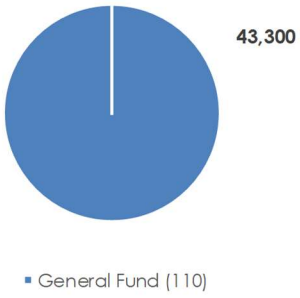
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
110	643,701	113,062	43,300	-	-	-	-	-	800,063
Totals	**643,701**	**113,062**	**43,300**	**-**	**-**	**-**	**-**	**-**	**800,063**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



LICENSE PLATE READER PROJECT

Program Name Facilities, Systems and Community Assets
Program Category Community Assets and Programmatic Projects
Project Number 76020
Department Police



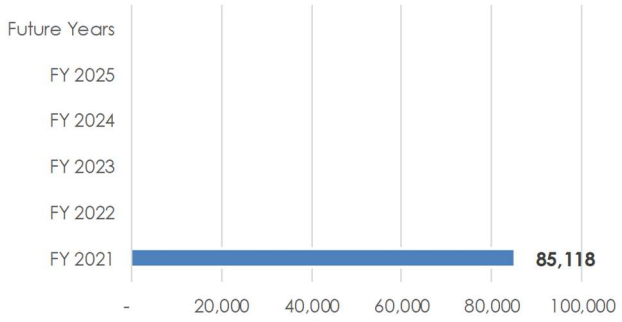
Project Description

Install approximately 20 fixed License Plate Reader Cameras in the Temescal Valley benefit area. License Plate Readers provide agencies with a way to rapidly deploy high-performance license plate recognition (LPR) for fixed strategic locations, and special events, tactical operations roadside checkpoints. LPRs provides officers in the field with real-time field intelligence to improve their safety and enhance the efficiency of their patrol. The devices can be mounted on vendor supplied poles or into current city owned infrastructure. Depending on the company, the cameras can be solar powered and energy efficient. LPRs identify vehicle make, model, type, and color providing law enforcement with an immediate alert of pre-designated vehicles of interest. This technology acts as a force multiplier for our agency by placing cameras in strategic locations that are less accessible due to location or traffic conditions. LPRs can capture information from all vehicles in the area that could prove essential in identifying suspects and solving crimes.

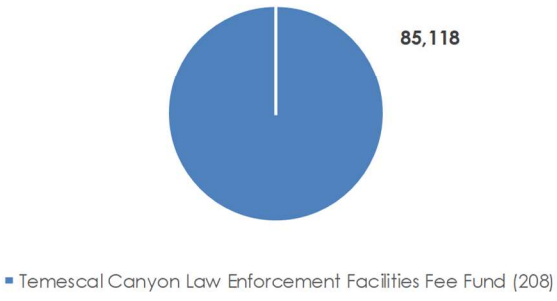
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
208	-	-	85,118	-	-	-	-	-	85,118
Totals	**-**	**-**	**85,118**	**-**	**-**	**-**	**-**	**-**	**85,118**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



EMERGENCY OPERATIONS CENTER UPGRADE

Program Name Facilities, Systems & Community Assets
Program Category City Facility Improvements and Upgrades
Project Number 75090
Department Information Technology

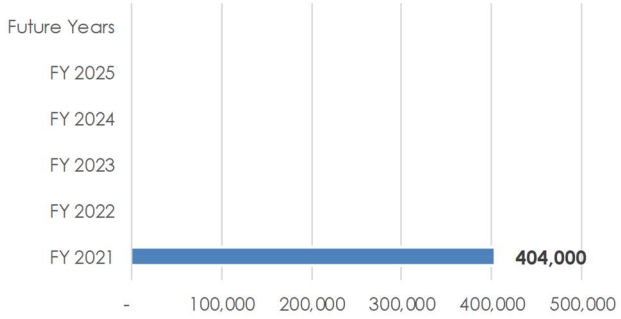


Project Description
The Emergency Operation Center audio and video equipment located at Fire Headquarters is outdated and unable to fulfill needs of staff in an emergency. Adding equipment and broadcasting capabilities to be utilized in emergency and/or disaster situations.

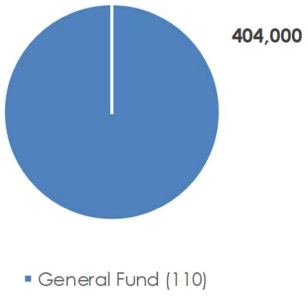
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
110	-	-	404,000	-	-	-	-	-	404,000
Totals	**-**	**-**	**404,000**	**-**	**-**	**-**	**-**	**-**	**404,000**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



LIBRARY FACILITIES CAPITAL IMPROVEMENTS

Program Name Facilities, Systems and Community Assets
Program Category City Facility Improvements and Upgrades
Project Number 62950
Department Maintenance Services



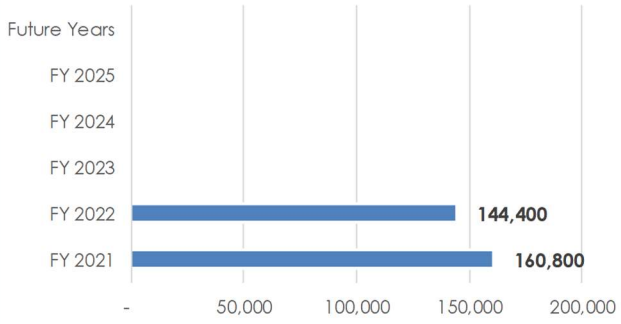
Project Description

Reseal and Restripe Parking Lots - Resealing needs to be completed. Cost of this project will increase if preventative maintenance is deferred. As sealant wears off, asphalt is left unprotected and will sustain further damage. Replacement of Library elevators. The elevators are old and are out of often. This is a safety concern. The replacement will occur over two years. The first year will address the Main Lobby elevator, while the second year will address the elevator in the Heritage Room/Gallery Area.

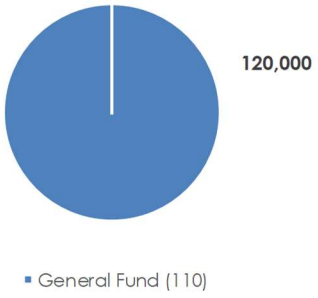
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
110	122,254	249,488	160,800	144,400	-	-	-	-	676,942
Totals	**122,254**	**249,488**	**160,800**	**144,400**	**-**	**-**	**-**	**-**	**676,942**

Funding, by Fiscal Year



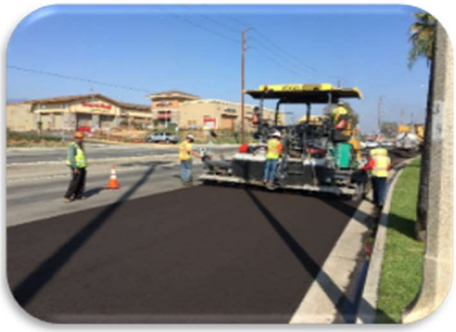
FY 2021 Funding, by Fund



CAPITAL IMPROVEMENT PLAN OVERVIEW

LOCAL STREET PAVEMENT REHABILITATION

Program Name Streets & Storm Drains
Program Category Paving and Striping
Project Number 69210
Department Public Works

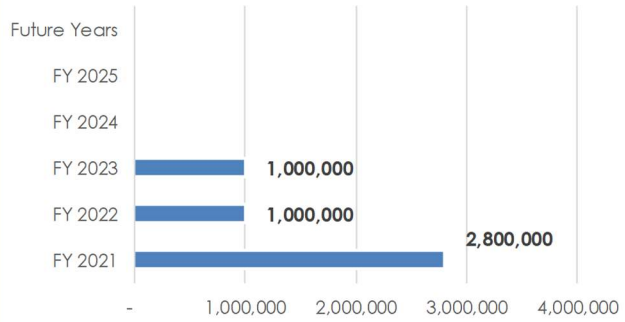


Project Description
Pavement rehabilitation for local streets in accordance with the current Pavement Management Study. Rehabilitation may include reconstruction paving, crack sealing, slurry, etc.

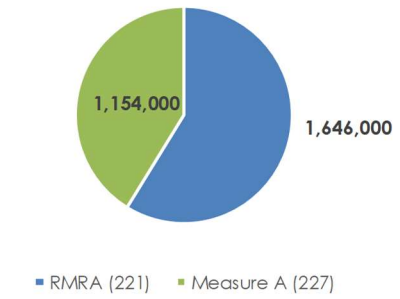
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
221	160,501	-	1,646,000	-	-	-	-	-	230,277
222	230,277	-	-	-	-	-	-	-	1,796,342
227	4,108,513	1,006,666	1,154,000	1,000,000	1,000,000	-	-	-	8,269,179
Totals	**4,499,292**	**1,006,666**	**2,800,000**	**1,000,000**	**1,000,000**	**-**	**-**	**-**	**10,295,798**

Funding, by Fiscal Year



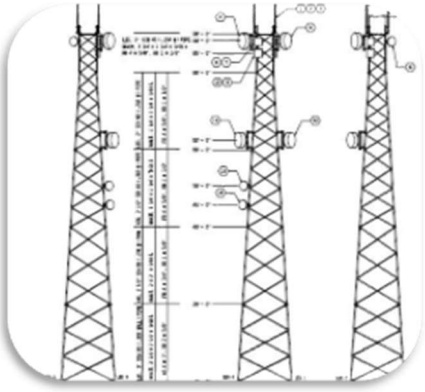
FY 2021 Funding, by Fund



CAPITAL IMPROVEMENT PLAN OVERVIEW

WATER RECLAMATION FACILITY #3 COMMUNICATIONS TOWER

Program Name Water Reclamation
Program Category Supervisory Control and Data Acquisition (SCADA)
Project Number 77050
Department Water and Power

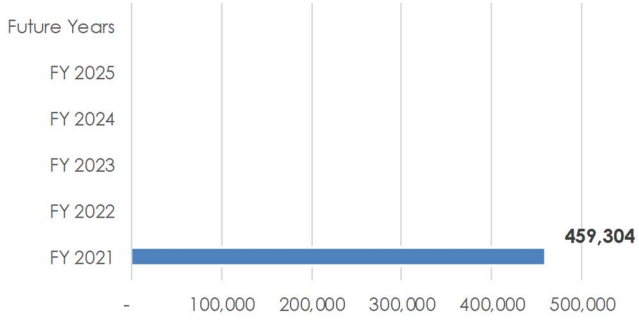


Project Description
Installation of the 110' WRF #3 Communications Tower to be used primarily for SCADA and DWP. IT's portion to install wireless communication equipment at WRF 3. This will improve communication in the valley near Dos Lagos, which will have a direct impact to Temescal Public Safety Facility.

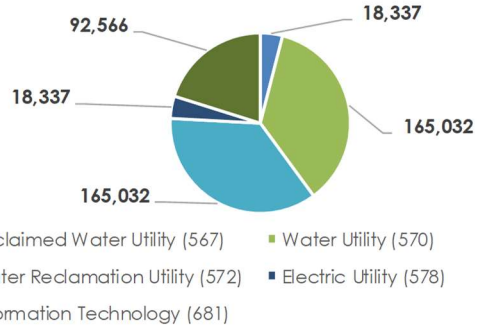
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
567	-	-	18,337	-	-	-	-	-	18,337
570	-	-	165,032	-	-	-	-	-	165,032
572	-	-	165,032	-	-	-	-	-	165,032
578	-	-	18,337	-	-	-	-	-	18,337
681	-	-	92,566	-	-	-	-	-	92,566
Totals	**-**	**-**	**459,304**	**-**	**-**	**-**	**-**	**-**	**459,304**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



TRAFFIC SIGNALS LIGHTING UPGRADE

Program Name Streets and Storm Drains
Program Category Traffic Signals
Project Number 71830
Department Public Works



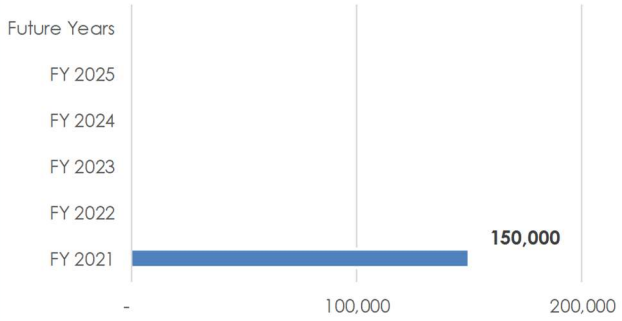
Project Description

Upgrade traffic signal safety lighting and Internally Illuminated Street Name Signs (IISNS) to energy efficient, long-lasting, lighting fixtures to reduce energy usage and maintain costs. Upgrades will be phased over a 3-year period.

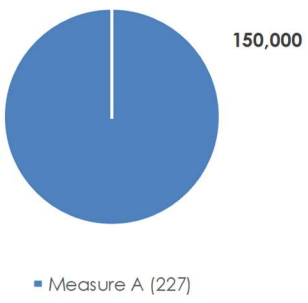
PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
222	86,914	88,086	-	-	-	-	-	-	175,000
227	16,933	133,067	150,000	-	-	-	-	-	300,000
Totals	**103,846**	**221,154**	**150,000**	**-**	**-**	**-**	**-**	**-**	**475,000**

Funding, by Fiscal Year



FY 2021 Funding, by Fund



CAPITAL IMPROVEMENT PLAN OVERVIEW

WATERLINE INFRASTRUCTURE

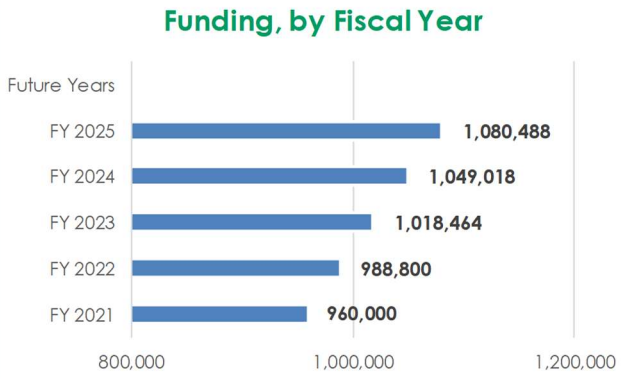
Program Name Water
Program Category Water - Transmission and Distribution Pipelines
Project Number 71930
Department Water and Power

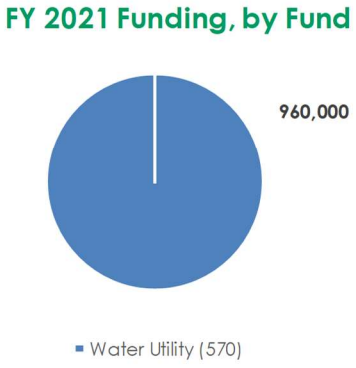


Project Description
Replacement of water pipelines, either scheduled replacements or due to emergency waterline breaks.

PROJECT BUDGET DETAIL

Fund Source	Prior Expenses	Estimated Carryover Funding	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future Years	Total Project Cost
570	4,553,623	402,097	960,000	988,800	1,018,464	1,049,018	1,080,488	-	10,052,490
Totals	**4,553,623**	**402,097**	**960,000**	**988,800**	**1,018,464**	**1,049,018**	**1,080,488**	**-**	**10,052,490**

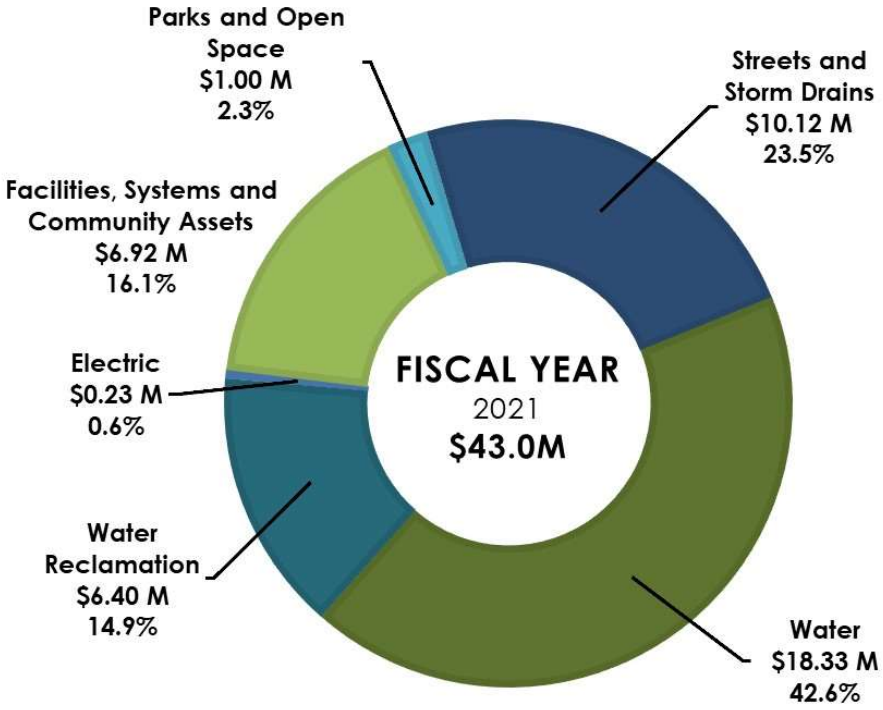




CAPITAL IMPROVEMENT PLAN OVERVIEW

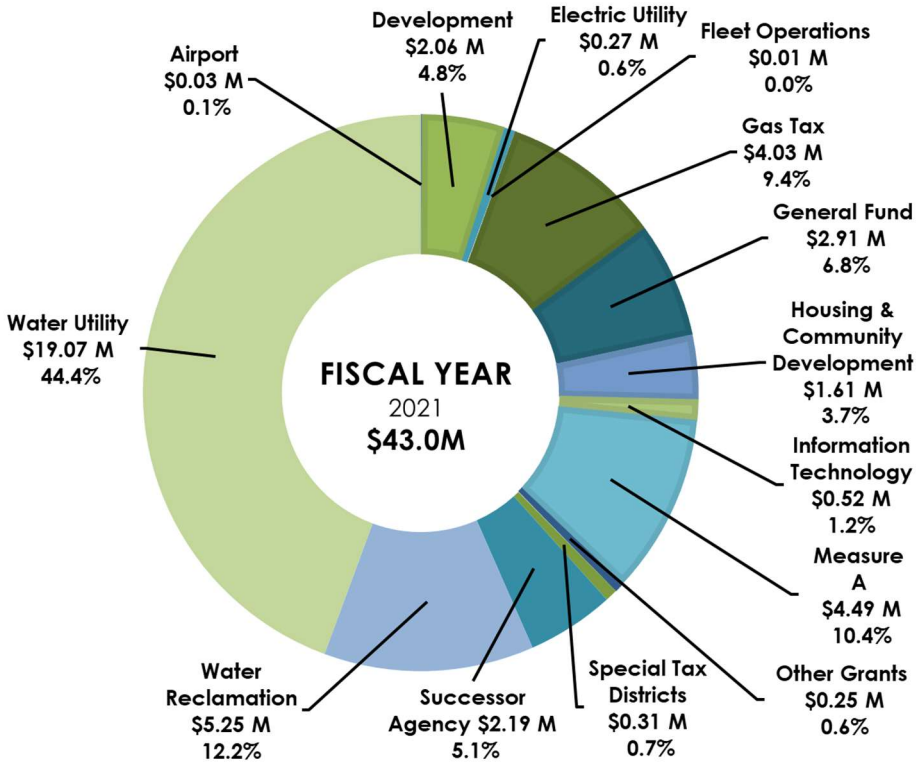
CIP Program Funding

New CIP funding for Fiscal Year 2021 totals $42,994,245 in the programs shown below.



CIP Funding Sources

The City utilizes multiple funding sources for its CIP program, including those that are legislatively set aside and committed to specific capital improvement projects, as well as other sources such as the General Fund and utility rates. The following is a summary of new funding in Fiscal Year 2021.



CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
GENERAL FUND							
	110	60310	FCLTS	Library Skylights Replacement	$ 40,000	$ -	$ 40,000
	110	60350	FCLTS	Jail Control System and Phones	80,000	-	80,000
	110	61490	FCLTS	City Hall Facilities - Capital Improvements	11,387	-	11,387
	110	61690	FCLTS	Civic Center Gymnasium	20,000	-	20,000
*	110	62400	FCLTS	City Fire Stations Capital Improvements	113,062	43,300	156,362
*	110	62950	FCLTS	Library Facilities Capital Improvements	249,488	160,800	410,288
	110	63800	FCLTS	Community Events - Co-Sponsored	51,968	-	51,968
	110	63901	FCLTS	Library Materials - Adopt-A-Book Friends	2,234	-	2,234
	110	68330	STRTS	Overlook Street Improvements	18,755	-	18,755
	110	68590	FCLTS	City Council Chamber Upgrade	5,981	-	5,981
*	110	68690	PARKS	Citywide ADA Improvements	1,770,507	1,000,000	2,770,507
	110	68920	FCLTS	Corporation Yard Facility Capital Improvements	169	-	169
*	110	69060	FCLTS	General Plan/Climate Action Plan Update	70,354	300,000	370,354
	110	69120	FCLTS	City Unified Camera Project	399,498	-	399,498
	110	69500	STRTS	Cajalco / I-15 Interchange Improvements	71	-	71
*	110	70100	FCLTS	Emergency 911 Phone System	-	25,000	25,000
	110	70110	FCLTS	Public Safety Enterprise Communication (PSEC) Radio Interoperability	154,977	-	154,977
	110	70130	FCLTS	Technology Enhancements	73,790	-	73,790
	110	70150	FCLTS	City Unified Camera Project, Phase II	53,995	-	53,995
	110	70270	STRTS	Traffic Signal at Serfas Club Drive/Rancho Corona Road	6,892	-	6,892
	110	71150	STRTS	Auto Center Drive/Burlington Northern Santa Fe Railroad Grade Separation	1,163,876	-	1,163,876
	110	71630	FCLTS	Police Body Worn Cameras	24,150	-	24,150
	110	71650	FCLTS	City Hall Security Improvements	767,989	-	767,989
	110	71660	FCLTS	Fire Station Alerting Systems	248,283	-	248,283
	110	71670	FCLTS	Police CAD/RMS System	582,668	-	582,668
	110	71700	FCLTS	Corona Innovation Center	222,964	-	222,964
	110	71710	FCLTS	Auto Center Sign	150,000	-	150,000
	110	71720	PARKS	Griffin Park Enhancements	53,331	-	53,331
*	110	71990	FCLTS	Household Hazardous Waste Facility	-	265,000	265,000
	110	72010	FCLTS	Emergency Flood Response Grant	7,164	-	7,164
	110	72050	WATER	Alcoa Dike Potable Water Non-Compliance	15,000	-	15,000
*	110	72051	WATER	Alcoa Dike Administration	28,572	300,000	328,572
*	110	72080	FCLTS	Community Center Facilities Capital Improvements	4,946	164,100	169,046
	110	72330	FCLTS	Timekeeping System	364,072	-	364,072
	110	72520	FCLTS	New VHF Radio Simulcast and Backhaul System	1,999,815	-	1,999,815
*	110	72530	FCLTS	Police Department Facility Improvements	-	22,000	22,000
	110	72540	FCLTS	Replace Microwave Links to Fire Station	39,126	-	39,126
	110	72570	FCLTS	Replacement of Dispatch Furniture	28,374	-	28,374

* *Indicates New Project or Funding*

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
	110	72820	FCLTS	Grape Hill Telecommunications Tower No. 2	41,667	-	41,667
	110	73780	FCLTS	Animal Shelter Gate and Driveway	1,404	-	1,404
	110	73790	FCLTS	City Hall Whole Building Energy Efficiency Project	214,903	-	214,903
	110	73800	PARKS	Mountain Gate Park Playground Equipment	120,000	-	120,000
	110	73810	PARKS	Santana Park Accessible Playground	391,351	-	391,351
	110	73820	PARKS	Trails Master Plan	36,910	-	36,910
	110	73830	FCLTS	Proposition 68 City Park Improvements	17,439	-	17,439
	110	73840	PARKS	Parks Facilities and Amenities Inventory	229,903	-	229,903
	110	84480	STRTS	Sherborn Street Improvements	438,374	-	438,374
*	110	75090	FCLTS	Emergency Operations Center Upgrade	-	404,000	404,000
	110	86040	STRTS	Foothill Parkway Westerly Extension	584,101	-	584,101
				FUND TOTAL	**$ 10,899,509**	**$ 2,684,200**	**$ 13,583,709**
				LIBRARY FACILITIES AND COLLECTION FEE FUND			
	206	63900	FCLTS	Library Materials	$ 37,664	$ -	$ 37,664
	206	72590	FCLTS	Library Automated Materials Handling System	141,442	-	141,442
	206	86900	FCLTS	Citywide Facilities Inventory	4,000	-	4,000
	206	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 185,938**	**$ -**	**$ 185,938**
				FIRE WILD LAND FACILITIES FEE FUND			
*	207	62900	FCLTS	Fire Equipment Acquisition	$ 1,405	$ 38,000	$ 39,405
				FUND TOTAL	**$ 1,405**	**$ 38,000**	**$ 39,405**
				TEMESCAL CANYON LAW ENFORCEMENT FACILITIES FEE FUND			
*	208	76020	FCLTS	License Plate Reader Project	$ -	$ 85,118	$ 85,118
	208	86900	FCLTS	Citywide Facilities Inventory	4,000	-	4,000
	208	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 6,832**	**$ 85,118**	**$ 91,950**
				TEMESCAL CANYON FIRE FACILITIES FEE FUND			
*	209	62900	FCLTS	Fire Equipment Acquisition	$ -	$ 122,056	$ 122,056
	209	86900	FCLTS	Citywide Facilities Inventory	4,000	-	4,000
	209	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 6,832**	**$ 122,056**	**$ 128,888**
				STREETS, BRIDGES AND SIGNALS DEVELOPMENT FEE FUND			
	211	62410	STRTS	Magnolia Avenue Widening	$ 1,256,321	$ -	$ 1,256,321
	211	69500	STRTS	Cajalco / I-15 Interchange Improvements	192,516	-	192,516
	211	69510	STRTS	Citywide Master Plan Street Improvements	1,587,748	-	1,587,748
	211	70630	STRTS	Citywide Traffic Signals	2,620,664	-	2,620,664
*	211	71800	STRTS	Advanced Traffic Management System (ATMS) Phase III and ATMS Master Plan Update	1,394,197	500,000	1,894,197

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
	211	71840	STRTS	Traffic Signal Maintenance Facility	230,000	-	230,000
	211	72100	STRTS	Ontario Avenue Widening	984,125	-	984,125
	211	72140	STRTS	Traffic Signal Installation at Ontario Avenue / State Stree	75,000	-	75,000
*	211	72650	STRTS	Household Waste Collection Facility Street Improvements	-	200,000	200,000
*	211	77010	STRTS	Traffic Signal at Masters Drive and California Ave	-	800,000	800,000
	211	80020	STRTS	South Corona Master Planned Streets	100,000	-	100,000
	211	86040	STRTS	Foothill Parkway Westerly Extension	43	-	43
	211	86900	FCLTS	Citywide Facilities Inventory	9,900	-	9,900
	211	86910	FCLTS	Citywide Development Impact Fee Review	10,007	-	10,007
				FUND TOTAL	**$ 8,460,520**	**$ 1,500,000**	**$ 9,960,520**
				STORM DRAINAGE DEVELOPMENT FEE FUND			
	212	62910	STRTS	Corona Storm Drain Line 52	$ 14,029	$ -	$ 14,029
*	212	62920	STRTS	East Grand Boulevard Storm Drain	141,372	100,000	241,372
	212	86050	STRTS	Chase Drive Improvements - Phase III	90,906	-	90,906
	212	86900	FCLTS	Citywide Facilities Inventory	47,297	-	47,297
	212	86910	FCLTS	Citywide Development Impact Fee Review	5,382	-	5,382
	212	86920	STRTS	Reimbursement Agreement Payments - Drainage	207,873	-	207,873
				FUND TOTAL	**$ 506,859**	**$ 100,000**	**$ 606,859**
				LAW ENFORCEMENT DEVELOPMENT FEE FUND			
	213	69120	FCLTS	City Unified Camera Project	$ 1,289	$ -	$ 1,289
	213	86450	FCLTS	Police Equipment Acquisition	153,778	-	153,778
	213	86900	FCLTS	Citywide Facilities Inventory	4,000	-	4,000
	213	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 161,898**	**$ -**	**$ 161,898**
				FIRE PROTECTION DEVELOPMENT FEE FUND			
*	214	62900	FCLTS	Fire Equipment Acquisition	$ 21,815	$ 217,000	$ 238,815
	214	64110	FCLTS	Fire Facilities Expansion/Planning	48,979	-	48,979
	214	71660	FCLTS	Fire Station Alerting Systems	285,000	-	285,000
	214	86900	FCLTS	Citywide Facilities Inventory	3,956	-	3,956
	214	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 362,582**	**$ 217,000**	**$ 579,582**
				COMMUNITY MEETING DEVELOPMENT FEE FUND			
	215	71640	FCLTS	Vicentia Activity Center	$ 26,636	$ -	$ 26,636
	215	73840	PARKS	Parks Facilities and Amenities Inventory	29,205	-	29,205
	215	86900	FCLTS	Citywide Facilities Inventory	4,000	-	4,000
	215	86910	FCLTS	Citywide Development Impact Fee Review	2,832	-	2,832
				FUND TOTAL	**$ 62,673**	**$ -**	**$ 62,673**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
AQUATIC CENTER DEVELOPMENT FEE FUND							
	216	69630	PARKS	Aquatic Improvements	$ 100,236	$ -	$ 100,236
	216	86900	FCLTS	Citywide Facilities Inventory	5,645	-	5,645
	216	86910	FCLTS	Citywide Development Impact Fee Review	1,082	-	1,082
				FUND TOTAL	**$ 106,963**	**$ -**	**$ 106,963**
PARKLAND ACQUISITION AND DEVELOPMENT FEE FUND							
	217	68690	PARKS	Citywide ADA Improvements	$ 194,002	$ -	$ 194,002
	217	68900	PARKS	Parks Hardscape	1,285,189	-	1,285,189
	217	68960	PARKS	Parks Basis Amenities	949,488	-	949,488
	217	68980	PARKS	Parks Enhanced	598	-	598
	217	68990	PARKS	Parks Lighting Improvements	105,036	-	105,036
	217	69010	PARKS	Parks Facility Improvements	612,723	-	612,723
	217	71720	PARKS	Griffin Park	247,983	-	247,983
	217	72600	PARKS	Auburndale Amenities Improvements	630,640	-	630,640
	217	73800	PARKS	Mountain Gate Park Playground Equipment	75,320	-	75,320
	217	73840	PARKS	Parks Facilities and Amenities Inventory	29,399	-	29,399
	217	73850	PARKS	Lincoln Park Playground Equipment Replacement	1,405	-	1,405
				FUND TOTAL	**$ 4,131,783**	**$ -**	**$ 4,131,783**
CORONA MALL BUSINESS IMPROVEMENT DISTRICT FUND							
*	218	84220	FCLTS	Corona Mall Business Improvement District	$ 351,893	$ 306,112	$ 658,005
				FUND TOTAL	**$ 351,893**	**$ 306,112**	**$ 658,005**
ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) FUND							
*	221	69210	STRTS	Local Street Pavement Rehabilitation	$ -	$ 1,646,000	$ 1,646,000
*	221	70800	STRTS	Major Pavement Rehabilitation	-	1,200,000	1,200,000
	221	72610	STRTS	Rubberized Asphalt Concrete (RAC) Project	494,109	-	494,109
				FUND TOTAL	**$ 494,109**	**$ 2,846,000**	**$ 3,340,109**
GAS TAX (2105-2106-Prop 42) FUND							
	222	62410	STRTS	Magnolia Avenue Widening	$ 100,000	$ -	$ 100,000
	222	68330	STRTS	Overlook Street Improvements	286,520	-	286,520
	222	68860	STRTS	Citywide Benchmark Update	190,000	-	190,000
*	222	69220	STRTS	Pavement Maintenance and Resurfacing	407	150,000	150,407
	222	69370	STRTS	McKinley Grade Separation	17,954	-	17,954
*	222	69500	STRTS	Cajalco / I-15 Interchange Improvements	12,191	250,000	262,191
*	222	70730	STRTS	Sidewalk, Curb and Gutter Repair/Replacement/Maintenance	2,914	300,000	302,914
	222	70800	STRTS	Major Streets Pavement Rehabilitation	24,571	-	24,571
*	222	70940	STRTS	Miscellaneous Repair and Replacement of Traffic Signals	167,325	210,000	377,325

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
	222	71820	STRTS	Traffic Signal Installation at Auto Center Drive / Metrolink Station	50,000	-	50,000
	222	71830	STRTS	Traffic Signals Lighting Upgrade	88,086	-	88,086
*	222	72160	STRTS	Citywide Traffic Signs	20,755	20,000	40,755
	222	72620	STRTS	Butterfield Drive Road Relocation	149,898	-	149,898
	222	72630	STRTS	Magnolia Median Rehabilitation	268,229	-	268,229
	222	72920	STRTS	Striping Rehabilitation	217,781	-	217,781
	222	73320	STRTS	Street Pavement Maintenance and Rehabilitation	2,149	-	2,149
	222	73540	STRTS	Overlook Road Maintenance	38,417	-	38,417
*	222	73870	STRTS	West Rincon Street Improvements	250,000	250,000	500,000
	222	86040	STRTS	Foothill Parkway Westerly Extension	265,567	-	265,567
				FUND TOTAL	**$ 2,152,763**	**$ 1,180,000**	**$ 3,332,763**
MEASURE A FUND							
	227	60300	STRTS	Remove Debris from Bedford Wash Under Temescal Canyon	$ 233,568	$ -	$ 233,568
	227	62410	STRTS	Magnolia Avenue Widening	1,275,962	-	1,275,962
	227	62910	STRTS	Corona Storm Drain Line 53	132,966	-	132,966
	227	62920	STRTS	East Grand Boulevard Storm Drain	500,000	-	500,000
	227	68330	STRTS	Overlook Street Improvements	337,202	-	337,202
	227	68860	STRTS	Citywide Benchmark Update	40,000	-	40,000
*	227	69210	STRTS	Local Street Pavement Rehabilitation	1,006,666	1,154,000	2,160,666
*	227	69220	STRTS	Pavement Maintenance and Resurfacing	33,685	150,000	183,685
	227	69370	STRTS	McKinley Grade Separation	1,997,593	-	1,997,593
*	227	70690	STRTS	Pavement Management Study	65,084	10,000	75,084
*	227	70730	STRTS	Sidewalk, Curb and Gutter Repair/Replacement/Maintenance	29,687	300,000	329,687
	227	70800	STRTS	Major Streets Pavement Rehabilitation	2,224	-	2,224
	227	70940	STRTS	Miscellaneous Repair and Replacement of Traffic Signals	16,480	-	16,480
	227	71150	STRTS	Auto Center Drive/Burlington Northern Santa Fe Railroad Grade Separation	289,449	-	289,449
	227	71790	STRTS	Bridge Evaluation	393,282	-	393,282
*	227	71830	STRTS	Traffic Signals Lighting Upgrade	133,067	150,000	283,067
	227	71840	STRTS	Traffic Signal Maintenance Facility	30,000	-	30,000
	227	72050	WATER	Alcoa Dike Potable Water Non-Compliance	15,000	-	15,000
*	227	72100	STRTS	Ontario Avenue Widening	942,731	500,000	1,442,731
	227	72160	STRTS	Citywide Traffic Signs	10,062	-	10,062
	227	72210	STRTS	Citywide Sidewalk and ADA Improvements - Phase II	1,483,931	-	1,483,931
	227	72220	STRTS	Changeable Traffic Message Sign Replacement	32,395	-	32,395
	227	72610	STRTS	Rubberized Asphalt Concrete (RAC) Project	50,000	-	50,000
*	227	72620	STRTS	Butterfield Drive Road Relocation	700,000	1,150,000	1,850,000
	227	72630	STRTS	Magnolia Median Rehabilitation	178,819	-	178,819

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
	227	72650	STRTS	Household Waste Collection Facility Street Improvements	45,500	-	45,500
	227	72680	STRTS	River Road Median Landscape Improvements	470,500	-	470,500
	227	72700	STRTS	Sixth and Yorba Street Waterline Replacement and Pavement Rehab	369,324	-	369,324
*	227	72920	STRTS	Striping Rehabilitation	46,671	325,000	371,671
	227	73320	STRTS	Street Pavement Maintenance and Rehabilitation	432,762	-	432,762
	227	73540	STRTS	Overlook Road Maintenance	9,508	-	9,508
*	227	73870	STRTS	West Rincon Street Improvements	250,000	250,000	500,000
*	227	76030	STRTS	Oak Avenue Street Widening	-	500,000	500,000
	227	86040	STRTS	Foothill Parkway Westerly Extension	1,936,020	-	1,936,020
				FUND TOTAL	**$ 13,490,138**	**$ 4,489,000**	**$ 17,979,138**
				CIVIC CENTER FUND			
*	232	60330	FCLTS	Historic Civic Center Breezeway Rebuild	$ 120,000	$ 120,000	$ 240,000
*	232	70140	FCLTS	Historic Civic Center Facility Capital Improvements	-	105,000	105,000
				FUND TOTAL	**$ 120,000**	**$ 225,000**	**$ 345,000**
				PUBLIC WORKS TRANSPORTATION GRANTS/AGREEMENT FUND			
	243	62411	STRTS	Magnolia Avenue Widening	$ 295,292	$ -	$ 295,292
	243	62910	STRTS	Corona Storm Drain Line 54	1,265,936	-	1,265,936
	243	69370	STRTS	McKinley Grade Separation	70,347,186	-	70,347,186
	243	69372	STRTS	McKinley / Santa Fe Grade Separation	2,000,000	-	2,000,000
	243	69500	STRTS	Cajalco / I-15 Interchange Improvements	565,095	-	565,095
	243	69501	STRTS	Cajalco / I-15 Interchange Improvements	4,559,605	-	4,559,605
	243	69690	STRTS	Ontario Avenue Street Improvements	81,740	-	81,740
	243	70800	STRTS	Major Pavement Rehabilitation	140,830	-	140,830
	243	71150	STRTS	Auto Center Drive/Burlington Northern Santa Fe Railroad Grade Separation	3,239,578	-	3,239,578
	243	71820	STRTS	Traffic Signal Installation at Auto Center Drive / Metrolink Station	235,685	-	235,685
	243	72100	STRTS	Ontario Avenue Widening	1,448,644	-	1,448,644
	243	72480	STRTS	Second Street and Bollero Place Maintenance	25,000	-	25,000
	243	72900	STRTS	Traffic Signal Installation at Bedford Canyon / Georgetown	473,474	-	473,474
				FUND TOTAL	**$ 84,678,066**	**$ -**	**$ 84,382,774**
				COUNTY SERVICE AREA 152			
	245	71990	FCLTS	Household Hazardous Waste Facility	$ 32,237	$ -	$ 32,237
				FUND TOTAL	**$ 32,237**	**$ -**	**$ 32,237**
				CFD 2002-2 LANDSCAPE MAINTENANCE FUND			
	247	73310	PARKS	CFD 10-Year Plan	$ 2,058	$ -	$ 2,058
				FUND TOTAL	**$ 2,058**	**$ -**	**$ 2,058**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
CFD 97-1 LANDSCAPE MAINTENANCE FUND							
	248	73310	PARKS	CFD 10-Year Plan	$ 8,951	$ -	$ 8,951
				FUND TOTAL	**$ 8,951**	**$ -**	**$ 8,951**
CFD 2001-1 LANDSCAPE MAINTENANCE FUND							
	249	70460	PARKS	Landscape Retrofit Project	$ 396,364	$ -	$ 396,364
	249	73310	PARKS	CFD 10-Year Plan	49,044	-	49,044
				FUND TOTAL	**$ 445,408**	**$ -**	**$ 445,408**
CFD 2002-3 LANDSCAPE MAINTENANCE FUND							
	251	73310	PARKS	CFD 10-Year Plan	$ 1,102	$ -	$ 1,102
				FUND TOTAL	**$ 1,102**	**$ -**	**$ 1,102**
LMD 2003-1 LIGHTING CAJALCO/DL							
	252	72710	STRTS	Dos Lagos Traffic Signal Improvements	$ 166,469	$ -	$ 166,469
				FUND TOTAL	**$ 166,469**	**$ -**	**$ 166,469**
CFD/LMD 2011-1 CORONA NORTH MAIN							
	253	73310	PARKS	CFD 10-Year Plan	$ 1,442	$ -	$ 1,442
				FUND TOTAL	**$ 1,442**	**$ -**	**$ 1,442**
THOROUGHFARES FACILITIES FEE FUND							
	261	86040	STRTS	Foothill Parkway Westerly Extension	$ 1,434,217	$ -	$ 1,434,217
				FUND TOTAL	**$ 1,434,217**	**$ -**	**$ 1,434,217**
LANDSCAPING FACILITIES FEE FUND							
	274	80080	PARKS	South Corona Master Planned Landscape	$ 796,166	$ -	$ 796,166
	274	86900	FCLTS	Citywide Facilities Inventory	2,370	-	2,370
				FUND TOTAL	**$ 798,536**	**$ -**	**$ 798,536**
AIRPORT FUND							
*	275	69890	FCLTS	Airport Facilities Capital Improvements	$ 190,317	$ 32,000	$ 222,317
				FUND TOTAL	**$ 190,317**	**$ 32,000**	**$ 222,317**
PARK DEVELOPMENT (QUIMBY) FEE FUND							
	288	73880	PARKS	Fresno Canyon Trailhead Improvements	$ 1,059	$ -	$ 1,059
				FUND TOTAL	**$ 1,059**	**$ -**	**$ 1,059**
LOW MOD INCOME HOUSING ASSET FUND							
	291	71970	FCLTS	CC Development/Orange Housing Development Agreement	$ 8,571	$ -	$ 8,571
				FUND TOTAL	**$ 8,571**	**$ -**	**$ 8,571**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
RDA SUCCESSOR AGENCY FUND							
*	417	65810	FCLTS	Skypark OPA	$ 740	$ 77,000	$ 77,740
*	417	68530	FCLTS	Temescal Canyon/ Dos Lagos Owner Participation Agreement	1	1,008,908	1,008,909
*	417	68630	FCLTS	Corona N Main Development Owner Participation Agreement	21,559	650,000	671,559
*	417	68700	FCLTS	Casa de la Villa	-	450,000	450,000
				FUND TOTAL	**$ 22,299**	**$ 2,185,908**	**$ 2,208,207**
COMMUNITY DEVELOPMENT BLOCK GRANT, or CDBG FUND							
	431	67133	FCLTS	Residential Rehabilitation Program	$ 381,069	$ -	$ 381,069
*	431	63461	FCLTS	City of Corona: Code Enforcement	-	100,000	100,000
*	431	72641	FCLTS	Corona-Norco Family YMCA Childcare and Fine Arts	-	26,750	26,750
*	431	72671	FCLTS	Corona-Norco United Way (CNUW) Children and Youth Success	-	26,750	26,750
*	431	72691	FCLTS	Corona-Norco United Way (CNUW) Children's Wellness Program	-	26,750	26,750
*	431	72791	FCLTS	Big Brothers/Sisters Mentoring Program	-	26,750	26,750
*	431	72841	FCLTS	Inspire Life Skills Training	-	26,750	26,750
*	431	72851	FCLTS	Peppermint Ridge Activity Center	-	26,750	26,750
*	431	72871	FCLTS	Fair Housing Council of Riverside County: Fair Housing	-	26,750	26,750
	431	72889	FCLTS	Public Facilities and Infrastructure	548,048	-	548,048
	431	75000	FCLTS	City of Corona Emergency-Related Activities	176,000	-	176,000
	431	75010	FCLTS	CDBG-CV Program Planning, Administration, and Monitoring	137,977	-	137,977
*	431	75020	FCLTS	City of Corona: Homeless Shelter Rehabilitation	-	765,209	765,209
				FUND TOTAL	**$ 1,243,094**	**$ 1,052,459**	**$ 2,295,553**
HOME INVESTMENT PARTNERSHIP PROGRAM FUND							
	432	67133	FCLTS	Residential Rehabilitation Program	$ 568,556	$ -	$ 568,556
	432	71697	FCLTS	Community Housing Development Organization	44,312	-	44,312
	432	71698	FCLTS	Community Housing Development Organization	44,548	-	44,548
	432	72869	FCLTS	Community Housing Development Organization	137,912	-	137,912
*	432	75030	FCLTS	Tenant-Based Rental Assistance	-	355,869	355,869
*	432	75040	FCLTS	Affordable / Permanent Supportive Housing Development	-	200,000	200,000
				FUND TOTAL	**$ 795,328**	**$ 555,869**	**$ 1,351,197**
LMD 84-1 STREET LIGHTS							
	446	70940	STRTS	Miscellaneous Repair and Replacement of Traffic Signals	$ 7,376	$ -	$ 7,376
				FUND TOTAL	**$ 7,376**	**$ -**	**$ 7,376**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
2012 WATER REVENUE BOND PROJECT FUND							
*	453	65890	WATER	Mangular Blending Facility	$ 5,517,025	$ 641,710	$ 6,158,735
				FUND TOTAL	**$ 5,517,025**	**$ 641,710**	**$ 6,158,735**
2013 WASTEWATER REVENUE BOND PROJECT FUND							
	454	68310	WRCLM	Water Reclamation Facility #1 Biosolids Processing Upgrade	$ 841,811	$ -	$ 841,811
				FUND TOTAL	**$ 841,811**	**$ -**	**$ 841,811**
LMD 84-2 LANDSCAPE ZONE 7 FUND							
	458	70460	PARKS	Landscape Retrofit Project	$ 21,747	$ -	$ 21,747
				FUND TOTAL	**$ 21,747**	**$ -**	**$ 21,747**
LMD 84-2 LANDSCAPE ZONE 10 FUND							
	460	70440	PARKS	Landscape Retrofit/Slope Study - LMD 84-2, Zone 10	$ 551,449	$ -	$ 551,449
	460	71620	PARKS	LMD 84-2 Zone 10 Slope Improvement/Stabilization Project	907,416	-	907,416
				FUND TOTAL	**$ 1,458,864**	**$ -**	**$ 1,458,864**
LMD 84-2 LANDSCAPE ZONE 14 FUND							
	461	70460	PARKS	Landscape Retrofit Project	$ 197,650	$ -	$ 197,650
				FUND TOTAL	**$ 197,650**	**$ -**	**$ 197,650**
TUMF - RCTC FUND							
	478	86040	STRTS	Foothill Parkway Westerly Extension	$ 4,333,097	$ -	$ 4,333,097
				FUND TOTAL	**$ 4,333,097**	**$ -**	**$ 4,333,097**
TUMF - WRCOG FUND							
	479	69370	STRTS	McKinley Grade Separation	$ 1,140,878	$ -	$ 1,140,878
	479	71150	STRTS	Auto Center Drive/Burlington Northern Santa Fe Railroad Grade Separation	187,736	-	187,736
				FUND TOTAL	**$ 1,328,615**	**$ -**	**$ 1,328,615**
REIMBURSEMENT GRANTS FUND							
	480	72050	WATER	Alcoa Dike Potable Water Non-Compliance	$ 5,000	$ -	$ 5,000
	480	72051	WATER	Alcoa Dike Potable Water Non-Compliance	5,000	-	5,000
	480	72052	WATER	Auburndale South Drain Line - Alcoa	5,000	-	5,000
	480	72053	WATER	Rincon 20x40 South Drain Line - Alcoa	5,000	-	5,000
	480	73330	PARKS	Prop 68 per Capita Playground Replacement	200,000	-	200,000
*	480	71990	FCLTS	Household Hazardous Waste Facility	-	250,000	250,000
				FUND TOTAL	**$ 220,000**	**$ 250,000**	**$ 470,000**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
WATER CAPACITY FUND							
	507	68520	WATER	Keith Water Storage Tank	$ 6,260,256	$ -	$ 6,260,256
	507	69770	WATER	1380 - Zone Water Storage Tank	90,547	-	90,547
	507	72320	WATER	Sixth Street Waterline Replacement Grand / Rimpau	94,470	-	94,470
				FUND TOTAL	**$ 6,445,273**	**$ -**	**$ 6,445,273**
RECLAIMED WATER UTILITY FUND							
*	567	69710	WATER	Western Riverside County Regional Wastewater Authority (WRCRWA) Reclaimed Waterline	$ 210,528	$ 1,219,273	$ 1,429,801
	567	69820	WATER	SCADA Panel Replacement	36,540	-	36,540
	567	70370	WATER	Old Temescal Road Reclaimed Waterline	15,308	-	15,308
	567	70390	WATER	SCADA Backbone Licensed Radio Installation	4,320	-	4,320
	567	71500	WATER	Lincoln Avenue Reclaimed Waterline	26,122	-	26,122
*	567	72310	WATER	Development Meters	4,453	1,828	6,281
*	567	72740	WATER	Border Booster Station Pump Replacement	80,321	200,000	280,321
	567	72750	FCLTS	Business Process Management	8,250	-	8,250
*	567	72760	WRCLM	Western Riverside County Regional Waste Water Authority (WRCRWA) Flow Control Improvements	-	937,500	937,500
	567	72820	FCLTS	Grape Hill Telecommunications Tower No. 2	25,178	-	25,178
*	567	73900	WATER	Reclaimed Waterline Infrastructure	40,721	55,000	95,721
*	567	77050	WRCLM	Water Reclamation Facility #3 Communications Tower	-	18,337	18,337
				FUND TOTAL	**$ 451,741**	**$ 2,431,938**	**$ 2,883,679**
WATER UTILITY FUND							
*	570	65310	WATER	Emergency Generators	$ 606,668	$ 500,000	$ 1,106,668
*	570	65890	WATER	Mangular Blending Facility	4,631,603	2,358,290	6,989,893
*	570	66080	WATER	SW Quadrant Waterline Replacement - Phase I	114,416	3,000,000	3,114,416
	570	68180	WATER	Lester Post Disinfection Station	280,000	-	280,000
*	570	68260	WATER	Well 14A	-	2,871,373	2,871,373
	570	68270	WATER	Well 15 Relocation	984,041	-	984,041
*	570	68280	WATER	Repipe Well 22	-	100,000	100,000
	570	68570	WATER	Hidden Springs Road Waterline	17,165	-	17,165
*	570	68680	WATER	Well Rehabilitation	302,943	800,000	1,102,943
	570	68681	WATER	Well 11A Rehabilitation	300	-	300
	570	68682	WATER	Well 26 Rehabilitation	178,401	-	178,401
	570	69120	FCLTS	City Unified Camera Project	14,150	-	14,150
	570	69720	WATER	Arcadia/Minnesota Waterline Replacement	689,721	-	689,721
*	570	69820	WATER	SCADA Panel Replacement	350,093	200,000	550,093
	570	69980	WATER	Residential Turf Removal Rebate Project	945,276	-	945,276
*	570	70150	FCLTS	City Unified Camera Project, Phase II	60,284	3,000	63,284
	570	70380	WATER	Rincon Bridge	15,613	-	15,613

* *Indicates New Project or Funding*

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
	570	70390	WATER	SCADA Backbone Licensed Radio Installation	79,198	-	79,198
	570	71560	WATER	Downtown Sixth Street Waterline Replacement	169,185	-	169,185
*	570	71870	WATER	Meter Replacement	285,186	900,000	1,185,186
	570	71890	WATER	Water Systems Improvement Project	23,129	-	23,129
*	570	71930	WATER	Waterline Infrastructure	402,097	960,000	1,362,097
	570	71990	FCLTS	Household Hazardous Waste Facility	355,528	-	355,528
	570	72050	WATER	Alcoa Dike Potable Water Non-Compliance	27,145	-	27,145
*	570	72310	WATER	Development Meters	569,986	121,046	691,032
	570	72320	WATER	Sixth Street Waterline Replacement - Grand to Rimpau	192,343	-	192,343
	570	72420	WRCLM	Water Reclamation Facility #1 Communication Tower	107,089	-	107,089
	570	72440	WATER	Sixth & Yorba Street Waterline Replacement	636,990	-	636,990
*	570	72470	WATER	R-3 Potable Tank Pavement Repair	61,857	350,000	411,857
	570	72490	WATER	Hayden and Howe Street Waterline Replacement	282,097	-	282,097
	570	72750	FCLTS	Business Process Management	151,250	-	151,250
	570	72780	WATER	1220 - Zone Booster Pump Station	500,000	-	500,000
	570	72800	WATER	SDO Treatment Plant Landscape Repair	778,389	-	778,389
	570	72820	FCLTS	Grape Hill Telecommunications Tower No. 2	85,141	-	85,141
*	570	73040	WATER	Booster Station Rehabilitation	-	600,000	600,000
	570	73290	WATER	Temescal Canyon Road Widening Project, Temescal Valley, Utilities Relocation	103,354	-	103,354
*	570	73890	WATER	Adjacent Irrigation Conversion	-	100,350	100,350
	570	73910	WATER	Generator DPF at Well 22 and Lester WTP	700,000	-	700,000
	570	73920	WATER	Waterline Replacement at Sherman Avenue	250,000	-	250,000
	570	73930	WATER	Sustainable Groundwater Plan Grant	245,969	-	245,969
*	570	75060	WATER	Desalter Membrane Replacements	-	160,000	160,000
*	570	76000	WATER	Flow Meter Upgrade	-	100,000	100,000
*	570	76010	WATER	Lester Backwash Basin	-	30,000	30,000
*	570	77050	WRCLM	Water Reclamation Facility #3 Communications Tower	-	165,032	165,032
				FUND TOTAL	**$ 15,196,608**	**$ 13,319,091**	**$ 28,515,699**

WATER UTILITY GRANT/AGREEMENT FUND

*	571	69710	WATER	Western Riverside County Regional Wastewater Authority (WRCRWA) Reclaimed Waterline	$ 78,076	$ 897,144	$ 975,220
*	571	69711	WATER	Western Riverside County Regional Wastewater Authority (WRCRWA) Reclaimed Waterline	25,648	1,440,755	1,466,403
	571	70370	WATER	Old Temescal Road Reclaimed Waterline	4,838	-	4,838
	571	71500	WATER	Lincoln Avenue Reclaimed Waterline	8,708	-	8,708
	571	72054	WATER	Cross Dike	18,946	-	18,946
*	571	72760	WRCLM	Western Riverside County Regional Waste Water Authority (WRCRWA) Flow Control Improvements	-	312,500	312,500
*	571	73890	WATER	Adjacent Irrigation Conversion	-	33,450	33,450
	571	73930	WATER	Sustainable Groundwater Plan Grant	732,338	-	732,338
				FUND TOTAL	**$ 868,554**	**$ 2,683,849**	**$ 3,552,403**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
WATER RECLAMATION UTILITY FUND							
	572	60140	WRCLM	Water Reclamation Facility #1B Energy Efficiency Upgrades	$ 474,728	$ -	$ 474,728
	572	62610	WRCLM	Water Reclamation Facility #1 Centrifuge	65,352	-	65,352
	572	68310	WRCLM	Water Reclamation Facility #1 Biosolids Processing Upgrade	1,861,080	-	1,861,080
*	572	68400	WRCLM	Research/Railroad Waterline Replacement	50,000	500,000	550,000
	572	68710	WRCLM	Sierra Del Oro Lift Station and Pipelines	254,294	-	254,294
	572	69120	FCLTS	City Unified Camera Project	14,150	-	14,150
*	572	69820	WATER	SCADA Panel Replacement	117,728	200,000	317,728
	572	69840	WRCLM	Water Reclamation Facility #1 Secondary Clarifier	153,524	-	153,524
	572	69870	WRCLM	Water Reclamation Facility #3 Decommissioning - Force Main	1,240,342	-	1,240,342
*	572	69880	WRCLM	Water Reclamation Facility #3 Decommissioning - Lift Station	4,426,400	1,570,000	5,996,400
*	572	70150	FCLTS	City Unified Camera Project, Phase II	113,375	35,000	148,375
	572	70380	WATER	Rincon Bridge	591,472	-	591,472
	572	70390	WATER	SCADA Backbone Licensed Radio Installation	79,555	-	79,555
*	572	71950	WRCLM	Sewer Line Infrastructure	95,513	420,000	515,513
	572	72020	WRCLM	Wardlow Road Sewer Relocation Project	1,160,473	-	1,160,473
	572	72050	WATER	Alcoa Dike Potable Water Non-Compliance	15,000	-	15,000
	572	72051	WATER	Alcoa Dike Administration	349,288	-	349,288
	572	72420	WRCLM	Water Reclamation Facility #1 Communication Tower	113,941	-	113,941
	572	72720	WATER	Alcoa Reclaimed Water Effluent Relocation and Pipe Removal	1,399,695	-	1,399,695
	572	72750	FCLTS	Business Process Management	85,250	-	85,250
	572	72820	FCLTS	Grape Hill Telecommunications Tower No. 2	94,256	-	94,256
*	572	73050	WRCLM	Centrifuge Installation at Water Reclamation Facility #1	-	500,000	500,000
*	572	73940	WRCLM	Automatic Transfer Switch Change Outs	100,000	100,000	200,000
	572	73950	WRCLM	Green River Lift Station Flowmeter and Vault	50,000	-	50,000
	572	73960	WRCLM	SDO Lift Station Sancon Coating	100,000	-	100,000
	572	73970	WRCLM	Water Reclamation Facility #1 Automatic Transfer Switch	125,000	-	125,000
	572	73980	WRCLM	Water Reclamation Facility #1 Secondary Gallery	125,000	-	125,000
	572	73990	WRCLM	Water Reclamation Facility #2 Equalization Basin Replacement	5,465,863	-	5,465,863
	572	74000	WRCLM	Water Reclamation Facility #2 Roadway Lighting	4,323	-	4,323
	572	74080	WRCLM	Water Reclamation Facility #1 Dryer Rebuild	125,000	-	125,000
*	572	75050	WRCLM	Belt Press Conveyors	-	50,000	50,000
*	572	75070	WRCLM	Digester 3 Rehabilitation	-	400,000	400,000
*	572	76000	WATER	Flow Meter Upgrade	-	165,000	165,000
*	572	76050	WRCLM	Plant 1A Secondary Clarifier Concrete Decks	-	100,000	100,000
*	572	77020	WRCLM	Water Reclamation Facility #1 Aeration Diffuser Replacement	-	100,000	100,000

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
*	572	77030	WRCLM	Water Reclamation Facility #2 Asphalt Roadway Paving	-	850,000	850,000
*	572	77040	WRCLM	Water Reclamation Facility #2 MCC Installation - Sunkist and Aeration	-	100,000	100,000
*	572	77050	WRCLM	Water Reclamation Facility #3 Communications Tower	-	165,032	165,032
				FUND TOTAL	**$ 18,850,601**	**$ 5,255,032**	**$ 24,105,633**
				WATER RECLAMATION UTILITY GRANT/AGREEMENT FUND			
	573	72054	WATER	Cross Dike	$ 24,348	$ -	$ 24,348
				FUND TOTAL	**$ 24,348**	**$ -**	**$ 24,348**
				ELECTRIC UTILITY FUND			
*	578	65750	ELECT	Pad Mounted Enclosure (PME) Switches Upgrade	$ 449,281	$ 200,000	$ 649,281
	578	68750	ELECT	SCADA	139,480	-	139,480
	578	69090	ELECT	Distribution Circuit Installation	355,523	-	355,523
	578	69960	ELECT	Plug In Vehicle (PEV) Readiness Plan	189,007	-	189,007
	578	70380	WATER	Rincon Bridge	16,041	-	16,041
*	578	71870	WATER	Meter Replacement	-	25,000	25,000
*	578	72310	WATER	Development Meters	4,730	3,000	7,730
	578	72750	FCLTS	Business Process Management	30,250	-	30,250
	578	72810	ELECT	Wholesale Distribution Access Tariff ("WDAT") 1512	150,000	-	150,000
	578	73300	ELECT	Temescal Canyon Road Electric Backbone	36,144	-	36,144
*	578	74010	ELECT	Electrical Infrastructure Improvements	90,000	25,000	115,000
	578	74020	ELECT	Electric Distribution System Inventory Condition and Assessment	199,895	-	199,895
	578	74030	ELECT	Temescal Transmission Line Extension	2,457,698	-	2,457,698
*	578	77050	WRCLM	Water Reclamation Facility #3 Communications Tower	-	18,337	18,337
				FUND TOTAL	**$ 4,118,050**	**$ 271,337**	**$ 4,389,387**
				INFORMATION TECHNOLOGY FUND			
	681	72750	FCLTS	Business Process Management	$ 150,000	$ -	$ 150,000
	681	74040	FCLTS	VoIP Phone Service	400,000	-	400,000
	681	74050	FCLTS	Enterprise Power Backup and Storage	150,000	-	150,000
	681	74060	FCLTS	Budget Management Software	2,260	-	2,260
	681	74070	FCLTS	Fire Incident Report Writing Software	3,500	-	3,500
*	681	73090	FCLTS	CNG Station Fuel Master Software Upgrade	-	25,000	25,000
*	681	75080	FCLTS	Electronic Document Management System (EDMS)	-	100,000	100,000
*	681	76040	FCLTS	Penetration (PEN) Testing	-	100,000	100,000
*	681	76090	FCLTS	SD-WAN Solution	-	50,000	50,000
*	681	77000	FCLTS	Security Solution to Identify Nefarious Movement	-	150,000	150,000
*	681	77050	WRCLM	Water Reclamation Facility #3 Communications Tower	-	92,566	92,566
				FUND TOTAL	**$ 705,760**	**$ 517,566**	**$ 1,223,326**

* *Indicates New Project or Funding*

CAPITAL IMPROVEMENT PLAN
Schedule of Estimated Carryover and New Funding, By Fund

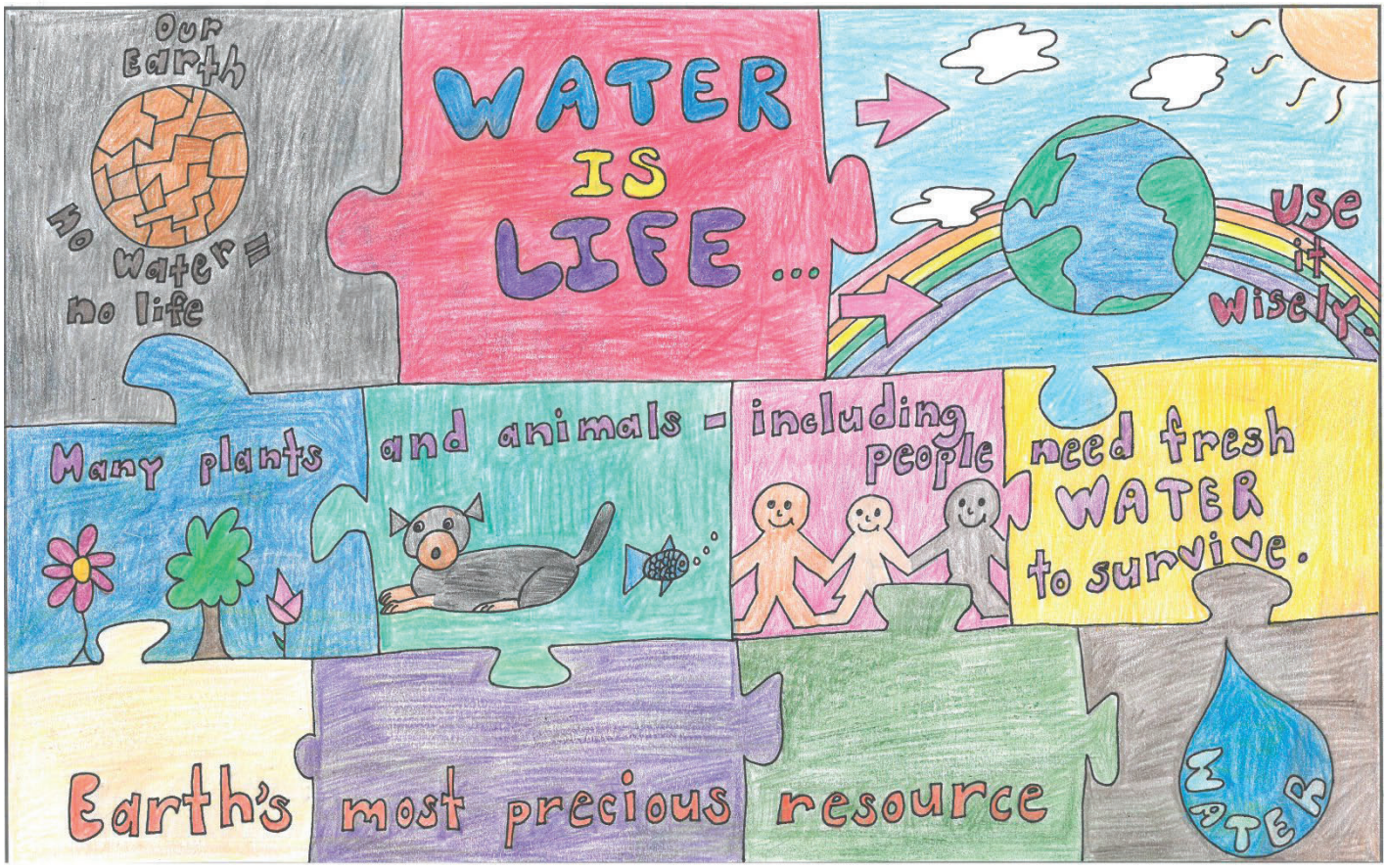
	Fund	Project No.	Program Name	Description	Estimated Carryover Funding	FY 2021 Adopted	Total Available
FLEET OPERATIONS FUND							
	682	68340	FCLTS	Vehicle Replacement	$ 131,381	$ -	$ 131,381
	682	68380	FCLTS	Public Access Compressed Natural Gas	17,718	-	17,718
	682	68920	FCLTS	Corporation Yard Facility Capital Improvements	77,500	-	77,500
*	682	70150	FCLTS	City Unified Camera Project, Phase II	25,502	5,000	30,502
				FUND TOTAL	**$ 252,101**	**$ 5,000**	**$ 257,101**
CAPITAL PROJECTS - TOTAL CONTINUING APPROPRIATIONS AND NEW FUNDING					**$192,171,070**	**$ 42,994,245**	**$ 235,165,315**

* *Indicates New Project or Funding*


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future



DEPARTMENT SUMMARIES



Artwork by Caraya Rivera, Grade 4

ADMINISTRATIVE SERVICES

The Administrative Services Department is committed to the development of sound fiscal policies. It is responsible for providing financial services and facilitating growth in the City through the efficient management of resources and processes. The department provides timely, accurate, clear and complete information and support to other City departments, citizens and the community at large.





ADMINISTRATIVE SERVICES



What do we do?

Within the **Citywide Internal Support** service area, the **Administrative Services Department** is responsible for citywide financial administration. Services provided are explained below.

Finance

The ***Budget and Revenue*** function is responsible for preparing and maintaining the City's operating and capital budgets. The division also monitors all revenue accounts, provides revenue estimates for budgetary purposes, coordinates a Citywide biennial user fee study, and coordinates the cost allocation plan. This division is also responsible for all activities related to transient occupancy taxes and oversight of the business license program, cashiering, and handles personnel related activities that include cost analysis and maintaining information in the Human Resources system.

The ***Development Accounting*** function administers the financial aspects of the City's development activities, such as the formation and administration of Community Facility Districts and other land-based financing programs; the City's long-term debt including issuance, refunding and compliance monitoring; the reporting of Citywide developer impact fees; and the calculation, levying and reporting of special assessment taxes.

The ***General Accounting*** function manages and maintains the City's financial records in conformity with generally accepted accounting principles and in compliance with federal, state, and local laws. It ensures appropriate internal controls are in place to safeguard City assets. The division provides payroll, accounts payable, accounts receivable, financial reporting, grant management, investment activities, and general accounting services. The General Accounting Division provides accurate and timely data to internal and external users to analyze various performance indicators and productivity for enhanced accountability and effective use of financial resources.

The ***Purchasing*** function is responsible for the procurement of goods and services necessary for the City to serve its constituents in the most responsible, cost-effective manner. In accordance with Corona Municipal Code Chapter 3.08, the Purchasing

Division will ensure that all City purchases follow the procedures to implement the City's participation in the Uniform Public Construction Cost Accounting Act pursuant to California Public Contract Code, Section 22000 et seq.

What did we do in Fiscal Year 2020?

- Received the twenty-ninth consecutive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA), the highest form of recognition in governmental accounting and financial reporting.
- Received the sixteenth consecutive California Society of Municipal Finance Officers (CSMFO) Excellence in Budgeting Award.
- Received the fourth budget award from GFOA.
- Updated the Open Budget platform, with the assistance of the Information Technology Department, to include actual revenue and expenditure information which is refreshed on a weekly basis.
- Refunded four Community Facilities District bond issues with an estimated savings of $3.3 Million over the life of the bonds.

What do we plan to do in Fiscal Year 2021?

- Receive GFOA award for the Comprehensive Annual Financial Report (CAFR).
- Receive GFOA and CMSFO awards for the annual adopted budget.
- Receive clean opinion from annual financial audit.
- Maintain aging of receivables to be under 90 days.
- Process invoices within an average of 30 days.
- Train departmental end-user staff on the new Citywide budgeting software to be utilized for the FY 2022 budget process.
- Conduct fiscal 360 assessment and develop enhanced forecasting model.
- Review and update the City's Purchasing Policy and Procedures Manual to develop and implement strategies that will create efficiencies where possible.
- Evaluate and implement the Contract Management module in the City's accounting system, One Solution.



Administrative Services

Kim Sitton, Acting Administrative Services Director

Administration

1.00 FTE – Assistant City Manager / Administrative Services Director
1.86 FTE – Finance Manager III
1.00 FTE – Purchasing Manager
1.00 FTE – Accounting Supervisor
2.00 FTE – Financial Analyst III
2.00 FTE – Purchasing Specialist V
2.00 FTE – Financial Analyst II
3.00 FTE – Financial Analyst I
1.00 FTE – Business Systems Analyst I
2.00 FTE – Purchasing Specialist III
1.00 FTE – Payroll Technician III
4.00 FTE – Accounting Technician III
2.00 FTE – Accounting Technician II
2.00 FTE – Purchasing Specialist I
1.00 FTE – Purchasing Technician
3.00 FTE – Accounting Technician I

32.41 FTE Administration Subtotal

FY 2021 Position Totals

29.86 – Full-Time FTE
2.55 – Part-Time FTE (not reflected above)
32.41 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Administrative Services	29.12	31.74	31.74	31.74	32.41

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 3,771,126	$ 4,205,861	$ 4,297,928	$ 4,012,085	-6.7%
Non-Personnel Costs	634,531	488,829	520,985	659,165	26.5%
Subtotal	**$ 4,405,656**	**$ 4,694,690**	**$ 4,818,913**	**$ 4,671,250**	**-3.1%**
Finance					
Salaries and Benefits	$ 3,771,126	$ 4,205,861	$ 4,297,928	$ 4,012,085	-6.7%
Non-Personnel Costs	634,531	488,829	520,985	659,165	26.5%
Subtotal	**$ 4,405,656**	**$ 4,694,690**	**$ 4,818,913**	**$ 4,671,250**	**-3.1%**
Total	**$ 4,405,656**	**$ 4,694,690**	**$ 4,818,913**	**$ 4,671,250**	**-3.1%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 4,405,656	$ 4,611,375	$ 4,682,696	$ 4,536,273	-3.1%
Enterprise Fund	-	83,315	136,217	134,977	-0.9%
Total	**$ 4,405,656**	**$ 4,694,690**	**$ 4,818,913**	**$ 4,671,250**	**-3.1%**

Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Finance					
Debt per Capita (excluding net pension liability)	$713	$662	$617	$615	$569
Bond Rating (S&P)	AA-	AA-	AA-	AA-	AA-
Process AP invoices within an average of 30 days	85%	83%	85%	80%	85%
Maintain aging of receivables under 90 days	91%	85%	87%	86%	86%
Return on investment above Benchmark (ICE BAML 1-5 Year Treasury)	+17bps	+18bps	+15bps	+77bps	+17bps


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COMMUNITY DEVELOPMENT

The mission of the Community Development Department is promoting quality development, sustaining the quality of existing neighborhoods, accommodating affordable housing, and ensuring that new development and miscellaneous improvements to properties are constructed in accordance with the highest standards of safety.





COMMUNITY DEVELOPMENT



What do we do?

Within the **Community Development** service area, the **Community Development Department** provides a variety of services which directly impact living and economic conditions throughout the City, with specific emphasis to building, property, and land use as well as affordable housing. Services provided under each department activity are further explained below.

Affordable Housing

The ***Corona Housing Authority***, or CHA, is responsible for administering all low and moderate-income housing functions and assets. CHA is responsible for increasing and preserving the City's affordable housing stock and for developing and implementing affordable housing programs and projects which meet state requirements and support our local Housing Element.

Building

Building includes the activities performed by the city's building inspectors. The building inspectors are responsible for providing inspections of all construction activities. The inspectors check for compliance with Title 24, California Code of Regulations; California Building Standards Code, selected California Health and Safety Laws, the Uniform Housing Code, and the Corona Municipal Code. This section also investigates complaints concerning violations of those regulations, and of illegal and unsafe construction practices. In the event of an emergency or disaster, it is the responsibility of the inspectors to perform safety assessments for all structures. Other duties include assisting with plan reviews, permit issuance, answering questions from design professionals, contractors and the public, record keeping, and preparing reports and correspondence for enforcement procedures.

Code Compliance

Code Enforcement is responsible for the enforcement of city's zoning ordinance on private property including the inspections of certain health and safety regulations on private property to correct substandard living conditions and enforce the maintenance

of property; provides zoning information to the business community and residents through the distribution of city pamphlets; check street vendors to ensure vendors are operating with required permits; implements the City's inoperative vehicle abatement program, and manages a volunteer program which assists in the removal of signs in the public rights-of-way. This division also collaborates with various City departments in the interpretation and enforcement of various municipal codes.

Community Development Block Grant (CDBG) and HOME Investment Partnership Grant (HOME)

The City of Corona receives federal funding from Housing and Urban Development under the ***Community Development Block Grant and HOME Investment Partnership Grant Programs***. *CDBG funds are utilized for low and moderate income housing, economic development activities and community improvements that alleviate blighted conditions within eligible CDBG areas. HOME funds are used to preserve the City's affordable housing stock and tenant based rental assistance.* The Community Development Department is responsible for administering these programs in compliance with federal requirements.

Land Use Planning and Zoning

Land Use Planning and Zoning is primarily responsible for the following daily operations: managing the public counter for zoning information, development related permits, and project application submittals; reviewing proposed use permits and development projects for conformity with the City's municipal codes, policies, and General Plan; ensuring that projects comply with the provisions of the California Environmental Quality Act; administering the Development Plan Review and Project/Environmental Review Committee packets; providing staff support for the Zoning Administrator, the Board of Zoning Adjustment, and Planning and Housing Commission; coordinating landscape and certificate of occupancy inspections with the City's landscape consultants; reviewing business licenses for conformity with the Zoning Ordinance; coordinating and distributing plan check development plans to planners; responding to telephone inquiries and electronic mail; and conducting field inspections on newly constructed projects. This division also oversees long range development plans that include updating the City's General Plan and Housing Element, processing new specific plans, reviewing and processing annexations, monitors and responds to legislative changes, compiles demographic data for the City, prepares future population and housing estimates for the City, coordinates and distributes information provided from the U.S. Census, and implements the City's Historic Preservation Program.

Plan Check

The ***Plan Check*** section performs reviews of plans to verify compliance of the California Building, Plumbing, Mechanical, and Electrical Codes, Residential Code, Green Building Code, structural calculations, state disable access codes and energy requirements. The

Plan Check section oversees the City's third-party plan check contracts, is responsible for coordinating the routing of plans throughout the City, collects fees, issues permits, provides technical support for the professional community and inspectors, participates in the City's Development Plan Review process, provides technical assistance at the counter and provides over-the-counter plan check services. The staff prepares correspondence, builder's advisories, and researches and generates construction standards for the public use.

Property Management

Property Management oversees leasable real property at the Historic Civic Center and Mission Apartments (affordable housing units) owned by the City. Responsibilities include: lease activities, tenant relations, needs assessment/capital improvements, and related activities needed to operate quasi-public/private facilities seamlessly for the tenants and community. Property and asset management activities shall increase as the City moves towards a centralized City asset management framework.

Successor Agency Administration

The ***Successor Agency*** is responsible for implementing all legal processes and wind-down activities as outlined in AB X126 and AB 1484 for the elimination of redevelopment agencies and activities.

What did we do in Fiscal Year 2020?

- Completed the City's General Plan Update for Years 2020-2040.
- Completed the City's Climate Action Plan Update.
- Assisted approximately 8,652 customers at the public counter for various permits, information, application submittals and plan check submittals; and an additional approximately 3,900 electronic mail customer requests during the COVID-19 City Hall shutdown.
- Issued 3,814 building permits with 270 permits devoted to new residential, commercial and industrial construction.
- Accepted approximately 664 planning related applications and permits (garage sales, banners, signs, development plan review, conditional use permits, precise plans, etc).
- Responded to a high volume of building inspection requests, approximately 16,516, associated with new residential, commercial and industrial construction, tenant improvements to existing buildings, single family room additions, and other miscellaneous improvements as well as responding to complaints or emergency inspections.
- Proactively completed 713 inoperative vehicle inspections under the department's Abandoned Vehicle Abatement program and abated 216 vehicles.

- Obtained compliance on 830 code enforcement cases and opened 1,419 new cases based on complaints received.
- Managed and monitored compliance of CDBG related activities and provided technical assistance to CDBG Service Provider grantees.
- Completed the CDBG and HOME five-year Consolidated Plan, Annual Action Plan and Analysis of Impediments.
- Created an Emergency Housing Needs Assistance program using funds received from the CARES Act to assist up to 60 low to moderate income households with rent and utility payments due to the COVID-19 pandemic.
- Purchased approximately 5 acres of surplus property from RCTC using Corona Housing Authority Funds to accommodate a future affordable housing project.
- Assumed property management and maintenance activities of 12 apartments set aside as affordable housing units located at 926 and 932 West 5th Street (Mission Apartments).
- Four property owners within the city's CDBG neighborhood received residential rehabilitation monies from the city's Community Development Block Grant Funds and HOME Partnership Funds.
- Initiated the preparation of the City's Trails Master Plan.

What do we plan to do in Fiscal Year 2021?

- Initiate the preparation of the City's General Plan Housing Element Update for planning period 2021-2029.
- Provide in-house and over the counter plan review to expedite the permit process for minor projects and rechecks on pending plan reviews.
- Monitor the Climate Action Plan software and input information daily to our permitting software to capture the required data.
- Complete the City's Trails Master Plan.
- Provide building inspections to the public on requests submitted one day prior.
- Educate residents on the city's free vehicle abatement program by doing on-site visits.
- Implement CDBG and HOME funded projects and programs and provide annual report to Housing and Urban Development (HUD).
- Work collaboratively with Information Technology to refine the use of Project Dox to encourage more customers to use the city's electronic plan check submittal program.
- Prepare an RFP to find a qualified affordable housing developer to build an affordable housing project on the previously purchased RCTC surplus property.

COMMUNITY DEVELOPMENT

Community Development
Joanne Coletta, Community Development Director

Administration
0.86 FTE – Community Development Director
1.00 FTE – Office Manager

1.86 FTE Administration Subtotal

Land Use Planning and Zoning
1.00 FTE – Planning Manager
1.00 FTE – Senior Planner
1.00 FTE – Associate Planner
1.00 FTE – Assistant Planner
1.00 FTE – Planning Technician
1.40 FTE – Administrative Assistant

6.40 FTE Land Use Planning and Zoning Subtotal

Code Compliance
0.40 FTE – Administrative Services Manager II
1.00 FTE – Code Compliance Supervisor
0.80 FTE – Compliance Coordinator
3.00 FTE – Code Enforcement Officer II

5.20 FTE Code Compliance Subtotal

Building and Property Inspection
1.00 FTE – Building Official
2.00 FTE – Building Inspector II
0.60 FTE – Administrative Assistant

3.60 FTE Building and Property Inspection Subtotal

Building and Plan Checks
1.00 FTE – Deputy Building Official/Plan Check Manager
0.20 FTE – Compliance Coordinator
2.00 FTE – Building Permit Technician II

3.20 FTE Building and Plan Checks Subtotal

Property Management
0.33 FTE – Administrative Services Manager II
0.70 FTE – Administrative Services Analyst II

1.03 FTE Property Management Subtotal

Successor Agency Dissolution
0.14 FTE – Finance Manager III

0.14 FTE Successor Agency Distribution Subtotal

Community Development Block Grant (CDBG)
0.02 FTE – Community Development Director
0.02 FTE – Administrative Services Manager II
0.30 FTE – Administrative Services Analyst II

0.34 FTE CDBG Subtotal

Corona Housing Authority (CHA)
0.12 FTE – Community Development Director
0.25 FTE – Administrative Services Manager II

0.37 FTE CHA Subtotal

FY 2021 Position Totals
22.14 – Full-Time FTE
0.75 – Part-Time FTE
22.89 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Community Development	25.00	22.14	22.14	22.14	22.89

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 3,071,342	$ 3,044,434	$ 3,219,694	$ 3,165,855	-1.7%
Non-Personnel Costs	1,936,353	2,218,320	2,096,976	2,580,441	23.1%
Subtotal	**$ 5,007,695**	**$ 5,262,754**	**$ 5,316,670**	**$ 5,746,296**	**8.1%**
Administration					
Salaries and Benefits	$ 431,884	$ 445,996	$ 434,830	$ 394,208	-9.3%
Non-Personnel Costs	36,654	33,488	38,988	40,254	3.2%
Subtotal	**$ 468,538**	**$ 479,484**	**$ 473,818**	**$ 434,462**	**-8.3%**
Land Use Planning and Zoning					
Salaries and Benefits	$ 854,477	$ 893,901	$ 928,141	$ 902,327	-2.8%
Non-Personnel Costs	35,874	120,245	29,348	176,443	501.2%
Subtotal	**$ 890,351**	**$ 1,014,146**	**$ 957,489**	**$ 1,078,770**	**12.7%**
Code Compliance					
Salaries and Benefits	$ 794,086	$ 782,192	$ 553,711	$ 540,462	-2.4%
Non-Personnel Costs	401,689	545,807	59,337	60,842	2.5%
Subtotal	**$ 1,195,775**	**$ 1,327,999**	**$ 613,048**	**$ 601,304**	**-1.9%**
Building Inspection					
Salaries and Benefits	$ -	$ -	$ 489,910	$ 480,027	-2.0%
Non-Personnel Costs	-	34,616	444,808	610,130	37.2%
Subtotal	**$ -**	**$ 34,616**	**$ 934,718**	**$ 1,090,157**	**16.6%**
Plan Check					
Salaries and Benefits	$ 274,941	$ 491,388	$ 399,193	$ 391,871	-1.8%
Non-Personnel Costs	1,104,596	1,010,958	1,099,747	1,393,811	26.7%
Subtotal	**$ 1,379,538**	**$ 1,502,346**	**$ 1,498,940**	**$ 1,785,682**	**19.1%**
Abandoned Vehicle Abatement					
Salaries and Benefits	$ 58,658	$ 36,501	$ -	$ 52,789	-
Non-Personnel Costs	15,014	11,647	54,604	1,650	-97.0%
Subtotal	**$ 73,671**	**$ 48,148**	**$ 54,604**	**$ 54,439**	**-0.3%**
Property Management					
Salaries and Benefits	$ 303,396	$ 265,318	$ 209,493	$ 201,515	-3.8%
Non-Personnel Costs	20,444	20,513	21,122	58	-99.7%
Subtotal	**$ 323,840**	**$ 285,831**	**$ 230,615**	**$ 201,573**	**-12.6%**
Corona Mall Business Improvement District (BID)					
Salaries and Benefits	$ 4,606	$ 10,676	$ 5,150	$ -	-100.0%
Non-Personnel Costs	59,277	59,029	86,756	-	-100.0%
Subtotal	**$ 63,882**	**$ 69,705**	**$ 91,906**	**$ -**	**-100.0%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Corona Housing Authority (CHA)					
Salaries and Benefits	$ 131,387	$ 118,480	$ 108,155	$ 104,428	-3.4%
Non-Personnel Costs	85,614	77,352	27,780	124,469	348.1%
Subtotal	**$ 217,002**	**$ 195,832**	**$ 135,935**	**$ 228,897**	**68.4%**
Community Development Block Grant (CDBG)					
Salaries and Benefits	$ 71,732	$ 69,446	$ 59,665	$ 64,753	8.5%
Non-Personnel Costs	129,331	189,639	179,780	124,984	-30.5%
Subtotal	**$ 201,062**	**$ 259,084**	**$ 239,445**	**$ 189,737**	**-20.8%**
Home Investment Partnership					
Salaries and Benefits	$ 946	$ 2,227	$ -	$ -	-
Non-Personnel Costs	-	79,040	20,140	20,000	-0.7%
Subtotal	**$ 946**	**$ 81,267**	**$ 20,140**	**$ 20,000**	**-0.7%**
Redevelopment					
Salaries and Benefits	$ 145,230	$ (71,691)	$ 31,446	$ 33,475	6.5%
Non-Personnel Costs	51,535	35,987	34,566	27,800	-19.6%
Subtotal	**$ 196,765**	**$ (35,704)**	**$ 66,012**	**$ 61,275**	**-7.2%**
Other					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	(3,675)	-	-	-	-
Subtotal	**$ (3,675)**	**$ -**	**$ -**	**$ -**	**-**
Total	**$ 5,007,695**	**$ 5,262,754**	**$ 5,316,670**	**$ 5,746,296**	**5.2%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 4,331,712	$ 4,692,570	$ 4,763,232	$ 5,246,387	10.1%
Special Revenue Fund	63,882	69,705	91,906	-	-100.0%
Capital Project Fund	419,010	536,183	395,520	438,634	10.9%
Successor Agency Fund	193,090	(35,704)	66,012	61,275	-7.2%
Total	**$ 5,007,695**	**$ 5,262,754**	**$ 5,316,670**	**$ 5,746,296**	**8.1%**

Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Building and Property Inspection					
Number of Permits Issued	3,441	4,251	3,500	3,814	3,500
Number of Citations Issued	206	109	150	230	150
Housing Number of Residents Assisted in Housing Relief Programs					
Residential Rehabilitation Program	16	18	18	4	6
Emergency Housing Needs Assistance Program (temporary COVID program)	N/A	N/A	N/A	N/A	60


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DEPARTMENT OF WATER & POWER

The mission of the Department of Water and Power is to serve City of Corona customers with professionalism and respect, while protecting public health by providing the highest quality water, reclaimed water, electric, and water reclamation services.





DEPARTMENT OF WATER & POWER



What do we do?

The **Department of Water and Power** provides water, reclaimed water (recycled water), water reclamation (sewer), and electric utility services. Services provided under each department activity are further explained below.

General Services

The ***General Services Program*** provides leadership, policy, support, planning, and engineering oversight for the effective and efficient operation of the utilities.

Facilities Maintenance

The ***Facilities Maintenance*** division is responsible for the maintenance of all programs pertaining to water, water reclamation, and reclaimed water facilities, as well as electrical infrastructure. This division maximizes the utilization, reliability, and serviceable life of all facility related assets within each respective system as to ensure that resources are applied to their maximum potential.

Infrastructure & System Maintenance

The ***Infrastructure & System Maintenance*** division is crucial in the safe and functional delivery and distribution of water, sewer, and reclaimed water. The division responds to reported water leaks, watermain breaks, and sewer overflows throughout the City and ensures the appropriate and proper responses are conducted. Additionally, the team is vital in the preventative maintenance of City-owned infrastructure related assets, such as water meters, fire hydrants, and air vacuum controls.

Operations

The ***Operations*** division is composed of four different groups focusing on varying activities. The ***Water Operations*** division ensures the production and distribution of safe, clean, and reliable drinking water to the City of Corona residents. Under the ***Water Reclamations Operation*** division, the team focuses their efforts on the facilitation of proper and efficient collection, treatment, and reclamation of all sewer flows within the City of Corona's service area. The ***Reclaimed Water Operations*** division is responsible for

the production and distribution of reclaimed water for use in landscape irrigation. Lastly, the ***Electric Operations*** division ensures the safe, affordable, and uninterrupted distribution of electric power to the City of Corona's service area.

Regulatory Compliance

The ***Regulatory Compliance*** division ensures that the production and distribution of services pertaining to water, sewer, reclaimed water, and electricity operate in compliance with all applicable state and federal quality, safety, and operational regulations.

Conservation & Sustainability

The ***Conservation & Sustainability*** division manages various programs and outreach efforts that aim to promote the efficient use of potable water, provide incentive programs and educational classes, and host community events and campaigns. The team's efforts are concentrated in potable water conservation and leak detection and bringing awareness to safe water disposal through anti-contamination programs and campaigns that promote the health and efficient operation of the sewer system.

Utility Billing and Customer Care

The ***Utility Billing and Customer Care*** division serve customers with professionalism and respect while providing accurate billing and support related to water, sewer, reclaimed water, and electric consumption and services.

What did we do Fiscal Year 2020?

- **Promoted conservation, recycling and leak prevention efforts throughout the community**
  - Worked with Metropolitan Water District to process residential turf replacement rebate applications that resulted in the replacement of high-water using turf with low-water using and climate-appropriate plants.
  - Distributed approximately 800 used oil collection containers to residents and businesses to ensure proper disposal of used motor oil.
  - Completed approximately 436 water-conservation related service requests, including water audits, sprinkler inspections, and leak checks throughout the City.
  - Conducted 10 tours around various Water Treatment Plants and Water Reclamation Facilities that educated participants on the water treatment and water reclamation process.
  - Provided residents with various rebate incentives to participate in water- and electric-saving devices and appliances, including shower timers, pool covers, and high-efficiency clothes washers.

- **Maintained a strong preventative maintenance program as a proactive measure for system reliability**
  - Responded to approximately 1,848 residential work order requests pertaining to water and sewerline infrastructure.
  - Replaced approximately 3,273 water meters as part of the meter replacement program.
  - Performed sewer cleaning and Closed-Circuit Television (CCTV) inspection activities on approximately 452,500 linear feet of sewer main.
  - Responded to and performed repairs on approximately 57 water main leaks and contained and mitigated 10 private and public sewer overflows.
  - Repaired or replaced approximately 117 leaking water service lines.
- **Utilized new technologies and performed system upgrades for greater efficiency and future growth**
  - Completed construction of 1,890 feet of new 12-inch potable waterline in Sixth Street from Grand Avenue to Rimpau Avenue.
  - Completed construction of 1,200 LF of 12-inch potable waterline in Sixth Street and Yorba Street to replace a failing 10-inch steel waterline under the sidewalk along Sixth Street and several undersized waterlines in Yorba street.
  - Completed the bid process and awarded the contract for the replacement of landscaping around Sierra Del Oro Water Treatment Plant due to damage from the Canyon Fire in September 2017.
  - Began construction of the Keith 2.5 million-gallon (MG) Potable Water Storage Tank at Nelson Street and Keith Street.
  - Began construction of the Water Reclamation Facility #1 Sludge Storage Tank, which will replace decaying steel within the existing tank.
  - Advertised and received construction bids for the Mangular Blend Facility. The Mangular Blend Facility is a potable water blending facility with pumping and disinfection facilities to enable the use of groundwater from the Temescal Groundwater Basin.
  - Completed the rehabilitation of Well 11A and Well 27, comprising of a full cleaning and chemical treatment and the addition of new equipment to outfit the Well, thereby resulting in greater Well efficiency.
  - Constructed safety fencing around the Ion Exchange Water Treatment Plant.
  - Began construction of the Garretson Blend Station Zone 3 Emergency Generator.
  - Completed construction of the Water Reclamation Facility #3 Sewer Force Main.

- Completed installation of Electric Temescal Canyon Backbone project to install conduit spanning the Bedford Canyon Wash connecting Dos Lagos to The Crossings service areas.
- Replaced a submersible well pump at Border Booster Station.
- Completed construction of the Hayden and Howe Waterline project.
- Upgraded roadway lighting around the perimeter of Water Reclamation Facility #2 to enhance visibility, security, and employee safety.
- Completed the replacement of a Variable-Frequency Drive (VFD) at the Desalter Water Treatment Plant, allowing staff to remotely control water treatment pumps and motors.
- Replaced Water Reclamation Facility #1 isolation gates, resulting in increased maintenance efficiency and upgrades.
- Replaced leaking natural gas main service line at Water Reclamation Facility #1.
- Replaced several potable water and water reclamation chemical tanks and their associated components throughout the City, including at Desalter Water Treatment and Lester Water Treatment Plants.
- Completed installation of the switchgear and backup feed cable through the Temescal Canyon Backbone project conduit to interconnect Dos Lagos and The Crossings.
- Completed installation of the Their Circuit in Dos Lagos to load shift and distribute load more evenly across the circuits in the service area.

What do we plan to do in Fiscal Year 2021?

- **Promote conservation, recycling and leak prevention efforts throughout the community**
  - Provide residential turf replacement rebate applications resulting in high-water using turf being replaced with low-water using climate-appropriate plants.
  - Distribute approximately 1,000 used oil collection containers to residents and businesses to ensure property disposal of used motor oil.
  - Complete requested water-conservation related service requests including water audits, sprinkler inspections, and leak checks throughout the City.
  - Host the Garden Festival, aimed at helping residents and visitors learn about the importance of saving water from various experts, including local retailers, community organizations, and government agencies.
  - Conduct tours around various Water Treatment Plants and Water Reclamation Facilities that will provide insight to participants on the water treatment and water reclamation process.



  - Provide rebate incentives to participate in water- and electric-saving devices and appliances, including shower timers, pool covers, and high-efficiency clothes washers.

- **Maintain a strong preventative maintenance program as a proactive measure for system reliability**
  - Perform cathodic protection for corrosion control that extends the useful life of pipelines
  - Coat existing manholes with a protective coating to prevent deterioration of the manhole and concrete.
  - Identify and evaluate the condition of water main and hydrant valves within the distribution system.
  - Perform annual cleaning of the sewer collection system and conduct video inspections to identify and repair deficiencies.
  - Pull, inspect, and evaluate condition of multiple pumps at Reclaimed Water Booster Stations throughout the City.

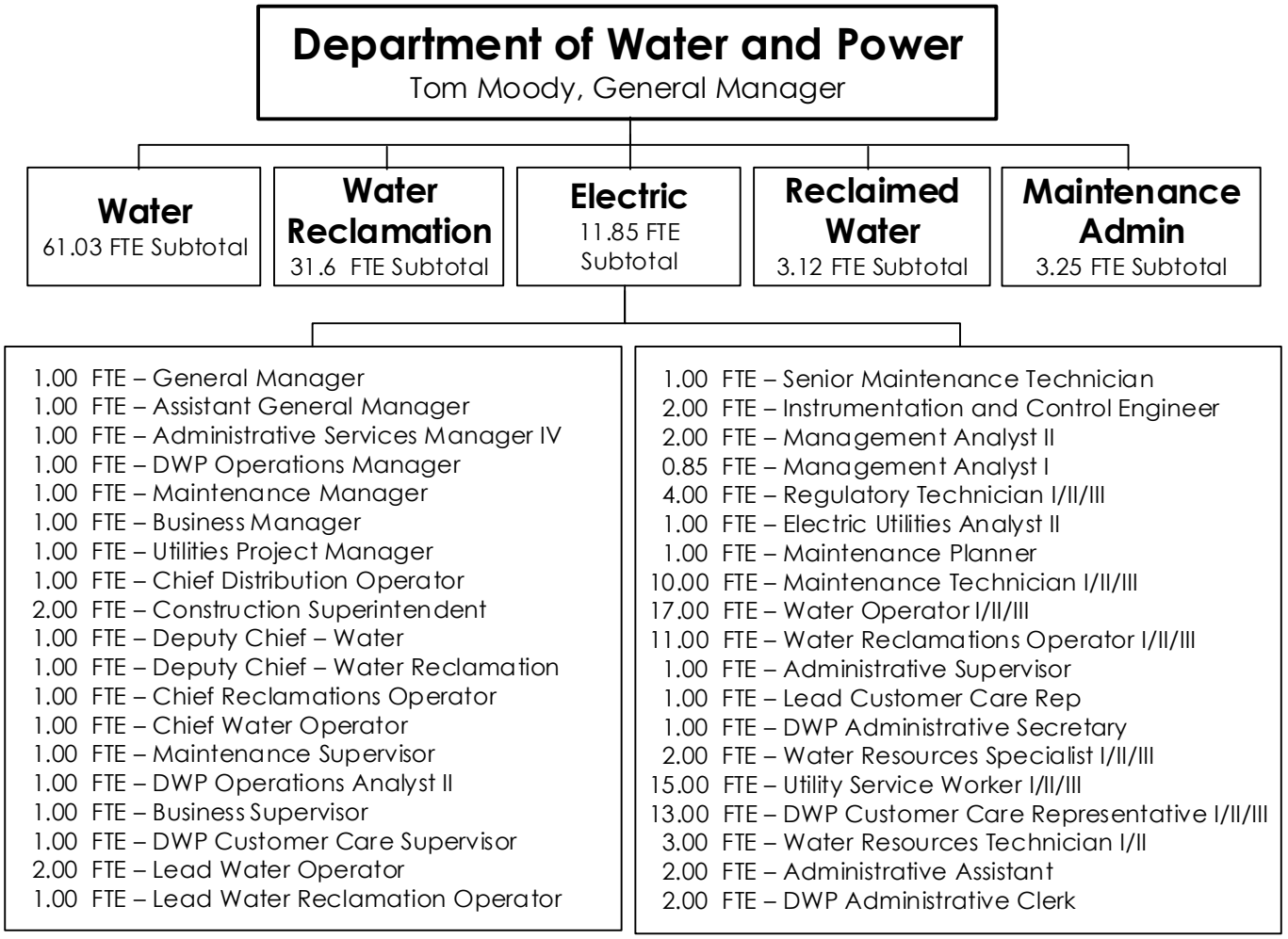
  - Respond to all watermain leaks and watermain breaks promptly and ensure there is minimal or no disruption to water service.
- **Utilize new technologies and perform system upgrades for greater efficiency and future growth**
  - Bid, award, and construct the Wardlow Sewer project.
  - Selected a consultant to design the Groundwater Sustainability Plan for the Temescal Subbasin.
  - Relocate electrical utilities and sports field lighting at Butterfield Park in preparation for the construction of the Alcoa Dike.
  - Complete construction of the Garretson Blend Station Zone 3 Emergency Generator.
  - Complete the design of the Arcadia Street and Minnesota Waterline replacement project.
  - Complete the design, bid, award, and construct the Western Riverside County Regional Wastewater Authority (WRCRWA) reclaimed waterline connection, which will deliver reclaimed water from the WRCRWA plant to the City reclaimed water system.
  - Award the construction contract and begin construction of the Mangular Blending Facility.
  - Complete the installation of new landscaping around Sierra Del Oro Water Treatment Plant due to damage from the Canyon Fire in September 2017.
  - Update the City's distribution system inventory for all electric assessments, including the condition assessment of all assets, providing replacement costs and estimated useful lives for all assets. The information obtained will be added to the City's Asset Management Program and Geographic Information System (GIS).
  - Continue the Well Site Emergency Generator Backup Power Program.
  - Bid and construct the R-3 Tank Access Road pavement project.
  - Begin the Citywide Advanced Metering Infrastructure (AMI) project in Fiscal Year 2022 that will replace all direct read meters with AMI technologies.
  - Replace the diffuser panels at Water Reclamation Facility #1, which will ensure the efficient treatment of effluent.
  - Complete the rehabilitation of Well 26, comprising of a full cleaning and chemical treatment and the addition of new equipment to outfit the Well, thereby resulting in greater Well efficiency.
  - Initiate the rehabilitation of several Well sites throughout the City, including Well 29, thereby achieving greater Well efficiency.
  - Construct the Lester Water Treatment Plant post disinfection project.
  - Design the Lester Backwash Basin for Lester Water Treatment Plant.

- Rehabilitate several Booster Stations throughout the City, including Garretson Booster Station and Lester Raw Water Booster Station.
- Design the installation of new asphalt at Water Reclamation Facility #2.
- Address and remedy rusting structural steel at Water Reclamation Facility #1A secondary clarifiers concrete decks.
- Replace and upgrade flow meters at various Water Treatment Plants and Water Reclamation Facilities.
- Replace automatic transfer switches at Water Reclamation Facility #1A and #1B.
- Begin the design for the replacement of the Motor Control Center at Water Reclamation Facility #2.
- Replace and upgrade various Pad Mounted Enclosures (PME) and Transformers throughout the City's electric distribution.
- Complete the SCE Porphyry Line Extension project to bring reliable energy capacity and redundant line feeds to The Crossings and Dos Lagos service areas.
- Compose, bid, and award a Master Electric Utility Equipment Replacement Contract to expedite restocking and project-based orders.
- Conduct Phase I upgrade of underground Burd Transformers from 25kVa (except Streetlighting) and 50kVa transformers to 75kVa Burd transformers to reduce equipment loading and to accommodate additional residential loading from added household equipment such as Electric Vehicle Charging Stations.
- Install an additional pump at Lester Zone 5 Booster station to meet the increased volume demand.
- Upgrade the filter screens at Water Reclamation Facility #1.
- Install a centrifuge at Water Reclamation Facility #1, which will improve the sludge dewatering process and increase system reliability.
- Begin design of the Water Reclamation Facility #3 communications tower.
- Rehabilitate Digester #3 at Water Reclamation Facility #1.
- Design the South East Grand Quadrant Waterline Replacement project, which will replace existing small diameter watermains in alleys with approximately 14,500 linear feet of new ductile iron pipe in streets.
- Relocate Well 15, which was removed from service due to the State Route-91 widening project.
- Design and construct a 1.7 million-gallon-per-day (MGD) Sewer Lift Station to replace the Sierra Del Oro Sewer Lift Station.
- Initiate exploratory work for construction of a new groundwater Well 34 at City-owned property on Garfield street.
- Begin the planning process and source grants for the design and eventual construction of a 2.5 million-gallon (MG) water tank located in the Skyline tract development.

- **Evaluate current and future system demand, infrastructure condition, available resources and operational processes for greater efficiency and management**
  - Continue to complete reclaimed water retrofits for businesses, thereby reducing the demand for potable water.
  - Prepare the Potable Water Master Plan update.
  - Complete the Program Environmental Impact Report for the Reclaimed Water Master Plan.
  - Complete the Reclaimed Water Feasibility Study for the Title XVI Water Reclamation and Reuse Program.
  - Evaluate staff levels to meet core demands.
  - Conduct a department operational audit.
  - Develop department strategic plan.



DEPARTMENT OF WATER & POWER



FY 2021
Position Totals
110.85 – Full-Time FTE
0.75 – Part Time FTE (not reflected above)
111.60 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Department of Water & Power	108.91	110.02	111.63	109.60	111.60

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 15,253,020	$ 15,546,440	$ 16,560,622	$ 16,727,400	1.0%
Non-Personnel Costs	79,351,903	78,610,523	75,157,635	76,212,695	1.4%
Capital Outlay	230,177	1,046,548	441,573	372,612	-15.6%
Subtotal	**$ 94,835,099**	**$ 95,203,511**	**$ 92,159,830**	**$ 93,312,707**	**1.3%**
Water Capacity - General Services					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	1,302,227	1,323,545	810,134	711,392	-12.2%
Subtotal	**$ 1,302,227**	**$ 1,323,545**	**$ 810,134**	**$ 711,392**	**-12.2%**
Water - General Services					
Salaries and Benefits	$ 2,426,675	$ 1,428,929	$ 1,688,480	$ 1,504,053	-10.9%
Non-Personnel Costs	12,841,177	12,719,615	9,246,364	9,395,236	1.6%
Capital Outlay	6,888	16,978	271,374	-	-100.0%
Subtotal	**$ 15,274,739**	**$ 14,165,522**	**$ 11,206,218**	**$ 10,899,289**	**-2.7%**
Water - Regulatory Compliance					
Salaries and Benefits	$ 192,899	$ 177,980	$ 145,555	$ 137,107	-5.8%
Non-Personnel Costs	448,882	519,349	578,596	677,409	17.1%
Subtotal	**$ 641,781**	**$ 697,329**	**$ 724,151**	**$ 814,516**	**12.5%**
Water - Operations					
Salaries and Benefits	$ 2,946,818	$ 2,922,718	$ 3,572,751	$ 3,716,001	4.0%
Non-Personnel Costs	22,130,353	20,575,357	22,950,984	24,946,557	8.7%
Subtotal	**$ 25,077,171**	**$ 23,498,075**	**$ 26,523,735**	**$ 28,662,558**	**8.1%**
Water - Infrastructure Maintenance					
Salaries and Benefits	$ 1,878,785	$ 2,055,772	$ 1,948,684	$ 1,944,284	-0.2%
Non-Personnel Costs	1,453,861	1,657,068	1,643,298	1,794,421	9.2%
Capital Outlay	24,460	113,713	-	142,048	-
Subtotal	**$ 3,357,106**	**$ 3,826,553**	**$ 3,591,982**	**$ 3,880,753**	**8.0%**
Water - Facilities Maintenance					
Salaries and Benefits	$ 548,587	$ 715,803	$ 712,115	$ 719,497	1.0%
Non-Personnel Costs	1,818,004.89	1,523,455.85	1,988,775.00	1,649,296.00	-17.1%
Capital Outlay	82,441	78,398	-	59,000	-
Subtotal	**$ 2,449,032**	**$ 2,317,657**	**$ 2,700,890**	**$ 2,427,793**	**-10.1%**
Water - Sustainability/Conservation					
Salaries and Benefits	$ 9,562	$ 349,634	$ 487,169	$ 476,163	-2.3%
Non-Personnel Costs	185,668	90,508	176,568	150,994	-14.5%
Subtotal	**$ 195,230**	**$ 440,142**	**$ 663,737**	**$ 627,157**	**-5.5%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Water - Utility Billing/Customer Care					
Salaries and Benefits	$ 6,735	$ 455,709	$ 518,333	$ 548,830	5.9%
Non-Personnel Costs	1,374,868	1,359,617	1,260,969	1,362,807	8.1%
Capital Outlay	-	-	-	11,750	-
Subtotal	**$ 1,381,603**	**$ 1,815,326**	**$ 1,779,302**	**$ 1,923,387**	**8.1%**
Reclaimed Water - General Services					
Salaries and Benefits	$ 191,399	$ 162,998	$ 185,128	$ 171,596	-7.3%
Non-Personnel Costs	1,965,201	1,878,229	679,313	615,112	-9.5%
Capital Outlay	-	-	2,135	-	-100.0%
Subtotal	**$ 2,156,599**	**$ 2,041,227**	**$ 866,576**	**$ 786,708**	**-9.2%**
Reclaimed Water - Regulatory Compliance					
Salaries and Benefits	$ 86,202	$ 97,900	$ 96,104	$ 123,881	28.9%
Non-Personnel Costs	308,140	339,701	319,667	367,088	14.8%
Subtotal	**$ 394,342**	**$ 437,601**	**$ 415,771**	**$ 490,969**	**18.1%**
Reclaimed Water - Operations					
Salaries and Benefits	$ 90,437	$ 40,756	$ 64,541	$ 60,042	-7.0%
Non-Personnel Costs	656,226	642,852	740,782	782,770	5.7%
Subtotal	**$ 746,663**	**$ 683,607**	**$ 805,323**	**$ 842,812**	**4.7%**
Reclaimed Water - Infrastructure Maintenance					
Salaries and Benefits	$ 65,012	$ 22,398	$ 54,718	$ 53,929	-1.4%
Non-Personnel Costs	34,620	46,725	57,344	55,383	-3.4%
Capital Outlay	-	18,910	-	-	-
Subtotal	**$ 99,632**	**$ 88,033**	**$ 112,062**	**$ 109,312**	**-2.5%**
Reclaimed Water - Facilities Maintenance					
Salaries and Benefits	$ 81,725	$ 65,652	$ 78,513	$ 81,253	3.5%
Non-Personnel Costs	280,768	148,717	290,625	262,075	-9.8%
Capital Outlay	-	-	-	11,000	-
Subtotal	**$ 362,493**	**$ 214,369**	**$ 369,138**	**$ 354,328**	**-4.0%**
Reclaimed Water - Utility Billing/Customer Care					
Salaries and Benefits	$ 194	$ 9,314	$ 8,628	$ 12,358	43.2%
Non-Personnel Costs	-	-	50,528	10,469	-79.3%
Capital Outlay	-	-	-	235	-
Subtotal	**$ 194**	**$ 9,314**	**$ 59,156**	**$ 23,062**	**-61.0%**
Water Reclamation Capacity - General Services					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	903,428	871,465	1,888,280	162,795	-91.4%
Subtotal	**$ 903,428**	**$ 871,465**	**$ 1,888,280**	**$ 162,795**	**-91.4%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Water Reclamation - General Services					
Salaries and Benefits	$ 1,258,132	$ 845,227	$ 939,154	$ 884,867	-5.8%
Non-Personnel Costs	8,209,817	8,396,913	5,806,739	6,172,088	6.3%
Capital Outlay	2,095	-	157,390	-	-100.0%
Subtotal	**$ 9,470,044**	**$ 9,242,139**	**$ 6,903,283**	**$ 7,056,955**	**2.2%**
Water Reclamation - Regulatory Compliance					
Salaries and Benefits	$ 264,274	$ 198,838	$ 145,828	$ 137,107	-6.0%
Non-Personnel Costs	422,469	440,865	524,786	573,782	9.3%
Capital Outlay	-	-	-	-	-
Subtotal	**$ 686,743**	**$ 639,703**	**$ 670,614**	**$ 710,889**	**6.0%**
Water Reclamation - Debt Service Depreciation					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	1,830,802	1,801,466	-	-	-
Subtotal	**$ 1,830,802**	**$ 1,801,466**	**$ -**	**$ -**	**-**
Water Reclamation - Operations					
Salaries and Benefits	$ 2,240,525	$ 2,524,349	$ 2,631,815	$ 2,672,944	1.6%
Non-Personnel Costs	5,907,107	6,889,577	7,932,586	9,717,195	22.5%
Subtotal	**$ 8,147,632**	**$ 9,413,926**	**$ 10,564,401**	**$ 12,390,139**	**17.3%**
Water Reclamation - Infrastructure Maintenance					
Salaries and Benefits	$ 481,327	$ 410,922	$ 417,460	$ 424,960	1.8%
Non-Personnel Costs	718,373	962,877	913,704	1,050,073	14.9%
Capital Outlay	10,047	56,983	-	36,064	-
Subtotal	**$ 1,209,746**	**$ 1,430,782**	**$ 1,331,164**	**$ 1,511,097**	**13.5%**
Water Reclamation - Facilities Maintenance					
Salaries and Benefits	$ 1,061,765	$ 823,698	$ 712,613	$ 717,729	0.7%
Non-Personnel Costs	1,957,419	2,482,146	2,044,525	2,600,676	27.2%
Capital Outlay	103,786	761,566	-	70,000	-
Subtotal	**$ 3,122,970**	**$ 4,067,410**	**$ 2,757,138**	**$ 3,388,405**	**22.9%**
Water Reclamation - Sustainability/Conservation					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	4,456	1,424	10,709	1,389	-87.0%
Subtotal	**$ 4,456**	**$ 1,424**	**$ 10,709**	**$ 1,389**	**-87.0%**
Water Reclamation - Utility Billing/Customer Care					
Salaries and Benefits	$ 6,771	$ 420,380	$ 420,793	$ 451,185	7.2%
Non-Personnel Costs	267,030	272,878	248,696	396,453	59.4%
Subtotal	**$ 273,801**	**$ 693,258**	**$ 669,489**	**$ 858,213**	**28.2%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Electric - General Services					
Salaries and Benefits	$ 1,066,763	$ 921,125	$ 804,709	$ 969,528	20.5%
Non-Personnel Costs	5,002,241	4,733,408	3,663,386	1,836,259	-49.9%
Capital Outlay	461	-	10,674	-	-100.0%
Subtotal	**$ 6,069,465**	**$ 5,654,532**	**$ 4,478,769**	**$ 2,805,787**	**-37.4%**
Electric - Regulatory Compliance					
Salaries and Benefits	$ 36,443	$ 128,136	$ 118,127	$ 130,780	10.7%
Non-Personnel Costs	215	724	676	910	34.6%
Subtotal	**$ 36,658**	**$ 128,860**	**$ 118,803**	**$ 131,690**	**10.8%**
Electric - Operations					
Salaries and Benefits	$ 141,722	$ 178,989	$ 199,163	$ 191,771	-3.7%
Non-Personnel Costs	8,866,893	8,574,409	10,509,896	10,098,100	-3.9%
Subtotal	**$ 9,008,615**	**$ 8,753,399**	**$ 10,709,059**	**$ 10,289,871**	**-3.9%**
Electric - System Maintenance					
Salaries and Benefits	$ 166,715	$ 331,158	$ 339,002	$ 332,579	-1.9%
Non-Personnel Costs	306,954	197,742	313,432	409,702	30.7%
Capital Outlay	-	-	-	31,000	-
Subtotal	**$ 473,669**	**$ 528,900**	**$ 652,434**	**$ 773,281**	**18.5%**
Electric - Sustainability/Conservation					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	-	-	336,900	336,900	0.0%
Subtotal	**$ -**	**$ -**	**$ 336,900**	**$ 336,900**	**0.0%**
Electric - Utility Billing/Customer Care					
Salaries and Benefits	$ 3,553	$ 258,055	$ 271,239	$ 264,956	-2.3%
Non-Personnel Costs	154,703.28	159,891.62	169,373.00	75,364.00	-55.5%
Capital Outlay	-	-	-	940.00	-
Subtotal	**$ 158,257**	**$ 417,946**	**$ 440,612**	**$ 341,260**	**-22.5%**
Total	**$ 94,835,099**	**$ 95,203,511**	**$ 92,159,830**	**$ 93,312,707**	**1.3%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Water Utility Fund	$ 49,678,890	$ 48,084,148	$ 48,000,149	$ 49,946,845	4.1%
Water Reclamation Fund	25,649,621	28,161,574	24,795,078	26,079,882	5.2%
Reclaimed Water	3,759,924	3,474,151	2,628,026	2,607,191	-0.8%
Electric Fund	15,746,664	15,483,638	16,736,577	14,678,789	-12.3%
Total	**$ 94,835,099**	**$ 95,203,511**	**$ 92,159,830**	**$ 93,312,707**	**1.3%**

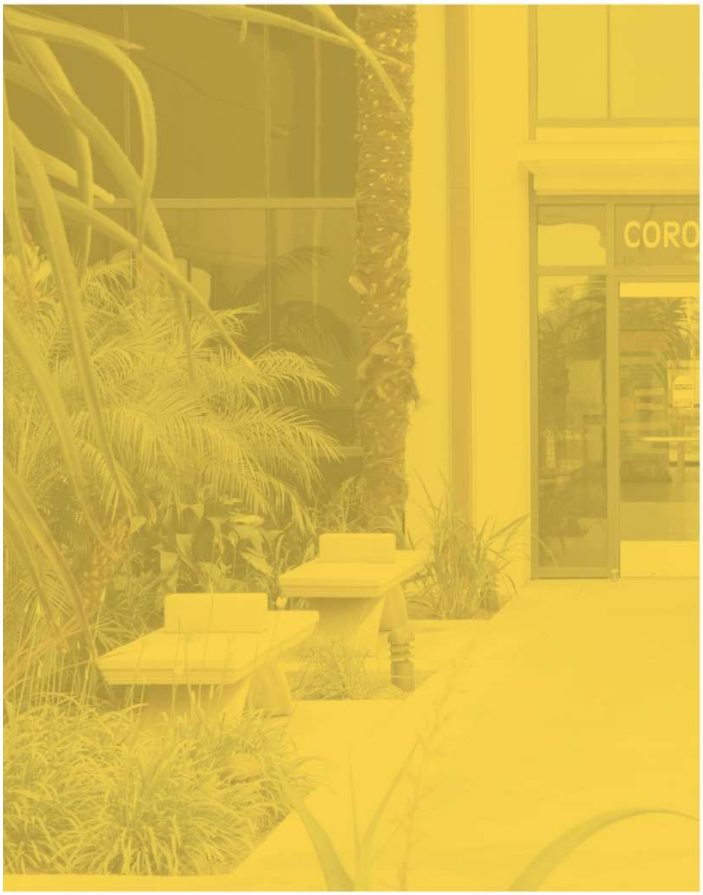
Performance Measures

Performance Measures	Calendar Year 2019	Standard
Utility Billing Response Time	**5 minutes, 44 seconds**	**7 minutes**
*The **Utility Billing Response Time** is the average amount of time a customer will wait in the queue until a Department of Water and Power (DWP) Customer Care Representative is available. DWP aims to keep this number in the projected path as to provide the best customer service possible.*		
Percentage of Efficient Water Usage	**95.30%**	**95.00%**
*The **Percentage of Efficient Water Usage** aims to measure efficient use of water billed at both Tier 1 and Tier 2. Of the 8.8 million gallons of water consumed in calendar year 2019, only 4.7% was considered inefficient, excessive, or wasteful.*		
Percentage of Electric Operations Online	**98.5% online**	**99.9% online**
*The **Percentage of Electric Operations Online** is the amount of time that the electricity is available. Of the 1.5% of the year where electric operations were offline, 73% of these interruptions were due to unforeseen circumstances. In the coming year, DWP aims to keep all electric operations online 99.9% of the time.*		
Total Annual Operation and Maintenance Cost per Acre Foot	**$1,344.76 / AF**	**$924.44* / AF**
*The **Total Annual Operation and Maintenance Cost per Million Gallons** is a ratio of the costs to operate the Water Utility to the acre footage produced and treated within the system. Operation and Maintenance costs, as defined by American Water Works Association (AWWA), includes costs for salaries, direct benefits, and all costs necessary to support utility services. Government Accounting Standards Board (GASB) 68 and GASB 75 pension expenses have been eliminated from this figure. Additional contributions to the City's unfunded liability has been excluded.*		
Number of Sewer Sanitary Overflows (SSO)	**10**	**5**
A Sewer Sanitary Overflow is the release of raw or partially treated sewage from the municipal sewer system. The ***Number of Sewer Sanitary Overflows (SSO)*** *is the number of both private and public SSO events within the City of Corona in 2019.*		
Total Annual Operation and Maintenance Costs per Million Gallons	**$4,355.89 / MG**	**$3,564.00* / MG**
*The **Total Annual Operation and Maintenance Costs per Million Gallons** is the ratio of the costs to operate the Wastewater Utility within the department to the amount of sewage treated within the municipal system. Operation and Maintenance costs, as defined by AWWA, includes costs for salaries, direct benefits, and all costs necessary to support utility services. Government Accounting Standards Board (GASB) 68 and GASB 75 pension expenses have been eliminated from this figure. Additional contributions to the City's unfunded liability has been excluded.*		

**These are the median standards provided by AWWA utility benchmarking publication. Data is specific to Region V members, which includes the City of Corona.*

ELECTED OFFICIALS

The mission of the City Council is to receive input from the community and formulate policy upon which all City services shall be developed and implemented. The City Council holds regularly scheduled meetings to represent the public on issues brought to its attention. The City Treasurer enhances the economic status of the City while protecting its assets and maximizing the City's funds through prudent investment.





ELECTED OFFICIALS



What do we do?

Within the **Citywide Internal Support** service area, the City of Corona's **Elected Officials** provide legislative oversight and citywide governance over all aspects of city programs and services, setting citywide policy and providing direction as representatives of the general public.

City Council

The City Council provides policy direction, upon which all City actions, programs, and priorities are based. The Council relies on the input from appropriate committees, commissions, and others interested in the issues under consideration to assist in the public debates upon which policy is formulated. City Council extends its influence through review and comments on proposed federal and state legislation, and through participation in regionally-oriented governing bodies.

City Treasurer

The ***City Treasurer*** is an elected position and is responsible for overseeing the custody and safekeeping of all City funds. Furthermore, the Treasurer has the authority to invest idle funds in certain eligible securities allowed by Government Code Section 53635.

What did we do in Fiscal Year 2020?

- Successfully recognized outstanding Corona residents through recognitions and proclamations.
- Represented the City on various regional boards and intergovernmental agencies and supported regional activities.
- Continued to encourage community involvement through the appointment of citizens to City commissions, boards, and committees.
- Promoted public safety by protecting residents and businesses.
- Served as liaisons between the City and the business community.
- Adopted policies to continue to enhance the quality of life in Corona.
- Assured compliance with all federal, state, and local laws governing investments.

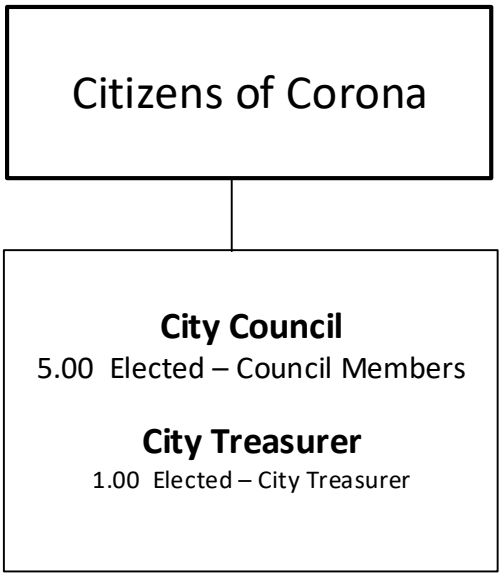
- Reviewed the investment portfolio in accordance with the City Investment Policy and California Government Code.
- Conducted quarterly meetings with the Treasury Committee.
- Updated the City's Investment Policy.
- Conduct three Study Sessions regarding Homelessness within the community.
- Adopted a Shelter Crisis Resolution indicating that combating homelessness is a priority for the community and position the City to receive funding from local, State, and federal sources, and finally to set the stage for further consideration of policy options for the timely development of shelter and housing interventions.
- Adopted the City of Corona Homeless Strategic Plan.

What do we plan to do in Fiscal Year 2021?

- Adopt a balanced Budget for Fiscal Year 2022 with projections for Fiscal Year 2023.
- Provide policy direction to City staff.
- Provide City staff direction on a Strategic Plan to set strategic direction and determine priorities for the City.
- Provide City staff direction to create and implement a Citizens Academy.
- Continue to promote Corona as a business-friendly community.
- Continue to receive input from the community.
- Represent the City's interest on intergovernmental agencies and boards.
- Represent the citizens of Corona fairly and with integrity.
- Advocate for the City on state and federal levels.
- Create policies to continue a high quality of life in Corona.
- Continue to enhance Economic Development.
- Conduct quarterly meetings with the Treasury Committee to provide up-to-date market and economic data and realign the City's investments accordingly.
- Review and evaluate the investment portfolio for areas of improved returns while safeguarding the assets.
- Submit the Investment Policy for City Council approval by June 2021.



ELECTED OFFICIALS



FY 2021 Position Totals
6.00 – Elected

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Elected Officials	6.00	6.00	6.00	6.00	6.00

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 157,511	$ 136,282	$ 115,294	$ 118,355	2.7%
Non-Personnel Costs	27,012	21,141	182,300	28,350	-84.4%
Subtotal	**$ 184,522**	**$ 157,423**	**$ 297,594**	**$ 146,705**	**-50.7%**
City Council					
Salaries and Benefits	$ 140,602	$ 120,303	$ 99,352	$ 102,456	3.1%
Non-Personnel Costs	27,011.86	21,140.85	182,300.00	28,350.00	-84.4%
Subtotal	**$ 167,614**	**$ 141,444**	**$ 281,652**	**$ 130,806**	**-**
City Treasurer					
Salaries and Benefits	$ 16,908	$ 15,979	$ 15,942	$ 15,899	-0.3%
Non-Personnel Costs	-	-	-	-	-
Subtotal	**$ 16,908**	**$ 15,979**	**$ 15,942**	**$ 15,899**	**-0.3%**
Total	**$ 184,522**	**$ 157,423**	**$ 297,594**	**$ 146,705**	**-50.7%**

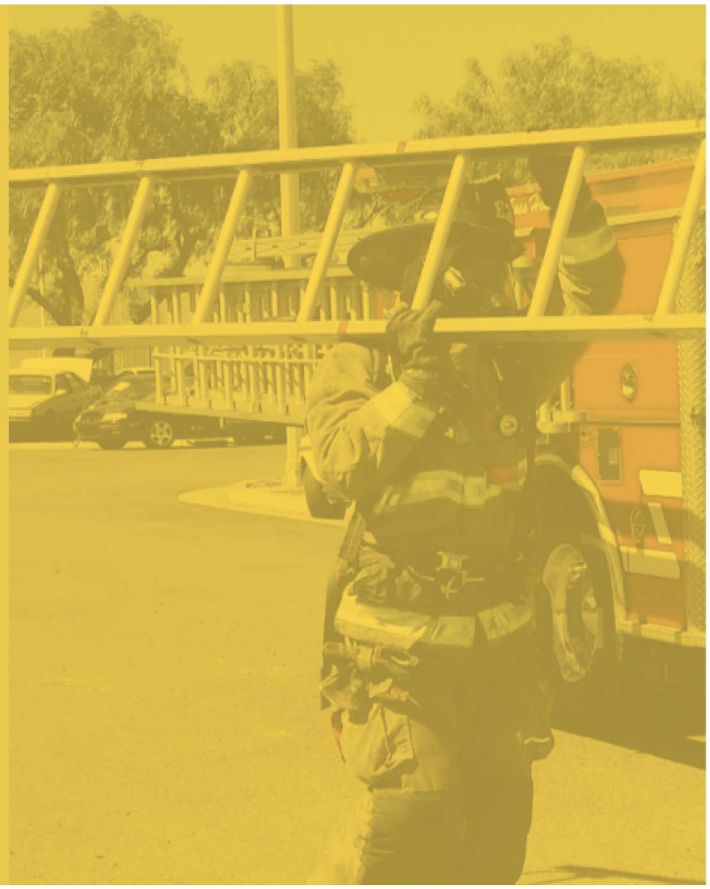
Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 184,522	$ 157,423	$ 297,594	$ 146,705	-50.7%
Total	**$ 184,522**	**$ 157,423**	**$ 297,594**	**$ 146,705**	**-50.7%**


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future

FIRE DEPARTMENT

The mission of the Corona Fire Department is to prevent or minimize the loss of life, damage to the environment, and loss of property from the adverse effects of fire, medical emergencies, and hazardous conditions.





FIRE DEPARTMENT



What do we do?

Within the **Public Safety and Emergency Response** service area, the **Fire Department** provides a variety of services. Through effective emergency operations, the Corona Fire Department strives to be a professional and compassionate organization that sets the standard for excellence through our service, dedication, and commitment to the community.

Fire, Rescue and Emergency Medical Services / Mutual Aid Assignments

Fire, Rescue and Emergency Medical Services personnel safeguard Corona citizens and visitors with well-trained and equipped professional firefighters. The Operations section responds to emergencies that threaten life, property, or the environment. A daily total of 33 firefighters provide a constant state of readiness from seven fire stations 24/7. These firefighters provide Advanced and Basic Life Support at medical emergencies, extinguish fires, participate in search and rescue operations, respond to catastrophic events, and ensure the City's readiness to respond to and recover from extraordinary emergencies and disasters that impact the City of Corona. Specialized teams include Hazardous Materials Response, Swift Water Rescue, Rope Rescue, Auto Extrication, Multiple Casualty Response, Tactical Response, and Confined Space Rescue. Operations personnel also conduct fire inspections of existing occupancies.

The Operations Division participates in the ***Statewide Master Mutual Aid Agreement*** and responds to emergencies under contractual and automatic aid agreements with surrounding communities.

Emergency Management

Emergency Management is charged with reducing community vulnerability to hazards and improving the capability to cope with disasters. Emergency Management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other human-made disasters. This is achieved by implementing the four phases of Emergency Management (Mitigation, Planning, Response, Recovery). This includes the development and

implementation of Emergency Plans, the training, and exercising of city staff to these plans and ensuring the overall readiness of the City Emergency Operation Center (EOC). The division coordinates with county, state, and federal partners to secure financial reimbursement for damages incurred during a disaster. Additionally, Emergency Manager seeks, applies for and manages numerous state and federal grants. The division also oversees the Community Emergency Response Team (CERT) training program.

Fire Prevention

One of the core services a Fire Department must provide is to prevent conflagrations and minimize fire losses. The ***Fire Prevention*** Division strives to minimize potential fire hazards through education, engineering, and enforcement. They are responsible for administering the California Fire Code, California Code of Regulation Titles 19 and 24, and nationally recognized standards and practices. These relate to compliance with fire and life safety requirements set by local, state, and federal governments and apply to both new and existing occupancies. The Fire Prevention Division provides services in the areas of new construction inspections, state mandated inspections, hazardous materials disclosures, life safety compliance, weed abatement, fuel modification, youth intervention, and fire investigations.

Fire Training and Safety

The ***Training and Safety*** Division is responsible for maintaining all applicable certification and licensing records, course and instructor development, maintaining and updating training materials, administering skills testing and instruction, developing health and safety programs, monitoring safety trends, and implementing programs to reduce risk. In addition to standard performance drills, each firefighter completes well over 240 hours of annual training. Areas of training include fire suppression, ladder technique and safety, wildland firefighting, auto extrication, emergency medical services, hazardous materials, swift water rescue, trench rescue, active shooter triage, and fire ground survival. Corona Firefighters collaboratively train with other departments to address agency protocols, inter-agency communication, mutual/automatic aid agreements, operational plans, and unified command.

What did we do in Fiscal Year 2020?

- Completed an operational audit and "Standards of Cover" resource deployment study.
- Recruited and hired a new Deputy Fire Chief.
- Hired six new firefighters.
- Sent seven firefighters to paramedic school. The first time in over a decade.
- Supported numerous large fires throughout the region and the state.
- Went operational with a replacement records management system (RMS).

- Went operational with the upgrade of our timekeeping platform to Workforce Telestaff.
- Provided CPR training to over 2,273 members of the community, including 1,885 high school students.
- Implemented a Tactical Emergency Medical Services (TEMS) program in support of CPD Special Response Team (SRT).
- Implemented an Unmanned Aircraft System (UAS) program.
- Implemented a comprehensive Terrorism Liaison Officer (TLO) program.
- Conducted section-specific training and a tabletop exercise in the Emergency Operations Center (EOC).
- Collaborated with neighboring cities, the operational area, and other regional partners in the development of the Flood Emergency Response Plan and participation in the California Catastrophic Earthquake Planning process.
- State and federal grants were secured to support the Fire Department and City emergency preparedness and response capabilities, resulting in over $334,000 coming into the city.
- Established a cooperative response agreement with the Riverside Fire Department.
- Created efficiencies in the hazardous materials program by encompassing multiple inspections during a single visit with a full-time qualified inspector.

What do we plan to do in Fiscal Year 2021?

- Establish a Fire Safe Council to address the enduring wildland fire threat.
- Hire nine new firefighters.
- Develop an implementation plan for the recommendations from the operational audit.
- Begin negotiations for cooperative agreements with Anaheim Fire Department and CALFIRE Riverside.
- Enhance the weed abatement program to provide vegetation management oversight, fuel modification enforcement, and public education.
- Evaluate strengths and weaknesses in residential board and care occupancies.
- Update the City of Corona Emergency Operations Plan.
- Implement innovative Advanced Life Support (ALS) equipment and procedures.
- Enhance the Community Emergency Response Team (CERT) program.
- Enhance the Emergency Management Program by identifying funds to hire a part-time Public Education Assistant and establishing an Emergency Preparedness Public Education Program.
- Evaluate access, and functional needs (AFN) concerns from an emergency response perspective.
- Collaborate with IT on GIS-based strategic situational awareness tools.
- Replace aging, obsolete portable radios with new technology.

- Evaluate the need for and develop additional operational Standard Operating Guidelines and provide the requisite training.
- Identify long term sustainability plans for apparatus, facilities, and equipment.
- Develop a new multi-year Strategic Plan for the Fire Department, as the last plan was completed in 2012.
- Increase Swiftwater Rescue capabilities.
- Redeploy Urban Search and Rescue (US&R) and Hazardous Material (HazMat) Response Resources to enhance operational efficiencies.





FIRE DEPARTMENT

Brian Young, Fire Chief

Administration

1.00 FTE – Fire Chief
1.00 FTE – Management Analyst II
1.00 FTE – Senior Administrative Assistant
1.00 FTE – Senior Office Assistant
1.00 FTE – Office Assistant

5.00 FTE Administration Subtotal

Training and Safety

1.00 FTE – 40-Hour Fire Captain

1.00 FTE Training and Safety Subtotal

Emergency Management

1.00 FTE – Emergency Services Coordinator

1.00 FTE Emergency Management Subtotal

Fire Prevention

1.00 FTE – Fire Marshal
1.00 FTE – Deputy Fire Marshal
1.00 FTE – Fire Inspector I
1.00 FTE – Hazardous Material Specialist
1.00 FTE – Fire Prevention Program Specialist
1.00 FTE – Fire Prevention Technician I

7.00 FTE Fire Prevention Subtotal

Fire Operations and Suppression

1.00 FTE – Deputy Fire Chief
3.00 FTE – Battalion Chief
24.00 FTE – Fire Captain
24.00 FTE – Firefighter/Paramedic
24.00 FTE – Fire Engineer
24.00 FTE – Firefighter

100.00 FTE Fire Operations and Suppression Subtotal

Emergency Medical Services

1.00 FTE – 40-Hour Fire Captain

1.00 FTE Emergency Medical Services Subtotal

FY 2021 Position Totals

115.00 – Full-Time FTE
1.92 – Hourly FTE (not reflected above)
116.92 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Fire	121.20	114.75	116.27	115.76	116.92

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits-Other	$ 25,109,691	$ 23,867,347	$ 24,164,288	$ 25,822,836	6.9%
Non-Personnel Costs	1,746,300	1,525,241	1,274,452	2,030,392	59.3%
Capital Outlay	20,000	117,987	67,180	288,022	329%
Subtotal	**$ 26,875,991**	**$ 25,510,575**	**$ 25,505,920**	**$ 28,141,250**	**10.3%**
Fire Administration					
Salaries and Benefits	$ -	$ -	$ 522,660	$ 655,871	25.5%
Non-Personnel Costs	-	269	28,718	34,366	19.7%
Subtotal	**$ -**	**$ 269**	**$ 551,378**	**$ 690,237**	**25.2%**
Training and Safety					
Salaries and Benefits	$ 666,014	$ 645,629	$ 573,476	$ 620,649	8.2%
Non-Personnel Costs	113,346	78,775	107,038	112,049	4.7%
Capital Outlay	-	-	-	10,775	-
Subtotal	**$ 779,360**	**$ 724,405**	**$ 680,514**	**$ 743,473**	**9.3%**
Emergency Services					
Salaries and Benefits	$ -	$ -	$ 164,202	$ 164,567	0.2%
Non-Personnel Costs	-	-	18,810	22,827	21.4%
Subtotal	**$ -**	**$ -**	**$ 183,012**	**$ 187,394**	**2.4%**
Fire Prevention					
Salaries and Benefits	$ 708,932	$ 781,438	$ 968,674	$ 1,066,467	10.1%
Non-Personnel Costs	152,601	134,923	98,308	119,803	21.9%
Capital Outlay	15,000	-	2,930	10,447	257%
Subtotal	**$ 876,533**	**$ 916,361**	**$ 1,069,912**	**$ 1,196,717**	**11.9%**
Fire Operations and Suppression					
Salaries and Benefits	$ 22,506,464	$ 21,590,610	$ 20,972,003	$ 22,320,707	6.4%
Non-Personnel Costs	1,474,815	1,293,144	748,245	1,418,159	89.5%
Capital Outlay	5,000	117,987	64,250	266,800	315.3%
Subtotal	**$ 23,986,279**	**$ 23,001,741**	**$ 21,784,498**	**$ 24,005,666**	**10.2%**
Mutual Aid Assignments					
Salaries and Benefits	$ 1,228,280	$ 849,670	$ 720,944	$ 720,944	0.0%
Non-Personnel Costs	5,538	18,128	6,000	6,000	0.0%
Subtotal	**$ 1,233,818**	**$ 867,798**	**$ 726,944**	**$ 726,944**	**0.0%**
Emergency Medical Services					
Salaries and Benefits	$ -	$ -	$ 242,329	$ 273,631	12.9%
Non-Personnel Costs	-	-	209,333	251,188	20.0%
Subtotal	**$ -**	**$ -**	**$ 451,662**	**$ 524,819**	**16.2%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Fire Facility Maintenance					
Non-Personnel Costs	$ -	$ -	$ 58,000	$ 66,000	13.8%
Subtotal	**$ -**	**$ -**	**$ 58,000**	**$ 66,000**	**13.8%**
Total	**$ 26,875,991**	**$ 25,510,575**	**$ 25,505,920**	**$ 28,141,250**	**10.3%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 26,875,991	$ 25,510,575	$ 25,505,920	$ 28,138,205	10.3%
Special Revenue Fund	-	-	-	3,045.00	-
Total	**$ 26,875,991**	**$ 25,510,575**	**$ 25,505,920**	**$ 28,141,250**	**10.3%**

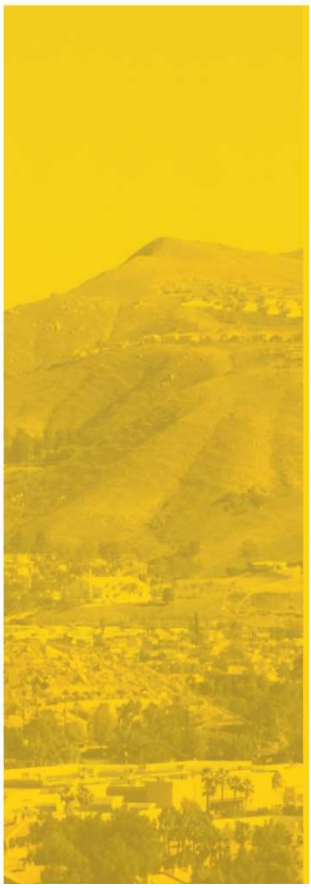
Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Estimated FY 2021
Training				
Training Hours - Sworn	25,300	21,925	15,000	22,500
Fire Suppression				
Total Responses	13,048	13,880	13,200	14,000
EMS Responses	9,452	9,806	9,000	10,000
Fire Responses	400	411	400	400
Fire Prevention				
Inspections Conducted	1,798	3,304	2,000	3,200
Service Level				
EMS Response Goal - 90% Fractile	82.09%	78%	80%	80%
Fire and Special Operations - 90% Fractile	82.68%	69%	80%	80%

GENERAL GOVERNMENT

The purpose of the General Government budget is to provide a means for allocating resources for specific items that are of benefit to multiple departments and require special planning, implementation, and monitoring.







What do we do?

General Government and General City Responsibility relates to city obligations that are not readily assignable to a single department. It also refers to costs which may provide a benefit to multiple departments and programs. **General City Responsibility** also relates to the cost of utilities to service city buildings (such as natural gas, electricity and water).

Citywide Shared Costs

Citywide shared costs relate to items which provide a benefit to multiple departments and programs, such as citywide credit card transaction / processing fees, insurance premiums, and the General Fund's share of internal service charges for the information technology and warehouse functions.

One shared cost is the City's obligation to pay certain ***other post-employment benefits*** to retirees ('OPEB'), consisting primarily of retiree medical costs. To mitigate the further escalation of OPEB costs, the City established an irrevocable OPEB trust fund through the California Employers' Retiree Benefit Trust (CERBT) Program in March 2008. The current fiscal policy is to fund the annual required contribution ('ARC'). The ARC is an actuarially-determined, annual contribution that addresses current costs (for active retirees) and future costs (for eligible, current employees) which the City is obligated to pay. OPEB is categorized as a personnel cost.

Debt Service

The City's annual operating budget includes provisions to ensure the prompt and full payment of annual ***debt service*** (i.e. principal and interest), which is incurred upon outstanding debt instruments previously issued by the City. The proceeds of debt are typically used to either finance the construction of infrastructure (rather than cash-funding the capital project) or to refinance existing debt at a lower interest rate (if market conditions are favorable).

The City is required to pay debt service in accordance to bond covenants and indentures, which generally, may 'pledge' City revenue (and its 'full faith and credit') to guarantee that it fulfills its obligations to investors and provide remedies against the

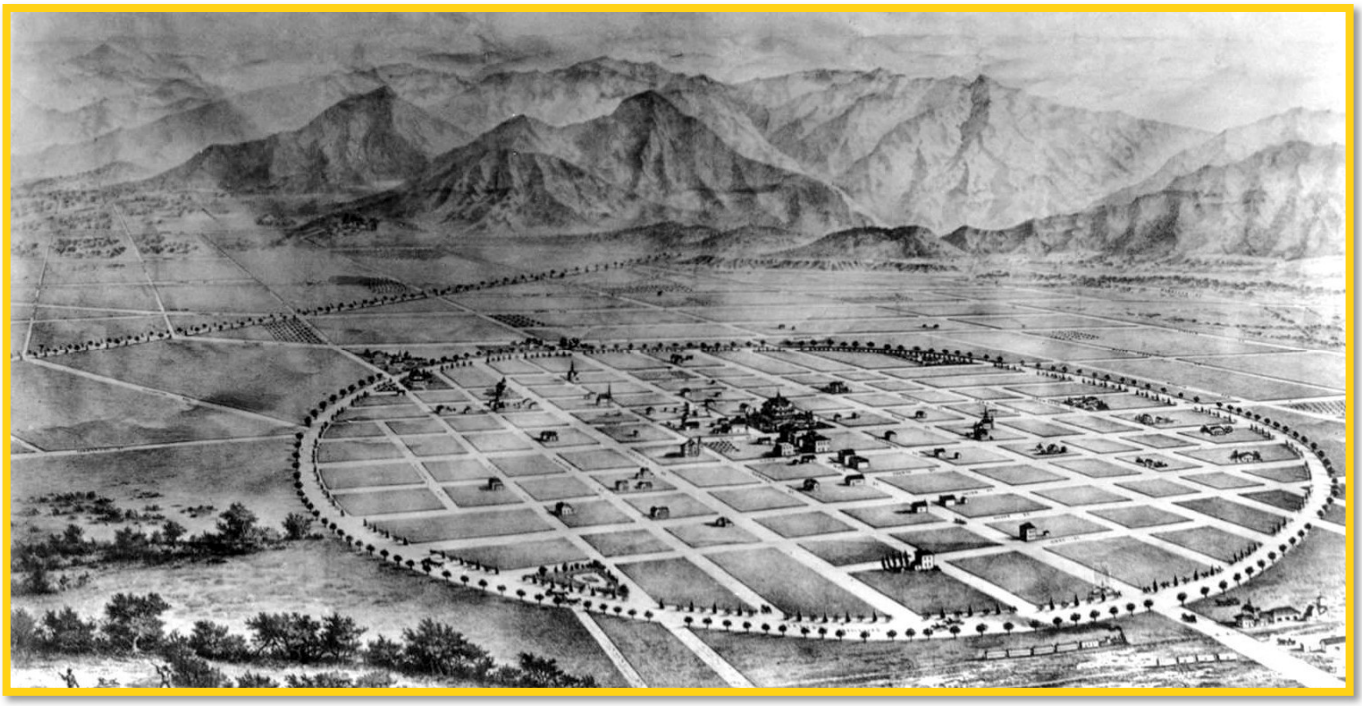
unlikely event of default. Prompt and full payment of annual debt service also ensures that the City maintains favorable bond ratings.

Non-City Debt Service

Non-City debt service refers to debt service in which the City merely acts as an agent/trustee. In the City of Corona, this situation arises from special taxes levied on property within, for example, a community facilities district, which is then collected by the City to pay debt service. The City has the obligation to pay debt service, even in the event of a delinquency (by a property owner).

Utilities for Buildings

This relates to the cost of utilities to service city buildings (such as natural gas, electricity and water).



What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Shared Costs	$ 16,908,530	$ 18,991,340	$ 22,512,276	$ 22,506,567	0.0%
Utilities for Buildings	3,086,757	2,669,516	3,350,625	3,144,190	-6.2%
Debt Service	23,353,470	38,780,157	23,234,541	21,646,746	0.0%
Subtotal	**$ 43,348,757**	**$ 60,441,013**	**$ 49,097,442**	**$ 47,297,503**	**-0.4%**
General City Responsibility - Shared Costs					
Other Postemployment Benefits (OPEB)	$ 7,619,682	$ 7,759,427	$ 7,477,456	$ 7,382,930	-1.3%
PERS Unfunded Liability-Addl Contribution	6,676,990	3,420,448	5,960,346	4,000,000	-32.9%
Other	2,611,858	7,811,465	9,074,474	11,123,637	22.6%
Subtotal	**$ 16,908,530**	**$ 18,991,340**	**$ 22,512,276**	**$ 22,506,567**	**0.0%**
General City Responsibility - Utilities for Buildings					
Non-Personnel Costs	$ 3,086,757	$ 2,669,516	$ 3,350,625	$ 3,144,190	-6.2%
Subtotal	**$ 3,086,757**	**$ 2,669,516**	**$ 3,350,625**	**$ 3,144,190**	**-6.2%**
Debt Service					
Non-Personnel Costs	$ 23,353,470	$ 38,780,157	$ 23,234,541	$ 21,646,746	-6.8%
Subtotal	**$ 23,353,470**	**$ 38,780,157**	**$ 23,234,541**	**$ 21,646,746**	**-6.8%**
Total	**$ 43,348,757**	**$ 60,441,013**	**$ 49,097,442**	**$ 47,297,503**	**-3.7%**

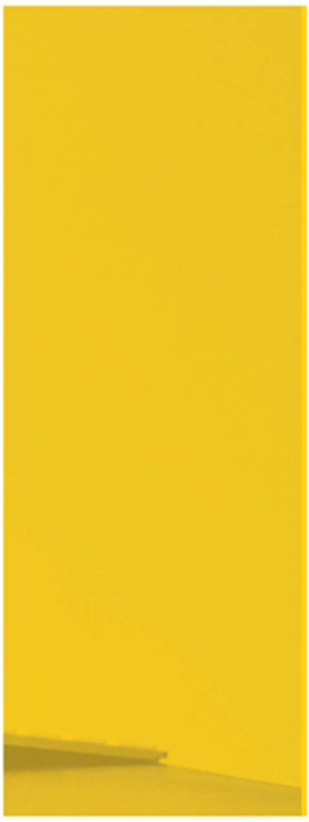
Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 24,250,746	$ 25,915,501	$ 30,111,875	$ 29,894,130	-0.7%
Special Revenue Fund	20,919	26,278	-	-	-
Fiduciary Fund	16,961,193	32,378,485	16,873,217	15,297,123	-9.3%
Other Fund	2,115,900	2,120,749	2,112,350	2,106,250	-0.3%
Total	**$ 43,348,757**	**$ 60,441,013**	**$ 49,097,442**	**$ 47,297,503**	**-3.7%**

HUMAN RESOURCES

The Human Resources Department is committed to the development of sound personnel management policies. It is responsible for providing human resources based services and facilitating growth in the City. In addition, it strives to develop and maintain high quality personnel resources to manage the City's operations with integrity.





HUMAN RESOURCES



What do we do?

Within the **Citywide Internal Support** service area, the **Human Resources Department** is responsible for the management of human resources and employee safety training programs. Services provided are explained below.

The ***Human Resources*** function monitors and evaluates current City programs and policies and develops and enhances new or existing programs to achieve organizational goals. Additionally, the program ensures legal compliance in all facets of Human Resources management. Specific functions include:

Benefits

- Provides information and assistance to all staff including medical, dental, vision, 457 accounts, CalPERS retirement, flexible spending accounts and Employee Assistance Programs. Additionally, the program coordinates compliance with disability laws.
- Responsible for centralized administration and maintenance of City staff benefits transactions and employee file data.
- Implements the provisions of the Affordable Care Act and monitors ongoing legal compliance requirements.
- Provides service to employees nearing retirement and to all City retirees. Administers retiree health benefits, including health & Medicare reimbursement, COBRA, and flexible benefit elections.
- Administer the tuition reimbursement and computer loan programs.
- Disability Interactive Process for non-industrial injuries & coordinates compliance with disability laws.
- Reasonable Accommodations/Temporary Light Duty Assignments.

Classification and Compensation

- Administers the City's classification plan and compensation system.
- Conducts and implements classification, reclassification, and organizational studies; research, analyzes, audits, and participates in the maintenance of the City's classification plans

- Oversee the City's Position Library and Compensation Plan.

Leave Management

- Administer the City's Family Medical Leave, California Family Rights Act, California Pregnancy Disability Leave, and other leaves covered by City policy to ensure compliance with Federal Law.
- Administers Families First Coronavirus Response Act (FFCRA)requires certain employers to provide their employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19.

Employee/Labor Relations

- Provide assistance and advice to management and supervisors in Performance Management, Reduction in Force, Discipline and Dismissal, MOU and Resolution interpretation, Complaint/Grievance processing.
- Mediates/Negotiates resolution of complaints between management and employees.
- Provides MOU and Resolution interruption to management, staff, and associations.
- Operates as a nexus between management and represented employees.

Recruitment and Selection

- Oversees recruitment and selection procedures, to include confers with hiring authorities, posts announcements, filter applications, written and performance tests, interviews, forms, retention, etc.
- Ensures that all phases of recruitment and selection comply with applicable federal, state, and local laws, regulations, and guidelines.
- Conducts background checks (Live Scan) to determine applicant suitability for City employment and volunteers.
- Negotiate final salary and discuss benefit plans and options with potential new hire.
- Oversees procedures, forms, and onboarding services for all departments.
- Administers New Hire Orientation.

The ***Safety and Training Program*** provides City employees a safe and healthy work environment, including both online and instructor-based training programs to comply with Cal/OSHA regulations. The Safety and Training Program continues to be a valuable resource for the city to ensure a lower rate of injury and illnesses by providing staff the training they need to perform their duties, handling of equipment and materials in a safe manner.

Mandated Safety Training

- Ensure employees are compliant with required instructor-led trainings, web-based trainings, and pamphlets per City of Corona policies and Cal OSHA laws and regulations.
- Forecast and schedule monthly instructor-led trainings based on employee needs and regulatory updates.
- Ensure accurate tracking and recordkeeping of all Safety/HR driven trainings via Classweb.
- Continuous modifications made to Classweb for reporting and communication purposes.
- Manage Web-based training criteria for employees.
- Add and remove training requirements as equipment is no longer in use or new equipment is introduced.

Employee Health and Safety

- Implement the following programs: Hearing Conservation, Respiratory Protection, Safety Shoes, Vaccinations, DMV Employer Pull Notice, DOT Commercial Driver Random Testing, City Hall Fitness Center, and Ergonomics.
- Conduct Environmental Health and Safety (EHS) audits along with Supervisors at City locations to determine compliance with Cal OSHA and Cal EPA laws and regulations.
- Conduct Job Safety Analyses (JSA) at City locations to identify new and existing hazards.
- Conduct accident, incident, and complaint investigations.
- Review and update the Injury & Illness Prevention Program (IIPP) and the Job Rule Book.
- Create, maintain, and update EHS Standard Operating Procedures (SOPs).
- Conduct monthly Fire Extinguisher and AED (Automated External Defibrillator) checks at City Hall.

What did we do in Fiscal Year 2020?

- Implemented a program to highlight employee career milestones on the City's At Work site.
- Implemented metrics to identify voluntary turnover, involuntary turnover, and recruiting placement rates.
- Rebranded the Corona Employee Connection to the BEAT and hosted the City-wide Employee Recognition Event and Office Olympics.
- Completed a comprehensive employee engagement survey through CPS-HR Consulting to provide summary-level data by group to better understand employee views about their job, work environment, and identify where improvements are needed and measure progress going forward.

- Initiated a full-scale Classification and Compensation Study with Koff & Associates to examine all City employees' job functions and pay in relation to comparable public agencies to ensure that employees are accurately classified in each position and that the City's pay and benefits remain competitive.
- Conducted five nationwide executive searches for City Manager, Deputy Fire Chief, Chief Talent Officer, Economic Development Director, and Assistant City Manager. Additionally, completed 87 standard recruitments.
- Partnered with Firefighter Candidate Testing Center, a subsidiary of California Firefighter Joint Apprenticeship Committee, to utilize standardized written and physical testing materials and procedures to increase efficiency throughout the entry-level firefighter recruitment process.
- Implemented an automated electronic interview software as an initial step in the recruitment process, which reduced the number of days to establish recruitment eligibility lists from which the departments can hire.
- Established or updated 15 position classifications and conducted five total compensation comparability studies. Increased salary of multiple part-time recreation positions, which were generally lower than the median base pay rate of surveyed agencies to increase incumbent retention and applicant attraction. Updated the City's position library and compensation plan and implemented minimum wage updates for 2020 as required by SB 3.
- Conducted and implemented benefits open enrollment for over 560 active full-time employees and Tier I retirees.
- Onboarded 100 new employees through the new hire process. Separated 67 full-time employees and 78 part-time employees.
- Created FFCRA procedure for employees who have been impacted by COVID-19.
- Administered 47 FMLA/CFRA/PDL leaves of absence and 10 modified/light duty accommodations.
- Brought on NFP as a fiduciary consultant to head the bid process for new deferred compensation and RHS carrier.
- Added a Roth IRA option for employees to contribute after-tax dollars for both the Nationwide and ICMA plans.
- Bio- Hazard pay given to three classifications in the Department of Water and Power due to increased exposure with homeless encampments and human biohazard waste.
- EE04 Reporting as required by the United States Equal Employment Opportunity Commission.
- Initiated ADP software system configuration for HRIS recruitment module.
- Conducted annual hearing conservation assessments through Bioaccoustical and achieved 100% compliance rating.
- Initiated Employee Survey for Safety issues/concerns during COVID-19.

- Introduced a new Vacuum Vactor Truck and implemented training for operational safety.
- Created and implemented a new SOP and training program that involves handling hazardous waste, Biohazard Response, proper use of PPE, proper handling and disposal of Red Bag Waste and Sharps.
- Created and implemented a new SOP and training program that involves handling hazardous waste, Biohazard Response, proper use of PPE, proper handling and disposal of Red Bag Waste and Sharps.
- In response to the COVID-19 pandemic, created a Return to Work Plan to include online training, procedures, and safety measures. The plan was disseminated to all staff to ensure regulatory compliance and address health concerns related to COVID-19.
- Using the recently purchased TSI PortaCount Respirator Fit Tester, performed annual respiratory fit testing in-house for the first time in several years for 300+ employees which will result in an annual cost savings of $16,000/year over the span of 5 years.
- Successfully met Cal/OSHA 300A Log posting requirements for locations citywide.

What do we plan to do in Fiscal Year 2021?

- Maintain average time to recruit within an average of 50 days.
- Maintain average time to onboard within an average of 15 days.
- Explore establishing an additional metric to track the separation rate during the first year of service.
- Explore other operational enhancements to compress further average time to hire.
- Explore online candidate skills testing options to streamline and enhance the recruitment process.
- Explore options for a new performance management evaluation system.
- Explore additional opportunities to expand and improve the City's HRIS.
- Benefit renewal for dental plan and carrier for disability, life, and AD&D policies.
- Continue NFP Retirement bid process to obtain and deploy a new deferred compensation carrier to employees, reducing costs and increasing the rate of return on investments.
- Streamline internal procedures to comply with AB 1554 – Employers: notify employees who participate in health care, dependent care, or flexible spending accounts of any deadlines to withdraw funds before the end of the plan year.
- Create a retirement page online for educational purposes so employees can easily access the information and better prepare for retirement.
- Create training for management and staff on diversity, inclusion, racial bias, and confidentiality compliance to maintain a respectful workplace to help

employees become more aware of unconscious bias and other workplace barriers.
- Create training for Department Administrative Staff to increase the understanding on processes commonly used, such as PRF, PAF, onboarding, discipline, etc.
- Create a new hire orientation video that includes a welcome message from the City Manager, Leadership Team, and City staff.
- Add bargaining unit to Position Classification Library.
- Continue the creative thinking behind the BEAT (Bringing Employees All Together) team and host the City-wide Employee Recognition Event for staff, allowing management to express their gratitude towards staff.
- Create a centralized listing of staff that are bilingual certified for organizational use.
- Update categories for EEO summary, department diversity, and promotional opportunities report.
- Streamline HR processes to maximize employee productivity to impact the bottom line positively.
- Update new hire offer letters for employees.
- Implement branding strategies to attract a diversified workforce.
- Create updated data analytics to support the organization's goals and strategies which will drive performance.
- Create a process for exit interviews to assess employee experience and improve retention and engagement.
- Update and revamp the Employee Safety Web to include current and valuable resources to such as tutorials, tailgate safety topics, guides, and tools for on the job safety, etc.
- Introduce the Safety Management Solution for real-time reporting.
- Explore possible options for improving the SDS sheets citywide for all employees, whether updating current books or pursuing a web based SDS database.
- Expand Learning Management System (LMS) Curriculum by going through the Dupont library of trainings and analyzing which additional online trainings could benefit city staff.
- Create automated notifications to employees to comply with Driver License and Commercial License related renewals.
- Review training needs to see if and which trainings can be completed in house, resulting in cost savings.
- Attend and review tailgate meetings monthly.
- Review emergency evacuation procedures for locations citywide.
- Conduct Safety Audits for buildings annually.
- Implement an Incident Review Board to execute preventative measures of injuries, incidents or near misses. Establish a Near Miss Program.
- Create online tracking and monthly check platform of Fire Extinguishers and AED machines.

- Implement citywide Floor Warden Program to better prepare for Emergency Response and Evacuation Procedures.
- Update the Indoor Heat Illness Prevention program and the Injury Illness Prevention Program.
- Update Safety standard operating procedures accordingly.



HUMAN RESOURCES

Human Resources
Angela Rivera, Chief Talent Officer

Administration
1.00 FTE – Chief Talent Officer
1.00 FTE – Employee Relations and Talent Supervisor
1.00 FTE – Human Resources Analyst
2.00 FTE – Senior Human Resources Technician
2.00 FTE – Human Resources Technician I
1.00 FTE – Administrative Assistant

8.00 FTE Administration Subtotal

Safety and Training
1.00 FTE – Safety Manager
1.00 FTE – Safety Coordinator

2.00 FTE Safety and Training Subtotal

FY 2021 Position Totals
10.00 – Full-Time FTE
.48 – Part-Time FTE (not reflected above)
10.48 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Human Resources	9.44	9.18	9.39	9.39	10.48

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 952,588	$ 1,208,956	$ 1,239,806	$ 1,377,195	11.1%
Non-Personnel Costs	379,366	342,057	476,790	441,165	-7.5%
Subtotal	**$ 1,331,954**	**$ 1,551,013**	**$ 1,716,596**	**$ 1,818,360**	**5.9%**
Human Resources					
Salaries and Benefits	$ 744,934	$ 913,429	$ 940,857	$ 1,093,801	16.3%
Non-Personnel Costs	226,926	147,439	175,500	212,127	20.9%
Subtotal	**$ 971,860**	**$ 1,060,867**	**$ 1,116,357**	**$ 1,305,928**	**17.0%**
Safety and Training					
Salaries and Benefits	$ 207,654	$ 295,527	$ 298,949	$ 283,394	-5.2%
Non-Personnel Costs	152,441	194,618	301,290	229,038	-24.0%
Subtotal	**$ 360,094**	**$ 490,145**	**$ 600,239**	**$ 512,432**	**-14.6%**
Total	**$ 1,331,954**	**$ 1,551,013**	**$ 1,716,596**	**$ 1,818,360**	**5.9%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 1,331,954	$ 1,551,013	$ 1,716,596	$ 1,818,360	5.9%
Total	**$ 1,331,954**	**$ 1,551,013**	**$ 1,716,596**	**$ 1,818,360**	**5.9%**

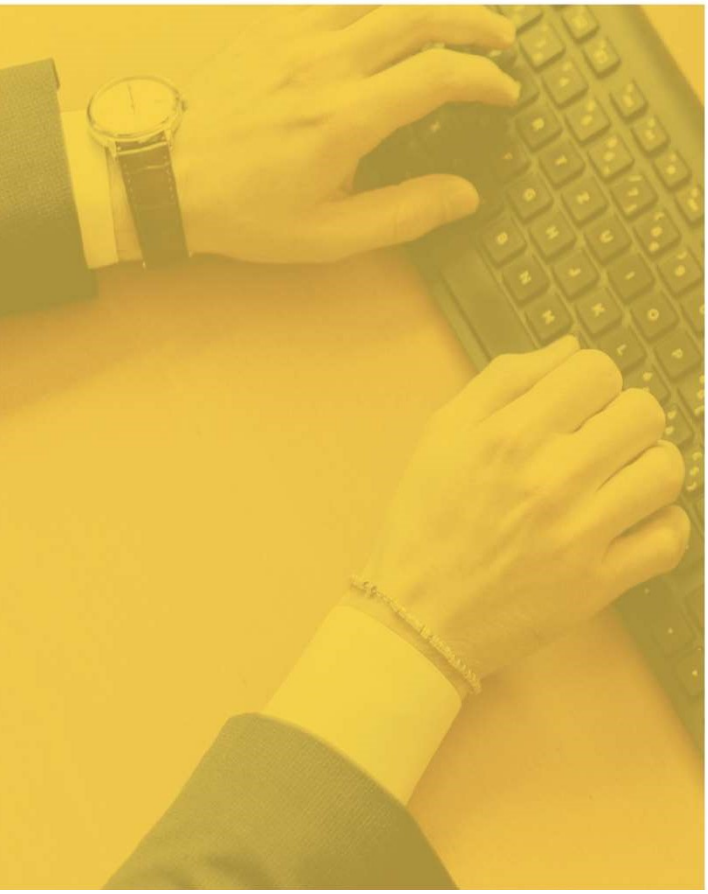
Performance Measures

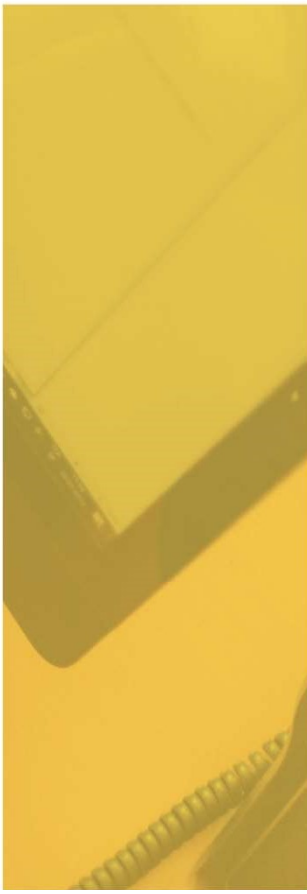
Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Human Resources/Safety and Training					
Average Time to Hire	89 Days	65 Days	65 Days	145 Days	75 Days
Average Time to Recruit	50 Days	43 Days	43 Days	125 Days	50 Days
Average Time to Onboard	25 Days	20 Days	20 Days	12 Days	15 Days
Recruiting Placement Ratio	78%	48%	48%	78%	78%
Average Turnover Rate	20%	18%	18%	19%	18%
Average Voluntary Turnover Rate	N/A	15%	15%	18%	15%
Average Involuntary Turnover Rate	N/A	3%	3%	2%	2%
Safety Training Compliance	94%	94%	95%	90%	95%


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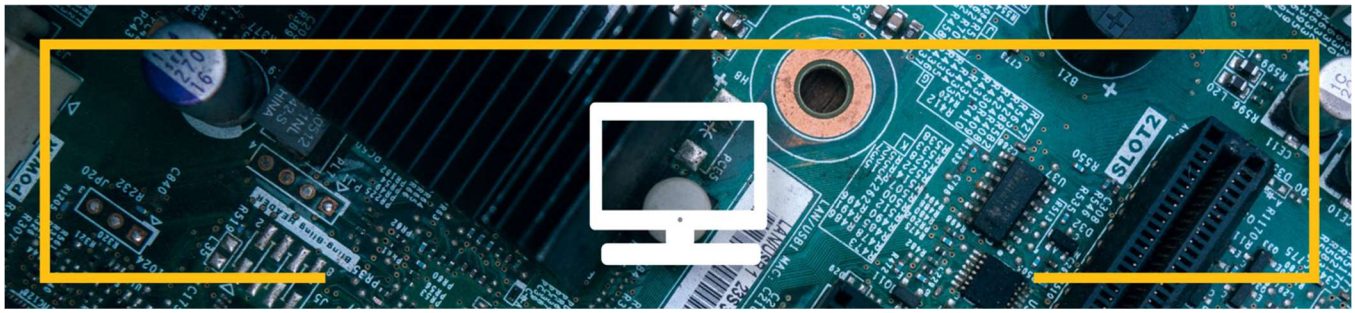
INFORMATION TECHNOLOGY

The mission of the Information Technology Department is to serve the City and its citizens by providing the technical framework, strategic vision and forward thinking technological solutions to facilitate better outcomes through technology.





INFORMATION TECHNOLOGY



What do we do?

The **Information Technology Department** provides technologically innovative solutions to enhance the delivery of services that improve the lives of the citizens and employees of the City of Corona. Services provided under each department activity are further explained below.

Information Technology Operations

Information Technology Operations includes support of departmental personnel, employee training, office equipment, cybersecurity, emergency communications systems, broadcasting, computer equipment and software.

Citywide Support and Initiatives

The ***Citywide Support and Initiatives Program*** provides citywide technology initiatives. Software, hardware, and internet provides for the purchase of new and replacement of aged computer and networking equipment organization-wide. Software licensing for existing systems and funding for the implementation of new and innovative technology solutions is also included. Geographic Information Systems (GIS) services includes funding for the acquisition of hardware and software, data conversion and applications development to expand the existing GIS program and provide for integration into new and existing systems including public safety, utilities and land development. Mobile Data Computers provide for the efficient and secure transmission of information to City employees and public safety personnel in the field.

What did we do in Fiscal Year 2020?

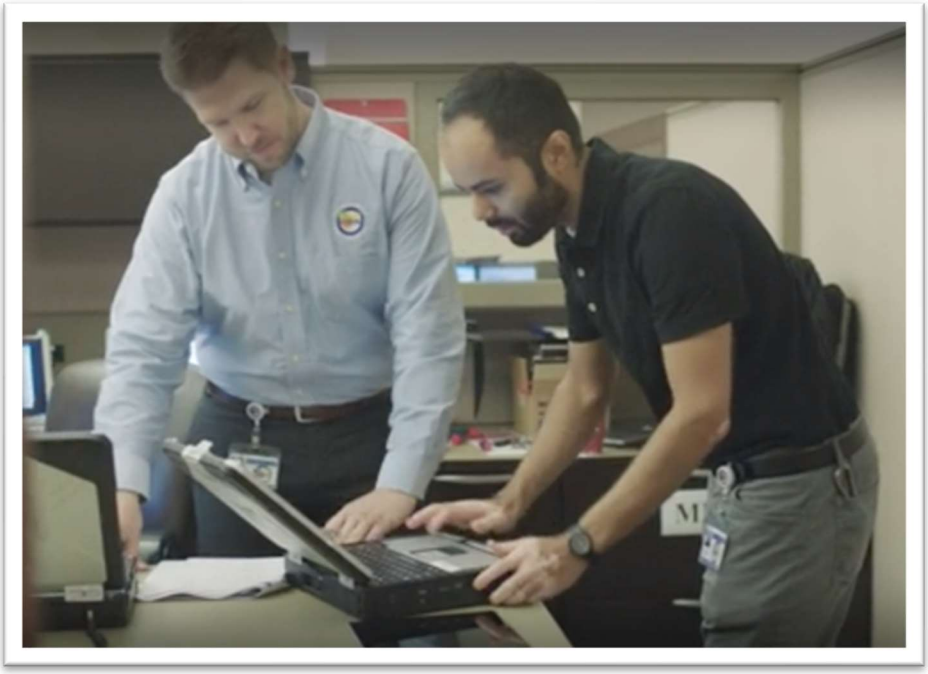
- Implemented Citrix Virtual Desktops which allows employees to work remotely from home, lowering the risk of contracting COVID-19.
    - Implemented FIPS compliant security to enable public safety personnel to access data securely and in accordance with DOJ regulations.

    - Began rollout of thin clients utilizing the VDI architecture as a solution to reduce the number of desktop computer that need to be purchased and updated in the future.
- Strengthening Cybersecurity posture by implementing multiple monitoring solutions, both on-premises an in the cloud to provide defense in depth.
- Updated backup solution to ensure both on premises and cloud resources are backed up and secure.
- Multiple projects to provide support for operations during the COVID Pandemic, including public facing and internal Dashboards, infographics and call centers and websites.
- Migrated key business systems to the cloud, including the utility billing system, call centers, and online permitting and plan checks, empowering the City to fulfill these functions and maintain levels of service with a remote workforce.
- Implemented ProjectDox electronic plan check system for Community Development, Public Works and Fire.
- Created the Dashboard solution for the City Council to have a high-level overview of city operations in order to help guide policy.
- Conducted public meetings virtually, allowing meeting attendees including the public, to participate in public meetings remotely.
- Improved AV capability in the boardroom and council chambers to allow for the committee meetings to be broadcast and recorded.
- Dispatch center workstation hardware and system upgrade.
- Leverage HireVue for conducting recruitments, testing and interviews remotely using video conferencing technology.

What do we plan to do in Fiscal Year 2021?

- Develop integrated off premises call center to ensure continuity.
- Develop digital fire station alerting system.
- Complete phase 2 of the leverage camera system.
- Refresh phone system to a hosted VOIP solution.
- Migrate key infrastructure to the cloud reducing cost and improving business continuity.
- Update on premises SAN storage.
- Develop a service catalog.
- Refresh the Emergency Operations System (EOC) AV system.
- Refresh the jail control system.
- Process mapping of core departments.
- Update the Audio/Visual recording systems for the DCPS offices.
- DWP communications tower construction at Waste Water Treatment Plant 3.
- Introduce a modern business intelligence system to the City to drive decisions by leveraging data.

- Replace aging network infrastructure to allow for business continuity and higher security.
- Create a 5-year strategic plan for Information Technology.
- Implement additional security measures such as Identity Services, Machine Learning and Artificial Intelligence.
- Refresh the VHF radio system.



Information Technology
Chris McMasters, Chief Information Officer

Information Technology
1.00 FTE – Chief Information Officer
1.00 FTE – Deputy Chief Information Officer
1.00 FTE – Senior Software Architect
1.00 FTE – Senior Network Architect
1.00 FTE – GIS Data Analyst
1.00 FTE – Data Scientist
1.00 FTE – Help Desk Manager
1.00 FTE – Software Developer
1.00 FTE – Public Safety Technical Support Engineer
1.00 FTE – Network Analyst
1.00 FTE – Senior Systems Engineer
2.00 FTE – GIS Analyst
2.00 FTE – Business Systems Analyst
1.00 FTE – Junior Network Analyst
1.00 FTE – Systems Engineer
1.00 FTE – Public Safety Emergency Communications Support Specialist
1.00 FTE – Help Desk II

FY 2021 Position Totals
19.00 – Full-Time FTE
6.03 – Part-Time FTE (not reflected above)
25.03 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Information Techonology	17.25	23.99	24.47	24.47	25.03

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 2,104,913	$ 5,364,877	$ 3,607,037	$ 3,753,248	4.1%
Non-Personnel Costs	2,271,030	3,770,265	4,626,950	4,995,925	8.0%
Subtotal	**$ 4,375,944**	**$ 9,135,142**	**$ 8,233,987**	**$ 8,749,173**	**6.3%**
Information Technology					
Salaries and Benefits	$ 2,104,793	$ 5,364,877	$ 3,607,037	$ 3,753,248	4.1%
Non-Personnel Costs	178,356	196,191	189,884	185,157	-2.5%
Subtotal	**$ 2,283,150**	**$ 5,561,068**	**$ 3,796,921**	**$ 3,938,405**	**3.7%**
Information Technology Project					
Non-Personnel Costs	$ 1,955,295	$ 1,687,932	$ 294,970	$ 99,200	-66.4%
Subtotal	**$ 1,955,295**	**$ 1,687,932**	**$ 294,970**	**$ 99,200**	**-66.4%**
Geographic Information Systems					
Salaries and Benefits	$ 120	$ -	$ -	$ -	-
Non-Personnel Costs	137,380	203,871	80,200	211,796	164.1%
Subtotal	**$ 137,500**	**$ 203,871**	**$ 80,200**	**$ 211,796**	**164.1%**
Contracts/Renewals					
Non-Personnel Costs	$ -	$ 1,550,070	$ 3,757,356	$ 4,197,130	11.7%
Subtotal	**$ -**	**$ 1,550,070**	**$ 3,757,356**	**$ 4,197,130**	**11.7%**
Mobile Data Computer					
Non-Personnel Costs	$ -	$ 127,946	$ 156,546	$ 182,186	16.4%
Subtotal	**$ -**	**$ 127,946**	**$ 156,546**	**$ 182,186**	**16.4%**
Radio/Communication					
Non-Personnel Costs	$ -	$ 4,255	$ 147,994	$ 120,456	-18.6%
Subtotal	**$ -**	**$ 4,255**	**$ 147,994**	**$ 120,456**	**-18.6%**
Total	**$ 4,375,944**	**$ 9,135,142**	**$ 8,233,987**	**$ 8,749,173**	**6.3%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 4,375,944	$ 716,144	$ -	$ -	-
Internal Service Fund	-	8,418,998	8,233,987	8,749,173	6.3%
Total	**$ 4,375,944**	**$ 9,135,142**	**$ 8,233,987**	**$ 8,749,173**	**6.3%**

Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Training					
Training Hours	682	706	960	820	960
Operational Efficiency				*COVID Response	
Overtime hours (Includes Comp time - higher due to COVID response)	33	261	275	610	300
Percentage of IT FTE to Citywide FTE	1.87%	3.18%	3.20%	3.30%	3.30%
Number of Citywide devices supported to the number of FTE	459	133	132	125	125
Department budget as a percentage of Citywide operating budget	1.51%	2.78%	3.06%	2.89%	2.89%
Continuity and Platform Stablity					
Percentage of unplanned network downtime during Prime-Time	0.080%	0.002%	0.004%	0.004%	0.004%
Percentage of network up-time	99.920%	99.998%	99.997%	99.910%	99.910%
Service Level					
Number of Support Tickets Received	6,722	8,006	9,500	9,658	9,800
Number of Support Calls Received	2,334	2,334	2,500	4,636	4,700
First Fix Rate	N/A	N/A	35.00%	43.00%	55.00%
IT request resolved within 4 work hours	N/A	40.00%	50.00%	46.00%	50.00%
IT request resolved within 8 work hours	N/A	50.00%	25.00%	51.00%	50.00%
Overall satisfaction rating by internal users (1=Low, 5=High)	N/A	N/A	4	3.69%	4
Percentage of issues resolved as a:					
Level 1 - Help Desk	N/A	58.59%	60.00%	51.00%	55.00%
Level 2 - Incidents escalated and resolved in-house	N/A	N/A	30.00%	47.00%	40.00%
Level 3 - Incidents escalated and resolved by vendors	N/A	N/A	10.00%	2.00%	5.00%


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LEGAL & RISK MANAGEMENT

The mission of the Legal and Risk Management Department is to provide the City Council and City officers, boards, commissions, committees, and employees with high quality, effective, and efficient legal counsel, risk assessment, liability management, and workers' compensation services, while pursuing City goals, protecting City resources, and thereby safeguarding the interests of the Corona community.





LEGAL & RISK MANAGEMENT



What do we do?

Within the **Citywide Internal Support** service area, the **Legal and Risk Management** is a strategic partner with City departments, and reports to the City Council. Services provided under each department activity are further explained below.

City Attorney

The ***City Attorney's Office*** represents and advises the City Council, as well as all other City officers, boards, commissions, committees and employees, in legal matters pertaining to their City offices and employment, to the extent required or allowed by law and as otherwise directed by the City Council. The office also oversees City representation by outside attorneys in some situations, including workers' compensation matters.

The City Attorney's Office performs all legal work and represents the City in all actions at law, including acquisition, sale or abandonment of real property, including acceptance of deeds on behalf of the City, providing or overseeing representation on all claims and other litigation matters by or against the City and also assists in drafting all ordinances, resolutions, motions, agreements and contracts to be entered into by the City, as well as approving the form of such instruments.

Risk Management

The ***Risk Management*** Division works closely with the City Attorney's Office to oversee and manage the City's Workers' Compensation Program and Liability Program.

The ***Liability Program*** manages tort and other claims filed against the City, manages subrogation claims pursued by the City against responsible third parties, strives to anticipate and reduce potential claims, coordinates and organizes the City's administrative policies and procedures, reviews and administers insurance provisions in City contracts and agreements, and administers the City's self-insurance and commercial insurance programs. The program serves as a resource to the City Council and City departments concerning claim liability exposure, insurance coverages and insurance provisions in City contracts and agreements.

LEGAL & RISK MANAGEMENT

The ***Workers' Compensation Program*** provides specialized workers' compensation services to employees city-wide, including monitoring and administering claims effectively while maintaining cost control measures and developing cost reduction strategies. The program works in conjunction with the Human Resources' Safety staff to identify and review trends, with the goal of thereby monitoring injuries, limiting future accidents, and identifying required safety improvements.

What did we do in Fiscal Year 2020?

City Attorney's Office

- Continued to staff monthly free legal aid clinic for low-income residents in our community.
- Continued to deliver cost-savings and greater service, including expanded and more direct access to the legal team for officials and staff.
- Worked on well over 200 projects for all City departments, including:
    - Completed all real property acquisitions required for the Cajalco/I-15 Interchange Improvement Project.
    - Continued to work with Police, Code Enforcement, Community Development, and other staff to assess the possibility of permitting marijuana related businesses and drafting proposed ordinance, regulations, and policies.
    - Worked with the Building Department and the Fire Department on the ordinance adopting and amending the 2019 California Building Standards Code.
    - Worked with Management Services and Human Resources to draft new comprehensive MOUs with the Corona Police Employees Association and the Corona Police Supervisor Association.
    - Worked with the Department of Water and Power to update the Corona Municipal Code to incorporate new State laws pertaining to recycling requirements for recyclable materials and organic waste.
    - Assisted Administrative Services with the biennial update to the Master Fee Schedule.
    - Assisted Department of Water and Power with the water rate study and the adoption of updated water rates.
    - Worked with Community Development to update the Corona Municipal Code to incorporate new State housing laws pertaining to accessory dwelling units.
    - Continued to work with the Public Works Department to finalize the conservation documents for the mitigation sites for the Foothill Parkway Project.
    - Continued to work with Library and Recreation Services to combine and update various policies pertaining to the use of City facilities.

  - Continued to assist the City Clerk's office with responding to Public Records Act requests, which are increasing in number and the volume of records requested.
  - Assisted Administrative Services with the update to the City's travel policy to simply the reimbursement process.
  - Worked with Management Services and Community Development to negotiate a settlement that resulted in the City reacquiring ownership of the homeless shelter and the Mission Apartment complex.
  - Continued to manage citywide cell tower license agreements, thereby freeing-up other departments, streamlining processes, enhancing City's bargaining position and maximizing benefits.
  - Continued to work with Management Services and Community Development on property disposition transactions related to Corona Mall North and South.
  - Continued to work with several departments to implement a complex development agreement for the Arantine Hills Project. Continued to assist Administrative Services to annex numerous developments to City-wide public services CFD 2016-1.
- Handled more than 20 litigation matters, including favorable conclusions to the following cases:
  - Summary judgment granted in a trip and fall over a broken sign pole situated on a sidewalk.
  - Settled a collective action under the Fair Labor Standards Act involving more than 200 punitive class members.
  - Summary judgment granted in a false arrest case.
  - Recovered $100,000 from a major telecom company in a dispute involving a cell tower lease.
  - Recovered nearly $200,000 from major telecom companies in a dispute regarding overcharges.
  - Prevailed on appeal in a First Amendment case involving amplified sound in a City park.
- Worked closely with the Risk Management Division on numerous goals, including:
  - Aggressively pursued subrogation (cost recovery) efforts.
  - Continued collection of court judgments through the Franchise Tax Board (FTB) Intercept Program.
- Continued to develop transactional and litigation experience with the California Environmental Quality Act (CEQA) and eminent domain issues, in an on-going effort to expand expertise and reduce outside legal counsel expenses.

Risk Management Division

- Workers' Compensation Program:

  - Continued to facilitate the transition of our Workers' Compensation oversight to a new third-party administrator and various unbundled managed care program service providers for cost savings and increased customer service and responsiveness to the needs of injured employees.
  - Continued to implement controls designed to increase accountability of Workers' Compensation third-party claims administrator and outside legal counsel, including more oversight and efforts towards benchmarking, as well as quarterly litigation reporting of outside counsel efforts for efficiency and cost savings.
  - Continued to evaluate/implement ways in which to cost-effectively provide quality medical care to injured employees, to facilitate their recovery to pre-injury status and return to work as soon as reasonably possible.
  - We favorably settling 12 Workers' Compensation cases, 10 by Stipulated Award and 2 by Compromise and Release.
- Liability Program:
  - New Claims: Reviewed and processed at least 146 new liability claims.
  - Closed Claims: Closed approximately 149 liability claims.
  - Subrogation Efforts:
    - Billed approximately $143,461 and collected approximately $179,087.
    - Entered into 3 new payment agreements, totaling $9,630.
  - Continued to evaluate the City's self-insurance and commercial insurance programs for effectiveness at protecting City assets and conformance with the practices of California municipalities of similar size and risk factors, including an analysis of alternatives for saving money at varying risk tolerance levels.

What do we plan to do in Fiscal Year 2021?

- Provide continuous evaluation of cost-saving measures.
- Provide enhanced service and more direct access for City officials and employees.
- Continue to look for opportunities to expand expertise and reduce outside legal counsel expenses.
- Continue to look for opportunities to work with other departments to provide enhanced service, in-depth updates, and improvements to their policies and procedures.
- Develop and retain high quality professional staff dedicated to the department's mission statement.
- Promote a tenacious yet fair and professional reputation in on-going advocacy for the City to best protect City resources and safeguard community interests.

- Continue to effectively defend City resources, create efficiencies, and increase cost-savings and subrogation (cost recovery) efforts.
- Work with Community Development on the General Plan update.
- Implement an annual inventory, including a photo database, of all cell site locations to better monitor current licensee equipment and proposed modifications to cell site facilities.
- Work with Public Works and Finance to update the City's Development Impact Fees.
- Work with Information Technology and Finance to explore the possibility of providing the ability for the community to purchase special events insurance online.
- Continue to evaluate/implement ways to cost-effectively provide quality medical care to injured employees, to facilitate their recovery to pre-injury status and return to work as soon as reasonably possible.
- Continue to work with our new Workers' Compensation third-party administrator and various unbundled managed care program services providers, focusing on cost savings and increased customer service and responsiveness to the needs of injured employees.
- Reduce Workers' Compensation claims litigation with help of new third-party administrator.
- Continue to work with various departments on policy and procedures for industrial disability retirement process in accordance with CalPERS requirements.
- Work to revise and update the Risk Management Policy.
- Work with the Purchasing Division to create a user-friendly work flow for insurance and contract requests.
- Work with Purchasing Division to update bidding and proposal documents and agreements to incorporate changes in the law.

LEGAL & RISK MANAGEMENT

Legal and Risk Management

Dean Derleth, City Attorney / Legal and Risk Management Director

City Attorney

0.85 FTE – City Attorney / Legal and Risk Management Director
0.75 FTE – Assistant City Attorney
1.00 FTE – Chief Deputy City Attorney
0.90 FTE – Senior Paralegal/Claims Manager

3.50 FTE City Attorney Subtotal

Risk Management

0.15 FTE – City Attorney / Legal and Risk Management Director
0.25 FTE – Assistant City Attorney
0.10 FTE – Senior Paralegal/Claims Manager
1.00 FTE – Risk Manager
1.00 FTE – Risk Management Specialist

2.50 FTE Risk Management Subtotal

FY 2021 Position Totals

6.00 – Full-Time FTE
0.34 – Part-Time FTE (not reflected above)
6.34 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Legal and Risk Management	6.52	6.19	6.34	6.34	6.34

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 1,544,177	$ 1,693,003	$ 1,682,463	$ 1,615,857	-4.0%
Non-Personnel Costs	3,636,566	2,354,195	4,568,937	$ 4,916,578	7.6%
Subtotal	**$ 5,180,743**	**$ 4,047,197**	**$ 6,251,400**	**$ 6,532,435**	**4.5%**
City Attorney					
Salaries and Benefits	$ 1,080,040	$ 1,158,158	$ 1,203,025	$ 1,135,053	-5.7%
Non-Personnel Costs	109,397	68,029	133,400	139,660	4.7%
Subtotal	**$ 1,189,437**	**$ 1,226,187**	**$ 1,336,425**	**$ 1,274,713**	**-4.6%**
Risk Management					
Salaries and Benefits	$ 464,137	$ 522,905	$ 479,438	$ 480,804	0.3%
Non-Personnel Costs	6,918	3,073	5,127	5,197	1.4%
Subtotal	**$ 471,055**	**$ 525,978**	**$ 484,565**	**$ 486,001**	**0.3%**
Workers Compensation					
Salaries and Benefits	$ -	$ 11,138	$ -	$ -	-
Non-Personnel Costs	$ 2,208,740	$ 1,309,429	$ 2,890,157	$ 2,897,373	0.2%
Subtotal	**$ 2,208,740**	**$ 1,320,567**	**$ 2,890,157**	**$ 2,897,373**	**0.2%**
General Liability					
Salaries and Benefits	$ -	$ 802	$ -	$ -	-
Non-Personnel Costs	$ 1,311,510	$ 973,664	$ 1,540,253	$ 1,874,348	21.7%
Subtotal	**$ 1,311,510**	**$ 974,466**	**$ 1,540,253**	**$ 1,874,348**	**21.7%**
Total	**$ 5,180,743**	**$ 4,047,197**	**$ 6,251,400**	**$ 6,532,435**	**4.5%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 1,660,492	$ 1,752,165	$ 1,820,990	$ 1,760,714	-3.3%
Internal Service Fund	3,520,251	2,295,033	4,430,410	4,771,721	7.7%
Total	**$ 5,180,743**	**$ 4,047,197**	**$ 6,251,400**	**$ 6,532,435**	**4.5%**

Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
New Liability Claims	135	138	150	146	150
Liability Claim Reserves	$ 749,055	$ 514,330	$ 750,000	$ 158,712	$ 600,000
Paid Liability Claims	$ 397,913	$ 220,451	$ 600,000	$ 184,151	$ 500,000




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To Cherish Our Past - To Plan Our Future

LIBRARY AND RECREATION SERVICES

The Library and Recreation Services Department welcomes and supports all people in their enjoyment of reading and pursuit of lifelong learning. The staff strives to provide equal access to information, ideas, and knowledge through books, technology, programs, services, and other resources. The Department provides a safe, pleasant atmosphere for community education and gatherings and is dedicated to enhancing the quality of life of Corona residents by providing athletic, recreational, and leisure time opportunities.



LIBRARY AND RECREATION SERVICES



What do we do?

Within the **Leisure & Culture** service area, the **Library and Recreation Services Department** enriches the lives of adults, seniors, youth and their families through creative recreational programming and the promotion of reading and learning activities through the Corona Public Library. Services provided under each department activity are further explained below.

Administration

Administration provides frontline customer service, maintains payroll and personnel records, oversees department accounting operations, prepares and manages purchase requisitions, purchase orders and contracts, and supervises capital projects. They conduct training for the department's registration/reservation software and ensure the accuracy of all transactions. Administration staff are responsible for the design and printing of the Corona Connection brochure. The team also works with the Library Trustees and Parks and Recreation Commission on departmental policies and programs.

Programming and Outreach

The ***Community Outreach Team*** is responsible for all internal promotion and coordination of marketing efforts with the City's Communications Division. The team also coordinates with local businesses, community organizations, and area agencies to develop partnerships, garner program sponsorships, and communicate department activities to residents. Division staff operate Library and Recreation On the Go to provide activities including library card and program registration throughout the community. They also provide children, teen, and adult library programs, activities and special events, and administer the volunteer and adult reading assistance programs.

Events and Programs

The ***Events and Programs*** Division provides a variety of programs and services to Corona residents including citywide special events, a full-range of aquatics programming, coordination with contract instructors for hundreds of recreational classes, youth and adult sports, after-school recreation, summer camps, youth and adult adaptive

programs, and extensive services and activities designed for Corona's senior population.

Facilities and Project Management

The ***Facilities and Projects Management Team*** oversees the use of Library and Recreation facilities including the Circle City Center, the Historic Civic Center including operation of Corona's historic theater, Vicentia Activity Center, and Victoria Park and Auburndale Community Centers. They also supervise use of picnic shelters at Corona parks—ensuring they are available for use by residents. The team also coordinates use of the City's ballfields and gymnasiums by youth sports groups, residents, and others.

Library Services

Library Services has two major functions. Library Collection Services provides research assistance to the public, maintains the Integrated Library System, evaluates, as well as selects and processes print and electronic materials. The division also supervises operations and patron use of an extensive collection of local history resources and artifacts in the Heritage Room. The Account Services team oversees all activities related to materials circulation, patron accounts, and passport services.



What did we do in Fiscal Year 2020?

- July 4th Celebration included a new charcoal grilling area for families, partnered with Crossroads Christian Church to provide a kids fun zone with bounce houses, and saw an increase in attendance to 40,000.
- Created Teacher Library Card which is available to teachers, paraeducators, or library staff working in a public, private, charter, or preschool in the cities of Corona, Norco, and Eastvale. The card is used for curriculum support.
- Expand Kids Club to Lincoln Alternative School for the 2019-20 school year and continue outreach efforts to other schools in Corona to determine interest in the program.
- Updated the Departments' marketing plan by launching the LaRS Insider with 1,741 subscriptions. The LaRS Insider streamlines communications with program users, updates materials for a modern appearance, and incorporates methods for feedback, such as digital surveys and polls, to gauge community interest and needs.
- Partnered with Off-Broadway Corona Theater and hosted our first Halloweekend at the Civic Center Campus to include an escape room, trunk or treat with Corona Police Department, family movie, photo booths, and food. The event was successful with 2,800 participants and $5,000 in revenue
- Expand the Holiday Lighting Celebration through additional community partnerships, vendors, and craft booths.
- Completed a Request for Proposal and awarded two contracts for design and printing of the Corona Connection resulting in a cost savings to the City. The brochure is more community focused with easier browsing for families.
- Implemented the City's new recreation management software, CivicRec, resulting in cost savings, increased customer service and functionality for end-users and staff.
- Increased staff training opportunities to encourage collaboration, innovation, and leadership potential consistent with neighboring communities, program partners, and industry standards.
- Managed the California Beverage Container Recycling grant and provided recycling education through Kids Club, Day Camps, and library programs. Additionally, recycling efforts were also completed at recreation facilities during activities.
- In conjunction with Maintenance Services and Public Works Departments, we initiated the Parks and Recreation Facilities and Amenities Inventory to thoroughly assess the condition of all parks and facilities and to seek community input regarding current priorities and future needs.
- Expanded the Teen Advisory Council, including new by-laws, to expand teen volunteer involvement with the Recreation Division resulting in the Teen Advisory

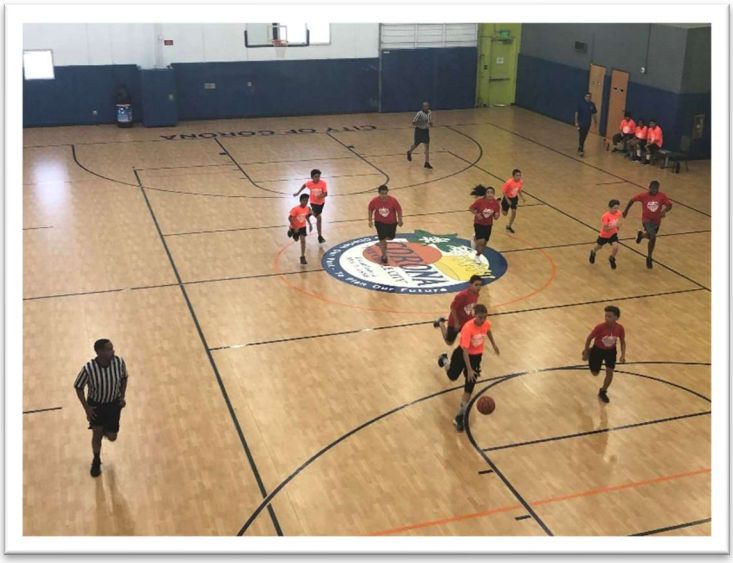
Council board members attending all Parks and Recreation Commission meetings to provide updates of their projects and programs.
- Expanded Vet Connect grant-funded hours of operation to include special events, community partnerships, and outreach services, and offer hours daily Monday through Friday. Operations are run exclusively by volunteers.
- Expanded hours of Maker Exchange activities to daily onsite operations in 2020, expanded equipment, initiated mobile making services, and increased community partnership courses.
- Implemented a new Field Allocation Policy by redefining the user groups to allow equitable field access for various youth sports groups.
- A result of the State's stay-at-home-order, LaRS staff engaged the community by providing in excess of 21,000 engagements across social media platforms. Created and curated LaRS Where You Are virtual content and resources, led monthly food distributions at the Senior Center and Santana Park, and provided phone call check-ins with Seniors, assisted with coordinating City-wide donations, and responded to nearly 1,000 citizen inquires via the COVID-19 info line.
- Developed best practices for Corona Public Library to provide ongoing curbside services, including material pick up and Summer Reading Challenge incentive distribution to achieve social distancing and safety for patrons and staff consistent with mandated guidelines.
- Completed installation of the City's first inclusive playground at Lincoln Park, made possible in part by matching grants from Kompan, Inc. and the Corona Parks Foundation. Engaged the community through an online survey and several on-site meetings to seek input regarding playground design.

What do we plan to do in Fiscal Year 2021?

- Work with IT to develop a "Go Where the Fun Is" GIS app to highlight parks and amenities, facilities, pools, gymnasiums, tennis courts, and library activities, programs, and events.
- Expand Adult Reading Assistance Program to include Mobile Literacy Services in 2020.
- Increase attendance at the Summer Showcase event by partnering with contract class instructors and vendors to increase public participation and pre-enrollment in summer activities.
- Continue to build on virtual content started with LaRS Where You Are program, by creating a Virtual LaRS component to all areas of service and programming including virtual opportunities for contract instructors, partners, and volunteer opportunities.
- Expand LaRS on the Go services to include Senior services, Adult Reading Assistance, and Family Literacy elements.

LIBRARY AND RECREATION SERVICES

- Install an Automated Material Handling System (AMHS) to automate material check-in at the library and allocate an average of 1,200 staff hours annually to other library services.
- Increase LaRS Insider subscriptions to 3,000.
- Install open+, a comprehensive open library solution that allows for extended access through automation to expand library open hours by at least 15 hours per week.
- Assist Maintenance Services and Public Works Department in renovating playgrounds at Santana, Mountain Gate, Tehachapi, and Cresta Verde parks.
- Assist Maintenance Services and Public Works Department with the renovation and reopening of Griffin Park.
- Transition facility reservations to an online format through CivicRec.





LIBRARY AND RECREATION SERVICES

Library and Recreation Services
David Montgomery-Scott, Library and Recreation Services Director

Administration
1.00 FTE – Library and Recreation Services Director
1.00 FTE – Library and Recreation Services Assistant Director
1.00 FTE – Recreation Services Manager
1.00 FTE – Management Analyst
1.00 FTE – Senior Administrative Assistant
1.00 FTE – Office Assistant I

6.00 FTE Administration Subtotal

Events and Programs
1.00 FTE – Recreation Supervisor

1.00 FTE Events and Programs Subtotal

Facilities and Project Management
1.00 FTE – Recreation Supervisor
1.00 FTE – Recreation Coordinator
1.00 FTE – LRS Patron Services Associate III

3.00 FTE Facilities and Project Management Subtotal

Library Services
1.00 FTE – Library Supervisor
3.00 FTE – Librarian II
1.00 FTE – Senior Office Assistant

5.00 FTE Library Services Subtotal

Programming and Outreach
1.00 FTE – Librarian III
1.00 FTE – Librarian I
2.00 FTE – Library Specialist
2.00 FTE – Library Assistant

6.00 FTE Programming and Outreach Subtotal

FY 2021 Position Totals
21.00 – Full-Time FTE
52.40 – Part-Time FTE (not reflected above)
73.40 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Library and Recreation Services	69.06	72.74	73.33	72.99	73.40

LIBRARY AND RECREATION SERVICES

What does it cost?

Dollars by Department Activity

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 4,043,031	$ 4,040,826	$ 4,503,856	$ 4,359,672	-3.2%
Non-Personnel Costs	1,136,739	1,100,166	963,103	932,266	-3.2%
Subtotal	**$ 5,206,300**	**$ 5,140,992**	**$ 5,466,959**	**$ 5,291,938**	**-**
Events and Programs					
Salaries and Benefits	$ 947,861	$ 1,003,530	$ 1,216,815	$ 1,165,835	-4.2%
Non-Personnel Costs	559,540	571,634	556,314	510,046	-8.3%
Subtotal	**$ 1,507,401**	**$ 1,575,163**	**$ 1,773,129**	**$ 1,675,881**	**-5.5%**
Facilities and Project Management					
Salaries and Benefits	$ 536,686	$ 593,917	$ 651,739	$ 644,173	-1.2%
Non-Personnel Costs	35,333	32,152	37,488	38,780	3.4%
Subtotal	**$ 572,019**	**$ 626,068**	**$ 689,227**	**$ 682,953**	**-0.9%**
Library & Recreation Services Administration					
Salaries and Benefits	$ 1,214,758	$ 1,193,102	$ 1,230,581	$ 1,177,344	-4.3%
Non-Personnel Costs	214,680	186,327	173,758	182,925	5.3%
Subtotal	**$ 1,429,438**	**$ 1,379,429**	**$ 1,404,339**	**$ 1,360,269**	**-3.1%**
Library Services					
Salaries and Benefits	$ 825,483	$ 736,910	$ 807,866	$ 756,638	-6.3%
Non-Personnel Costs	272,035	194,154	173,439	178,115	2.7%
Subtotal	**$ 1,097,517**	**$ 931,063**	**$ 981,305**	**$ 934,753**	**-4.7%**
Programming Outreach					
Salaries and Benefits	$ 518,244	$ 513,368	$ 596,855	$ 615,682	3.2%
Non-Personnel Costs	55,152	115,900	22,104	22,400	1.3%
Capital Outlay	26,530	$ -	$ -	$ -	-
Subtotal	**$ 599,926**	**$ 629,268**	**$ 618,959**	**$ 638,082**	**3.1%**
Total	**$ 5,206,300**	**$ 5,140,992**	**$ 5,466,959**	**$ 5,291,938**	**-3.2%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 5,167,043	$ 5,044,661	$ 5,425,523	$ 5,253,718	-3.2%
Special Revenue Fund	29,171	75,834	41,436	38,220	-7.8%
Capital Project Fund	10,087	20,497	-	-	-
Total	**$ 5,206,300**	**$ 5,140,992**	**$ 5,466,959**	**$ 5,291,938**	**-3.2%**

Performance Measures

Library

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Average Patrons (daily)	1,244	1,203	1,287	1,168	876
Number of Library Items Borrowed	328,721	342,509	380,000	284,375	189,225
E-book Checkout	26,693	22,751	29,000	26,251	27,000
Number of items added to Collection	6,965	10,936	8,000	8,384	7,000
Passports Processed	9,436	10,866	9,750	6,052	3,400
Passport Photos Processed	6,751	7,825	6,800	4,720	2,922

Events and Programs

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Library Events/Programs Participation	41,816	57,108	43,000	38,575	40,000
Library and Recreation Services Virtual Engagement during closure	N/A	N/A	N/A	Library - 12,354 Recreation - 9,238	N/A
Citywide Events attendance	37,500	45,043	46,000	54,800	10,000
Kids Club Children Served (avg. per week)	471	422	475	490	400
Number of Registered Participants in City Youth Sports Leagues (new measure)	N/A	N/A	N/A	745	575
Number of Registered Participants in City Adult Sports Leagues (new measure)	N/A	N/A	N/A	2,260	2,200
Number of Contract Class registrants	5,526	5,408	5,500	3,604	3,500
Number of Registered Participants in Aquatic Swim Lessons (new measure)	N/A	N/A	N/A	887	904

Service Level

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Number of Kids Club After School Sites	8	9	10	10	10
Number of Contract Classes Offered a trimester	368	375	390	370	260
Number of Facility Reservation Permits: Centers, Sports fields, and Picnic shelters (permits can be up to a 1-year duration)/ Revenue	1,102 - $445,041	1,396 - $443,913	1,350 - $420,000	1,100 - $327,144	1,050 - $320,000

* Stats in FY 2020 and FY 2021 reflect a decrease in participation due to City closure and state mandates due to COVID 19.



MAINTENANCE SERVICES

The mission of the Maintenance Services Department is to operate and maintain public facilities and equipment in an efficient, cost-effective manner, as well as enhance the parks and open spaces within the City of Corona for the benefit and enjoyment of its residents through care, dedication and responsiveness.





MAINTENANCE SERVICES



What do we do?

The ***Maintenance Services*** department provides services to internal and external customers and ensures that all City-owned property are kept at their best functioning level. The following divisions operate under the Maintenance Services department:

Fleet Services

The ***Fleet Services Program*** administers and maintains the operation and maintenance of all City-owned vehicles, heavy construction equipment, and machinery, including fire apparatus, emergency units and related equipment. This section is responsible for scheduling preventative maintenance and repairing City-owned fleet, monitoring and maintaining the asset management system, and the coordination of specialized repairs contracted with local vendors. This section also administers the vehicle and equipment replacement program, maintains and operates the City fueling infrastructure, and oversees other fleet related programs.

Warehouse Services

The ***Warehouse Services Program*** provides for a centralized inventory and warehouse operations, storage, shipping, receiving and distribution operations for inventory items, file archives, surplus material and housing of supplies and equipment requiring temporary storage.

Facility Maintenance

The ***Facility Maintenance Program*** is responsible for the maintenance and repair of City-owned buildings and related public facilities using both City personnel and contractual services. A systematic preventative maintenance program is utilized to enhance the longevity and efficiency of the buildings and their related equipment and infrastructure.

Parks and Trees Maintenance

The ***Parks and Trees Maintenance Program*** provides maintenance for all developed and undeveloped parkland. This includes the maintenance of recreation and community buildings, playgrounds, and four aquatic facilities. This section is also responsible for the management of City trees and ongoing maintenance for safety,

tree health, and aesthetics, as well as response to storms and emergencies related to City trees. The Parks and Trees Maintenance Program also administers the contracted landscape maintenance of Community Facilities Districts (CFDs) and Landscape Maintenance Districts (LMDs).

The ***Graffiti Removal Program*** is responsible for the removal of graffiti from all public property and private property when permission is granted. The program is designed to include education and outreach components to accomplish the program's objectives.

Street Lighting

The ***Street Lighting Program*** provides the maintenance and repair of the City's residential and arterial street lighting system.

Street Maintenance

The ***Drainage Maintenance Program*** provide maintenance on all City owned storm drainage systems, including catch basins, storm drains, and debris basins. This function is critical to ensure maximum storm water diversion from City right-of-way while simultaneously maintaining the National Pollutant Discharge Elimination System standards. The program also handles the maintenance of wetland mitigation sites.

The ***Street Maintenance Program*** provide maintenance of City streets, alleys, and right-of-way to ensure the safe passage of vehicular traffic. The program also assists with road closures, hazardous material responses and special events. It is responsible for the maintenance of concrete sidewalks, curbs and gutters, and other concrete structures within the public right-of-way, to ensure the safety of pedestrians and proper drainage of City streets and right-of-way. Street Maintenance is responsible for maintaining all regulatory, warning and guide signs, as well as all patching potholes and maintaining pavement markings within the City to provide the public with a safe and informative transportation system.

The ***Street Sweeping Program*** provides for the regular cleaning of the City's public streets and alleys using a contract street sweeping firm. An ongoing and effective street sweeping program is required to comply with the South Coast Air Quality Management District (AQMD) and National Pollutant Discharge Elimination System (NPDES) requirements.

Corona Municipal Airport

The ***Corona Municipal Airport Program*** is responsible for the management of all aspects of airport operations including: the adherence of lease agreements; compliance with all federal, state, and local laws, ordinances, and regulations; and the continual maintenance of runways, taxiways, aprons, streets, grounds, lighting, and equipment located within the airport's parameters. The Airport program is dedicated to safety

and providing a first-rate General Aviation facility serving commercial operators, recreational flyers, and the City of Corona.

Refuse / Recycling

The ***Refuse/Recycling Program*** is responsible for the contract administration and oversight of the solid waste and recycling services provided by Waste Management of the Inland Empire, the City's contracted waste and recycling hauler.

What did we do in Fiscal Year 2020?

- **Created a safe and clean work environment for residents and City staff by following federal, state, and county guidelines to reduce and mitigate the spread of Coronavirus (COVID-19) within the City.**
    - Installed safety plexiglass delineations in several facilities, including the City Council Chambers and customer service counters, to reduce physical exposure and contact.
    - Distributed spray bottles of isopropyl alcohol to various City departments, including the Police and Fire departments to help facilitate safe hygiene practices.
    - Ensured that City-owned facilities and equipment were kept clean and in pristine condition for the enjoyment of all residents.
    - Following CDC guidelines, developed a disinfectant solution and implemented a twice-daily schedule to disinfect all commonly touched surfaces throughout City facilities, including door handles and countertops.
    - Closely monitored Warehouse inventory and ensured an adequate supply of all safety materials and equipment.
- **Ensured that the Canyon Fire burn scar area was properly maintained, and residents' safety was a priority.**
    - Preventatively maintained and closely monitored storm drains in the area to prevent future mudflows.
    - Provided 4,100 sandbags at Fire Station 5 for burn-area residents.
- **Strived to provide community support and standardized basic amenities to all City parks and for community events. Ensured appropriate maintenance of all City parks for safety, efficiency, and enjoyment of Corona's residents.**
    - Maintained landscaping and irrigation at approximately 408 acres of City parks.
    - Maintained approximately 95 sports fields, basketball courts, tennis courts, and volleyball courts throughout the City.
    - Maintained approximately 34 playgrounds in various parks throughout the City.
    - Bid and awarded the contract for a Citywide parks' amenities and equipment inventory. Information obtained will be populated into the City's

asset database and mapping system and utilized to proactively plan for amenity and equipment replacement.
    - Replaced lighting at several Parks throughout the City due to storm and wind damage.
    - Supported community events throughout the year such as Christmas lighting and the Jingle Bell Run. Many community events planned in 2020 were cancelled due to the COVID-19 Pandemic.
    - Held one community Household Hazardous Waste (HHW) collection event at City Hall, promoting the safe elimination of hazardous waste and thereby reducing the elimination of used batteries, oil, paint, lightbulbs, e-waste, and other materials into landfills and storm drains. The second HHW event was not held due to the COVID-19 pandemic.
    - Updated City Ordinance to be aligned with the California commercial recycling and organic waste recycling mandates. Worked closely with CalRecycle, Waste Management, and Corona's business community on compliance requirements.
- **Ensured that City-owned property was kept in pristine condition through efficient planning and preventative maintenance scheduling.**
    - Maintained landscaping and irrigation for approximately 467 acres of general areas, Landscape Maintenance Districts (LMDs), and Community Facilities Districts (CFDs).
    - In addition to preexisting CFDs, maintained landscaping and irrigation for any newly formed CFDs.
    - Continued work on the landscape median improvements along Magnolia and River Road.
- **Ensured that City-owned public facilities and equipment are kept in a safe and suitable operating condition through efficient planning and prioritization to prevent failure and/or degradation of City owned facilities.**
    - Performed maintenance on all 25 City-owned buildings, including the Corona airport. Maintenance included general building maintenance, plumbing, electrical maintenance, roof maintenance, HVAC maintenance, elevator maintenance, generator maintenance, painting, safety inspections, janitorial and cleaning services, and pest control services.
    - Completed special projects that aim to protect and enhance City-owned facilities and assets:
        - Remodeled the Public Works counter at City Hall to improve safety in the event of an emergency.
        - Replaced HVACs at Fire Stations 1, 2, and 5.
        - Remodeled a restroom at Fire Station #1 and Fire Station #5.
        - Installed new epoxy flooring at Fire Station #7.

- Installed new cabinets and a stainless-steel sink in the Apparatus Bay at Fire Station #1.
- Installed a new HVAC unit for the Medical Supply Room at Fire Station #6.
- Remodeled the Maker's Space at the Library, including new flooring, patch and paint, and electrical.
- Removed carpet and installed new flooring at the Banquet Room at Circle City Center.
- Completed the ice machine relocation projects at Fire Stations 2, 4, 5, and 6.
- Reconfigured air conditioning system at the Police Department Locker Room to increase energy efficiency.
- Installed new HVAC automation software at the Police Department Jail to increase energy efficiency.
- Installed new flooring in several areas throughout the Senior Center.
- Rebuilt the Police Department Shooting Range swamp coolers.
- Widened the driveway at the animal shelter and installed an automated gate, allowing vehicles to pass easily and more efficiently enter and exit the parking lot.
- Installed a roof for the trash enclosure at City Hall to promote responsible waste disposal.
- Upgraded an additional 22 Runway Lights at the airport to LED Fixtures for increased energy efficiency and reliability.
- Completed the Sign Replacement project, replacing all the signs at the airport with new high intensity film with ultraviolet protective coating to increase the visibility and life expectancy of the signs.
- Completed vegetation removal project at the airport in Runway Protection Zones (RPZ), from the South Channel and the North Wall locations.
- Installed new HVAC system in the Airport Manager's office.

- Additional projects:
  - Began work on an energy conservation project for City Hall designed to increase efficiency, including installing a cool roof treatment, implementing chilled water and static pressure resets, replacement of interior lights with LED lamps, and a lighting control system.
  - Received a grant to aid in the design and construction of the Household Hazardous Waste facility.
  - Developed an Emergency Flood Response plan.
  - Began the design of replacement of playground equipment at Mountain Gate park, which will include the installation of rubberized surfacing.

  - Installed new playground equipment at Lincoln Park, including rubberized surfacing, offering children new and safe equipment.
  - Designed the replacement of playground equipment at Santana Park.
- **Provided quality infrastructure that is safe, adequately maintained, and graffiti-free within the public right-of-way.**
  - Removed approximately 76,443 square feet of graffiti throughout the City.
  - Trimmed approximately 8,706 trees throughout the City.
  - Replaced approximately 30,266 square feet of concrete sidewalk and approximately 1,071 linear feet of curb and gutter.
  - Repaired or replaced approximately 46,395 square feet of asphalt.
  - Completed approximately 2,725 residential work orders related to street maintenance, street lighting, litter collection, and road hazard removal and repair.
  - Repaired or replaced 248 signs within the Public Right-of-Way.
  - Performed maintenance on approximately 245 streetlights and responded to 28 hit streetlights.
  - Cleared approximately 1,739 tons of rubbish from the Public Right-of-Way.
  - Cleared approximately 1,968,420 square feet of weeds from Public Right-of-Way and debris basins.
  - Swept approximately 25,667 curb miles, retrieving nearly 2,265 tons of rubbish from curbs and gutters.
  - Designed and began construction work on the first year of the Citywide ADA Improvements project, including parking lot and restroom rehabilitations. Began design work on the second year of improvements.
- **Supported City operations by performing maintenance and repairs on the City's fleet, including Fire and Police Department vehicles, and supported the community by providing 24/7 access to the Combustible Natural Gas (CNG) station located on Cota street.**
  - Completed approximately 2,421 preventative and corrective maintenance work orders for City vehicles.
  - Replaced vehicles across various City departments, ensuring that staff can rely on modern and reliable vehicles to support the needs of the community.
  - Completed daily inspections of CNG Station and monthly maintenance of CNG Station and compressors.



What do we plan to do in Fiscal Year 2021?

- **Continue to maintain a safe and clean work environment for residents and City staff by following federal, state, and county guidelines to reduce and mitigate the spread of Coronavirus (COVID-19) within the City.**
    - Continue to ensure safety by making workplace modifications that promote social distancing and a clean and hygienic work environment.
    - Ensure that City-owned facilities and equipment are kept clean and in pristine condition for the enjoyment of all residents.
    - Continue to provide spray bottles of Isopropyl alcohol to various City departments, including the Police and Fire departments to help facilitate safe hygiene practices.
    - Continue to provide disinfectant solution developed in accordance with CDC guidelines and continue to practice twice-daily schedules to disinfect all commonly touched surfaces throughout City facilities, including door handles and countertops.

  - Closely monitor Warehouse inventory and ensure an adequate supply of all safety materials and equipment.
- **Ensure that the Canyon Fire burn scar area is properly maintained, and residents' safety is a priority.**
  - Continue to preventatively maintain and closely monitor storm drains in the area to prevent future mudflows.
  - Continue to provide sandbags for burn-area residents.
- **Provide community support and standardized basic amenities to all City parks and for community events. Ensure appropriate maintenance of all City parks for safety, efficiency, and enjoyment of Corona's residents.**
  - Continue to maintain landscaping and irrigation for approximately 408 acres of City Parks
  - Continue to maintain approximately 95 sports fields, basketball courts, tennis courts and volleyball courts throughout the City.
  - Continue to maintain approximately 35 playgrounds in parks throughout the City, including the addition of Sierra Bella Park playground.
  - Utilize information from the Park Inventory Project to monitor park asset conditions and plan for future proactive replacements. If approved in the future, a Parks Master Plan can be developed utilizing this information as a foundation for future master planned park improvements.
  - Continue to replace lighting at Parks throughout the City on an ongoing as needed basis.
  - Continue to hold two community Household Hazardous Waste collection events at City Hall, reducing the elimination of used batteries, oil, paint, lightbulbs, e-waste and other materials into landfills and storm drains.
  - Update City Ordinance to ensure compliance with State's mandates (SB 1383) related to greenhouse gas emissions by increasing organic waste recycling requirements to all generators as well as increase the amount of edible food recovery. Implement educational outreach and a compliance monitoring program for SB 1383.
- **Ensure City-property is kept in pristine condition through efficient planning and preventative maintenance.**
  - Continue to maintain landscaping and irrigation for the existing 467 acres of General Areas, LMDs and CFDs. In addition, begin to maintain newly added freeway landscaping, CFD, and Sierra Bella Park locations.
  - Construct landscape median improvements along Magnolia and River Road.
- **Ensure that City-owned public facilities are kept in a safe and suitable operating condition through efficient planning and prioritization to prevent failure and/or degradation of City owned facilities.**
  - Continue to perform maintenance on all 27 City-Owned buildings, including the Corona Airport. Maintenance includes the following

activities: general building maintenance, plumbing, electrical, roof maintenance, HVAC maintenance, elevator maintenance, generator maintenance, painting, safety inspections, janitorial and cleaning services, and pest control.

- Special projects planned:
  - Upgrade the HVAC controls at the library.
  - Design and install two new air conditioning units at the Historic Civic Center Auditorium.
  - Begin work on a project to install an awning at the Circle City Center's main entrance.
  - Complete the Fire Station 1 Roof Replacement project.
  - Install a fire alarm system at the Fleet Services building.
  - Install new windows, window coverings, carpet, and paint in the Airport Manager's office.
  - Complete the Corona Municipal Airport Helipad registration process through California Department of Transportation and Federal Aviation Administration to reestablish use of the Helipad in the south grass area of the airport.
  - Rehabilitate and treat asphalt and striping on Airport surface areas that fall under the City's purview.
  - Remove the median at the Senior Center parking lot and widen driveway approach.
  - Complete several lighting improvements to the exterior and interior of the Library.
  - Replace the partition doors at the Corona Senior Center.
  - Rehabilitate a boiler at the Library as current equipment has exhausted its useful life.
  - Conduct exterior lighting improvements at the Historic Civic Center.
  - Perform maintenance and replace two elevators at the Library.
  - Renovate the newly acquired Harrison Street Shelter.
  - Complete several maintenance and upgrade projects throughout the Police Department facility, including the construction of a free-standing awning to protect equipment.
  - Bid and award the construction of the Household Hazardous Waste Facility



- In Fiscal Year (FY) 2022:
  - Begin design and administration work on the Butterfield Parking Lot project, which will include paving the current dirt parking lot. The Alcoa Dike project will also involve moving the sport field lighting from field 1 to field 4 at Butterfield Park.
  - Extend the animal control service truck parking area.
  - Remodel the kitchen at Fire Station #4.

  - Conduct interior lighting improvements at the Historic Civic Center.
  - Patch and paint several areas throughout the Historic Civic Center.
  - Replace carpet throughout the Library.
  - Replace Shooting Range lighting with LED lighting and replace furniture in the training room.

- **Provide quality infrastructure that is safe, adequately maintained, and graffiti-free within the public right-of-way.**
  - Reduce graffiti within the public right of way through graffiti coating, enforcement through the Police Department, and public campaigning.

- Rehabilitate and restore roadway pavement, sidewalks, and curbs and gutters.
  - Replace 35,000 square feet of lifted, cracked, and damaged sidewalk and complete resident's requests for sidewalk replacements within 45 days.
  - Grind and cap or replace 40,000 square feet of asphalt.
- Maintain City trees throughout the City.
  - Respond to residential requests for tree maintenance within 45 days.
- Perform preventative maintenance on approximately 250 signs within the right of way.
- Continue to provide prompt response to all debris in the right of way requests.
- Continue the Weed Abatement Maintenance Program to identify problematic areas to plan routine abatement schedules and clear 2,000,000 square feet of weeds within Public Right-of-Way and storm drain debris basins.
- Construct second year ADA improvements and begin design of third year of the Citywide ADA project.

- **Continue to support City operations by performing maintenance and repairs on the City's fleet, including Fire and Police Department vehicles, and support the community by providing 24/7 access to the Coal Natural Gas (CNG) station located on Cota street.**
  - Complete preventive maintenance work orders for the City's vehicles.
  - Collaborate with City staff to replace approximately 42 vehicles across various departments, including the Police Department, Fire Department, Public Works, and Maintenance Services.
  - Complete an assessment of the CNG station and determine solutions to meet the increased volume demand.

MAINTENANCE SERVICES

Maintenance Services
Tom Moody, General Manager

Facility Maintenance
1.00 FTE – Lead Building Maintenance Technician
5.00 FTE – Building/Facilities Maintenance Technician

6.00 FTE Facility Maintenance Subtotal

Street Maintenance
2.00 FTE – Street Maintenance Crew Leader
4.00 FTE – Senior Street Maintenance Worker
1.00 FTE – Traffic Maintenance Technician
3.00 FTE – Street Maintenance Worker
3.00 FTE – Street Maintenance Worker In Training

13.00 FTE Street Maintenance Subtotal

Parks, Trees and Medians Maintenance
1.00 FTE – Parks Superintendent
1.00 FTE – Lead Parks Service Worker
3.00 FTE – Park Services Worker III
2.00 FTE – Park Services Worker II
3.00 FTE – Park Services Worker I
1.00 FTE – Park Maintenance Assistant II
1.00 FTE – Park Maintenance Assistant I

12.00 FTE Parks, Trees and Medians Maintenance Subtotal

NPDES
1.00 FTE – Environmental Compliance Supervisor
1.00 FTE – Storm Water Inspector

2.00 FTE NPDES Subtotal

City Fleet Maintenance
1.00 FTE – Fleet Services Superintendent
1.00 FTE – Fleet Services Supervisor
0.15 FTE – Management Analyst I
1.00 FTE – Lead Fleet Services Technician
3.00 FTE – Fleet Services Technician III
3.00 FTE – Fleet Services Technician II
1.00 FTE – Fleet Services Technician I

10.15 FTE City Fleet Maintenance Subtotal

Refuse / Recycling
1.00 FTE – Recycling Program Specialist III

1.00 FTE Refuse /Recycling Subtotal

Warehouse
1.00 FTE – Lead Inventory Control Technician
1.00 FTE – Inventory Control Specialist

2.00 FTE Warehouse Subtotal

FY 2021 Position Totals
46.15 – Full-Time FTE
0.00 – Part-Time FTE
46.15 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Maintenance Services	42.76	42.11	42.11	42.11	46.15

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 5,069,375	$ 5,327,604	$ 5,508,329	$ 5,815,003	5.6%
Non-Personnel Costs	22,608,603	23,372,458	24,776,677	27,368,073	10.5%
Capital Outlay	1,449,677	145,413	1,353,612	3,339,727	146.7%
Subtotal	**$ 29,127,655**	**$ 28,845,475**	**$ 31,638,618**	**$ 36,522,803**	**15.4%**
Administration					
Salaries and Benefits	$ 642,997	$ 600,594	$ 647,628	$ 573,804	-11.4%
Non-Personnel Costs	30,447	55,094	212,138	199,519	-5.9%
Capital Outlay	-	-	-	-	-
Subtotal	**$ 673,444**	**$ 655,688**	**$ 859,766**	**$ 773,323**	**-10.1%**
Fleet Services					
Salaries and Benefits	$ 944,021	$ 1,100,855	$ 1,245,926	$ 1,203,186	-3.4%
Non-Personnel Costs	2,456,223	2,662,353	2,795,778	3,235,000	15.7%
Capital Outlay	1,449,677	145,413	1,353,612	3,305,177	144.2%
Subtotal	**$ 4,849,920**	**$ 3,908,620**	**$ 5,395,316**	**$ 7,743,363**	**43.5%**
Telecommunications					
Non-Personnel Costs	$ 62,923	$ 72,049	$ -	$ -	-
Subtotal	**$ 62,923**	**$ 72,049**	**$ -**	**$ -**	**-**
Warehouse					
Salaries and Benefits	$ 128,173	$ 323,508	$ 186,001	$ 181,402	-2.5%
Non-Personnel Costs	64,712	107,615	151,451	146,236	-3.4%
Capital Outlay	-	-	-	12,000	-
Subtotal	**$ 192,885**	**$ 431,123**	**$ 337,452**	**$ 339,638**	**0.6%**
Facility Maintenance					
Salaries and Benefits	$ 489,728	$ 464,738	$ 587,330	$ 700,043	19.2%
Non-Personnel Costs	1,150,600	1,266,945	1,088,821	1,184,579	8.8%
Capital Outlay	-	-	-	11,775	-
Subtotal	**$ 1,640,328**	**$ 1,731,683**	**$ 1,676,151**	**$ 1,896,397**	**13.1%**
Parks and Trees Services					
Salaries and Benefits	$ 1,051,756	$ 1,102,489	$ 1,146,683	$ 1,307,914	14.1%
Non-Personnel Costs	6,955,654	6,847,754	8,069,861	8,628,808	6.9%
Capital Outlay	-	-	-	10,775	-
Subtotal	**$ 8,007,410**	**$ 7,950,243**	**$ 9,216,544**	**$ 9,947,497**	**7.9%**
Street Lighting					
Salaries and Benefits	$ (3,204)	$ 1,856	$ 5,200	$ 5,221	0.4%
Non-Personnel Costs	1,137,808	1,030,872	987,314	1,089,315	10.3%
Subtotal	**$ 1,134,604**	**$ 1,032,728**	**$ 992,514**	**$ 1,094,536**	**10.3%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Street Maintenance					
Salaries and Benefits	$ 1,802,650	$ 1,707,585	$ 1,680,291	$ 1,725,364	2.7%
Non-Personnel Costs	1,507,617	1,902,047	1,825,179	1,934,325	6.0%
Subtotal	**$ 3,310,267**	**$ 3,609,632**	**$ 3,505,470**	**$ 3,659,689**	**4.4%**
Airport					
Salaries and Benefits	$ -	$ 11,720	$ -	$ -	-
Non-Personnel Costs	135,360	166,767	158,760	162,451	2.3%
Subtotal	**$ 135,360**	**$ 178,487**	**$ 158,760**	**$ 162,451**	**2.3%**
Refuse/Recycling					
Salaries and Benefits	$ 13,254	$ 14,259	$ 9,270	$ 118,069	1173.7%
Non-Personnel Costs	9,107,259	9,260,962	9,487,375	10,787,840	13.7%
Subtotal	**$ 9,120,513**	**$ 9,275,221**	**$ 9,496,645**	**$ 10,905,909**	**14.8%**
Total	**$ 29,127,655**	**$ 28,845,475**	**$ 31,638,618**	**$ 36,522,803**	**15.4%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Capital Project Fund	$ 1,066,109	$ 919,884	$ 1,084,902	$ 1,096,286	1.05%
Enterprise Funds	135,360	178,487	158,760	162,451	2.32%
General Fund	8,463,858	8,964,439	9,245,015	10,099,442	9.24%
Internal Services Fund	5,042,805	4,339,743	5,732,768	8,083,001	41.00%
Special Revenue Fund	14,419,522	14,442,922	15,417,173	17,081,623	10.80%
Total	**$ 29,127,655**	**$ 28,845,475**	**$ 31,638,618**	**$ 36,522,803**	**15.4%**

Performance Measures

Performance Measurement	Calendar Year 2019	Standard
Average Number of Days to Respond to Streets Maintenance Service Requests	**11 days**	**12 days**
*The **Average Response Time per Streets Maintenance Service Request** is the average number of days for the Streets Maintenance division to respond to various residential inquiries, sidewalk and curb maintenance, storm drains and catch basins, and streetlights. In Calendar Year 2019, approximately 5% of all service requests received pertained to storm drains and debris basins, approximately 20% related to general street maintenance, and approximately 75% related to various street maintenance requests, including street striping, asphalt repairs, and sidewalk and curb maintenance.*		
Average Number of Days to Respond to Tree Maintenance Service Requests	**32 days**	**45 days**
*The **Average Number of Days to Respond to Tree Maintenance Service Requests** is the average number of days to respond to residential tree maintenance requests. Following this request, the tree is assessed and placed on a list. This figure does not consider the number of days it takes to complete the tree maintenance.*		
Average Number of Days to Respond to Facility Maintenance Service Requests	**17 days**	**14 days**
*The **Average Number of Days to Respond to Facility Maintenance Service Requests** was 11 days in calendar year 2018. In total for calendar year 2019, 2,048 requests were received and 99.0% were closed. Maintenance Services works hard to ensure that City facilities are kept in outstanding condition.*		
Average Number of Days to Respond to Graffiti Service Requests	**12 days**	**3 days**
*The **Average Number of Days to Respond to Graffiti Service Requests** is the average number of days elapsed between the day the request was received and the day the request was closed. If requests cannot be completed, the department will contact the appropriate individual to ensure that the graffiti is removed on behalf of the inquirer. The Graffiti Removal program saw a 13% increase in overall graffiti removal for calendar year 2019. In calendar year 2020, Maintenance Services aims to reduce graffiti by utilizing graffiti coating, working in collaboration with the Police Department, and public campaigning. The Graffiti Removal program will dedicate itself to removing graffiti tagging quicker to ensure Corona is kept in pristine condition.*		

MANAGEMENT SERVICES

The mission of the City Manager's office is to ensure implementation and administration of policies and programs as adopted and directed by the City Council. The City Clerk is responsible for the care and custody of all official records and documents of the City and for conducting all municipal elections. Economic Development is responsible for maintaining the economic vitality and vibrancy of the community, which includes attracting new and retaining current businesses. The Community Information Division is responsible for outbound communications between the City and its residents.





MANAGEMENT SERVICES



What do we do?

Within the **Citywide Internal Support** service area, **Management Services** provides public and community information as well as citywide administrative direction in pursuit of goals and policies established by the City Council. **Management Services** also oversees **Economic Development** which is a part of the **Community & Economic Development** service area.

City Manager

The ***City Manager's Office*** is responsible for the implementation and administration of goals, policies, procedures, and programs adopted by the City Council. This requires ongoing planning, organization, direction, and evaluation of the City's programs and resources. The City Manager's Office researches and prepares recommendations for consideration by the City Council on issues facing the City. The City Manager's Office is also responsible for the implementation of the City's Strategic Plan Goals and Objectives adopted by the City Council. The City Manager's Office is responsible for the continued administration of the City's Customer Service Program to enhance the quality of life for the residents.

City Clerk's Office

The ***City Clerk's Office***, a division of Management Services, is the custodian of records for the City of Corona. The City Clerk's Office also serves as the City's election official, responsible for all general municipal and special elections. The City Clerk's Office is responsible for the preparation and distribution of City Council agendas, minutes and maintains the legislative history of City Council actions; performs centralized processing of all legal notices; coordinates appointments to City boards and commissions, issues and administers oaths of office; maintains campaign and economic interest statement filings in accordance with the Political Reform Act; manages the retention and retrieval of all official City Council actions; implements the City's records management program; and maintains and administers the Corona Municipal Code.

Community Information

The ***Community Information Division*** is dedicated to strengthening the relationship between the City of Corona and its residents. The Community Information Division is responsible for outbound communications to the City's 170,000+ residents through press releases, electronic e-newsletters such as the Inner Circle and Council Connection, and social media channels. The Division also maintains and manages the City's mobile app and websites. The Community Information Division keeps residents informed about what is going on in their City through transparent, high quality, and timely distribution of accurate and relevant information.

Homeless Solutions Program

Homelessness is currently one of the most urgent and significant issues facing local government. Without effective solutions, homelessness impacts the quality of life for everyone and results in expensive cost impacts to taxpayers. The ***Homeless Solutions Program*** was created to strategically address homelessness in the City of Corona. Critical to the success of this Program is the successful implementation of the City's adopted Homeless Strategic Plan. The Plan focuses on preventing homelessness and reducing chronic and situational homelessness through a comprehensive system of services that includes outreach and engagement, emergency shelter, a wide range of multi-disciplinary services, permanent housing, public/private partnerships, advocacy, and data tracking to measure system performance. The Homeless Solutions Program staff manages implementation of the Plan through contract administration, grant writing, partnership development, and collaboration with County Agencies, the Continuum of Care, and many other partners.

Economic Development

The Office of ***Economic Development*** is responsible for business attraction, development, retention and expansion, resulting in economic prosperity in Corona. Through a concerted approach and partnerships with the business community, government resource agencies and local colleges, the Office of Economic Development strategically aligns business resources that empower Corona businesses and foster economic growth. The Office of Economic Development implements City Council economic development priorities through internal citywide collaboration and stakeholder engagement that catalyzes prompt business location and expansion. The vision of the Office of Economic Development is to foster and form strategic partnerships that encourage investment in the community, support Corona's businesses, promote entrepreneurship opportunities among Corona's various demographic sectors and enhance the quality of life for all Corona citizens.

What did we do in Fiscal Year 2020?

- Managed 11 Team Corona meetings with City staff to help facilitate Business expansion and retention.
- Conducted and/or hosted more than 45 events (Tech-O Tuesday, Commercial Real Estate Meetup, Coffee with an Entrepreneur, The Business Hour, Good Morning Corona Updates) to promote economic development activity, incentives, programs, and resources.
- Served as liaison to the business community for up-to-date business resources and assistance during COVID-19 closures.
- Continued Downtown revitalizations efforts including the start of construction of two new Medical Office Buildings and planning for the Corona Mall rehabilitation.
- Created, maintained and managed website and social media content.
- Published over 490 Inner Circle News stories.
- Maintained and updated our City's website with over 900 pages.
- Created various promotional logos and marketing materials for the following major initiatives: redesign of Corona Connection brochure, Summer Concerts on the Green, Holiday Lighting Celebration, Red, White, and YOU digital celebration, Corona PD's 8 Can't Wait communications, and Maker Exchange.
- Managed content and updated elements for the employee Intranet website.
- Managed the Council Connection, Inner Circle, and LaRS Insider newsletters.
- Continued to improve community engagement, education, and outreach.
- Shared and promoted 28 co-sponsored events for community partners.
- Successfully maintained citywide co-sponsorship programs enabling community groups to implement events throughout the year.
- Submitted testimony on legislative matters being considered by the California State Legislature and Federal Government.
- Maintained the popular Military Banner Program honoring our local service men and women. Installed 60 new Military banners.
- Continued the City's Customer Service Program.
- Implemented Dynamics Customer Relations Management Public Document Request portal to enhance transparency by allowing for tracking status of the request. The Dynamics 311 portal was launched to the public in June 2020.
- Continued to improve and maintain the agenda process for meetings of the City Council and Commissions.
- Continued to coordinate and facilitate the records destruction program.
- Adopted the Homeless Strategic Plan.

What do we plan to do in Fiscal Year 2021?

- Continue to improve community engagement, education, and outreach.

- Continue to grow our communication to residents through expansion of our online audiences.
- Increase local, regional, and national awareness of the benefits of living, working, and visiting the City of Corona.
- Enhance the City of Corona's image and brand.
- Promote Corona's assets, signature projects, programs, and services.
- Boost collaboration with community and business partners.
- Expand multicultural communications outreach.
- Continue to develop employee digital toolkit.
- Continue to prioritize the City's efforts, allocating both fiscal and human resources to achieve the shared vision and goals by updating the City's Strategic Plan.
- Conduct a successful 2020 District election for two City Council district seats and the City Treasurer during the November 3, 2020 General Municipal Election.
- Continue to improve and maintain the electronic agenda process to allow the public to more easily access meeting details.
- Continue to evaluate Electronic Document Management Solutions to facilitate transparency and staff efficiency.
- Conduct the biennial Conflict of Interest Code in 2020 pursuant to the Political Reform Act of 1974.



- Continue to evaluate, coordinate, and facilitate the records destruction program.
- Continue to elevate the City of Corona's brand through brand management, social media, and various communication channels.
- Continue to advocate for the City's Legislative interests in Washington, D.C., the State of California, and Riverside County, as directed by the City's Legislative platform.
- Continue to promote and work collaboratively with the development community on the redevelopment and repositioning of distressed properties within the Downtown district.
- Form new strategic partnerships with local, State and Federal government resource partners to effectively leverage resources for business growth and expansion.
- In collaboration with government and industry partners, develop entrepreneurial workshops and trainings that can be offered in English and Spanish.
- Partner with the business and commercial brokerage community to brand Corona as the premier business destination in Southern California.
- Reactivate Team Corona through internal citywide collaboration that results in streamlined business location and expansion.
- Draft an Economic Development Strategic Plan that provides a vision and framework for business attraction, development and retention and identifies partnerships for Corona's continued business recovery and resiliency.
- Continue to leverage existing and newly formed educational and workforce partnerships to grow an innovation ecosystem.
- Continue to establish and solidify relationships with the business community through outreach and business visits.
- Continue to pursue business industry roundtable meetings with local businesses, local universities, and resource partners.
- Direct City's Employee Recognition Program to celebrate career milestones and achievements.
- Continue to implement citywide marketing and community activities, including: the City Co-Sponsorship program enabling community groups to implement events throughout the year, the Mayor's Youth Council, and the Military Banner Program with over 217 banners honoring our local service men and women.
- Continue to maintain the City's Customer Service program to enhance the quality of life for residents.
- Develop a Systems-Oriented Approach to Address Homelessness.
- Develop a Low-Barrier Emergency Shelter/Navigation Center System.
- Conduct the Harrison Shelter renovation.
- Select a nonprofit operator for full system of services including the emergency shelter/navigation center as well as use of City Housing Units on 5th Street for

Permanent Supportive Housing and HOME Funds for a Tenant-Based Rental Assistance Housing Program.

- Expand the Corona HOPE Team outreach by 24 hours per week to provide coverage during evenings and weekends.
- Develop a Homeless Prevention Initiative.
- Expand homeless outreach and engagement.
- Develop and Participate in Sub-Regional Collaboratives with Neighboring Cities on homelessness.
- Expand Data Tracking Systems and Dashboard to Measure Homeless System Performance.



MANAGEMENT SERVICES

Management Services
Jacob Ellis, City Manager

City Manager
1.00 FTE – City Manager
1.00 FTE – Assistant City Manager
1.00 FTE – Assistant to City Manager
1.00 FTE – Executive Assistant
1.00 FTE – Management Services Assistant I

5.00 FTE City Manager Subtotal

City Clerk
1.00 FTE – City Clerk
1.00 FTE – Deputy City Clerk
1.00 FTE – City Clerk Services Specialist
1.00 FTE – City Clerk Services Technician II

4.00 FTE City Clerk Subtotal

Community Information
1.00 FTE – Chief Digital Officer
1.00 FTE – Community Information Specialist II

2.00 FTE Community Information Subtotal

Economic Development
1.00 FTE – Economic Development Director
1.00 FTE – Economic Development Coordinator

2.00 FTE Economic Development Subtotal

FY 2021 Position Totals
13.00 – Full-Time FTE
2.34 – Part-Time FTE (not reflected above)
15.34 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Management Services	12.90	16.07	15.85	15.33	15.34

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 1,817,109	$ 2,139,439	$ 2,282,288	$ 2,479,272	8.6%
Non-Personnel Costs	346,391	370,852	1,433,883	1,493,724	4.2%
Subtotal	**$ 2,163,501**	**$ 2,510,292**	**$ 3,716,171**	**$ 3,972,996**	**-**
City Manager					
Salaries and Benefits	$ 912,788	$ 1,130,541	$ 1,251,685	$ 1,148,018	-8.3%
Non-Personnel Costs	143,517	108,623	1,242,660	118,200	-90.5%
Subtotal	**$ 1,056,306**	**$ 1,239,163**	**$ 2,494,345**	**$ 1,266,218**	**-49.2%**
Communications					-
Salaries and Benefits	$ -	$ -	$ 218,736	$ 287,039	31.2%
Non-Personnel Costs	-	-	18,569	18,569	0.0%
Subtotal	**$ -**	**$ -**	**$ 237,305**	**$ 305,608**	**28.8%**
Homeless Program					-
Salaries and Benefits	$ -	$ -	$ -	$ 90,946	-
Non-Personnel Costs	-	-	-	1,078,375	-
Subtotal	**$ -**	**$ -**	**$ -**	**$ 1,169,321**	**-**
					-
City Clerk					
Salaries and Benefits	$ 600,545	$ 680,427	$ 564,834	$ 565,459	0.1%
Non-Personnel Costs	85,534	36,306	35,420	27,100	-23.5%
Subtotal	**$ 686,079**	**$ 716,733**	**$ 600,254**	**$ 592,559**	**-1.3%**
City Clerk Election					
Salaries and Benefits	$ -	$ -	$ -	$ -	-
Non-Personnel Costs	-	105,059	-	123,200	-
Subtotal	**$ -**	**$ 105,059**	**$ -**	**$ 123,200**	**-**
Economic Development					
Salaries and Benefits	$ 303,776	$ 328,472	$ 247,033	$ 387,810	57.0%
Non-Personnel Costs	117,340	120,865	137,234	128,280	-6.5%
Subtotal	**$ 421,116**	**$ 449,337**	**$ 384,267**	**$ 516,090**	**34.3%**
Total	**$ 2,163,501**	**$ 2,510,292**	**$ 3,716,171**	**$ 3,972,996**	**6.9%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 2,163,501	$ 2,508,569	$ 3,712,071	$ 3,970,199	7.0%
Enterprise Fund	-	1,722	4,100	2,797	68.2%
Total	**$ 2,163,501**	**$ 2,510,292**	**$ 3,716,171**	**$ 3,972,996**	**6.9%**

Performance Measures

City Clerk

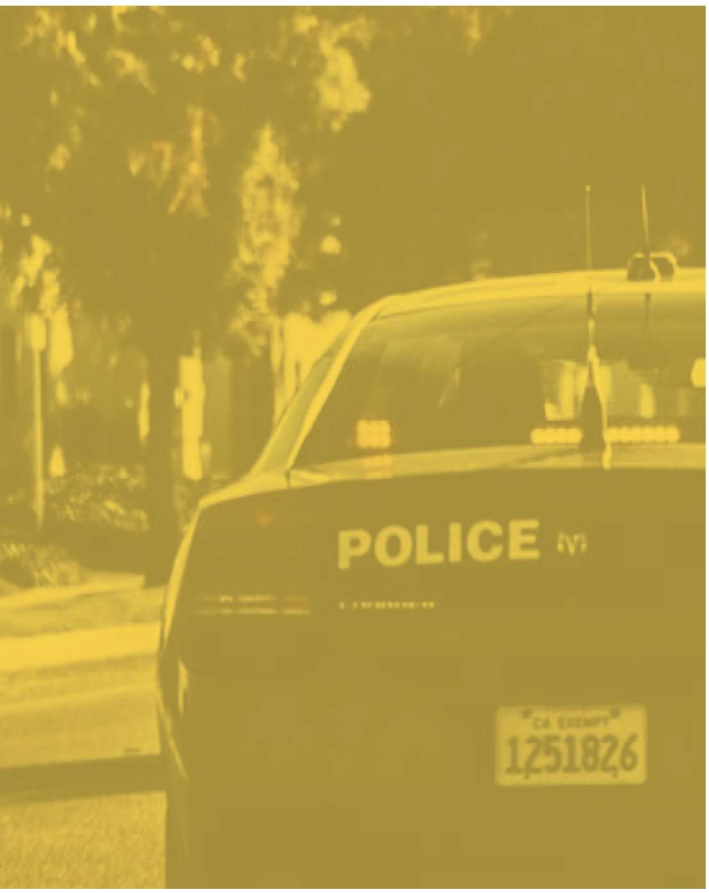
Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Public Records Request	1,080	900	800	742	800
Subpoenas	136	106	100	112	115
Duplication of Plans	10	16	20	23	25
Claim for Damages	134	139	140	146	150

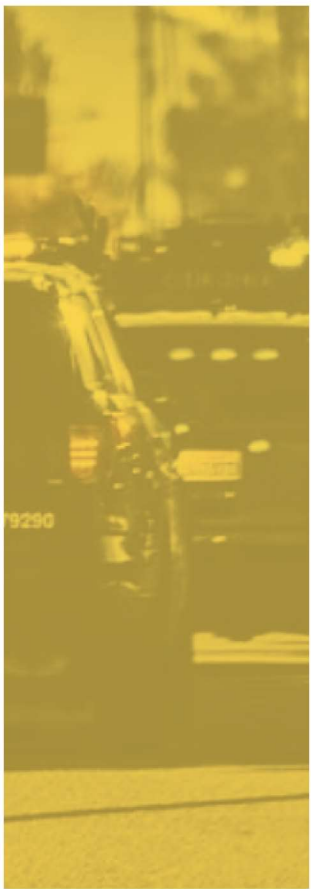
Economic Development

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Business workshops or events (in person or virtual)	65	60	60	45	50
New businesses	1,042	1,079	1,050	1,046	1,050
Inner Circle News Posts	255	647	650	490	500
Social Media Engagements	1,459,301	2,600,581	2,000,000	1,909,818	2,000,000

POLICE DEPARTMENT

The mission of the Corona Police Department is to achieve excellence in policing, we will ensure safety and security of the public through strong community partnerships and investment in our people.





POLICE DEPARTMENT



What do we do?

Within the **Public Safety and Emergency Response** service area, the **Police Department** provides a variety of services which ensure a safe and a high quality of life in our City. The **Police Department** also maintains the City's animal shelter.

Police Administration

The Chief of Police, with the Police Captains, Lieutenants, and Professional Staff Manager, are responsible for overseeing the department's policies and procedures, department's budget and grants, providing internal and external communication regarding departmental matters and events, and directing the goals and mission of the department. The Chief of Police and the Command Staff will direct the department to pursue the basic mission of excellence in policing through quality customer service, reduction of crime, efficiency of systems and service, and excellence through training. Additionally, they set the leadership and standards of performance that ensure all department employees treat a diverse community with respect, courtesy, dignity, and empathy. Units within ***Administration*** include:

The ***Personnel and Training Unit*** recruits, tests, and conducts background checks on all prospective department employees. Additionally, this unit is responsible for the coordination and management of police cadets, explorers, volunteer programs, policy development, special community events, and special project coordination. Other duties include coordinating all state mandated training and training records management, community outreach, crime prevention, and the department shooting range and training facility. The Unit also oversees the Clergy Program, the Volunteer Program, and the Corona Police Community Partnership.

The ***Field Services Administrative Sergeant*** responsibility consists of Media Relations/Fleet and Equipment Management. This unit manages all public information, provides risk management and grants support, and manages the department's vehicle, equipment, and technology needs.

The ***Facility Management Unit*** tends to the jail and facility needs.

Patrol Bureau

The ***Patrol Bureau*** is the largest unit in the organization and is responsible for providing services by uniformed personnel. The Patrol Bureau is the first responder to citizen's calls for service. The City is divided into four geographical areas, each containing a deployment zone. Each zone is managed by a Lieutenant and patrolled by officers assigned to the zone. This enhances public access and community interaction creating closer ties, and facilitates citizens and police working together to address community concerns. Patrol staff participates in the Adopt-A-School Program, where officers enhance community relations by having a presence at elementary and middle schools. They also participate in the Run with A COP (Anti-Childhood Obesity Program); this partnership is with the 100 Mile Club® and the Corona Norco Unified School District to get the word out about staying healthy and being active. In addition, Patrol personnel participates in Coffee with a Cop, whose mission is to build community relationships between the Police and the citizens they serve. Units within the ***Patrol Bureau*** include:

The ***Unmanned Aircraft Systems (UAS) Program*** enhances the safety and service provided to the community and its peace officers through the effective use of UAS technology. UAS enables officers to have access to more complete information when responding to calls for service and enables the department to deploy its resources in a more efficient and effective manner.

The ***Jail Management Unit*** oversees the maintenance and facility needs of the jail while managing and supervising the Jailers who process arrestees, conduct searches, inventory related property, verify arrestees' identity and complete related paperwork. They fingerprint and photograph inmates and collect DNA as required by law. Jailers transport inmates from field locations to the City jail and from the jail to other detention facilities.

The ***Community Service Officers***, or CSO's, assist in handling police reports and other various duties to assist officers. They also assist in non-injury traffic accidents and provide security related information to the public.

The ***Field Training Officer***, or FTO, Program provides in-field training to new or lateral officers. Officers successfully graduate the FTO Program after demonstrating their ability to competently act as a solo police officer according to the California Commission on Police Officer Standards and Training (POST) guidelines.

The ***Homeless Outreach and Psychiatric Evaluation, or HOPE Team***, is a two-person team whose primary duties are to be the first responders and primary contact on calls-for-service involving the homeless and the mentally ill. The team also proactively seeks out and contacts people who are homeless and who need services. The team utilizes a balance of support resources as well as enforcement to ensure a good quality-of-life for

our community as well as a better quality-of-life for the homeless individuals themselves. To enhance the HOPE Team mission the City has contracted with City Net to reach out to those experiencing homelessness. The City Net group works with the HOPE Team and provides case management for those who are ready to receive services. City Net can direct people to the right kind of services and help them navigate through various social services processes.

The ***Honor Guard Unit*** performs ceremonial duties at funerals (for active and retired employees, and Line of Duty Deaths), retirement and awards ceremonies, parades, City events, and special community events.
The ***K-9 and Mounted Units*** provide resources and support to patrol and other police divisions as requested. K-9 provides a much safer and more effective means of conducting building searches, apprehending fleeing criminals, tracking lost persons and suspects, narcotics and evidence searches, and scene control. The Mounted Unit is a team of specially trained, equestrian certified police officers, who also participate in ceremonies, parades, holiday theft prevention patrol, search and rescue, criminal transient abatement enforcement, and other special events throughout the year.

The ***Facility Dog Program*** utilizes a certified Assistance Dogs International dog, "Raider", to interact with community members. K9 Raider has been deployed to assist people impacted by traumatic events, witnesses testifying in court, and various community events and public appearances.

The ***Post-Release Accountability and Compliance Team, or PACT***, is a multi-jurisdictional team consisting of various law enforcement agencies, and county probation to focus on "high-risk" or "at-large" Post Release Community Supervision (PRCS) offenders that pose the most risk to public safety.

The ***Special Response Team*** consists of sworn personnel who support the Field Services Division and the Investigative Services Division. This team is utilized when the situation requires a specially trained team for maximum effectiveness towards the protection and safety of the community. Such incidents may include, but are not limited to: hostage situations, barricaded suspects, homicidal/suicidal individuals, dignitary protection, and high-risk warrant services.

The ***Mobile Field Force Team*** consist of sworn personnel that will be used to maintain order, ensure public safety and protect civil rights during civil demonstrations, community events, incidents of civil unrest and riots. This team will be able to deploy to and assist with facilities protection, disaster response, and mutual aid.

The ***Flex Team*** is a proactive unit that focuses on directed enforcement to address crime trends and quality of life issues. As its name states, the team is flexible and able to work

varying hours and days, depending on the needs of the department and the safety of the community.

Investigations Bureau

Investigative Services is responsible for investigating major crimes occurring within the City, conducting criminal cases, and filing criminal cases with the District Attorney. The Investigation Bureau investigates all crimes not solved by patrol officers' initial investigations and assists patrol officers in more serious investigations. Units included in the ***Investigation Bureau***:

The ***Forensic Unit*** provides latent fingerprint identification, photographs, and processes items of evidence at crime scenes and video discovery and redaction for the District Attorney's Office.
The ***Evidence and Property Unit*** ensures that items of evidence are properly preserved and available for on-going investigations and court presentations, returns property to the rightful owners, and disposes of unclaimed property and contraband as prescribed by law.

The ***Crimes Against Persons Unit*** oversees crimes against people. This includes all homicides, robberies, domestic violence, sex crimes, crimes against children, assaults, and missing person and run-away cases. This unit maintains Project Kids, a regionally based child abuse center. The center provides a child/family friendly, single site for comprehensive and multidisciplinary team response to the investigation and follow-up processes involved in child abuse cases.

The ***Crimes Against Property Unit*** oversees crimes dealing directly with property. These crimes include residential, commercial and vehicle burglaries, arson, fraud, vehicle theft, and computer related crimes.

Subpoena and Discovery Section receives and serves all of the traffic and criminal subpoenas to police personnel, as well as providing all items of evidence discovery to the District Attorney's Office.

The ***Vice, Narcotics, and, Gangs Intelligence Unit, or VNI***, is responsible for identifying and apprehending persons engaged in the illegal possession, manufacturing, sales, and use of narcotics and dangerous drugs. VNI also gathers intelligence and enforces laws regarding gangs, prostitution and illegal massage establishments. Additionally, VNI makes itself available to handle specific problem areas that are brought to its attention by Zone Commanders.

Staff members participate on ***State and Federal Task Forces*** such as the Department of Homeland Security, Inland Commercial Enforcement and Financial Interdiction Team

(ICEFIT), and an allocated position on the Riverside County District Attorney Office Real Estate Fraud Task Force, and Gang Impact Team.

The ***Professional Standards Unit*** is an internal administrative unit responsible for investigating complaints that are received from the public concerning the performance, demeanor, and behavior of police personnel, and internal investigations concerning violations of department policy and criminal law. This unit also develops department policy and procedures.

Special Enforcement Bureau

The ***Special Enforcement Bureau*** is responsible for other operations of the Police Department. Units included in the ***Special Enforcement Bureau***:

The ***Traffic Unit*** is responsible for collision investigations, collision prevention and educational programs, vehicle code enforcement, traffic flow regulations, review of City development plans related to public safety concerns and traffic issues, commercial vehicle enforcement, parking enforcement, tow rotation regulations and oversight, tow rotation company inspections, and special event permits. Additionally, the Traffic Unit participates in the "Drive-4-Life" teen driver safety program. This program is designed for young drivers who have a license, as well as, those who are about to get one, in an effort to promote traffic safety on roadways and to prevent fatal traffic collisions.

The ***Youth and Family Services Unit*** is comprised of various programs, such as the Youth Diversion Team Program which provides intervention services to first-time juvenile offenders and at-risk youth. The Graffiti Restitution Program, in which a coordinator works in conjunction with other departments and uses a graffiti tracker program. The School Resource Officer Program, created through a partnership with the Corona Norco Unified School District (CNUSD0, provides four full time police officers on high school campuses to prevent and deter crime and provide technical and educational assistance to staff and students.

Animal Services and Enforcement

The ***Animal Services and Enforcement Unit*** is responsible for enforcement of City and state regulations pertaining to animal welfare. The Unit enforces licensing requirements for the control of rabies and provides the public with animal-related information and instructions for the control and over-population of unwanted animals, as well as the care and treatment of pets. The Unit is also responsible for the adopting of shelter pets into new homes. In addition, they administer the Trap, Neuter, and Release Program in locations that release unadoptable, healthy cats back into the community.

Communication Center

The ***Communications Center Unit*** provides support answering 9-1-1 emergency service requests including all wireless and Voice Over Internet Protocol calls from all providers in the jurisdiction, receiving and dispatching calls for service to police, fire, and medical personnel in Corona and surrounding areas. The section also provides pre-arrival and often lifesaving Emergency Medical Dispatching instructions on medical emergencies.

Records

The ***Records Section*** provides first level contact for all Police Department business inquiries and is the primary service provider for public inquiries, vehicle and report releases, a variety of permits, and other front counter customer services, as well as processing reports, arrest complaints, court dispositions, citations, and any related documentation. The Records Section inputs data for the purpose of collection and analysis of statistical data related to state and federal reporting requirements. In addition, the Records Section tracks and responds to all civil and criminal subpoenas and processes requests for the public disclosure of records.



Other Services

The Police Department provides a host of other services including, but not limited to asset forfeiture and specific traffic offender services that are supported via special purpose (non-General Fund) funds.

What did we do in Fiscal Year 2020?

- Responded to over 4,100 priority one emergency calls, 90% of the time, within five minutes or less.
- Continued to enhance collection of crime trends in real time analysis.
- Continued Civilian Response to Active Shooter Events (CRASE) course, which provides education to the community related to active shooter events.
- Built upon community involvement and engagement with Coffee with a Cop Program, Corona Police Community Partnership (CPCP), Cops and Clergy Program, and an increased social media presence and interaction.
- Launched Cool Cops and Dog Walker Watch Programs, participated in the No-Shave November cancer awareness fundraiser, hosted the first Police Department Open House, and participated in the City's first consolidated National Night Out.
- FLEX Team was established and deployed to address crime trends and quality of life issues with directed enforcement utilizing real time crime analysis.
- Successfully conducted major case investigations to include "Cold Case" investigations which have led to arrests, prosecutions, and the service of justice for the victim and community.

What do we plan to do in Fiscal Year 2021?

- Maintain emergency response times within five minutes or less.
- Continue to assess opportunities to participate in force multiplying task forces and other partnerships that provide benefits to the community.
- Reduce response times for Emergency Medical Dispatching (EMD).
- Work toward newer technology in the Next Generation 9-1-1 and text to 9-1-1 capabilities.
- Fill all funded part-time, and full-time professional and sworn officer positions.
- Expand HOPE Team community engagement in support of the City's Homeless Strategic Plan.
- Implement recommendations set forth by an independent review of the Police Department Enforcement Operations and Management.
- Facilitate delivery and compliance of POST mandated and Department required training such as Principled Policing, Biased Based Policing/Remaining Fair and Impartial, and Crisis Intervention and De-escalation Training.



Police Department

George Johnstone, Chief of Police

Police Administration

1.00 FTE – Chief of Police
3.00 FTE – Police Captain
3.00 FTE – Police Sergeant
1.00 FTE – Police Corporal
2.00 FTE – Police Officer II
1.00 FTE – Management Analyst II
1.00 FTE – Crime Analyst
1.00 FTE – Rangemaster
2.00 FTE – Administrative Assistant

15.00 FTE Police Administration Subtotal

Police Patrol Bureau

4.00 FTE – Police Lieutenant
15.00 FTE – Police Sergeant
14.00 FTE – Police Corporal
69.00 FTE – Police Officer I/II
6.00 FTE – Jailer
4.00 FTE – Community Services Officer II
3.00 FTE – Community Services Officer I

115.00 FTE Police Patrol Bureau Subtotal

Special Enforcement Bureau

0.50 FTE – Police Lieutenant
1.00 FTE – Police Sergeant
1.00 FTE – Police Corporal
12.00 FTE – Police Officer II
1.00 FTE – Administrative Assistant

15.50 FTE Special Enforcement Bureau Subtotal

Animal Services and Enforcement

0.33 FTE – Support Services Manager
1.00 FTE – Animal Control Supervisor
4.00 FTE – Animal Control Officer II
3.00 FTE – Animal Control Officer I
1.00 FTE – Office Assistant

9.33 FTE Animal Services and Enforcement Subtotal

Communication Services

0.34 FTE – Support Services Manager
4.00 FTE – Public Safety Dispatch Supervisor
6.00 FTE – Senior Public Safety Dispatcher
17.00 FTE – Public Safety Dispatcher I/II

27.34 FTE Communications Services Subtotal

Investigations Bureau

0.50 FTE – Police Lieutenant
4.00 FTE – Police Sergeant
21.00 FTE – Police Detective
2.00 FTE – Police Officer I/II
1.00 FTE – Crime Analyst
2.00 FTE – Forensic Technician II
2.00 FTE – Property Administrator
1.00 FTE – Senior Office Assistant

33.50 FTE investigations Bureau Subtotal

Records

0.33 FTE – Support Services Manager
1.00 FTE – Police Records Supervisor
8.00 FTE – Police Records Technician II

9.33 FTE Records Subtotal

FY 2021 Position Totals

225.00 – Full-Time FTE
14.70 – Part-Time FTE (not reflected above)
239.70 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Police	250.01	229.40	235.40	236.25	239.70

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits-Other	$ 43,096,676	$ 41,845,198	$ 42,597,596	$ 44,830,508	5.2%
Non-Personnel Costs	4,342,284	3,796,932	4,097,236	4,045,008	-1.3%
Capital Outlay	-	3,233	47,000	-	-
Subtotal	**$ 47,438,960**	**$ 45,645,362**	**$ 46,741,832**	**$ 48,875,516**	**-**
Police Administration					
Salaries and Benefits	$ 4,001,200	$ 3,357,961	$ 4,135,543	$ 3,878,220	-6.2%
Non-Personnel Costs	1,097,581	1,008,142	1,118,757	1,041,165	-6.9%
Subtotal	**$ 5,098,781**	**$ 4,366,103**	**$ 5,254,300**	**$ 4,919,385**	**-6.4%**
Patrol Bureau					
Salaries and Benefits	$ 22,786,699	$ 21,982,900	$ 22,465,486	$ 24,004,803	6.9%
Non-Personnel Costs	1,621,247	1,370,944	1,612,715	1,555,056	-3.6%
Capital Outlay	-	-	47,000	-	-100.0%
Subtotal	**$ 24,407,945**	**$ 23,353,844**	**$ 24,125,201**	**$ 25,559,859**	**5.9%**
Special Enforcement Bureau					
Salaries and Benefits	$ 3,294,628	$ 3,376,397	$ 3,075,339	$ 3,553,092	15.5%
Non-Personnel Costs	368,079	382,827	363,401	321,048	-11.7%
Capital Outlay	-	3,233	-	-	-
Subtotal	**$ 3,662,707**	**$ 3,762,457**	**$ 3,438,740**	**$ 3,874,140**	**12.7%**
Animal Services and Enforcement					
Salaries and Benefits	$ 1,041,012	$ 1,169,936	$ 1,176,627	$ 1,131,840	-3.8%
Non-Personnel Costs	259,597	226,799	230,001	237,791	3.4%
Subtotal	**$ 1,300,609**	**$ 1,396,735**	**$ 1,406,628**	**$ 1,369,631**	**-2.6%**
Communication Services					
Salaries and Benefits	$ 3,399,636	$ 3,388,643	$ 3,658,357	$ 3,799,291	3.9%
Non-Personnel Costs	204,025	137,339	204,944	345,329	68.5%
Subtotal	**$ 3,603,662**	**$ 3,525,982**	**$ 3,863,301**	**$ 4,144,620**	**7.3%**
Investigations Bureau					
Salaries and Benefits	$ 7,145,446	$ 7,122,390	$ 6,574,863	$ 7,281,943	10.8%
Non-Personnel Costs	692,996	531,351	488,420	468,859	-4.0%
Subtotal	**$ 7,838,442**	**$ 7,653,741**	**$ 7,063,283**	**$ 7,750,802**	**9.7%**
Records					
Salaries and Benefits	$ 982,099	$ 1,036,772	$ 1,055,431	$ 950,039	-10.0%
Non-Personnel Costs	54,185	22,477	37,360	35,760	-4.3%
Capital Outlay	-	-	-	-	-
Subtotal	**$ 1,036,284**	**$ 1,059,249**	**$ 1,092,791**	**$ 985,799**	**-9.8%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Cal-Cops Grants					
Salaries and Benefits	$ 167,177	$ 234,888	$ 267,683	$ 231,280	-13.6%
Non-Personnel Costs	44,573	104,696	40,000	40,000	0.0%
Subtotal	**$ 211,750**	**$ 339,585**	**$ 307,683**	**$ 271,280**	**-11.8%**
Cops Hiring Grant					
Non-Personnel Costs	$ -	$ 12,356	$ -	$ -	-
Subtotal	**$ -**	**$ 12,356**	**$ -**	**$ -**	**-**
Traffic Offenders					
Salaries and Benefits	$ 278,780	$ 175,310	$ 188,267	$ -	-100.0%
Non-Personnel Costs	-	-	1,638	-	-100.0%
Subtotal	**$ 278,780**	**$ 175,310**	**$ 189,905**	**$ -**	**-100.0%**
Total	**$ 47,438,960**	**$ 45,645,362**	**$ 46,741,832**	**$ 48,875,516**	**4.6%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
General Fund	$ 46,667,106	$ 44,989,906	$ 46,125,444	$ 48,477,470	5.1%
Special Revenue Fund	771,854	655,456	616,388	398,046	-35.4%
Total	**$ 47,438,960**	**$ 45,645,362**	**$ 46,741,832**	**$ 48,875,516**	**4.6%**

Performance Measures

Law Enforcement Services

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Number of Total Calls for Service	104,899	99,086	101,145	99,872	95,927
Average Response Time (Priority One) Updated	5 min 9 sec	5 Min 27 Sec	5 Min 17 Sec	5 min 27 sec	5 min 27 sec
Number of Sworn Officer per 1,000 population	0.97	0.88	0.91	0.92	0.92

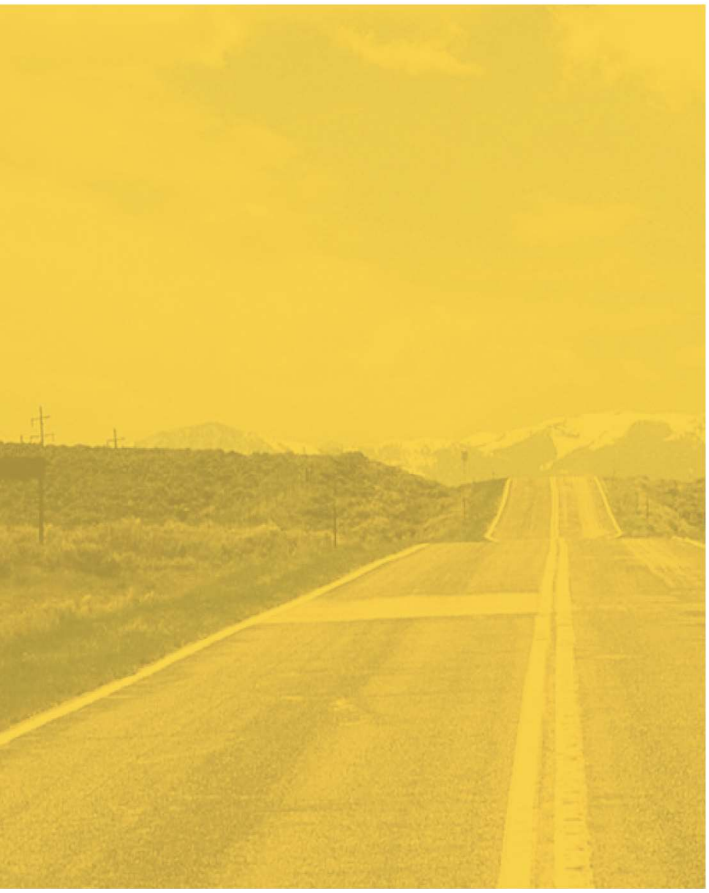
Animal Services

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Number of Animals Adopted	1,160	1,318	1,300	963	1,200
Number of Adoptable Animals Euthanized	None	None	None	None	None

PUBLIC WORKS

The mission of the Public Works Department is to provide efficient and cost-effective services involving traffic management, land development, engineering, and transportation.

The department strives to serve Corona citizens and customers in a helpful, courteous, and responsive manner.







What do we do?

The ***Public Works*** Department is comprised of six sections:

Capital Improvements

The ***Capital Improvements Program*** provides engineering and project management services involving preparation of plans and specifications, technical direction, oversight of design, bid, construction, and management of capital improvement projects. This program develops and implements all major capital improvements within the public right-of-way for the City's Public Works Department and the Department of Water and Power. Funding for capital improvement projects associated with water and water reclamation are provided by the Department of Water and Power. The Capital Improvements Program also manages regionally funded transportation projects and street pavement rehabilitation projects, including projects funded through the Transportation Uniform Mitigation Fee (TUMF) program, and the Local Streets and Roads (LSR) program. The Capital Improvements section seeks local, state, and federal grant funding opportunities to improve facilities such as streets, bike lanes, sidewalks, traffic signals, streetlights, and bridges.

Land Development and Permitting

The ***Land Development*** section works with developers to ensure that proposed commercial, industrial, and residential development projects meet the requirements of the Corona Municipal Code, conform to county, state, and federal guidelines and regulations, and follow Public Works and the Department of Water and Power standards and design policies. Additionally, the Land Development section coordinates and administers programs involving intergovernmental agencies, utility companies, and telecommunication companies. This section also collaborates with the Western Riverside Council of Governments (WRCG) on the application and collection of the Transportation Uniform Mitigation Fees (TUMF) and administration of TUMF credit and reimbursement agreements.

The ***Permitting*** group is a sub-section of Land Development that works closely with engineering resources to provide an effective and efficient permit application process.

The permitting group is also responsible for the Public Works front counter services, which handles a wide variety of in-person, phone, and email inquiries related to land development requirements and processes, engineering-related questions, the Corona Municipal Code, the Subdivision Map Act, the Department of Water and Power design policy and standards, and Public Works standard plans and policy requirements.

Public Works Administration

The ***Public Works Administration*** provides support, management, and guidance to the daily operations of the Public Works Department. This section is responsible for departmental budgeting, personnel, contract administration, special projects, document management, and coordination with other departments. The Public Works Administration provides customer service to internal and external customers and offers administrative and technical support to all sections of the Public Works Department.

Inspection Services

The ***Inspection Services*** division provides a broad spectrum of services related to public works activities. These services include inspection of all above-ground (streets, curbs, gutters, sidewalks, ramps compliant with the American with Disabilities Act (ADA), streetlights, traffic signals, pavement striping, etc.) and underground (sewer, water, storm drain, fiber optic, electrical conduits, gas, communications, etc.) improvements within the public right-of-way. This section investigates and enforces grading, haul routes, stock piling, encroachments within the public right-of-way, and traffic control requirements. Inspection Services also conducts final job walks to ensure that all public improvements conform to City standards prior to authorizing the release of securities.

Traffic Management

The ***Signal Operations,*** a group within the Traffic Management Section, is responsible for the maintenance, operation, and repair of the City's traffic circulation system. This group maintains all aspects of the City's Advanced Traffic Management System (ATMS) which includes: Traffic Management Center in City Hall and the Emergency Operations Center; traffic cameras, roadway warning beacons, enhanced crosswalks; and dynamic message signs throughout the City. The upkeep of these facilities and equipment provides for the safe and efficient travel of pedestrians, bicyclists, and motorists throughout Corona. Maintenance and repairs are performed by a combination of in-house staff and contracted services.

The ***Traffic Engineering*** group ensures that the City's traffic circulation system is operating in a safe and efficient manner. In accordance with state and local regulation, Traffic Engineering staff plans for growth-related needs, designs system improvements, coordinates construction activities, provides plan review for new development and utility permit work; and maintains system components for vehicles, bicycles, and pedestrians.

Transportation Services

The ***Corona Cruiser Program*** is a fixed route bus service that provides two routes throughout the City. The Blue Line serves the easterly to central portion of the City, and the Red Line serves the southeastern to the mid-western portion of the City. Both lines operate weekdays and Saturday, providing reliable bus service within the City with connections to the North Main Corona Metrolink Station via the Corona Transit Center and Riverside Transit Agency (RTA) buses. This Section also pursues and manages transportation funding and grant opportunities to enhance public transit services, improve bicycle and pedestrian facilities, and promote emission reducing transportation alternatives.

The ***Dial-A-Ride Program*** provides a demand-response, curb-to-curb transportation service to eligible riders within Corona City limits, and satellite locations along Hamner Avenue in the City of Norco. Door-to-door service is available to passengers certified under the Americans with Disabilities Act (ADA) upon request.

What did we do in Fiscal Year 2020?

- Completed construction of 1,890 feet of new 12-inch potable waterline in Sixth Street from Grand Avenue to Rimpau Avenue.
- Completed construction of 1,200 LF of 12-inch potable waterline in Sixth Street and Yorba Street to replace a failing 10-inch steel waterline under the sidewalk along Sixth Street and several undersized waterlines in Yorba Street.
- Completed the bid process, awarded the contract, and began construction for the replacement of landscaping around Sierra Del Oro Water Treatment Plant due to damage from the Canyon Fire in September 2017.
- Completed ADA hardscape and restroom improvements to four parks.
- Completed landscape renovations for LMD 84-2 Zones 7, 10 and 14 and CFD 2001-1.
- Completed the installation of an inclusive playground at Lincoln Park.
- Began the design work for re-opening Griffin Park.
- Completed the design and awarded bid installation for replacing existing playground equipment at Santana Park.
- Began the Park and Facilities Inventory Project.
- Completed the Conditional Use Permit Process for the WRF1 Telecommunications Facilities Project.
- Completed the bidding process for the Magnolia Medians and Turn Pocket Extension Project.
- Began work on the CFD Strategic Plan.
- Began construction of the Keith 2.5 MG Potable Water Storage Tank at Nelson Street and Keith Street in February 2020.
- Advertised and received bids for construction of the Mangular Blend Facility.
- Began construction of the Garretson Blend Station Zone 3 Emergency Generator.

- Completed construction of the Water Reclamation Facility #3 Sewer Force Main.
- Completed construction of an electric backbone system connecting the Crossing and Dos Lagos.
- Completed construction of the Hayden and Howe Waterline project.
- Construct sewer and water infrastructure facilities necessary to accommodate the new homes in the Bedford development.
- Completed road improvements on Ontario Avenue between California Avenue and Magnolia Avenue.
- Completed road improvements on local and major streets in four different areas throughout the City. Constructed approximately 72 lane-miles of various local and major streets within Corona and includes pavement rehabilitation, slurry seal, curb ramp replacements, and other ancillary improvements.
- Collected Citywide Development Impact Fees totaling approximately $1.8 million on 18 projects.
- Enabled electronic permit application submittals for Daily and Annual Overload Permit types.
- Implemented electronic plan check application and reviews for dry utility, grading, and street improvement projects.
- Began design of the Advanced Traffic Management System - Phase III project which will expand the existing system and upgrade technologies to become a more data-centric system.

What do we plan to do in Fiscal Year 2021?

- Expand implementation of electronic plan checking and permitting software, in cooperation with other City departments.
- Complete construction of the Cajalco / I-15 Interchange Improvement Project.
- Construct additional sewer and water infrastructure facilities necessary to accommodate the new homes in the Bedford development.
- Construct road improvements on local streets in three different areas throughout the City. Construct approximately 32 lane-miles of various local and major streets within Corona and includes pavement rehabilitation, slurry seal, curb ramp replacements, and other ancillary improvements.
- Design and construct Oak Avenue Sidewalk and Street Improvements. Oak Avenue from Stephanie Drive and Alee Circle near Benjamin Franklin Elementary School and includes street widening, installing new sidewalk, curb and gutters, retaining wall, and underdrains.
- Construct the Overlook Street Improvements which includes Nelson Street, Courtney Street, Howe Street, and Duncan way.
- Construct CDBG Sidewalk Improvements includes replacement of damaged sidewalks, curbs, and gutters, within the Community Development Block Grant area.

- Design and Construct the Citywide Sidewalk Phase II includes replacement of damaged sidewalks, curbs, and gutters, North and West of Corona area.
- Construct Smith Avenue New Sidewalk Improvement install new sidewalk at old Smith Avenue.
- East Grand Boulevard Storm Drain: construct a storm drain of various pipe size in East Grand Boulevard between 7th Street and 3rd Street.
- Construct of the Household Hazardous Waste Facility at South East of Rimpau Avenue and Quarry Street.
- Design the McKinley Grade Separation from SR-91 to Magnolia Avenue.
- Design the Ontario Avenue Widening from California Avenue to State Street.
- Design the Magnolia Bridge Widening El Camino Avenue to 1,000 Feet East of All American Way.
- Complete the installation of new landscaping around Sierra Del Oro Water Treatment Plant due to damage from the Canyon Fire in September 2017.
- Update the City's distribution system inventory for all electric assessments, including the condition assessment of all assets, providing replacement costs, and estimated useful lives for all assets. The information obtained will be added to the City's Asset Management Program and Geographic Information System (GIS).
- Begin design of the Water Reclamation Facility #3 communications tower.
- Complete the design and construction of ADA improvements at five parks.
- Complete construction work for re-opening Griffin Park.
- Complete the installation of the inclusive playground at Santana Park.
- Complete the installation of playground equipment at Mountain Gate Park.
- Complete the Park and Facilities Inventory Project.
- Complete the construction of the WRF1 Telecommunications Facilities Project.
- Complete the Conditional Use Permit Process and construction of the Grape Hill Telecommunications Facilities Project.
- Complete the construction of the City Hall Energy Efficiency Project.
- Complete construction of the Magnolia Medians and Turn Pocket Extension Project.
- Complete the installation of the Fire Alerting System Project.
- Complete the installation of replacement playgrounds at Tehachapi and Creste Verde Parks.
- Complete the CFD Strategic Plan.
- Design and construct the slope repair for 1559 and 1563 Dominguez Ranch.
- Award the construction contract and begin construction of the Mangular Blending Facility to increase potable water blending capacity and add a dual-zone pump station at the existing water storage tank in Mangular Park.
- Complete construction of the Garretson Emergency Generator to provide emergency power at the Garretson blending and pumping station.
- Complete construction of the Keith Tank, a 2.5 MG potable water pre-stressed concrete storage tank at the corner of Keith Street and Nelson Street.

- Construct the Water Reclamation Facility #2 Equalization Basin and Odor Control project.
- Complete the design, bid, award, and construct the Western Riverside County Regional Wastewater Authority (WRCRWA) reclaimed waterline connection, which will deliver reclaimed water from the WRCRWA plant to the City reclaimed water system.
- Construct the WRF3 Sewer Lift Station project to enable decommissioning of WRF3.
- Construct the Wardlow Road Sewer project.
- Design and construct a 1.7 million-gallon-per-day (MGD) Sewer Lift Station to replace the Sierra Del Oro Sewer Lift Station.
- Complete the design of the Arcadia Street and Minnesota Waterline replacement project.
- Design the South East Quadrant Waterline Replacement project, which will replace existing small diameter watermains in alleys with approximately 14,500 linear feet of new ductile iron pipe in streets.
- Complete design the Old Temescal Road Reclaimed Waterline.
- Continue the Well Site Emergency Generator Backup Power Program.
- Initiate exploratory work for construction of a new groundwater Well 34 at City-owned property on Garfield street.
- Bid and construct the R-3 Tank Access Road pavement project.
- Complete the Program Environmental Impact Report for the Reclaimed Water Master Plan Update.
- Prepare the Potable Water Master Plan Update, including Program EIR and Urban Water Management Plan.
- Complete the design the McKinley Grade Separation Project.
- Continue supporting Riverside County with utility relocations for their road widening project.
- Continue supporting the County of Orange and the Army Corps of Engineers with utility relocations for their Alcoa Dike project.
- Continue to transition permit application processes on an electronic platform.
- Continue the design and construction of the Advanced Traffic Management System - Phase III project which will expand the existing system and upgrade technologies to become a more data-centric system.
- Design and construct the Auto Center / Metrolink Station traffic signal.
- Design and construct the Bedford Canyon / Georgetown traffic signal.
- Perform a Comprehensive Operations Analysis of the Corona Cruiser fixed route service.

Public Works
Tom Koper, Acting Public Works Director

Public Works Administration
0.61 FTE – Public Works Director
0.61 FTE – Assistant Public Works Director/City Engineer
0.90 FTE – Executive Assistant II
0.20 FTE – Public Works Program Specialist
0.55 FTE – Administrative Assistant
0.72 FTE – Senior Office Assistant

3.59 FTE Public Works Administration Subtotal

Traffic Engineering
0.35 FTE – City Traffic Engineer
0.50 FTE – Senior Engineer – Traffic
0.80 FTE – Associate Engineer – Traffic
0.80 FTE – Engineering Technician
0.50 FTE – Traffic Management Center Technician I
0.15 FTE – Senior Office Assistant

3.10 FTE Traffic Engineering Subtotal

Transit
0.09 FTE – Public Works Director
0.09 FTE – Assistant Public Works Director/City Engineer
1.00 FTE – Transportation Planning Supervisor
1.00 FTE – Associate Engineer
0.13 FTE – Senior Office Assistant

2.31 FTE Transit Subtotal

Signal Operations
0.55 FTE – City Traffic Engineer
0.40 FTE – Senior Engineer – Traffic
0.10 FTE – Associate Engineer - Traffic
1.00 FTE – Traffic Signal Coordinator
1.00 FTE – Traffic Signal Technician
0.20 FTE – Engineering Technician
0.50 FTE – Traffic Management Center Technician I

3.75 FTE Signal Operations Subtotal

Drainage Quality / NPDES
0.12 FTE – Senior Engineer
0.14 FTE – Public Works Permit Technician II

0.26 FTE Drainage Quality / NPDES Subtotal

Capital Improvement Programs
0.30 FTE – Public Works Director
0.30 FTE – Assistant Public Works Director/City Engineer
0.10 FTE – Executive Assistant II
0.80 FTE – Public Works Program Specialist
1.00 FTE – District Engineer
0.30 FTE – Public Works Inspection Superintendent
0.10 FTE – City Traffic Engineer
2.00 FTE – Senior Engineer
1.00 FTE – Utility Engineer III
2.00 FTE – Utility Engineer I
0.10 FTE – Associate Engineer – Traffic
2.00 FTE – Associate Engineer
0.20 FTE – Public Works Inspector II
0.10 FTE – Public Works Inspector I
0.45 FTE – Administrative Assistant

10.75 FTE Capital Improvement Subtotal

Land Development / Permitting
1.88 FTE – Senior Engineer
0.10 FTE – Senior Engineer – Traffic
1.00 FTE – Utility Engineer I
1.86 FTE – Public Works Permit Technician II
1.00 FTE – Senior Office Assistant

5.84 Land Development / Permitting Subtotal

Public Works Inspection
0.70 FTE – Public Works Inspection Superintendent
1.80 FTE – Public Works Inspector II
0.90 FTE – Public Works Inspector I

3.40 FTE Public Works Inspection Subtotal

FY 2021 Position Totals
33.00 – Full-Time FTE
4.75 – Part-Time FTE
37.75 Total FTE

This organizational chart represents citywide Full-Time Equivalents (FTEs) for this department. The Citywide Schedule of Positions table summarizes FTEs by position allocation. An FTE is the equivalent of one person working full time 2,080 hours per year.

Department Personnel Totals	FTE Authorized FY 2018	FTE Authorized FY 2019	FTE Adopted FY 2020	FTE Authorized FY 2020	FTE Adopted FY 2021
Public Works	37.75	37.75	37.75	37.75	37.75

What does it cost?

Dollars by Department Activity

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Department-Wide					
Salaries and Benefits	$ 4,889,715	$ 4,794,581	$ 5,561,754	$ 5,322,445	-4.3%
Non-Personnel Costs	6,338,089	5,687,494	5,422,150	5,812,934	7.2%
Capital Outlay	1,443,292	131,447	39,000	127,500	226.9%
Subtotal	**$ 12,671,096**	**$ 10,613,521**	**$ 11,022,904**	**$ 11,262,879**	**2.2%**
Capital Improvement Projects					
Salaries and Benefits	$ 1,565,956	$ 1,429,097	$ 1,983,301	$ 1,859,406	-6.2%
Non-Personnel Costs	17,965	11,362	56,984	70,947	24.5%
Subtotal	**$ 1,583,921**	**$ 1,440,459**	**$ 2,040,285**	**$ 1,930,353**	**-5.4%**
Drainage Quality/NPDES					
Salaries and Benefits	$ 42,505	$ 41,304	$ 37,657	$ 37,857	0.5%
Non-Personnel Costs	6,630	2,499	21	21	0.0%
Subtotal	**$ 49,135**	**$ 43,804**	**$ 37,678**	**$ 37,878**	**0.5%**
Land Development/Permitting					
Salaries and Benefits	$ 689,388	$ 808,599	$ 820,719	$ 802,377	-2.2%
Non-Personnel Costs	697,311	516,132	368,823	631,223	71.1%
Subtotal	**$ 1,386,699**	**$ 1,324,731**	**$ 1,189,542**	**$ 1,433,600**	**20.5%**
Public Transport/Emission Reduction					
Non-Personnel Costs	$ 438,473	$ 81,592	$ 314,550	$ 29,750	-90.5%
Subtotal	**$ 438,473**	**$ 81,592**	**$ 314,550**	**$ 29,750**	**-90.5%**
Public Works Administration					
Salaries and Benefits	$ 644,113	$ 599,625	$ 659,445	$ 623,432	-5.5%
Non-Personnel Costs	386,919	61,004	65,734	228,954	248.3%
Subtotal	**$ 1,031,033**	**$ 660,629**	**$ 725,179**	**$ 852,386**	**17.5%**
Public Works Inspection					
Salaries and Benefits	$ 398,603	$ 376,066	$ 474,277	$ 466,893	-1.6%
Non-Personnel Costs	847,712	901,669	633,968	629,670	-0.7%
Subtotal	**$ 1,246,315**	**$ 1,277,735**	**$ 1,108,245**	**$ 1,096,563**	**-1.1%**
Signal Operations					
Salaries and Benefits	$ 534,180	$ 491,086	$ 576,432	$ 549,343	-4.7%
Non-Personnel Costs	1,120,056	1,184,556	1,462,091	1,501,796	2.7%
Subtotal	**$ 1,654,237**	**$ 1,675,642**	**$ 2,038,523**	**$ 2,051,139**	**0.6%**
Traffic Engineering					
Salaries and Benefits	$ 508,696	$ 580,588	$ 580,782	$ 543,005	-6.5%
Non-Personnel Costs	529,870	243,732	297,411	482,298	62.2%
Subtotal	**$ 1,038,566**	**$ 824,320**	**$ 878,193**	**$ 1,025,303**	**16.8%**

Dollars by Department Activity, Continued

Expense Category	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Transit					
Salaries and Benefits	$ 506,273	$ 468,216	$ 429,141	$ 440,132	2.6%
Non-Personnel Costs	2,293,152	2,684,947	2,222,568	2,238,275	0.7%
Capital Outlay	1,443,292	131,447	39,000	127,500	226.9%
Subtotal	**$ 4,242,717**	**$ 3,284,610**	**$ 2,690,709**	**$ 2,805,907**	**4.3%**
Total	**$ 12,671,096**	**$ 10,613,521**	**$ 11,022,904**	**$ 11,262,879**	**2.2%**

Dollars by Funding Source

Funding Source	Actuals FY 2018	Actuals FY 2019	Adopted FY 2020	Adopted FY 2021	Change %
Capital Project Fund	$ 49,135	$ 41,332	$ 37,678	$ 37,878	0.5%
Enterprise Funds	5,668,239	4,627,499	4,485,708	4,487,288	0.0%
General Fund	4,018,503	3,564,381	3,670,722	3,581,178	-2.4%
Special Revenue Fund	2,935,218	2,380,311	2,828,796	3,156,535	11.6%
Total	**$ 12,671,096**	**$ 10,613,521**	**$ 11,022,904**	**$ 11,262,879**	**2.2%**



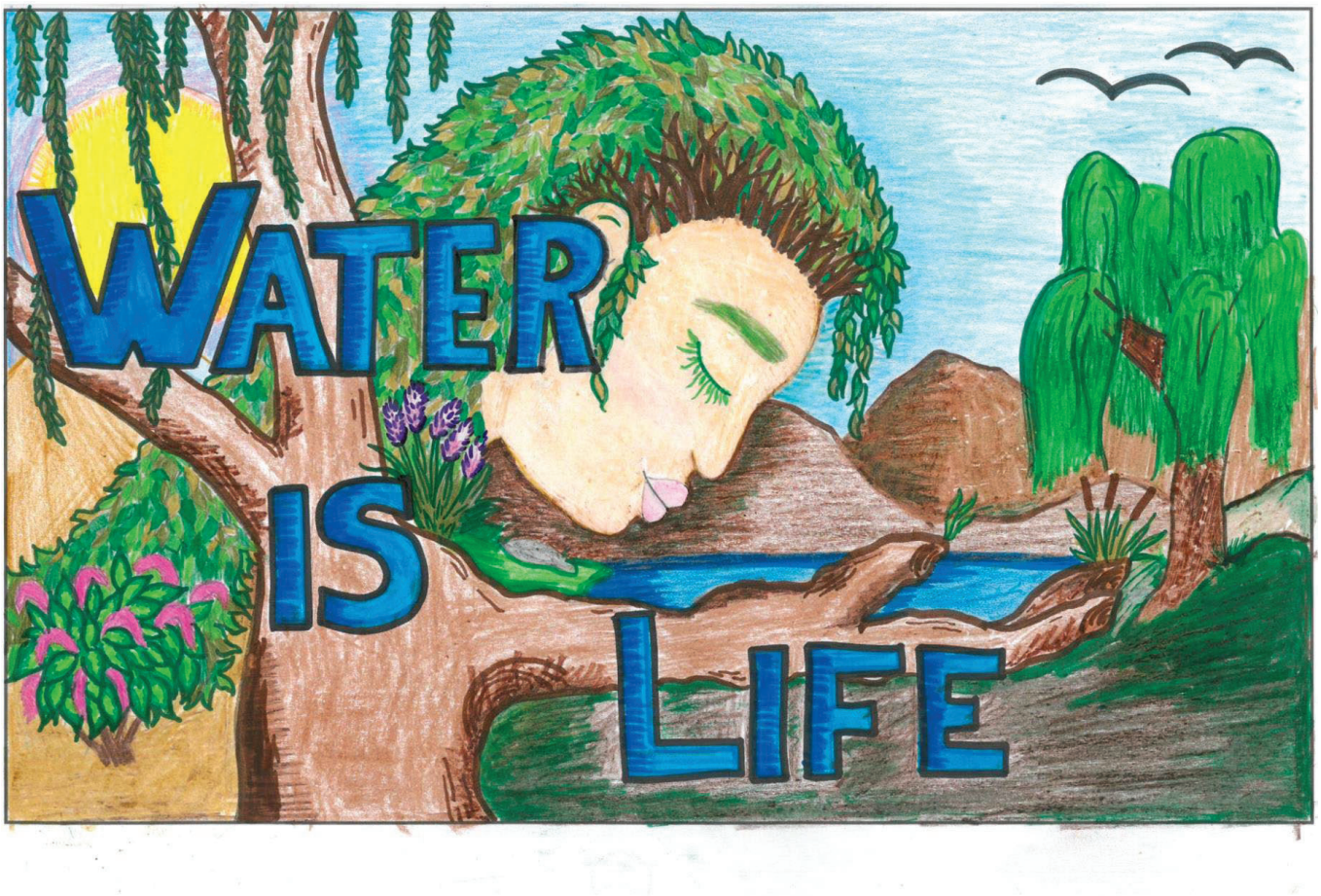
Performance Measures

Performance Measure	Actuals FY 2018	Actuals FY 2019	Estimated FY 2020	Actuals FY 2020	Estimated FY 2021
Land Development					
Number of Plan Checks	1,432	2,012	1,500	1,600	1,500
Number of Permits Issued	1,069	1,128	1,100	1,047	1,100
Number of Permits Closed	459	421	450	298	450
Public Transportation					
Number of Passengers Serviced	188,061	170,000	178,000	140,111	131,900
Revenue Service Hours	29,898	29,000	30,000	26,264	26,848
Traffic Engineering					
Number of Traffic Signals / Devices Maintained	214	220	227	220	222
Number of Traffic Plan Checks	170	488	500	383	500
Number of Traffic Studies Performed	1,056	346	350	340	350
Infrastructure					
Miles of Roads, Streets, and Bridges Rehabilitated (center-line miles)	40	52	54	75	32
Pavement Condition Index (PCI) Rating (0-100)	73	73	75	73	73
Capital Improvement Projects Completed	7	12	15	7	22
Number of ADA Ramps Installed, Replaced, or Retrofitted	32	125	60	116	108


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future



APPENDIX



Artwork by Izabel Franco, Grade 8

RESOLUTION NO. 2020-045

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, ADOPTING SAID CITY'S BUDGET FOR FISCAL YEAR 2021, REVISED BUDGET ITEMS AND BUDGET POLICIES

WHEREAS, the City Manager has prepared the City's budget for the fiscal year ending June 30, 2021; and

WHEREAS, the City Council has conferred with the City Manager and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The City of Corona Proposed Annual Budget for Fiscal Year 2021, on file with the office of the City Clerk, is hereby adopted as the budget for the City of Corona, or as so directed by minute action, for July 1, 2020 through June 30, 2021. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, lease payments for the Corona Utility Authority, interfund charges, debt service, and estimated continuing appropriations. Appropriation of the budget may also occur as related to prior City Council agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A, if any, for the Fiscal Year 2021, are hereby adopted as the part of the budget for the City of Corona, or as so directed by minute action, for Fiscal Year 2021.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, other related employee resolutions or contracts, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. City Council approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the City Council are authorized to be expended as necessary and proper for municipal purposes.

SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Administrative Services Director (or his/her designee) transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund and spending category. These actions may include transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as these transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The City Manager may transfer operational funds between departments occurring within the same fund as long as the total authorized appropriations in the fund are not increased by the action. Transfers between spending categories, such as personnel to non-personnel, shall require the approval of the City Council.

SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Administrative Services Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, debt service, and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

SECTION 6: The General Fund Budget Policies.

The following policies are to be used for the administration of the General Fund Budget:

1. In the event that projected total General Fund sources, as estimated by the Administrative Services Director, are insufficient to support the current year level of appropriations, the City Manager may recommend adjustments to the City's estimated revenues and/or appropriation levels for approval by the City Council. Furthermore, as long as there are no significant decreases in existing levels of service as indicated in Section 3 and the total appropriations are not increased by such actions, the City Manager may also transfer budget allocations between departments for the sole purpose of meeting departmental operational needs and/or strategic goals and objectives as identified by the City Council. Furthermore, the City Manager may initiate transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as the transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget.

2. No unexpended prior year appropriations shall be carried forward to the credit of the respective department, unless for grant reporting requirements or expressly authorized by the City Council as a continuing appropriation.

SECTION 7: General Fund Designated Department Specific Revenue.

The City Council of the City of Corona may, by the affirming vote of three members, as so directed by minute action, designate committed fund balance from a department specific revenue stream in the General Fund. These designated accounts are separately identified in the City's Budget as part of the 'Schedule of Estimated Revenue.' At the request of a Department Director (or his/her designee) and with the concurrence of the Administrative Services Director (or his/her designee) an appropriation of budget may occur upon receipt of funds, not to exceed $50,000 per project. An appropriation exceeding $50,000 shall be made by the City Council of the City of Corona, by the affirming vote of three members, as so directed by minute action.

SECTION 8: General Fund Positive Change to Fund Balance as of June 30, 2021.

Upon completion of the accounting entries for revenue, expenditures, transfers, continuing appropriations, and other required reserves for Fiscal Year 2021, if there is a positive change to the General Fund's fund balance, a calculated portion of those funds will be designated towards addressing the City's unfunded pension obligations with CalPERS. The amount will be calculated based on the positive change, adjusting for changes in other General Fund reserves at fiscal year-end. The Administrative Services Director shall be authorized to approve such designation to reserve the funds as appropriate.

SECTION 9: Additional Contributions for Unfunded Pension Liabilities.

Any funds designated to be applied towards addressing the City's unfunded pension obligations with CalPERS, including without limitation the funds described in Section 8, shall be allocated after consulting with CalPERS to determine the optimal split between the City's pension plans (Miscellaneous, Police, Fire or Fire PEPRA).

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2020.

Mayor of the City of Corona, California

ATTEST:

Sylvia Edwards

City Clerk of the City of Corona, California

CERTIFICATION

I, Sylvia Edwards, City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City Council of the City of Corona, California, at a regular meeting thereof held on the 17th day of June 2020, by the following vote:

AYES:	**CARRILLO, CASILLAS, SCOTT, SPEAKE, STEINER**
NOES:	**NONE**
ABSENT:	**NONE**
ABSTAINED:	**NONE**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 17th day of June 2020.

Sylvia Edwards

City Clerk of the City of Corona, California

(SEAL)

RESOLUTION NO. 2020-046

RESOLUTION OF THE CORONA UTILITY AUTHORITY OF THE CITY OF CORONA, CALIFORNIA, ADOPTING SAID AUTHORITY'S BUDGET FOR FISCAL YEAR 2021, REVISED BUDGET ITEMS AND BUDGET POLICIES

WHEREAS, the Executive Director has prepared the Corona Utility Authority's budget for the fiscal year ending June 30, 2021; and

WHEREAS, the Corona Utility Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Corona Utility Authority of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The Corona Utility Authority of the City of Corona Proposed Annual Budget for Fiscal Year 2021, on file with the office of the City Clerk, is hereby adopted as the budget for the Corona Utility Authority of the City of Corona, or as so directed by minute action, for July 1, 2020 through June 30, 2021. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, lease payments for the Corona Utility Authority, interfund charges, debt service, and estimated continuing appropriations. Appropriation of budget may also occur as related to prior Corona Utility Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2021, are hereby adopted as the part of the budget for the Corona Utility Authority of the City of Corona, or as so directed by minute action, for Fiscal Year 2021.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the Corona Utility Authority of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, other related employee resolutions or contracts, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. The Corona Utility Authority approval is

required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the Corona Utility Authority are authorized to be expended as necessary and proper for municipal purposes.

SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Administrative Services Director (or his/her designee) transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund and spending category. Transfer requests between operational and capital projects, occurring within the same fund, cumulatively equal to or less than ten percent (10%) of the transferring appropriation in the current fiscal year's authorized budget. Transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects, cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The Executive Director may transfer operational funds between departments occurring within the same fund. Transfers between spending categories, such as personnel to non-personnel, shall require the approval of the Corona Utility Authority.

SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Administrative Services Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, debt service, and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2020.

President of the Corona Utility Authority
of the City of Corona, California

ATTEST:

Sylvia Edwards

Secretary of the Corona Utility Authority
of the City of Corona, California

CERTIFICATION

I, Sylvia Edwards, Secretary of the Corona Utility Authority of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Corona Utility Authority of the City of Corona, California, at an adjourned regular meeting thereof held on the 17th day of June 2020, by the following vote of the Authority:

AYES:	**CARRILLO, CASILLAS, SCOTT, SPEAKE, STEINER**
NOES:	**NONE**
ABSENT:	**NONE**
ABSTAINED:	**NONE**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 17th day of June 2020.

Sylvia Edwards

Secretary of the Corona Utility Authority
of the City of Corona, California

(SEAL)

RESOLUTION NO. 2020-047

RESOLUTION OF THE CITY OF CORONA HOUSING AUTHORITY, ADOPTING SAID AUTHORITY'S BUDGET FOR FISCAL YEAR 2021, REVISED BUDGET ITEMS AND BUDGET POLICIES

WHEREAS, the Executive Director has prepared the City of Corona Housing Authority's budget for the fiscal year ending June 30, 2021; and

WHEREAS, the City of Corona Housing Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget; and

WHEREAS, pursuant to California Law (Health and Safety Code Section 34240, *et seq*. "Housing Authority Law"), the City Council has adopted and the City of Corona Housing Authority is responsible for implementing the affordable housing goals, policies and objectives; and

WHEREAS, the City of Corona Housing Authority desires to provide financial assistance for the public improvements and projects generally listed and described in the Housing Element of the General Plan.

NOW, THEREFORE, BE IT RESOLVED by the City of Corona Housing Authority of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The City of Corona Housing Authority Proposed Annual Budget for Fiscal Year 2021, on file with the office of the City Clerk, is hereby adopted as the budget for the City of Corona Housing Authority, or as so directed by minute action, for July 1, 2020 through June 30, 2021. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, interfund charges, debt service, and estimated continuing appropriations. Appropriation of budget may also occur as related to prior City of Corona Housing Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for Fiscal Year 2021, are hereby adopted as the part of the budget for the City of Corona Housing Authority, or as so directed by minute action, for Fiscal Year 2021.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the City of Corona Housing Authority may, by the

affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. All approved labor related changes including, but not limited to, employee bargaining unit negotiated Memoranda of Understanding (MOU) items, other related employee resolutions or contracts, benefit premium changes, Other Post Retirement Benefit actuarial requirements, leave calculations, and "side letter" changes will be authorized for appropriations for the said fiscal year. The City of Corona Housing Authority approval is required for significant increases or decreases in existing levels of service and/or capital projects. Funds appropriated by the City of Corona Housing Authority are authorized to be expended as necessary and proper for municipal purposes.

SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Administrative Services Director (or his/her designee) transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund and spending category. These actions may include transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as these transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The Executive Director may transfer operational funds between departments occurring within the same fund as long as the total authorized appropriations in the fund are not increased by the action. Transfers between spending categories, such as personnel to non-personnel, shall require the approval of the Corona Housing Authority.

SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Administrative Services Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, debt service, and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2020.

Chairperson, City of Corona Housing Authority
City of Corona, California

ATTEST:

Sylvia Edwards

Secretary, City of Corona Housing Authority
City of Corona, California

CERTIFICATION

I, Sylvia Edwards, Secretary of the City of Corona Housing Authority of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Corona Housing Authority of the City of Corona, California, at an adjourned regular meeting thereof held on the 17th day of June 2020, by the following vote of the Authority:

AYES:	**CARRILLO, CASILLAS, SCOTT, SPEAKE, STEINER**
NOES:	**NONE**
ABSENT:	**NONE**
ABSTAINED:	**NONE**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 17th day of June 2020.

Sylvia Edwards

Secretary of the Corona Housing Authority
of the City of Corona, California

(SEAL)

RESOLUTION NO. 2020-048

RESOLUTION OF THE CORONA PUBLIC FINANCING AUTHORITY OF THE CITY OF CORONA, CALIFORNIA, ADOPTING SAID AUTHORITY'S BUDGET FOR FISCAL YEAR 2021, REVISED BUDGET ITEMS AND BUDGET POLICIES

WHEREAS, the Executive Director has prepared the Corona Public Financing Authority's budget for the fiscal year ending June 30, 2021; and

WHEREAS, the Corona Public Financing Authority has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget.

NOW, THEREFORE, BE IT RESOLVED by the Corona Public Financing Authority of the City of Corona, California, as follows:

SECTION 1: Adoption of Budget.

The Corona Public Financing Authority of the City of Corona Proposed Annual Budget for Fiscal Year 2021, on file with the office of the City Clerk, is hereby adopted as the budget for the Corona Public Financing Authority of the City of Corona, or as so directed by minute action, for July 1, 2020 through June 30, 2021. Included in the budget adoption is the approval for all identified estimated revenues, expenditure appropriations, transfers between funds, interfund charges, debt service and estimated continuing appropriations. Appropriation of budget may also occur as related to prior Corona Public Financing Authority agreements or minute actions.

SECTION 2: Approval of Revised Budget Items.

The Summary of Revised Budget Items, as included in Attachment A if any, for the Fiscal Year 2021, are hereby adopted as the part of the budget for the Corona Public Financing Authority of the City of Corona, or as so directed by minute action, for Fiscal Year 2021.

SECTION 3: To Increase, Decrease, Add or Delete Appropriations and Transfers.

Throughout the fiscal year, the Corona Public Financing Authority of the City of Corona may, by the affirming vote of three members, as so directed by minute action, amend the budget to increase, decrease, add or delete appropriations and transfers. The Corona Public Financing Authority approval is required for significant increases or decreases in existing levels

of service and/or capital projects. Funds appropriated by the Corona Public Financing Authority are authorized to be expended as necessary and proper for municipal purposes.

SECTION 4: Transfer of Funds Within an Appropriation.

At the request of a Department Director (or his/her designee), and with the concurrence of the Administrative Services Director (or his/her designee) transfer of funds/appropriations may occur between object classifications and/or divisional sections as needed, within a departmental appropriation, occurring within the same fund and spending category. These actions may include transfer requests isolating or combining a specific activity from an existing approved capital project and/or transfers between similar capital projects having the same funding source, as long as the transfers are cumulatively equal to or less than ten percent (10%) of the transferring project in the current fiscal year's authorized budget. The Executive Director may transfer operational funds between departments occurring within the same fund as long as the total authorized appropriations in the fund are not increased by the action. Transfers between spending categories, such as personnel to non-personnel, shall require the approval of the Corona Public Financing Authority.

SECTION 5: Errors, Omissions and Accounting Changes.

Upon review and approval of the Administrative Services Director, (or his/her designee) minor accounting errors and omissions may be corrected for revenues, appropriations, transfers, interfund charges, and continuing appropriations for the said fiscal year, as well as accounting changes, including but not limited to, the consolidation and segregation of funds and activities for reporting purposes.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2020.

Chairperson of the Corona Public Financing Authority of the City of Corona, California

ATTEST:

Secretary of the Corona Public Financing Authority of the City of Corona, California

CERTIFICATION

I, Sylvia Edwards, Secretary of the Corona Public Financing Authority of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Corona Public Financing Authority of the City of Corona, California, at a adjourned regular meeting thereof held on the 17th day of June 2020, by the following vote of the Authority:

AYES:	**CARRILLO, CASILLAS, SCOTT, SPEAKE, STEINER**
NOES:	**NONE**
ABSENT:	**NONE**
ABSTAINED:	**NONE**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 17th day of June 2020.

Sylvia Edwards

Secretary of the Corona Public Financing Authority of the City of Corona, California

(SEAL)

RESOLUTION NO. 2020-049

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021 AND SELECTING THE POPULATION AND INFLATION FACTOR ACCORDINGLY

WHEREAS, Article XIII-B of the Constitution of the State of California places limits on the budgetary appropriations; and

WHEREAS, the limit on appropriations for Fiscal Year 2021 is calculated by adjusting the base year (1979-80) appropriations by the percentage changes in the City population growth or County population growth and California per capita personal income or the increase in non-residential assessed valuation due to new construction; and

WHEREAS, the data necessary to calculate the increase in the non-residential assessed valuation was generally not available from the County Assessor and the City may need to adjust the limit on appropriations once the data is available; and

WHEREAS, the City Council selects the County's population growth of 0.79% and the California per capita personal income change of 3.73% to calculate the Fiscal Year 2021 Appropriation Limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corona, California that the City has conformed to the provisions of Article XIII-B of the State Constitution in determining the appropriations limit for Fiscal Year 2021; and

BE IT FURTHER RESOLVED that the City's appropriations limit totals $555,851,600 and the City's appropriations subject to limitation are $105,236,567. Worksheets used to determine said amounts are on file in the office of the City's Administrative Services Department.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2020.

Mayor of the City of Corona, California

ATTEST:

Sylvia Edwards

City Clerk of the City of Corona, California

CERTIFICATION

I, Sylvia Edwards, City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City Council of the City of Corona, California, at a regular meeting thereof held on the 17th day of June 2020, by the following vote:

AYES:	**CARRILLO, CASILLAS, SCOTT, SPEAKE, STEINER**
NOES:	**NONE**
ABSENT:	**NONE**
ABSTAINED:	**NONE**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 17th day of June 2020.

Sylvia Edwards

City Clerk of the City of Corona, California

(SEAL)

BUDGET GLOSSARY

ACRONYMNS

AB	*Assembly Bill*
AD	*Assessment District*
AV	*Assessed Valuation*
BID	*Business Improvement District*
BTA	*Bicycle Transportation Account*
CAL TRANS	*California Department of Transportation*
CDBG	*Community Development Block Grant*
CEQA	*California Environmental Quality Act*
CFD	*Community Facilities District*
CHA	*Corona Housing Authority*
CIP	*Capital Improvement Plan*
CMAQ	*Congestion Management and Air Quality*
COP	*Certificates of Participation*
CPFA	*Corona Public Financing Authority*
CPIC	*Corona Public Improvement Corporation*
CUA	*Corona Utility Authority*
DA	*Development Agreement*
DDT	*Dwelling Development Tax*
DEV PD	*Developer Paid*
ECB	*Expenditure Control Budget*
FEMA	*Federal Emergency Management Agency*
FHWA	*Federal Highway Administration*
GASB	*Governmental Accounting Standards Board*
HSIP	*Highway Safety Improvement Program*
HUTA	*Highway Users Tax Account*
IT	*Information Technology*
KwH	*Kilowatt hour*
LED	*Light-emitting diode*
LMD	*Landscape Maintenance District*
LTF	*Local Transportation Funding*
NPDES	*National Pollutant Discharge Elimination System*
OPEB	*Other Post Employment Benefits*
PW	*Public Works*
RCTC	*Riverside County Transportation Commission*
RDA	*Redevelopment Agency*
SB	*Senate Bill*
SC	*South Corona*
SCE	*Southern California Edison*
STIP	*State Transportation Improvement Program*
TC	*Temescal Canyon*

ACRONYMNS, Continued

TE	*Transportation Enhancement*
TIP	*Transportation Improvement Program*
TOT	*Transient Occupancy Tax*
TUMF	*Transportation Uniform Mitigation Fees*
WRCRWA	*Western Riverside County Regional Wastewater Authority*
WRCOG	*Western Riverside Council of Governments*

2012 Refunding Lease City Hall Fund (310): A fund to account for the full defease of the Corona Public Finance Authority 2002 Lease Revenue Bond, Series B, with the proceeds from the 2012 Refunding Lease Agreement with Compass Mortgage Corporation, a private leading institution on September 1, 2012

2012 Water Revenue Bond Fund (453): A fund to account for the advance refunding and refinancing of the 1998 Water Revenue Bonds, portion of the Corona Public Financing Authority 2003 Certificate of Participation and the construction of certain reservoir and blending facility on August 1, 2012.

2013 Wastewater Revenue Bonds Fund (454): A fund to account for the replacement and upgrade of Wastewater capital improvements

AD 89-1 (Railroad) Fund (361): See Assessment Districts or Debt Service Funds.

AD 90-1 (Jasmine Ridge) Fund (349): See Assessment Districts or Debt Service Funds.

Adult and Family Literacy Grant Fund (442): See Grants and Reimbursements.

Agency Funds: Fiduciary funds which are custodial in nature and are accounted for on the accrual basis of accounting. See Fiduciary Funds.

Airport Fund (275): A fund to account for all airport operating revenues, expenditures and capital projects. Capital projects financed from this fund must benefit the Corona Municipal Airport.

Appropriation: An authorization made by the City Council, Agency, and/or Authority members which permits the City to incur obligations and to make expenditures of resources. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the City Council, Agency or Authority granted the funds. Spending cannot exceed the level of appropriation without the City Council's, Agency's or Authority's approval.

Aquatics Center Fund (216): See Development Impact Fee.

Assessed Valuation: The value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Assessment Districts (AD): Under the Municipal Improvement Act that allows a designated area to pay the debt service on bonds sold to finance capital improvements installed by the City or a developer. The property owners receiving the benefit of the improvements pay an assessment on their property tax bills.

Asset Forfeiture Fund (250): A fund to account for asset seizures and forfeitures resulting from police investigations and court decisions. Asset Forfeiture funds are used for law enforcement purposes.

Audit: Prepared by an independent certified public accountant, or CPA, the primary objective of an audit is to determine if the City's Financial Statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Bicycle Transportation Account Fund (445): State funds for city and county projects that improve safety and convenience for bicycle commuters in conjunction with the California Bicycle Transportation Act.

Bond: A security that represents an obligation to pay a specific sum of money on a specific date in the future, typically with periodic interest payments.

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. The City of Corona uses a financial plan covering one fiscal year from July 1 through June 30 of each year.

Budget Amendments: The City Council, Agency and/or Authority members have the responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City staff has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget Message: Included in the opening section of the budget, the Budget Message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Budget Policies: General and specific guidelines adopted by the City Council that govern budget preparation and administration.

CAL-COPS Grant Fund (231): See Grants and Reimbursements.

California Department of Transportation (CAL TRANS): Funds received pursuant to various transportation grants through the State of California.

California Environmental Quality Act (CEQA): Enacted in 1970 as a system of checks and balances for land use development and management decisions. Projects falling under the guidelines of this act require an Environmental Impact Review, or EIR, that details the scope of the proposed project and all known environmental impacts.

Capital Improvement Program (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The CIP document identifies capital needs on a five-year basis.

Capital Project Funds: Funds used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Proprietary Funds or Trust Funds.

CFD 97-1 Landscape Fund (248): See Community Facilities District.

CFD 2000-1 (Eagle Glen II) Fund (246): See Community Facilities District.

CFD 2001-1 Landscape Fund (249): See Community Facilities District.

CFD 2002-2 LMD Fund (247): See Community Facilities District and Landscape Maintenance District.

CFD/LMD 2002-3 Landscape Fund (251): See Community Facilities District and Landscape Maintenance District.

CFD/LMD 2011-1 Landscape Fund (253): See Community Facilities District and Landscape Maintenance District.

Certificates of Participation (COP): Obligations of a public entity based on a lease or installment sales agreement. Payments to certificate holders may originate from the General Fund (in the case of a lease) or a special fund (in case of an installment sale).

City Facilities Fund (689): An internal service fund used to account for repairs of City facilities.

Civic Center Fund (232): A fund to account for the operational and maintenance needs and rental income of the historic Civic Center.

Cogeneration: The process of converting methane gas produced by the sewage treatment process into a usable commodity for the generation of electricity to operate plant equipment, etc.

Community Development Block Grant, or CDBG, Fund (431): A fund to account for federal grants from the Housing and Urban Development Department, or HUD, and expenditures for block grant programs as approved by the City Council. Funds are awarded to community based agencies on an annual basis to carry out these activities.

Community Facilities District (CFD): A designated area for specific capital improvements installed by the City or a developer, or the maintenance of same. The property owners receiving the benefit of the improvements pay a special tax on their property tax bills.

Congestion Management Air Quality (CMAQ): Funds received under Intermodal Surface Transportation Efficiency Act, or ISTEA, that are discretionary allocated by Riverside County Transportation Committee, or RCTC.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, federal mandates, shortfalls in revenue, and similar events.

Corona Mall Business Improvement District Fund (218): Fund to account for the utilities and maintenance of parking lots, sidewalks, and landscape improvements within the boundaries of the Corona Mall.

Corona Public Financing Authority, or CPFA: A separate reporting and component unit which was organized under Section 6500 et seq. of the California Government Code on June 21, 1989 and was amended and re-stated on February 6, 2013, for the purpose of acting as a vehicle for various financing activities of the City and the Agency.

Corona Public Improvement Corporation, or CPIC: A separate reporting and component unit which was organized pursuant to the Nonprofit Public Benefit Corporation Law of the State of California (Title 1, Division 2, Part 2 of the California Corporation Code) on April 7, 1986, for the purpose of providing financial assistance to the City for the benefit of the public.

CPIC Refunding Certificates of Participation Fund (307): See Debt Service Funds.

Corona Revitalization Zone Fund (353): See Special Revenue Funds.

Corona Utility Authority, or CUA: A separate reporting and component unit which was organized under Section 6500 et seq. of the California Government Code on February 6, 2002 and was amended and re-stated on February 6, 2013, for the purpose of acting as a vehicle for financing activities of the City and the Agency.

Corporation Yard Expansion Fund (477): A fund to account for the bond financing of the City's Corporation Yard expansion facility project.

Cost Allocation Plan: The City of Corona uses the Office of Management and Budget Circular (OMB) A-87 as the guideline. This circular provides principles and standards for determining costs applicable to federal grants and contracts performed by state, local, and Indian Tribal governments. Cost Allocation Plan is also known as indirect cost overhead or administrative service charges.

County Service Area 152 (NPDES) Fund (245): See National Pollutant Discharge Elimination System.

Debt Financing: Borrowing funds as needed and pledging future revenues to make current expenditures. The City of Corona uses debt financing in accordance with the adopted debt policy and procedures.

Debt Service: Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule (Reference 3xx series funds).

Debt Service Funds: Funds used to account for the payment of, and accumulation of resources for, long-term debt principal and interest.

Deficit: A shortfall of resources to meet expenditures.

Department: A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Paid (Dev Pd): As a condition of development, some capital facilities are required to be constructed and dedicated to the City by a developer. Major facilities paid for by developers are listed in the CIP.

Development Impact Fee: Funds created to provide for infrastructure projects through Development Impact Fees as per Ordinance 2300 and 2301, Chapter 16.23 of the Corona Municipal Code.

Drainage Fee Fund (212): See Development Impact Fee.

Dwelling Development Tax Fund (289): A fund to account for dwelling development taxes received from developers. This money is used to offset the burden resulting from new development.

Electric Utility Fund (578): A fund to account for the operation and maintenance of the electric utility, a self supporting activity which renders services on a user charge basis to local residents and businesses located in the City.

Encumbrance: Commitment of funds to purchase an item or service.

Enterprise Funds: Established to finance and account for the operation and maintenance of facilities and services which are predominately self-supported by user charges.

Equipment Pool Capital Outlay Fund (632): An internal service fund used to finance and account for the City's major equipment purchases not covered by monthly motor pool rates (internal rental rates). Effective FY 2012-13, activities combined into Fleet Operations Fund.

Errata Items: Budgetary items added after the proposed budget document was printed.

Expenditure: The outflow of funds paid, or to be paid, for an item obtained regardless of when the expense is actually paid.

Federal Emergency Management Agency (FEMA): Reimbursement for costs incurred due to incidents which have been declared a disaster by the federal government.

Federal Highways Administration - Emergency Relief (FHWA-ER): Funds received for disaster related damage to major thoroughfares.

Fiduciary Funds: Also known as, trust or agency funds; held in a fiduciary capacity by a governmental unit for individuals, organizations, or other governmental units, as an agent or trustee.

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Fire Apparatus/Equipment Capital Outlay Fund (633): An internal service fund used to finance and account for the City's major fire apparatus/equipment purchases.

Fire Facilities Fund (214): See Development Impact Fee.

Fire Wild Land Mitigation Fund (207): See Development Impact Fee.

Fiscal Year: A 12 month period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

Fleet Operations Fund (682): A fund to account for motor pool/rental rates, fleet maintenance operations, and replacement of fleet vehicles and other equipment.

Franchise Fee: A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, gas, electric, and refuse.

Fund: An accounting entity that records all financial transactions for specific activities or governmental functions.

Fund Balance: Also known as financial position, fund balance is the difference between assets and liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. Base on the

extent to which the government is bound to honor constraints and the specific purposes for which amounts in the fund can be spent, fund balance is reported in the following classifications: nonspendable fund balance *(inherently nonspendable)*, restricted fund balance *(externally enforceable limitations on use)*, committed fund balance *(self-imposed limitations on use)*, assigned fund balance *(limitation resulting from intended use)* and unassigned fund balance *(residual net resources)*.

Gas Tax (2105-2106-Prop 42) Fund (222): A fund to account for receipts and expenditures of money apportioned under the Street and Highway Code of the State of California for money derived from the use of certain fuels and borne by the consumer, for transportation improvements. Effective July 2010, the fund also includes revenue received from the gasoline exercise tax which replaces the amount that would have been allocated from the Proposition 42 gasoline sales tax revenues. The money is restricted to research, planning, construction, improvement, and maintenance of public streets. Effective November 2017, this fund will also include activity from the Road Repair and Accountability Act of 2017.

General Fund (110): The primary operating fund of the City where all revenues that are not allocated by law or contractual agreement are accounted for. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. A limited number of capital improvements are financed from this source since its focus is to fund ongoing operations.

General Obligation Bond: A bond secured by the pledge of the issuer's full faith, credit, and usually, taxing power. Bonds issued through a governmental entity which have legal authority to levy a tax on real and personal property located with the governmental boundaries at any rate necessary to collect enough money each year to pay principal and interest due.

Governmental Accounting Standards Board (GASB): The Governmental Accounting Standards Board establishes and improves standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

Grants and Reimbursements: Funds received directly or indirectly from other governmental agencies for specific related activity and time period. Money awarded may be received in advance or as a reimbursement of activities.

Highway Users Tax Account (HUTA): State accounting for excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel

fuel tax, and the use fuel tax. Allocations to cities and counties are based on the formulas outlined in the Streets and Highways code. See Gas Tax Fund.

Home Investment Partnership Program Fund (432): A fund to account for the Federal HOME Investment Partnership Program.

Housing Administration Fund (292): A fund to account for the administration of the housing program.

Information Technology Fund (681): An internal service fund used to finance and account for the activities of the Information Technology Department.

Infrastructure: The physical assets of the City, i.e., streets, water, sewer, public buildings, parks, and the support structures within a development.

Interest Revenue: Revenues received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Interfund Charges: To account for services that are incurred in different funds than where they are charged.

Internal Service Funds: Funds used to improve the management of resources and generally provide goods and services to departments on a cost-reimbursement basis.

Landscape Maintenance District, or LMD: A designated area, neighborhood, or community identified to specially benefit from certain improvements, such as parks, playgrounds, landscapes, sidewalks, lighting, trees, etc. Due to the special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Liability Risk Retention Fund (687): An internal service fund used to finance and account for the City's liability claims activity. Claims expense, insurance premiums, and administrative expenses are collected in this fund.

Library Facilities Fee Fund (206): See Development Impact Fee.

Library Other Grants Fund (415): See Grants and Reimbursements.

Lighting Maintenance District: Funds to account for revenues derived from annual assessments which are used to pay the costs incurred by the City for street lighting maintenance in a specific district.

Line-Item Budget: A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with amounts budgeted for each specific category. The City uses a program budget rather than line-item budget, although detailed line-item accounts are maintained and recorded for financial reporting and control purposes.

LMD 84-1 Lighting Fund (446): See Lighting Maintenance District.

LMD 2003-1 Lighting Fund (252): See Lighting Maintenance District.

Local Transportation Fund: A fund to account for money generated by Section 99400(a) of the Public Utilities Code. This money is used to maintain and construct local streets and roads.

Low/Moderate Housing Fund (230): A fund to account for twenty percent State and Federally mandated set aside money of the Redevelopment Agency which can only be used for projects that benefit low and moderate income families.

Low Moderate Income Housing Asset Fund (291): A fund to account for revenue and expenditures related to affordable housing projects and programs.

Measure A Fund (227): A fund to account for the money generated by a Riverside County one-half percent sales tax originally approved by the voters in 1988. In 2002, the voters extended this sale tax through 2039. The money is used to maintain and construct local streets and roads.

Municipal: In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

National Pollutant Discharge Elimination System, or NPDES Fund (245): A fund to account for money received from the County of Riverside for Service Area 152 relating to the permit program for discharges from storm drain systems.

Obligation Payment Fund (233): A fund to account for the money that is received by the county to pay for bonds, notes, certificates of participation, or other evidence of indebtedness, issued or delivered by the former redevelopment agency of the City.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of the law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a City's municipal regulation.

Other Post Employment Benefits (OPEB): Benefits other then pensions, most commonly health care benefits. GASB Statement No. 45 requires agencies to account for financial obligations to pay retiree Other Post Employment Benefits.

Park Development Fund (288): A fund to account for park development fees paid by developers under the Quimby Act for the acquisition and construction of public parks.

Parks and Open Space Fund (217): See Development Impact Fee.

Police Facilities Fund (213): See Development Impact Fee.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or line item expenditures.

Property Tax: A statutory limited tax levy, which may be imposed for any purpose.

Proprietary Funds: Established to account for the financing of services rendered on a user-charge basis. See Enterprise Funds and Internal Service Funds.

Proposition 1B-Local Streets and Roads Improvement, Congestion Relief, and Traffic Safety Account Funds: Approved by voters in November 2006, provides bond funds for a variety of transportation priorities, including $2 billion for cities and counties to fund the maintenance and improvement of local transportation facilities.

Public Meeting Facilities Fund (215): See Development Impact Fee.

Public Works Capital Grants Fund (243): See Grants and Reimbursements.

RDA Land Disposition Fund (441): A fund to account for transactions related to the management and maintenance of properties acquired by the former Redevelopment Agency until disposal by the Successor Agency.

RDA Successor Agency Fund (417): A fund to account for payments of enforceable obligations of the Successor Agency.

Real Property Transfer Tax: Real property transfer tax is collected by the County Tax Collector and is based on the value of property transferred.

Reclaimed Water System Fund (567): A fund to account for capital improvement projects necessary to construct the reclaimed water system.

Redevelopment Agency: A government body dedicated to urban renewal. Redevelopment efforts often focus on reducing crime, destroying unsuitable buildings and dwellings, restoring historic features and structures, and creating new landscaping, housing, business, and transportation opportunities. Effective February 2012, all redevelopment agencies throughout the State of California were dissolved. See Successor Agency.

Reimbursement Grants Fund (480): See Grants and Reimbursements.

Residential Refuse/Recycling Fund (260): A fund to account for residential refuse billings, collections, and payments to contractors.

Resolution: A special or temporary order of a legislative body (e.g., City Council or appropriate Agency / Authority) that requires less formality than an ordinance.

Revenue: Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bond: A bond payable solely from specific revenues, tax increment revenues, or tolls, charges or rents paid by users of the facility constructed with the proceeds.

Rideshare-Trip Reduction Fund (224): A fund to account for allocations made by AB2766 known as the Clean Air Act. The money is used to provide means and incentives for ridesharing in order to reduce traffic and air pollution.

Risk Management: An organized attempt to protect an organization's assets against accidental loss in the most cost effective manner.

Riverside County Transportation Commission, or RCTC: The commission that allocates Riverside County's share of the money generated by the one-half percent sales tax.

Sales Tax: A tax on the purchase of goods and services.

SB 821 Transportation Grant Fund (244): Funds are state block grants awarded to local jurisdictions for bicycle and pedestrian projects in California. These funds originate from the state gasoline tax and are distributed to local jurisdictions through the

regional transportation planning agencies. For Riverside County, the Riverside County Transportation Commission is responsible for distribution of these funds.

South Corona Landscaping Fund (274): See Development Impact Fee.

South Corona Major Thoroughfares Fund (261): See Development Impact Fee.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Assessment Bond: Bonds issued by cities, counties, authorized political subdivisions, and local districts secured by liens on benefited properties included in a special assessment district.

Special Charges/License and Permits: These charges are directly charged to individuals for specific services rendered by the City. They include charges to process or issue building permits and the cost to conduct engineering and planning reviews of any building project undertaken by a licensed contractor or private property owner.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

State Airport Grant: A state grant restricted for use on specific airport capital improvements. See Grants and Reimbursements.

State Transportation Improvement Program (STIP): Federal funding of transportation projects.

Street and Traffic Signals Fund (211): See Development Impact Fee.

Subventions: Revenues collected by the state, or other level of government, which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu, cigarette taxes in-lieu, and gasoline taxes.

Successor Agency: Based on the dissolution of redevelopment agencies throughout the State, an agency designated with the responsibility to wind down the activities of former redevelopment agencies. The City of Corona elected to be the Successor Agency for the former Corona Redevelopment Agency.

Successor Agency Administration Fund (475): A fund to account for the administration of the dissolution of former redevelopment activities.

Supplemental Funding (Decision Packages): Items that are funded outside the departmental budget targets.

Tax Allocation Bonds: Debt which is secured by tax increment revenue.

Temescal Canyon Fire Facilities Fund (209): See Development Impact Fee.

Temescal Canyon Police Facilities Fund (208): See Development Impact Fee.

Traffic Offender Fund (422): A Special Revenue Fund to account for money received for towing related activities. Funds are designated for use by the Police Department.

Transfers: To account for money that moves from one funding source to another funding source, for a specific purpose.

Transit Services Fund (577): A fund to account for operation of the City's transportation systems for a demand route service, (Dial-A-Ride), and a fixed route service, (Corona Cruiser), which receives grants from the Transportation Development Act, or TDA, and Urban Mass Transit Administration, or UMTA. The system contracts with outside vendors for the operation of its buses.

Transient Occupancy Tax: Transient Occupancy Tax is collected from the operators of hotels and motels located within the city limits of Corona. Ten percent of the total rent collected by a motel or hotel is remitted to the City.

Transportation Enhancement, or TE: Federal funding of transportation projects.

Transportation Improvement Program, or TIP: Transportation funding plan issued annually by Western Riverside Council of Governments. See Transportation Uniform Mitigation Fees, or TUMF, WRCOG Fund.

Trust and Agency Funds: Also known as Fiduciary Fund Types, these individual funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Transportation Uniform Mitigation Fees, or TUMF, RCTC Fund (478): Funding of transportation projects where fees are collected by developers who build in Riverside County and allocated by the Riverside County Transportation Commission.

Transportation Uniform Mitigation Fees, or TUMF, WRCOG Fund (479): Funding of transportation projects where fees are collected by developers who build in Riverside County and allocated by the Western Riverside Council of Governments.

US Department of Justice Grant Fund (411): See Grants and Reimbursements.

User Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

Warehouse Services Fund (680): An internal service fund used to finance and account for the City's centralized warehouse activity.

Water Capacity Fund (507): A fund to provide for the capital improvement projects necessary to expand the domestic water facilities to meet the demands of commercial, industrial and residential growth.

Water Reclamation Capacity Fund (440): A fund to provide for the capital improvement project associated with expansion of the sewers and the water reclamation facilities to meet the requirements of commercial, industrial, and residential growth.

Water Reclamation Utility Fund (572): A fund to account for the operation and maintenance of the water reclamation utility, a self supporting activity which renders services on a user charge basis to residents and businesses located in the City.

Water Utility Fund (570): A fund to account for the operation and maintenance of the water utility, a self supporting activity which renders services on a user charge basis to residents and businesses located in the City.

Western Riverside County Regional Wastewater Authority or WRCRWA: A Joint Powers of Authority Agreement with the City and other local agencies to share in the capacity of a water reclamation facility.

Workers' Compensation Fund (683): An internal service fund used to finance and account for the City's workers compensation activity such as claims expense, insurance, premiums, and administrative expenses. Additional funds held in this fund are to buffer for the impact of the unknown, but potential, losses.


CORONA
"THE CIRCLE CITY"
Established
May 4, 1886
To Cherish Our Past - To Plan Our Future